



**TAKE NOTICE THAT A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
MONDAY, AUGUST 3, 2026**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding city clerk prior to the scheduled meeting.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing board.

B) Pledge of Allegiance/Invocation

2. PUBLIC TESTIMONY: *(Ordinance No. O-2019-45). A person intending on addressing the governing body may speak at a scheduled meeting of the governing body following registration with the presiding clerk and prior to the scheduled meeting. A registered speaker may speak only on items on the agenda and may not exceed 1.5 minutes when addressing the board regarding an agenda item. A registered speaker may not donate time to another speaker. A sign-in form for public testimony shall be promulgated by the presiding clerk and be made available at the city clerk's office. A person may sign up for public testimony beginning at the time the agenda is posted for the meeting. A person may not sign up later than one hour before the posted meeting is scheduled to begin. No registered speaker may be allowed to speak regarding an item once the public testimony portion of the agenda has ended.*

3. PUBLIC HEARINGS: *(Ordinance No. O-2019-31). A registered speaker during the public hearing may not exceed 1.5 minutes when addressing the board. A sign-in form for participation in public a hearing shall be promulgated by the presiding clerk and be made available at the city clerk's office. The public hearing sign-in form shall include the person or entity's name, address, telephone number, other contact information, organization if applicable, and other notices, authorizations, and acknowledgements as may be allowed by law from time to time. No registered speaker may be allowed to address the governing body once the public hearing has closed.*

A) Public hearing on development services cases

4. CITY MANAGER'S REPORTS: *(City Manager's Administrative Reports and discussion, if any, with governing body. The City Manager may also assign a designated spokesperson for any particular listed topic)*

A) City Engineer's Report

B) Presentation of plaque from Suzannah Smiles for Spina Bifida 250

C) Recognition of the City of Pharr Initiative Internship Program

D) Recognition of PSJA Pathways Interns

E) City Events of Interest

5. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Approval of Minutes for July 06, 2026 — Regular Called Meeting; and July 20, 2026 - Regular Called Meeting. **This item supports SG - Sound Governance and Fiscal Sustainability.** (CITY CLERK'S OFFICE)

B) Consideration and action, if any, on Ordinance amending Ordinance O-2007-40 decreasing Library Board Members from nine (9) to five (5) members and adding an ex officio member. **(3rd and Final Reading) This item supports SG - Sound Governance and Fiscal Sustainability.** (LIBRARY)

C) Consideration and action, if any, on Ordinance relating to monument, headstone, and marker restoration, repair, maintenance, and replacement in city-owned or city-maintained cemeteries. **(3rd and Final Reading) This item supports QL - Quality of Life.** (LIBRARY)

D) Consideration and action, if any, on Development Services Cases:

1. CNMK Texas Properties, LLC, d/b/a Cinemark El Centro Mall 16, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being Lot 3A, Re-plat of Vacated Car-Mel Subdivision, Vacated El Centro Mall No. 3 and 4 Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 600 North Jackson Road. CUP# 131046 **This item supports EV - Economic Vitality.**

E) PLATS:

1. R. Gutierrez Engineering Corporation, representing Victor Hugo Resendez and wife, Rosalinda Resendez, owner, is requesting preliminary and final plat approval of the proposed Rosalinda Resendez Subdivision. The property is legally described as being a 0.20 acre tract of land out of Lot "Q", Original Townsite of Pharr, Hidalgo County, Texas. The property is located within the 700 Block of S. Dogwood St. SUB#260515 **This item supports EV - Economic Vitality.**

REGULAR AGENDA - OPEN SESSION:

6. ORDINANCES AND RESOLUTIONS:

A) Consideration and action, if any, on Resolution adopting the City of Pharr Title VI Program and authorizing its implementation. **This item supports SG - Sound Governance and Fiscal Sustainability.** (HR)

B) Consideration and action, if any, on Resolution appointing/re-appointing two (2) members to the Bridge Board. **This item supports EV - Economic Vitality.** (BRIDGE)

C) Consideration and action, if any, on Resolution adopting the City of Pharr's One-Year Action Plan for Program Year 2026 to the U.S. Department of Housing and Urban Development (HUD). **This item supports QL - Quality of Life.** (GMCD)

7. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda in accordance with the following below:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

8. RECONVENE: *into Regular Session and consider action, if necessary, on any items(s) discussed in closed session.*

9. ADJOURNMENT:

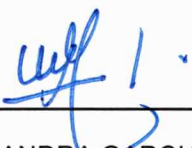
NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956-402-4200 Ext 1201 or FAX 956-475-3442 or Email cityclerksoffice@pharr-tx.gov for further information. Braille is not available.2

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the City Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 28th day of July 2026 at 4:00 p.m. and will remain posted continuously for at least three (3) business days preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 28th day of July 2026





ALESSANDRA GARCIA, CPM
ASSISTANT CITY CLERK

I certify that the attached notice and agenda of items to be considered by the City Commission was removed from the bulletin board of City Hall on the _____ day of _____, 20____ by,

Name: _____

Title: _____



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 3.A.

DATE SUBMITTED: July 22, 2026

MEETING DATE: August 3, 2026

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Public hearing on development services cases

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Alessandra Garcia

Created/Initiated - 07/22/2026



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 4.A.

DATE SUBMITTED:

MEETING DATE: August 3, 2026

FROM: Rebecca Rayo, Administrative Assistant

DEPARTMENT: Engineering

DIRECTOR: Patrizia Longoria

Agenda Item: City Engineer's Report

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: N/A

Fiscal Consideration: N/A

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Rebecca Rayo
Patrizia Longoria
Ricardo Rodriguez
City Management Office

Created -

-
-
-



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 4.B.

DATE SUBMITTED: July 22, 2026

MEETING DATE: August 3, 2026

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Emergency Medical Services

DIRECTOR: Daniel Ramirez

Agenda Item: Presentation of plaque from Suzannah Smiles for Spina Bifida 250

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Pharr EMS has provided medical support for the SB250 (bike ride from Edinburg to San Antonio) which raises money for Spina Bifida. Presentation is a plaque in appreciation for the support.

Fiscal Consideration: No fiscal consideration

Staff Recommendation: Staff recommends approval

Alternatives: No alternatives

Exclude Material from Public Packet? No

Reason: Item is not excluded.

ROUTING:

Alessandra Garcia
City Management Office

Created/Initiated - 07/22/2026
New -



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 4.C.

DATE SUBMITTED: July 9, 2026

MEETING DATE: August 3, 2026

FROM: Imelda Perez, City Clerk

DEPARTMENT: HR

DIRECTOR: Laura Parra

Agenda Item: Recognition of the City of Pharr Initiative Internship Program

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: This recognition is to acknowledge and celebrate the interns who have dedicated their time and talents to serving the City throughout the Pharr Initiative Internship Program. Our internship program provides students and emerging professionals with the opportunity to gain meaningful hands-on experience, develop professional skills, and learn firsthand about the important work performed across our City departments. Through this program, we are not only providing valuable career development opportunities, but we are also investing in the future workforce of our community.

Recognition of the following twenty (20) interns:

1. **Isabella Varela** – Administration
2. **Jonathan Stewart** – Building & Code Compliance
3. **Daniela Sandoval** – Chamber
4. **Kathia Garcia** – Chamber
5. **Dania Munoz** – City Communications
6. **Johanna Saucedo** – Court
7. **Abrianna Maldonado** – Development Services
8. **Lazaro Leal** – Emergency Medical Services
9. **Mason Atkinson** – Engineering
10. **Angeles Martinez** – Events
11. **Bryan Vazquez** – Finance
12. **Anahi De La Rosa** – Public Health
13. **Jayne Villa** – Public Health
14. **Gloria Rayo** – Innovation & Technology
15. **Aiden Espinosa** – Innovation & Technology
16. **Lia Munoz** – Library
17. **Regina Cepeda** – Office of the City Clerk
18. **Matthew Castillo** – Parks & Recreation
19. **Jacob Villa** – Parks & Recreation
20. **Rodrigo Rosales** – Police

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends recognition of Interns.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Imelda Perez

Created/Initiated - 07/09/2026

Alexandra Rangel

Approved - 07/22/2026

Laura Parra

Approved - 07/22/2026

City Management Office

New -



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 4.D.

DATE SUBMITTED: July 9, 2026

MEETING DATE: August 3, 2026

FROM: Imelda Perez, City Clerk

DEPARTMENT: HR

DIRECTOR: Laura Parra

Agenda Item: Recognition of PSJA Pathways Interns

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: This recognition is to honor the PSJA Pathways interns for their contributions and participation with the City of Pharr during their internship experience. Through our partnership with PSJA Pathways, the City of Pharr continues to support workforce development by providing students with meaningful hands-on learning experiences, professional development opportunities, and exposure to various career fields within municipal government.

This program represents our shared commitment to preparing the next generation of professionals by allowing students to develop essential workplace skills, explore career opportunities, and understand the importance of public service.

Recognition of the following Interns:

1. **Santiago De Jesus Rodriguez** – Library
2. **Natalie Arista** – Deli
3. **Giovanny Jesus Estrada** – Maintenance

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends recognition of Interns.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Imelda Perez
Alexandra Rangel
Laura Parra
City Management Office

Created/Initiated - 07/09/2026
Approved - 07/22/2026
Approved - 07/22/2026
New -



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 4.E.

DATE SUBMITTED: July 22, 2026

MEETING DATE: August 3, 2026

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: City Events of Interest

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Alessandra Garcia

Created/Initiated - 07/22/2026



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 5.A.

DATE SUBMITTED: July 22, 2026

MEETING DATE: August 3, 2026

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: City Clerk's Office

DIRECTOR: Imelda Perez

Agenda Item: Approval of Minutes for July 06, 2026 — Regular Called Meeting; and July 20, 2026 - Regular Called Meeting. **This item supports SG - Sound Governance and Fiscal Sustainability.**

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: Approval of Minutes for July 06, 2026 — Regular Called Meeting; and July 20, 2026 - Regular Called Meeting

Fiscal Consideration: N / A

Staff Recommendation: Staff recommends approval of minutes as presented.

Alternatives: N / A

Exclude Material from Public Packet? No

Reason: N / A

ROUTING:

Alessandra Garcia

Created/Initiated - 07/22/2026

Imelda Perez

New -

Alessandra Garcia

-

Hilda Pedraza

-

Ricardo Rodriguez

-

Jamison Merrick

-

City Management Office

-

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, JULY 6, 2026
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, July 06, 2026, and the following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Ricardo Medina

BOARD OF COMMISSIONERS ABSENT: Comm. Roberto Carrillo
Comm. Itza Flores
Comm. Michael Pacheco

STAFF PRESENT: Jonathan Flores, City Manager
Cynthia Garza Reyes, Deputy City Manager
Hilda Pedraza, Assistant City Manager
Imelda Perez, City Clerk
Patrizia Longoria, City Engineer
Jamison Merrick, Finance Director
Laura Parra, HR Director
Juan Villescas, Municipal Court Judge
Juan Gonzalez, Chief of Police
Pilar Rodriguez, Fire Chief
Alyn Cervantes, Code Comp. Asst. Director
Joe Garza, Asst. Development Services Dir.
Luis Marin, Public Works Director
Keyla Jalife, OSE Director
Jesse Trejo, Public Utilities Asst. Director
Samantha Guzman, Asst. Parks & Rec Director
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Maricela Moreno, Purchasing Manager
Ben Martinez, Assistant EMS Chief
Lya Yllades, Asst. Chief Comm. Officer
Sara Salinas, P.S. Comm. Director
Elizabeth Diaz, Public Health Director
Will Borowski, Golf Director
Abel Molina, Special Events Director
Napoleon Coca, Grants Mgmt. Director
Sara Guerra, Maintenance Asst. Director
Victoria Brewster, Dir. of External Relations
Kenneth Walsch, Food Service Director

CITY ATTORNEY: Andres Guerra, Attorney

Date: July 06, 2026

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD.

Mayor Hernandez called the meeting to order at 4:00 p.m. Roll call established a quorum.

Comm. Medina moved to excuse absent members. Comm. Chavez seconded the motion, and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led the pledge of allegiance and said the invocation.

ITEM 2. PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

There were no comments from the public.

ITEM 4. CITY MANAGER'S REPORTS

A) SUBMISSION OF SALES TAX COLLECTION REPORT FOR JUNE 2026.

Jonathan Flores, City Manager, introduced the item. He briefly reported the City of Pharr showed an increase of 5.85% year to date true growth and an 8.28% increase compared to last year.

B) CITY ENGINEER'S REPORT

Jonathan Flores, City Manager, introduced the item. He briefly stated City Engineer was in the audience, and questions could be entertained at this time.

C) RECOGNITION OF BUILDING OFFICIAL JOSE I. ALVARADO ON OBTAINING THE MASTER CODE PROFESSIONAL CERTIFICATION

Jonathan Flores, City Manager, introduced the item and called upon Alyn Cervantes, Building & Code Compliance Assistant Director.

Alyn Cervantes, Building & Code Compliance Assistant Director, recognized Jose Ismael Alvarado for earning the International Code Council's Master Code Professional certification. Mr. Cervantes commended Jose I. Alvarado for his exceptional achievement,

Date: July 06, 2026

dedication, and commitment to excellence, noting the certification was a rare distinction in Texas.

Jose Ismael Alvarado thanked the city for the recognition and stated earning the Master Code Professional certification required significant dedication and personal investment. He expressed appreciation for the opportunity to serve the City of Pharr and encouraged continued support for employee training and professional development.

D) PRESENTATION OF A PROCLAMATION ISSUED BY THE OFFICE OF GOVERNOR GREG ABBOTT RECOGNIZING THE 36TH ANNIVERSARY OF THE AMERICANS WITH DISABILITIES ACT (ADA) AND PROMOTING AWARENESS, INCLUSION, AND OPPORTUNITIES FOR INDIVIDUALS WITH DISABILITIES.

Jonathan Flores, City Manager, introduced the item and called upon Elizabeth Diaz, Public Health Department Director.

Elizabeth Diaz, Public Health Department Director, stated an event was held on June 23 recognizing People with Disabilities Awareness and noted a proclamation had been presented. A video recap of the event was then shown.

Evelyn Cano, Executive Director of the Disability Chamber of Commerce and member of the Governor's Committee on People with Disabilities, presented proclamations recognizing the City's efforts to promote accessibility and inclusion. She commended the city for its commitment to supporting individuals with disabilities and encouraged continued collaboration on future initiatives.

E) CITY EVENTS OF INTEREST

Jonathan Flores, City Manager, introduced the item.

Kenia Gomez, Director of City Communications, presented a series of video recaps highlighting Cody's 8th Birthday Celebration, the Veterans Aqua Reset, the Pharr Connect Expansion to Pharr Housing Authority, and the 2026 Independence Day Festival.

Kenia Gomez, Director of City Communications, reported on the Pharr City Limits event scheduled for Friday, July 10, 2026. She stated this event would be held from 6:00 p.m. to 11:00 p.m. at the Pharr One Amphitheater and would feature live music, food trucks, market vendors and family friendly activities.

Kenia Gomez, Director of City Communications, further reported on the upcoming low-cost pet vaccination clinic scheduled for July 11, 2026, from 9:00 a.m. to 1:00 p.m. at the Jose "Pepe" Salinas Recreation Center. She encouraged the public to register and noted the event was to include vaccinations, microchips, pet tags, rabies vaccinations, and other pet services.

MINUTES: REGULAR CALLED MEETING

Date: July 06, 2026

Lastly, Kenia Gomez, Director of City Communications, reported on the upcoming ADA Annual Celebration scheduled for July 17, 2026, from 10:00 a.m. to 1:00 p.m. at the Jose "Pepe" Salinas Recreation Center. She stated the event would feature community resource organizations and disability service providers in support of accessibility and inclusion and invited the community to attend.

ITEM 5. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR JUNE 15, 2026 — REGULAR CALLED MEETING. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY.**
- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2025-46 REGULATING PUBLIC AMUSEMENTS, OPEN-AIR MARKETS, MASS GATHERINGS AND OTHER APPLICABLE EVENTS OR ACTIVITIES; UPDATING REQUIREMENTS, CATEGORIES, FEES, AND ADMINISTRATIVE APPROVAL PROCESSES. (3RD AND FINAL READING) THIS ITEM SUPPORTS QL - QUALITY OF LIFE.**
- C) CONSIDERATION AND ACTION, IF ANY, ON AMENDMENT TO RESOLUTION R-2026-05 FOR THE OPERATION LONE STAR GRANT PROGRAM. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY.**
- D) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**
 - 1. PICARO'S PIZZA LLC., D/B/A PICARO'S PIZZA REQUESTED A CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 0.02 ACRES, MORE OR LESS, OUT OF LOT 3, RIVERAINE SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE SUBJECT SITE IS LOCATED AT 6502 SOUTH CAGE BOULEVARD, SUITE 2. CUP# 260506 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)**
 - 2. MICHAEL WRIGHT, CFO., DBA PARRY'S PIZZA, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING LOT 1B OF THE 2ND REPLAT OF VACATED CAR-MEL SUBDIVISION, VACATED EL CENTRO MALL NO. 3 AND 4 SUBDIVISIONS, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 550 NORTH JACKSON ROAD. CUP#231132 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)**
 - 3. PIZZA PROPERTIES, INC., D/B/A PETER PIPER PIZZA #63, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS LOT 1, PLEASANTON SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 1715 SOUTH CAGE**

MINUTES: REGULAR CALLED MEETING

Date: July 06, 2026

BOULEVARD. CUP#060104 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)

4. **TAQUERIA TEPEQUE EXPRESS REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 0.041 ACRES, MORE OR LESS, OUT OF LOT 2, HACIENDA SANTA LUCIA SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 701 EAST NOLANA LOOP, SUITE #3A. CUP#230384 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)**
5. **JOSE ALBERTO HERNANDEZ, D/B/A DOC'S BILLIARDS & SPORTS BAR, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C).THE PROPERTY IS LEGALLY DESCRIBED AS BEING THE S150' OF LOTS 17, 18 AND 19, BLOCK 1, SAN PATRICIA ACRES SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 917 WEST FERGUSON AVENUE. CUP# 130630 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)**
6. **MAURICIO JARAMILLO, D/B/A REGENCY FIESTA, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 0.102 ACRES OUT OF LOT 1, REGENCY SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 1020 WEST FERGUSON AVENUE. CUP# 071271 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)**

Jonathan Flores, City Manager, introduced consent agenda and recommended approval.

Comm. Chavez **moved** to approve as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2026-20 and Resolution No. R-2026-35 are filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION

ITEM 6. ORDINANCES AND RESOLUTIONS

- A) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2007-40 DECREASING LIBRARY BOARD MEMBERS FROM NINE (9) TO FIVE (5) MEMBERS AND ADDING AN EX OFFICIO MEMBER. (1ST READING) THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY.**

Jonathan Flores, City Manager, introduced the item and recommended approval.

MINUTES: REGULAR CALLED MEETING

Date: July 06, 2026

Mayor Hernandez asked Adolfo Garcia, Library Director, why staff recommended reducing the board membership from ten members to five. Mr. Garcia explained the board had experienced ongoing quorum challenges. He stated recruitment efforts and adjustments to meeting times had been attempted but did not resolve the issue. He therefore recommended reducing the board size to improve efficiency

There being no further discussion, Comm. Chavez moved to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE RELATING TO MONUMENT, HEADSTONE, AND MARKER RESTORATION, REPAIR, MAINTENANCE, AND REPLACEMENT IN CITY-OWNED OR CITY-MAINTAINED CEMETERIES. (1ST READING). THIS ITEM SUPPORTS QL - QUALITY OF LIFE.

Jonatha Flores, City Manager, introduced the item and recommended approval.

Comm. Medina moved to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION DETERMINING A PUBLIC NECESSITY TO ACQUIRE CERTAIN REAL PROPERTY, GIVING NOTICE OF AN OFFICIAL DETERMINATION TO ACQUIRE REAL PROPERTY FOR PUBLIC PURPOSES, ESTABLISHING PROCEDURES FOR THE ACQUISITION OF MARKET VALUE FOR THE PROPERTY TO BE ACQUIRED, AND DIRECTING THE CITY MANAGER OR DESIGNEE TO COMMUNICATE OFFERS TO OWNERS FOR PURCHASE OF PROPERTY, APPROPRIATE FUNDS, AND AUTHORIZE CONDEMNATION PROCEEDING BY CITY ATTORNEY, CONTINGENT ON AVAILABLE FUNDING. THIS ITEM SUPPORTS IF - INFRASTRUCTURE.

Jonathan Flores, City Manager, introduced the item and recommended the item be tabled.

Comm. Chavez moved to table the item. Comm. Medina seconded the motion, and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING THE SUBMISSION OF PROJECT APPLICATION TO THE RIO GRANDE VALLEY - METROPOLITAN PLANNING ORGANIZATION (RGV-MPO) FOR TRANSPORTATION FUNDING AND COMMITTING TO A LOCAL MATCH FOR THE EAST HI LINE ROAD PROJECT. THIS ITEM SUPPORTS IF - INFRASTRUCTURE.

Date: July 06, 2026

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2026-36 is filed with the City Clerk's Office.

ITEM 7. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO A SERVICE CONTRACT FOR CITY WIDE STREET SWEEPING SERVICES. THIS ITEM SUPPORTS IF - INFRASTRUCTURE.

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Chavez seconded the motion, and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON THE GUARANTEED MAXIMUM PRICE AMENDMENT NO. 2 (GMP #2) TO THE EXISTING CONSTRUCTION MANAGER AT RISK (CMAR) CONTRACT WITH D. WILSON CONSTRUCTION (DWCC) FOR THE CITY OF PHARR MULTI-USE FACILITY. THIS ITEM SUPPORTS IF - INFRASTRUCTURE.

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve as recommended. Comm. Medina seconded the motion, and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A SERVICE CONTRACT FOR PLANTING AND LANDSCAPE INSTALLATION SERVICES FOR THE SCHOOLYARD FORESTRY PROJECT. THIS ITEM SUPPORTS QL - QUALITY OF LIFE.

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve as recommended. Comm. Medina seconded the motion, and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, RATIFYING SERVICE CONTRACT WITH GDJ ENGINEERING, LLC. FOR PROFESSIONAL SERVICES FOR GRANT APPLICATION PREPARATION. THIS ITEM SUPPORTS IF - INFRASTRUCTURE.

Jonathan Flores, City Manager, introduced the item and recommended approval.

MINUTES: REGULAR CALLED MEETING

Date: July 06, 2026

Comm. Medina **moved** to approve as recommended. Comm. Chavez seconded the motion, and when put to a vote, it carried unanimously.

E) CONSIDERATION AND ACTION, IF ANY, ON MEMORANDUM OF UNDERSTANDING (MOU) WITH DRISCOLL HEALTH PLAN TO EXPAND COMMUNITY ACCESS TO HIGH-QUALITY LITERACY RESOURCES THROUGH CITY FACILITIES AND PROGRAMS. THIS ITEM SUPPORTS QL - QUALITY OF LIFE.

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve as recommended. Comm. Medina seconded the motion, and when put to a vote, it carried unanimously.

ITEM 8. CLOSED SESSION

None

ITEM 9. RECONVENE

None

ITEM 10. ADJOURNMENT

There being no other business to come before the board, Comm. Medina **moved** to adjourn. Comm. Chavez seconded the motion, and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:55 p.m.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 6th DAY OF JULY 2026 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **IMELDA PEREZ, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

MINUTES: REGULAR CALLED MEETING

Date: July 06, 2026

ATTEST:

IMELDA PEREZ
CITY CLERK

APPROVED:

DRAFT

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, JULY 20, 2026
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, July 20, 2026, and the following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Ramiro Caballero
Comm. Roberto Carrillo
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: Comm. Michael Pacheco
Comm. Daniel Chavez

STAFF PRESENT: Jonathan Flores, City Manager
Cynthia Garza Reyes, Deputy City Manager
Hilda Pedraza, Assistant City Manager
Imelda Perez, City Clerk
Patrizia Longoria, City Engineer
Jamison Merrick, Finance Director
Alexandra Rangel, Asst. HR Director
Juan Villescascas, Municipal Court Judge
Juan Gonzalez, Chief of Police
Pilar Rodriguez, Fire Chief
Roy Rodriguez, Code Comp. Director
Roland Gomez, Development Services Dir.
Luis Marin, Public Works Director
Alec Cortez, Asst. OSE Director
Ruben Rosales, Public Utilities Director
Sergio Alanis, Parks & Rec Director
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Maritza Magallan, Purchasing Director
Ben Martinez, Assistant EMS Chief
CJ Sanchez, Pharr Chamber President
Kenia Gomez, Chief Comm. Officer
Sara Salinas, P.S. Comm. Director
Elizabeth Diaz, Public Health Director
Napoleon Coca, Grants Mgmt. Director
Isaac Escobedo, Maintenance Director
Kenneth Walsch, Food Service Director
Yuri Gonzalez, Int'l Comm. Dev. Dir.

CITY ATTORNEY: Ricardo Rodriguez, Attorney

Date: July 20, 2026

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD.

Comm. Carrillo called the meeting to order at 4:01 p.m. Roll call established a quorum.

Comm. Medina **moved** to excuse absent members. Comm. Caballero seconded the motion, and when put to a vote, it carried unanimously.

Mayor Hernandez was not present at the time of roll call but arrived at 4:10 p.m.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led the pledge of allegiance and said the invocation.

ITEM 2. PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

There were no comments from the public.

ITEM 4. CITY MANAGER'S REPORTS

A) SUBMISSION OF SALES TAX COLLECTION REPORT FOR JULY 2026

Jonathan Flores, City Manager, introduced the item. He briefly reported the City of Pharr showed an increase of 5.40% year to date true growth and stated Finance Director was in the audience, and questions could be entertained at this time.

B) TRAILBLAZER OF THE MONTH RECOGNITION

Jonathan Flores, City Manager, introduced the item.

Pilar Rodriguez, Fire Chief, announced Firefighter Eduardo Diaz of the Fire Department as the recipient of the June Trailblazer of the month. He commended him for his dedication, strong work ethic, and commitment to excellence. Chief Rodriguez stated that Firefighter Diaz is a model firefighter who consistently works hard and demonstrates a strong commitment to training, making him an outstanding representative of the Pharr Fire Department.

Date: July 20, 2026

Eduardo Diaz, Firefighter, shared that he has previously served with several fire departments and considers the Pharr Fire Department to be the best department he has ever worked for. He expressed his appreciation for the opportunity to serve the Pharr community and stated that he is grateful to God for placing him in the right place at the right time.

C) PRESENTATION OF PLAQUE FROM SUZANNAH SMILES FOR SPINA BIFIDA 250

Jonathan Flores, City Manager, introduced the item and stated presentation would take place at the next city commission meeting.

D) CITY EVENTS OF INTEREST

Jonathan Flores, City Manager, introduced the item.

Kenia Gomez, Director of City Communications, presented a series of video recaps highlighting Fresh On The Border Event, the Ribbon Cutting for Mother-Friendly Room, and the Eat Smart, Being Active event.

Kenia Gomez, Director of City Communications, reported on the upcoming Trash Bash event scheduled for Saturday, July 25, 2026. She stated this event would be held from 8:00 a.m. to 12:00 p.m. at the Residential Collection Station located at 800 Maco Dr. and stated this was a one-visit opportunity to dispose of bulky household trash.

Kenia Gomez, Director of City Communications, reported on the upcoming Pharr Police Department Pharr Night Out event scheduled for Tuesday, August 4, 2026 to be held from 6:00 p.m. to 9:00 p.m. at Pharr Town Center – Main Event parking lot located at 500 N. Jackson Rd. She stated that the event would feature live music, food, family activities and free school supplies while supplies last. She further extended an invitation to the public to attend.

Lastly, Kenia Gomez, Director of City Communications, announced the City of Pharr was named National Finalist for 2026 Malcolm Baldrige National Quality Award. She stated this was the nation's highest presidential honor recognizing organizational performance excellence, honoring organizations that serve as national role models. Ms. Gomez stated only thirteen (13) organizations nationwide were selected as finalists this year and the City of Pharr is the only city in the United States to earn finalist status in the 2026 award cycle.

ITEM 5. CONSENT AGENDA

A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2007-40 DECREASING LIBRARY BOARD MEMBERS FROM NINE (9) TO FIVE (5) MEMBERS AND ADDING AN EX OFFICIO MEMBER. (2ND

Date: July 20, 2026

READING) THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (LIBRARY)

- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE RELATING TO MONUMENT, HEADSTONE, AND MARKER RESTORATION, REPAIR, MAINTENANCE, AND REPLACEMENT IN CITY-OWNED OR CITY-MAINTAINED CEMETERIES. (2ND READING). THIS ITEM SUPPORTS QL - QUALITY OF LIFE. (LIBRARY)**
- C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR SEALED BIDS ON A TERM CONTRACT FOR THE PURCHASE AND DELIVERY OF HMAC, COLD MIX AND CALICHE. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (PUBLIC WORKS)**
- D) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**
- 1. Aiesty, Inc., D/B/A Seoul Asian Market, requested renewal of the conditional use permit to allow the sale of alcoholic beverages for on-premise consumption in a general business district (C). The property is legally described as being 0.3 acre tract of land, more or less, out of lot 4A, replat of vacated Carmel subdivision, vacated El Centro subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 500 North Jackson Road, Suite M. CUP#191272 This item supports EV - Economic Vitality.**
 - 2. R.G.V. & Associates/Laura L. Garza, D/B/A George's Dance Hall, requested renewal of the conditional use permit and late hours permit to allow the sale of alcoholic beverages for on-premise consumption in a general business district (C). The property is legally described as being lots 197, 198, and 199, Valle de la Primavera subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 6801 South Jackson Road. CUP#120529 This item supports EV - Economic Vitality.**
 - 3. 7-Eleven Inc. DBA 7-Eleven Convenience Store's and Stripes Stores, requested renewal of the conditional use permit to allow the sale of alcoholic beverages for on premise consumption in a general business district (C). The property is legally described as lot 1, Circle K #9142 subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 7401 South Jackson Road. CUP#231107 This item supports EV - Economic Vitality.**

Jonathan Flores, City Manager, introduced the consent agenda and recommended approval of items.

Comm. Carrillo moved to approve as recommended. Comm. Caballero seconded the motion, and when put to a vote, it carried unanimously.

Date: July 20, 2026

REGULAR AGENDA - OPEN SESSION

ITEM 6. ORDINANCES AND RESOLUTIONS

- A) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION DETERMINING A PUBLIC NECESSITY TO ACQUIRE CERTAIN REAL PROPERTY, GIVING NOTICE OF AN OFFICIAL DETERMINATION TO ACQUIRE REAL PROPERTY FOR PUBLIC PURPOSES, ESTABLISHING PROCEDURES FOR THE ACQUISITION OF MARKET VALUE FOR THE PROPERTY TO BE ACQUIRED, AND DIRECTING THE CITY MANAGER OR DESIGNEE TO COMMUNICATE OFFERS TO OWNERS FOR PURCHASE OF PROPERTY, APPROPRIATE FUNDS, AND AUTHORIZE CONDEMNATION PROCEEDING BY CITY ATTORNEY, CONTINGENT ON AVAILABLE FUNDING. (TABLED) THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (ENGINEERING)**

Jonathan Flores, City Manager, introduced the item and recommended to un-table item.

Comm. Carrillo **moved** to un-table item. Comm. Medina seconded the motion, and when put to a vote, it carried unanimously.

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Medina seconded the motion, and when put to a vote, it carried by majority vote of four (4) ayes and one (1) abstention. Comm. Caballero abstained from voting.

ITEM 7. PURCHASING

- A) **CONSIDERATION AND ACTION, IF ANY, ON THE PURCHASE OF A 2027 KENWORTH 2000-GALLON WATER TRUCK FROM FRENCH ELLISON TRUCK CENTER OF PHARR, TEXAS, UTILIZING SOURCEWELL PURCHASING COOPERATIVE CONTRACT NO. 032824-KTC.THIS ITEM SUPPORTS QL - QUALITY OF LIFE. (PUBLIC WORKS)**

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Medina seconded the motion, and when put to a vote, it carried unanimously.

ITEM 8. CONTRACTS/AGREEMENTS

Date: July 20, 2026

A) CONSIDERATION AND ACTION, IF ANY, ON THE FINAL RECONCILIATION OF QUANTITIES, RELEASE OF RETAINAGE AND CLOSE OUT OF THE SUGAR AND MINNESOTA TRAFFIC SIGNAL PROJECT. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (ENGINEERING)

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve as recommended. Comm. Flores seconded the motion, and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON UPDATED REGIONAL MUTUAL AID AGREEMENT WITH THE RIO GANDE VALLEY DEVELOPMENT COUNCIL. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY. (EMERGENCY MANAGEMENT)

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve as recommended. Comm. Medina seconded the motion, and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER NO. 1 ADDING 31 DAYS TO THE CONTRACT TIME FOR THE COLLECTION SYSTEM IMPROVEMENT AND LIFT STATION ELIMINATION PROJECT. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (ENGINEERING)

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve as recommended. Comm. Medina seconded the motion, and when put to a vote, it carried unanimously.

At this time, Mayor Hernandez stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 10. CLOSED SESSION

The time being 4:21 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 4:56 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

MINUTES: REGULAR CALLED MEETING

Date: July 20, 2026

ITEM 9. LEGAL

- A) **DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF LEGAL SERVICES AGREEMENT TO ASSIST THE CITY OF PHARR TO PARTICIPATE IN THE NATIONAL PFAS PHASE 2 SETTLEMENT PROGRAM, REVIEW OF ELIGIBILITY STATUS, AUTHORIZATION TO COLLECT AND SUBMIT REQUIRED SYSTEM INFORMATION, AND PRESERVATION OF ALL RIGHTS AVAILABLE UNDER THE COURT-APPROVED PFAS SETTLEMENTS BEFORE THE JULY 31, 2026 DEADLINE. (ADMINISTRATION)**

Jonathan Flores, City Manager, introduced the item.

Comm. Carrillo **moved** to approve as discussed in closed session. Comm. Medina seconded the motion, and when put to a vote, it carried unanimously.

ITEM 12. ADJOURNMENT

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Medina seconded the motion, and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:57 p.m.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 20th DAY OF JULY 2026 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **IMELDA PEREZ, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

IMELDA PEREZ
CITY CLERK

APPROVED:



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 5.B.

DATE SUBMITTED: July 22, 2026

MEETING DATE: August 3, 2026

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Library

DIRECTOR: Adolfo Garcia

Agenda Item: Consideration and action, if any, on Ordinance amending Ordinance O-2007-40 decreasing Library Board Members from nine (9) to five (5) members and adding an ex officio member. *(3rd and Final Reading)* This item supports **SG - Sound Governance and Fiscal Sustainability**.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: The Library board currently has nine (9) members and would like to reduce it to five (5) members. To ensure we consistently meet our quorums.

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends reducing library board members

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Alessandra Garcia
Adolfo Garcia
Hilda Pedraza
Ricardo Rodriguez
City Management Office

Created/Initiated - 07/22/2026
Approved - 07/22/2026
Approved - 07/27/2026
Approved - 07/27/2026
New -

ORDINANCE NO. O-2026-__

AN ORDINANCE AMENDING ORDINANCE O-2007-40 CHAPTER 74, ARTICLE I, SECTION 74 OF THE CODE OF ORDINANCES OF THE CITY OF PHARR; DECREASING LIBRARY BOARD MEMBERS FROM NINE (9) TO FIVE (5); ADDING EX OFFICIO MEMBER; PROVIDING FOR A QUORUM; SEVERABILITY CLAUSE; CUMULATIVE CLAUSE AND EFFECTIVE DATE

WHEREAS, currently the Pharr Memorial Library consists of nine (9) members, and one (1) ex officio; and

WHEREAS, the number of members shall be decreased from nine (9) to five (5); and

WHEREAS, Ordinance O-2007-40 is hereby amended and reinstated to read as follows:

THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION A. MODIFICATIONS TO ADVISORY BOARD

ARTICLE I: ADVISORY BOARD

SECTION 1. Membership - Composition.

The Pharr Memorial Library Board shall be composed of five (5) regular members and one (1) ex officio member. The ex officio member shall not be entitled to vote on any matters of the board.

The members shall be selected by a majority vote of the City of Pharr Board of Commissioners.

SECTION 2. Terms; Renewal; Organization.

A. Terms. The terms of office of the members of the Library Board shall be as follows:

1. Appointment of terms. The city commission shall appoint five (5) members to serve two (2)-year terms.
2. Vacancies. In the event a vacancy occurs prior to the expiration of a full term, the city commission shall appoint a new member to complete the unexpired term. All members shall serve until their successors have been appointed and qualified, unless they forfeit their office as set out herein.

B. Quorum. Any three (3) members of the Library Board shall constitute a quorum for the transaction of business.

C. Officers. The Library Board members shall elect a Chairman and a Vice-Chairman at the first meeting of the calendar year. The vice-chairman shall preside in the absence of the chairman.

SECTION 3. CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all other ordinances dealing with the subject, and other ordinances in direct conflict with this ordinance are hereby repealed, and this ordinance shall supersede and provisions in conflict herewith; all other provisions of the above-described ordinances shall remain in full force and effect.

SECTION 4. SEVERABILITY CLAUSE

If any section or part of the provisions of this Ordinance is declared unconstitutional or invalid, such declaration shall not affect the validity of the remaining sections, parts, or provisions of this Ordinance.

SECTION 5. EFFECTIVE DATE

This Ordinance shall take effect upon receiving final approval by the governing body following three (3) readings of the Board of Commissioners.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the ____ day of _____, 2026.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the ____ day of _____, 2026.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

**PASSED AND APPROVED ON THE THIRD AND FINAL READING BY THE
BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this**
the____ day of _____, 2026.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

AN ORDINANCE OF THE CITY OF PHARR, TEXAS, AMENDING THE CODE OF ORDINANCES BY ADDING A NEW SECTION RELATING TO MONUMENT, HEADSTONE, AND MARKER RESTORATION, REPAIR, MAINTENANCE, AND REPLACEMENT IN CITY OWNED OR CITY MAINTAINED CEMETERIES; PROVIDING FINDINGS; PROVIDING AUTHORITY FOR CITY ACCESS AND MAINTENANCE; PROVIDING NOTICE PROCEDURES; PROVIDING PROCEDURES FOR UNKNOWN OR UNLOCATED PLOT OWNERS, HEIRS, OR NEXT OF KIN; PRESERVING PLOT OWNER AND FAMILY RIGHTS; PROVIDING HISTORIC PRESERVATION SAFEGUARDS; PROVIDING THAT NO HUMAN REMAINS MAY BE DISTURBED OR REMOVED EXCEPT AS AUTHORIZED BY STATE LAW; PROVIDING A REPEALER CLAUSE; PROVIDING A CUMULATIVE CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Pharr, Texas, is a Home Rule Municipality acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution, Section 51.072 of the Texas Local Government Code, and Chapter 9 of the Texas Local Government Code; and

WHEREAS, the City of Pharr owns, operates, maintains, or has responsibility for certain cemetery property within the City; and

WHEREAS, the City Commission finds that cemeteries are places of public importance, family remembrance, historical value, and community heritage; and

WHEREAS, the City Commission desires to preserve the historical integrity, dignity, appearance, accessibility, and safety of City-owned or City-maintained cemeteries; and

WHEREAS, Texas Health and Safety Code Chapter 711 defines a “memorial” to include a headstone, tombstone, gravestone, monument, or other marker denoting a grave; and

WHEREAS, Texas Health and Safety Code Chapter 711 recognizes rights of plot owners and persons with rights of interment, and the City Commission intends that this ordinance be administered in a manner that respects those rights; and

WHEREAS, Texas Health and Safety Code Chapter 713 authorizes municipalities to regulate, enclose, improve, and maintain municipal cemeteries; and

WHEREAS, Texas Health and Safety Code Section 713.011 provides that a municipality that operates or has jurisdiction over a public cemetery shall maintain the cemetery in a condition that does not endanger public health, safety, comfort, or welfare, including leveling or straightening markers or memorials; and

WHEREAS, deteriorated, unstable, leaning, broken, sunken, displaced, illegible, or unsafe monuments, headstones, and markers may create safety hazards, interfere with cemetery maintenance, reduce accessibility, or impair the historical and respectful appearance of cemetery grounds; and

WHEREAS, the City Commission finds that the restoration, repair, resetting, stabilization, preservation, and, when necessary, replacement of monuments, headstones, and markers is a public purpose related to cemetery maintenance, safety, historical preservation, and respect for the deceased and their families; and

WHEREAS, the City Commission intends that existing monuments and markers be preserved whenever reasonably feasible before replacement is considered; and

WHEREAS, the City Commission further intends that no action under this ordinance shall authorize the disturbance, disinterment, relocation, or removal of human remains except in strict compliance with applicable state law, including Texas Health and Safety Code Chapter 711; and

WHEREAS, the City Commission finds that reasonable due diligence, documentation, owner and family notification, and public notice should be required before a monument, headstone, or marker is permanently removed or replaced, except where immediate action is necessary to protect public health or safety.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1. FINDINGS.

The findings and recitals set forth above are hereby found to be true and correct and are incorporated into this Ordinance as if fully set forth herein.

SECTION 2. CODE AMENDMENT.

The Code of Ordinances of the City of Pharr, Texas, is hereby amended by adding a new section to read as follows:

SECTION 3. MONUMENT RESTORATION, REPAIR, MAINTENANCE, AND REPLACEMENT IN CITY CEMETERIES

Sec. _____.001. Purpose.

The purpose of this section is to preserve the historical integrity, appearance, safety, dignity, and accessibility of City-owned, City-operated, or City-maintained cemeteries while respecting the rights of plot owners, heirs, next of kin, descendants, and families of persons interred within such cemeteries.

This section shall be administered to favor the preservation of existing monuments, headstones, and markers, whenever feasible, through documentation, cleaning, repair, restoration, resetting, or stabilization before replacement is considered.

Sec. _____.002. Definitions.

For purposes of this section:

City Cemetery means any cemetery, burial ground, or cemetery property owned, operated, maintained, or controlled by the City of Pharr.

Director means the City Manager, or the City Manager's designee, including any department director, cemetery administrator, or other City official assigned responsibility for cemetery maintenance.

Monument or Marker means any memorial, headstone, tombstone, gravestone, monument, tablet, plaque, or other marker denoting or identifying a grave, plot, or person interred in a City Cemetery.

Permanent Removal means removal of a Monument or Marker from its grave, plot, or cemetery location without intent to return it to the same general location after repair, restoration, or stabilization.

Replacement means installation of a new Monument or Marker when the existing Monument or Marker is missing, destroyed, illegible beyond practical restoration, unsafe beyond practical repair, or otherwise cannot reasonably be preserved.

Temporary Safety Action means immediate stabilization, laying down, bracing, removal, relocation, or storage of a Monument or Marker when necessary to protect cemetery visitors, employees, contractors, volunteers, or the public.

Unknown or Unlocated Owner means a plot owner, heir, next of kin, descendant, or other person with a known interest in a grave or plot who cannot be identified or contacted after reasonable due diligence.

Sec. _____.003. City Access and Authority.

The City of Pharr is authorized to enter upon any portion of a City Cemetery, including individual plots and gravesites, for the limited purposes of inspection, documentation, maintenance, cleaning, restoration, repair, resetting, stabilization, preservation, safety work, accessibility improvements, cemetery improvement projects, and replacement of Monuments or Markers in accordance with this section.

This authority does not transfer ownership of any plot, grave, burial right, right of sepulture, or family interest. This authority also does not authorize disturbance, disinterment, relocation, or removal of human remains.

Sec. _____.004. Priority for Preservation.

- A. The City of Pharr shall make reasonable efforts to preserve existing Monuments and Markers whenever feasible.
- B. Preservation methods may include:
 - 1. Cleaning using appropriate conservation methods;
 - 2. Resetting or leveling;
 - 3. Repairing broken or separated pieces;
 - 4. Stabilizing leaning or unsafe Monuments or Markers;
 - 5. Restoring inscriptions when feasible and historically appropriate;

6. Improving the base or foundation of a Monument or Marker; and

7. Documenting and preserving original materials.

C. Replacement shall be considered only when the Director determines that preservation, repair, restoration, or stabilization is not reasonably feasible, is unsafe, or would not preserve the identification of the decedent.

Sec. _____.005. Unsafe Monuments or Markers.

A. If a Monument or Marker is determined to pose a safety hazard, the City may take Temporary Safety Action without prior notice.

B. Temporary Safety Action may include stabilizing, bracing, laying down, removing, relocating, or storing the Monument or Marker to protect visitors, employees, contractors, volunteers, or the public.

C. Before or as soon as practical after taking Temporary Safety Action, the City shall document the condition of the Monument or Marker through photographs, written notes, location information, and any visible inscription.

D. Temporary Safety Action shall not be considered Permanent Removal or Replacement.

E. After Temporary Safety Action is taken, the City shall determine whether the Monument or Marker can be repaired, reset, restored, or returned to its original or appropriate location.

Sec. _____.006. Documentation Required.

Before Permanent Removal or Replacement of any Monument or Marker, the City shall create a record that includes, when reasonably available:

1. The cemetery name;

2. The plot, block, lot, row, section, or GPS location;

3. The name of the decedent, if known;

4. Photographs of the Monument or Marker before work begins;

5. Photographs of inscriptions, symbols, dates, military service information, or other identifying features;

6. A description of the condition of the Monument or Marker;

7. The reason repair, restoration, resetting, or stabilization is not feasible or is not recommended;

8. A summary of efforts made to identify and contact the plot owner, heirs, next of kin, descendants, or other interested persons;
9. Public notice records, if applicable;
10. The final action taken; and
11. Photographs after completion of the work.

Sec. ____ .007. Owner and Family Notification.

- A. Before Permanent Removal or Replacement of a Monument or Marker, the City shall make reasonable efforts to identify and contact the plot owner, heirs, next of kin, descendants, or other persons reasonably believed to have an interest in the grave or plot.
- B. Reasonable efforts may include review of:
 1. City cemetery records;
 2. Deeds, certificates, receipts, or other burial right records;
 3. County Clerk property or cemetery records;
 4. Funeral home or burial records, when available;
 5. Obituaries;
 6. Public genealogy or family history sources;
 7. Public records;
 8. Prior City correspondence;
 9. Contact information provided by family members; and
 10. Any other reasonably available source.
- C. If a mailing address, email address, or telephone number is identified, the City shall provide notice by one or more reasonable methods, including mail, email, telephone, text message, or personal contact.
- D. The notice shall include:
 1. The name of the cemetery;
 2. The name of the decedent, if known;
 3. The location of the grave or plot, if known;
 4. A general description of the Monument or Marker;
 5. The proposed action;

6. The reason for the proposed action;
7. Instructions for submitting comments, documentation, ownership information, or objections;
8. The deadline to respond, which shall be not less than thirty (30) days from the date notice is mailed, sent, or posted; and
9. Contact information for the City department handling the matter.

Sec. _____.008. Public Notice When Owner or Family Cannot Be Located.

- A. If the City cannot identify or contact a plot owner, heir, next of kin, descendant, or other interested person after reasonable due diligence, the City shall provide public notice for not less than thirty (30) days before Permanent Removal or Replacement.
- B. Public notice may include:
 1. Posting on the City's website;
 2. Posting at City Hall;
 3. Posting at the cemetery entrance or other visible cemetery location;
 4. Posting near the affected Monument or Marker, when practical;
 5. Social media notice through official City channels;
 6. Newspaper publication, when determined appropriate by the Director or City Attorney; and
 7. Any other method reasonably calculated to provide notice to interested persons.
- C. Public notice shall include the information required under **Sec. _____.007(D)**, to the extent known.

Sec. _____.009. Objections and Review.

- A. Any plot owner, heir, next of kin, descendant, or interested person may submit written comments, documents, or objections before the deadline stated in the notice.
- B. If an objection is received, the Director shall review the objection and may:
 1. Approve the proposed action;
 2. Modify the proposed action;
 3. Delay the proposed action to allow additional review;
 4. Require additional documentation;

5. Allow the family or interested person to repair or replace the Monument or Marker at private expense in accordance with City standards; or
 6. Refer the matter to the City Commission.
- C. Except for Temporary Safety Action, Permanent Removal or Replacement shall be delayed while a timely objection is under review.
- D. The City Commission may make the final determination when staff determines that the matter involves historical significance, family dispute, substantial public concern, or uncertainty regarding ownership, identification, or appropriate treatment.

Sec. _____.010. Unknown or Unlocated Owner Determination.

- A. After reasonable due diligence and completion of the public notice process, the Director may recommend that the City Commission determine that the plot owner, heirs, next of kin, descendants, or other interested persons are unknown or unlocated for the limited purpose of authorizing Monument or Marker restoration, repair, replacement, or cemetery improvement work.
- B. A determination under this section:
1. Does not declare the plot abandoned for purposes of sale or reuse;
 2. Does not transfer ownership of any plot or burial right;
 3. Does not affect any right of sepulture or interment;
 4. Does not authorize removal or disturbance of human remains;
 5. Does not prevent a family member or interested person from later providing documentation or requesting review; and
 6. Applies only to the Monument or Marker work identified in the City's documentation.
- C. If a person later provides credible documentation showing ownership, family relationship, or other legitimate interest, the City shall maintain such documentation in the cemetery records and may review any future work in light of the information provided.

Sec. _____.011. Abandoned Unused Plots.

Nothing in this section shall be interpreted to replace, expand, or modify the statutory process for presumed abandoned plots under Texas Health and Safety Code Section 713.012 or any successor statute.

A City Commission declaration that a plot is presumed abandoned for purposes of sale, reuse, conveyance, or exclusive right of sepulture shall be made only when authorized by state law and only after all required notice, hearing, findings, and appeal procedures have been satisfied.

Sec. ____ .012. Replacement Standards.

- A. When Replacement is necessary, the City may install a uniform marker, flat marker, upright marker, or other Monument or Marker consistent with cemetery standards, available funding, historic preservation goals, and site conditions.
- B. A replacement Monument or Marker shall preserve, to the extent known and feasible:
 - 1. The decedent's name;
 - 2. Date of birth and date of death;
 - 3. Military service or veteran status;
 - 4. Religious, cultural, or fraternal symbols shown on the original marker;
 - 5. Spouse or family identification shown on the original marker; and
 - 6. Any inscription or historical information that can be reasonably documented.
- C. Replacement shall be respectful, durable, and compatible with the character of the cemetery.
- D. When the original Monument or Marker is partially legible, the City shall not add uncertain information unless the information is verified by cemetery records, official records, family documentation, or other reliable sources.

Sec. ____ .013. Historic Preservation.

- A. Monuments or Markers determined to have historical, architectural, cultural, military, artistic, or community significance shall be preserved whenever practical.
- B. Before altering, permanently removing, relocating, replacing, or materially changing a historically significant Monument or Marker, the City shall consider:
 - 1. The age of the Monument or Marker;
 - 2. The age of the cemetery;
 - 3. Whether the cemetery or grave is associated with significant persons, events, veterans, early settlers, community leaders, or historically underserved communities;
 - 4. Whether the Monument or Marker has unique craftsmanship, materials, symbols, or inscriptions;
 - 5. Whether preservation in place is feasible; and
 - 6. Whether consultation with the Texas Historical Commission, County Historical Commission, or qualified preservation professional is appropriate or required.
- C. For publicly owned cemeteries that are fifty (50) years old or older, the City shall provide notice to or consult with the Texas Historical Commission when required by the Antiquities

Code of Texas or other applicable law before work that exceeds ongoing maintenance or daily cemetery activities.

- D. Original Monuments or Markers removed for safety, restoration, or replacement may be retained, relocated within the cemetery, displayed, archived, or stored by the City when preservation in place is not feasible.

Sec. _____.014. No Disturbance or Removal of Human Remains.

- A. No action under this section shall authorize the disturbance, disinterment, relocation, or removal of human remains.
- B. Any removal, relocation, or disturbance of human remains shall comply with Texas Health and Safety Code Chapter 711, Texas Department of State Health Services requirements, applicable court orders, and any other applicable state or federal law.
- C. If human remains, suspected human remains, burial containers, grave shafts, or previously unknown burial features are discovered during work, the City shall stop work in the affected area and follow applicable legal reporting, preservation, and review procedures.

Sec. _____.015. Family or Private Maintenance.

- A. A plot owner, heir, next of kin, descendant, or other person with a lawful interest in a grave or burial lot may beautify or maintain a grave or burial lot at private expense, subject to reasonable City rules and cemetery standards.
- B. Private repair, restoration, replacement, or installation of a Monument or Marker shall require prior City approval to ensure compliance with cemetery standards, safety requirements, historic preservation requirements, and applicable law.
- C. The City may deny or condition private work that may damage a Monument or Marker, interfere with cemetery maintenance, create a safety hazard, disturb remains, or conflict with cemetery standards.

Sec. _____.016. Records.

The City shall maintain records of Monument and Marker restoration, repair, replacement, removal, storage, relocation, and notice actions as part of the City's cemetery records.

Such records may include photographs, notices, family contacts, ownership information, work orders, contractor reports, Commission action, and final disposition of original or replacement Monuments or Markers.

Sec. _____.017. Emergency Conditions.

When the Director determines that immediate action is necessary due to storm damage, vandalism, collapse, vehicle impact, public safety hazard, or other emergency condition, the City may take Temporary Safety Action without prior notice.

The City shall document the emergency condition and provide notice after the fact when a plot owner, heir, next of kin, descendant, or interested person can be reasonably identified.

Sec. _____.018. No Private Cause of Action; Governmental Immunity.

This section is adopted to establish City policy and procedures for cemetery maintenance and preservation. Nothing in this section creates a private cause of action, waives governmental immunity, or creates liability against the City, its officers, employees, agents, contractors, or volunteers.

SECTION 5. REPEALER.

All ordinances, resolutions, policies, or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict only.

SECTION 6. CUMULATIVE CLAUSE.

This Ordinance shall be cumulative of all provisions of the Code of Ordinances of the City of Pharr, Texas, except where the provisions of this Ordinance are in direct conflict with existing provisions, in which event the provisions of this Ordinance shall control to the extent of the conflict.

SECTION 7. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or provision of this Ordinance is for any reason held to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the remaining provisions of this Ordinance, and the City Commission hereby declares that it would have adopted the remaining provisions regardless of the invalid provision.

SECTION 8. SAVINGS CLAUSE.

All rights, remedies, duties, obligations, proceedings, and actions existing prior to the effective date of this Ordinance shall remain in full force and effect, and this Ordinance shall not affect any pending action or proceeding unless expressly provided herein.

SECTION 9. CODIFICATION.

The City Secretary is hereby authorized to codify this Ordinance in the Code of Ordinances of the City of Pharr, Texas, and to make non-substantive formatting, numbering, and style changes necessary for codification.

SECTION 10. BE IT FURTHER ORDAINED, if any part of this Ordinance is found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof, and such remaining parts shall remain in full force and effect, and to that extent this Ordinance is considered severable.

SECTION 11. PUBLICATION AND EFFECTIVE DATE. The ordinance shall take effect and be in force from and after its passage and approval on three (3) separate readings in accordance with Section 8, Article 3 of the Charter of the City of Pharr, Texas. Publication shall also be in caption form as allowed under Section 9 of the City of Pharr Charter.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2026.

CITY OF PHARR

AMBROSIO HERNANDEZ

MAYOR

ATTEST:

IMDELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2026.

CITY OF PHARR

AMBROSIO HERNANDEZ

MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE THIRD AND FINAL READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2026.

CITY OF PHARR

AMBROSIO HERNANDEZ

MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 5.C.

DATE SUBMITTED: July 23, 2026

MEETING DATE: August 3, 2026

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Library

DIRECTOR: Adolfo Garcia

Agenda Item: Consideration and action, if any, on Ordinance relating to monument, headstone, and marker restoration, repair, maintenance, and replacement in city-owned or city-maintained cemeteries. *(3rd and Final Reading)*. This item supports QL - Quality of Life.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: Creating ordinance relating to monuments in the Guadalupe Cemetery.

Fiscal Consideration: The Maintenance Department will fund this ordinance with the General Fund.

Staff Recommendation: Staff recommends approval.

Alternatives: Three readings for the ordinance to get approved.

Exclude Material from Public Packet? No

Reason: No exclusion.

ROUTING:

Alessandra Garcia

Created/Initiated - 07/23/2026

Adolfo Garcia

Approved - 07/23/2026

Roland Gomez

New -

Hilda Pedraza

-

Ricardo Rodriguez

-

City Management Office

-

AN ORDINANCE OF THE CITY OF PHARR, TEXAS, AMENDING THE CODE OF ORDINANCES BY ADDING A NEW SECTION RELATING TO MONUMENT, HEADSTONE, AND MARKER RESTORATION, REPAIR, MAINTENANCE, AND REPLACEMENT IN CITY OWNED OR CITY MAINTAINED CEMETERIES; PROVIDING FINDINGS; PROVIDING AUTHORITY FOR CITY ACCESS AND MAINTENANCE; PROVIDING NOTICE PROCEDURES; PROVIDING PROCEDURES FOR UNKNOWN OR UNLOCATED PLOT OWNERS, HEIRS, OR NEXT OF KIN; PRESERVING PLOT OWNER AND FAMILY RIGHTS; PROVIDING HISTORIC PRESERVATION SAFEGUARDS; PROVIDING THAT NO HUMAN REMAINS MAY BE DISTURBED OR REMOVED EXCEPT AS AUTHORIZED BY STATE LAW; PROVIDING A REPEALER CLAUSE; PROVIDING A CUMULATIVE CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Pharr, Texas, is a Home Rule Municipality acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution, Section 51.072 of the Texas Local Government Code¹, and Chapter 9 of the Texas Local Government Code; and

WHEREAS, the City of Pharr owns, operates, maintains, or has responsibility for certain cemetery property within the City; and

WHEREAS, the City Commission finds that cemeteries are places of public importance, family remembrance, historical value, and community heritage; and

WHEREAS, the City Commission desires to preserve the historical integrity, dignity, appearance, accessibility, and safety of City-owned or ~~City-maintained~~ City-maintained cemeteries; and

WHEREAS, Texas Health and Safety Code Chapter 711 defines a “memorial” to include a headstone, tombstone, gravestone, monument, or other marker denoting a grave; and

WHEREAS, Texas Health and Safety Code Chapter 711 recognizes rights of plot owners and persons with rights of interment, and the City Commission intends that this ordinance be administered in a manner that respects those rights; and

WHEREAS, Texas Health and Safety Code Chapter 713 authorizes municipalities to regulate, enclose, improve, and maintain municipal cemeteries; and

WHEREAS, Texas Health and Safety Code Section 713.011 provides that a municipality that operates or has jurisdiction over a public cemetery shall maintain the cemetery in a condition that does not endanger public health, safety, comfort, or welfare, including leveling or straightening markers or memorials; and

WHEREAS, deteriorated, unstable, leaning, broken, sunken, displaced, illegible, or unsafe monuments, headstones, and markers may create safety hazards, interfere with cemetery maintenance, reduce accessibility, or impair the historical and respectful appearance of cemetery grounds; and

WHEREAS, the City Commission finds that the restoration, repair, resetting, stabilization, preservation, and, when necessary, replacement of monuments, headstones, and markers is a public purpose related to cemetery maintenance, safety, historical preservation, and respect for the deceased and their families; and

WHEREAS, the City Commission intends ~~that~~ that existing monuments and markers be preserved whenever reasonably feasible before replacement is considered; and

WHEREAS, the City Commission further intends that no action under this ordinance shall authorize the disturbance, disinterment, relocation, or removal of human remains except in strict compliance with applicable state law, including Texas Health and Safety Code Chapter 711; and

WHEREAS, the City Commission finds that reasonable due diligence, documentation, owner and family notification, and public notice should be required before a monument, headstone, or marker is permanently removed or replaced, except where immediate action is necessary to protect public health or safety.;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1. FINDINGS.

The findings and recitals set forth above are hereby found to be true and correct and are incorporated into this Ordinance as if fully set forth herein.

SECTION 2. CODE AMENDMENT.

The Code of Ordinances of the City of Pharr, Texas, is hereby amended by adding a new section to read as follows:

SECTION 3. MONUMENT RESTORATION, REPAIR, MAINTENANCE, AND REPLACEMENT IN CITY CEMETERIES

Sec. _____.001. Purpose.

The purpose of this section is to preserve the historical integrity, appearance, safety, dignity, and accessibility of City-~~y~~ owned, City-~~o~~perated, or City-~~m~~aintained cemeteries while respecting the rights of plot owners, heirs, next of kin, descendants, and families of persons interred within such cemeteries.

This section shall be administered to favor the preservation of existing monuments, headstones, and markers, ~~-~~whenever feasible, ~~-~~through documentation, cleaning, repair, restoration, resetting, or stabilization before replacement is considered.

Sec. _____.002. Definitions.

For purposes of this section:

City Cemetery means any cemetery, burial ground, or cemetery property owned, operated, maintained, or controlled by the City of Pharr.

Director means the City Manager, or the City Manager's designee, including any department director, cemetery administrator, or other City official assigned responsibility for cemetery maintenance.

Monument or Marker means any memorial, headstone, tombstone, gravestone, monument, tablet, plaque, or other marker denoting or identifying a grave, plot, or person interred in a City Cemetery.

Permanent Removal means removal of a Monument or Marker from its grave, plot, or cemetery location without intent to return it to the same general location after repair, restoration, or stabilization.

Replacement means installation of a new Monument or Marker when the existing Monument or Marker is missing, destroyed, illegible beyond practical restoration, unsafe beyond practical repair, or otherwise cannot reasonably be preserved.

Temporary Safety Action means immediate stabilization, laying down, bracing, removal, relocation, or storage of a Monument or Marker when necessary to protect cemetery visitors, employees, contractors, volunteers, or the public.

Unknown or Unlocated Owner means a plot owner, heir, next of kin, descendant, or other person with a known interest in a grave or plot who cannot be identified or contacted after reasonable due diligence.

Sec. _____.003. City Access and Authority.

The City of Pharr is authorized to enter upon any portion of a City Cemetery, including individual plots and gravesites, for the limited purposes of inspection, documentation, maintenance, cleaning, restoration, repair, resetting, stabilization, preservation, safety work, accessibility improvements, cemetery improvement projects, and replacement of Monuments or Markers in accordance with this section.

This authority does not transfer ownership of any plot, grave, burial right, right of sepulture, or family interest. This authority also does not authorize disturbance, disinterment, relocation, or removal of human remains.

Sec. _____.004. Priority for Preservation.

- A. The City of Pharr shall make reasonable efforts to preserve existing Monuments and Markers whenever feasible.
- B. Preservation methods may include:
 - 1. Cleaning using appropriate conservation methods;
 - 2. Resetting or leveling;
 - 3. Repairing broken or separated pieces;
 - 4. Stabilizing leaning or unsafe Monuments or Markers;
 - 5. Restoring inscriptions when feasible and historically appropriate;

6. Improving the base or foundation of a Monument or Marker; and

7. Documenting and preserving original materials.

C. Replacement shall be considered only when the Director determines that preservation, repair, restoration, or stabilization is not reasonably feasible, is unsafe, or would not preserve the identification of the decedent.

Sec. _____.005. Unsafe Monuments or Markers.

A. If a Monument or Marker is determined to pose a safety hazard, the City may take Temporary Safety Action without prior notice.

B. Temporary Safety Action may include stabilizing, bracing, laying down, removing, relocating, or storing the Monument or Marker to protect visitors, employees, contractors, volunteers, or the public.

C. Before or as soon as practical after taking Temporary Safety Action, the City shall document the condition of the Monument or Marker through photographs, written notes, location information, and any visible inscription.

D. Temporary Safety Action shall not be considered Permanent Removal or Replacement.

E. After Temporary Safety Action is taken, the City shall determine whether the Monument or Marker can be repaired, reset, restored, or returned to its original or appropriate location.

Sec. _____.006. Documentation Required.

Before Permanent Removal or Replacement of any Monument or Marker, the City shall create a record that includes, when reasonably available:

1. The cemetery name;

2. The plot, block, lot, row, section, or GPS location;

3. The name of the decedent, if known;

4. Photographs of the Monument or Marker before work begins;

5. Photographs of inscriptions, symbols, dates, military service information, or other identifying features;

6. A description of the condition of the Monument or Marker;

7. The reason repair, restoration, resetting, or stabilization is not feasible or is not recommended;

8. A summary of efforts made to identify and contact the plot owner, heirs, next of kin, descendants, or other interested persons;
9. Public notice records, if applicable;
10. The final action taken; and
11. Photographs after completion of the work.

Sec. ____ .007. Owner and Family Notification.

- A. Before Permanent Removal or Replacement of a Monument or Marker, the City shall make reasonable efforts to identify and contact the plot owner, heirs, next of kin, descendants, or other persons reasonably believed to have an interest in the grave or plot.
- B. Reasonable efforts may include review of:
 1. City cemetery records;
 2. Deeds, certificates, receipts, or other burial right records;
 3. County Clerk property or cemetery records;
 4. Funeral home or burial records, when available;
 5. Obituaries;
 6. Public genealogy or family history sources;
 7. Public records;
 8. Prior City correspondence;
 9. Contact information provided by family members; and
 10. Any other reasonably available source.
- C. If a mailing address, email address, or telephone number is identified, the City shall provide notice by one or more reasonable methods, including mail, email, telephone, text message, or personal contact.
- D. The notice shall include:
 1. The name of the cemetery;
 2. The name of the decedent, if known;
 3. The location of the grave or plot, if known;
 4. A general description of the Monument or Marker;
 5. The proposed action;

6. The reason for the proposed action;
7. Instructions for submitting comments, documentation, ownership information, or objections;
8. The deadline to respond, which shall be not less than thirty (30) days from the date notice is mailed, sent, or posted; and
9. Contact information for the City department handling the matter.

Sec. _____.008. Public Notice When Owner or Family Cannot Be Located.

- A. If the City cannot identify or contact a plot owner, heir, next of kin, descendant, or other interested person after reasonable due diligence, the City shall provide public notice for not less than thirty (30) days before Permanent Removal or Replacement.
- B. Public notice may include:
 1. Posting on the City's website;
 2. Posting at City Hall;
 3. Posting at the cemetery entrance or other visible cemetery location;
 4. Posting near the affected Monument or Marker, when practical;
 5. Social media notice through official City channels;
 6. Newspaper publication, when determined appropriate by the Director or City Attorney; and
 7. Any other method reasonably calculated to provide notice to interested persons.
- C. Public notice shall include the information required under **Sec. _____.007(D)**, to the extent known.

Sec. _____.009. Objections and Review.

- A. Any plot owner, heir, next of kin, descendant, or interested person may submit written comments, documents, or objections before the deadline stated in the notice.
- B. If an objection is received, the Director shall review the objection and may:
 1. Approve the proposed action;
 2. Modify the proposed action;
 3. Delay the proposed action to allow additional review;
 4. Require additional documentation;

5. Allow the family or interested person to repair or replace the Monument or Marker at private expense in accordance with City standards; or
 6. Refer the matter to the City Commission.
- C. Except for Temporary Safety Action, Permanent Removal or Replacement shall be delayed while a timely objection is under review.
- D. The City Commission may make the final determination when staff determines that the matter involves historical significance, family dispute, substantial public concern, or uncertainty regarding ownership, identification, or appropriate treatment.

Sec. _____.010. Unknown or Unlocated Owner Determination.

- A. After reasonable due diligence and completion of the public notice process, the Director may recommend that the City Commission determine that the plot owner, heirs, next of kin, descendants, or other interested persons are unknown or unlocated for the limited purpose of authorizing Monument or Marker restoration, repair, replacement, or cemetery improvement work.
- B. A determination under this section:
1. Does not declare the plot abandoned for purposes of sale or reuse;
 2. Does not transfer ownership of any plot or burial right;
 3. Does not affect any right of sepulture or interment;
 4. Does not authorize removal or disturbance of human remains;
 5. Does not prevent a family member or interested person from later providing documentation or requesting review; and
 6. Applies only to the Monument or Marker work identified in the City's documentation.
- C. If a person later provides credible documentation showing ownership, family relationship, or other legitimate interest, the City shall maintain such documentation in the cemetery records and may review any future work in light of the information provided.

Sec. _____.011. Abandoned Unused Plots.

Nothing in this section shall be interpreted to replace, expand, or modify the statutory process for presumed abandoned plots under Texas Health and Safety Code Section 713.012 or any successor statute.

A City Commission declaration that a plot is presumed abandoned for purposes of sale, reuse, conveyance, or exclusive right of sepulture shall be made only when authorized by state law and only after all required notice, hearing, findings, and appeal procedures have been satisfied.

Sec. ____ .012. Replacement Standards.

- A. When Replacement is necessary, the City may install a uniform marker, flat marker, upright marker, or other Monument or Marker consistent with cemetery standards, available funding, historic preservation goals, and site conditions.
- B. A replacement Monument or Marker shall preserve, to the extent known and feasible:
 - 1. The decedent's name;
 - 2. Date of birth and date of death;
 - 3. Military service or veteran status;
 - 4. Religious, cultural, or fraternal symbols shown on the original marker;
 - 5. Spouse or family identification shown on the original marker; and
 - 6. Any inscription or historical information that can be reasonably documented.
- C. Replacement shall be respectful, durable, and compatible with the character of the cemetery.
- D. When the original Monument or Marker is partially legible, the City shall not add uncertain information unless the information is verified by cemetery records, official records, family documentation, or other reliable sources.

Sec. ____ .013. Historic Preservation.

- A. Monuments or Markers determined to have historical, architectural, cultural, military, artistic, or community significance shall be preserved whenever practical.
- B. Before altering, permanently removing, relocating, replacing, or materially changing a historically significant Monument or Marker, the City shall consider:
 - 1. The age of the Monument or Marker;
 - 2. The age of the cemetery;
 - 3. Whether the cemetery or grave is associated with significant persons, events, veterans, early settlers, community leaders, or historically underserved communities;
 - 4. Whether the Monument or Marker has unique craftsmanship, materials, symbols, or inscriptions;
 - 5. Whether preservation in place is feasible; and
 - 6. Whether consultation with the Texas Historical Commission, County Historical Commission, or qualified preservation professional is appropriate or required.
- C. For publicly owned cemeteries that are fifty (50) years old or older, the City shall provide notice to or consult with the Texas Historical Commission when required by the Antiquities

Code of Texas or other applicable law before work that exceeds ongoing maintenance or daily cemetery activities.

- D. Original Monuments or Markers removed for safety, restoration, or replacement may be retained, relocated within the cemetery, displayed, archived, or stored by the City when preservation in place is not feasible.

Sec. _____.014. No Disturbance or Removal of Human Remains.

- A. No action under this section shall authorize the disturbance, disinterment, relocation, or removal of human remains.
- B. Any removal, relocation, or disturbance of human remains shall comply with Texas Health and Safety Code Chapter 711, Texas Department of State Health Services requirements, applicable court orders, and any other applicable state or federal law.
- C. If human remains, suspected human remains, burial containers, grave shafts, or previously unknown burial features are discovered during work, the City shall stop work in the affected area and follow applicable legal reporting, preservation, and review procedures.

Sec. _____.015. Family or Private Maintenance.

- A. A plot owner, heir, next of kin, descendant, or other person with a lawful interest in a grave or burial lot may beautify or maintain a grave or burial lot at private expense, subject to reasonable City rules and cemetery standards.
- B. Private repair, restoration, replacement, or installation of a Monument or Marker shall require prior City approval to ensure compliance with cemetery standards, safety requirements, historic preservation requirements, and applicable law.
- C. The City may deny or condition private work that may damage a Monument or Marker, interfere with cemetery maintenance, create a safety hazard, disturb remains, or conflict with cemetery standards.

Sec. _____.016. Records.

The City shall maintain records of Monument and Marker restoration, repair, replacement, removal, storage, relocation, and notice actions as part of the City's cemetery records.

Such records may include photographs, notices, family contacts, ownership information, work orders, contractor reports, Commission action, and final disposition of original or replacement Monuments or Markers.

Sec. _____.017. Emergency Conditions.

When the Director determines that immediate action is necessary due to storm damage, vandalism, collapse, vehicle impact, public safety hazard, or other emergency condition, the City may take Temporary Safety Action without prior notice.

The City shall document the emergency condition and provide notice after the fact when a plot owner, heir, next of kin, descendant, or interested person can be reasonably identified.

Sec. ____.**018. No Private Cause of Action; Governmental Immunity.**

This section is adopted to establish City policy and procedures for cemetery maintenance and preservation. Nothing in this section creates a private cause of action, waives governmental immunity, or creates liability against the City, its officers, employees, agents, contractors, or volunteers.

SECTION 53. REPEALER.

All ordinances, resolutions, policies, or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict only.

SECTION 64. CUMULATIVE CLAUSE.

This Ordinance shall be cumulative of all provisions of the Code of Ordinances of the City of Pharr, Texas, except where the provisions of this Ordinance are in direct conflict with existing provisions, in which event the provisions of this Ordinance shall control to the extent of the conflict.

SECTION 75. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or provision of this Ordinance is for any reason held to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the remaining provisions of this Ordinance, and the City Commission hereby declares that it would have adopted the remaining provisions regardless of the invalid provision.

SECTION 86. SAVINGS CLAUSE.

All rights, remedies, duties, obligations, proceedings, and actions existing prior to the effective date of this Ordinance shall remain in full force and effect, and this Ordinance shall not affect any pending action or proceeding unless expressly provided herein.

SECTION 97. CODIFICATION.

The City Secretary is hereby authorized to codify this Ordinance in the Code of Ordinances of the City of Pharr, Texas, and to make non-substantive formatting, numbering, and style changes necessary for codification.

SECTION 108. BE IT FURTHER ORDAINED, if any part of ~~parts of~~ this Ordinance ~~are~~ is found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof, and such remaining parts shall remain in full force and effect, and to that extent this Ordinance is considered severable.

SECTION 119. PUBLICATION AND EFFECTIVE DATE. The ordinance shall take effect and be in force from and after its passage and approval on ~~Three~~three (3) separate readings in accordance with Section 8, Article 3 of the Charter of the City of Pharr, Texas. Publication shall also be in caption form as allowed under Section 9 of the City of Pharr Charter.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2026.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMDELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2026.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE THIRD AND FINAL READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2026.

CITY OF PHARR

AMBROSIO HERNANDEZ

MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 5.D.

DATE SUBMITTED: July 22, 2026

MEETING DATE: August 3, 2026

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action, if any, on Development Services Cases:

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Alessandra Garcia

Created/Initiated - 07/22/2026



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 5.D.1.

DATE SUBMITTED: July 21, 2026

MEETING DATE: August 3, 2026

FROM: Nancy Hernandez, Administrative Assistant

DEPARTMENT: Development Services

DIRECTOR: Roland Gomez

Agenda Item: CNMK Texas Properties, LLC, d/b/a Cinemark El Centro Mall 16, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being Lot 3A, Re-plat of Vacated Car-Mel Subdivision, Vacated El Centro Mall No. 3 and 4 Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 600 North Jackson Road. CUP# 131046 **This item supports EV - Economic Vitality.**

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: CNMK Texas Properties, LLC, d/b/a Cinemark El Centro Mall 16, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

Fiscal Consideration: N/A

Staff Recommendation: Development Services recommends approval of the renewal request for the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Nancy Hernandez
Joe Garza
Roland Gomez
Melanie Cano

Created/Initiated - 07/21/2026
Approved - 07/21/2026
Approved - 07/21/2026
Final Approval - 07/23/2026



MEMORANDUM

DATE: MONDAY, AUGUST 3, 2026

TO: MAYOR AND CITY COMMISSION

FROM: ROLAND GOMEZ, DEVELOPMENT SERVICES DIRECTOR

THROUGH: JONATHAN FLORES, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT & LATE HOURS PERMIT RENEWAL FOR ABC – FILE NO. CUP#131046 (CINEMARK EL CENTRO MALL 16)
--

GENERAL INFORMATION:

APPLICANT: CNMK Texas Properties, LLC, d/b/a Cinemark El Centro Mall 16, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as being Lot 3A, Re-plat of Vacated Car-Mel Subdivision, Vacated El Centro Mall No. 3 and 4 Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 600 North Jackson Road.

ZONING: The property is currently zoned General Business District (C). The surrounding area is zoned Heavy Commercial District (H-C) and General Business District (C) to the north, General Business District (C) to the south and east and the corporate city limits of McAllen to the west. The area is generally designated for commercial use in the Land Use Plan.

COMMENTS: POLICE CHIEF: Recommends approval of the Conditional Use Permit.

**FIRE
DEPARTMENT:** Recommends approval of
the Conditional Use Permit.

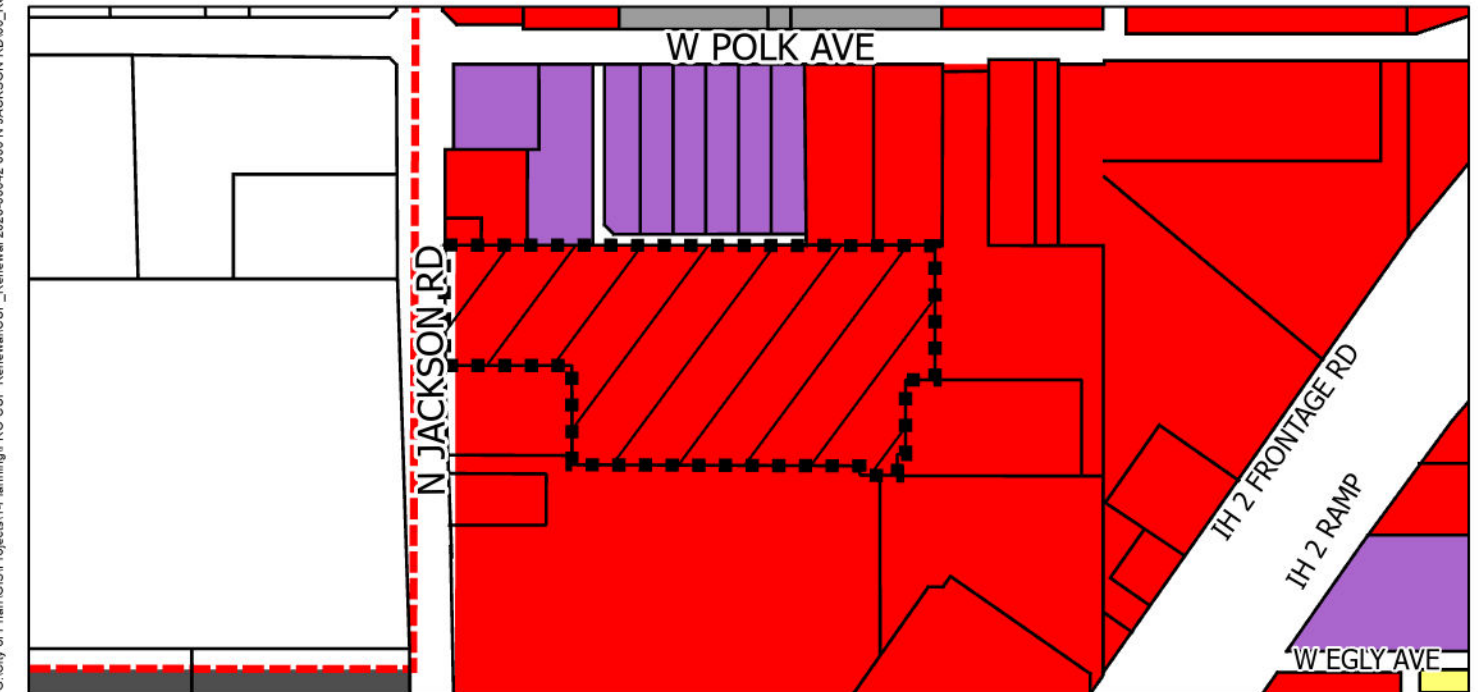
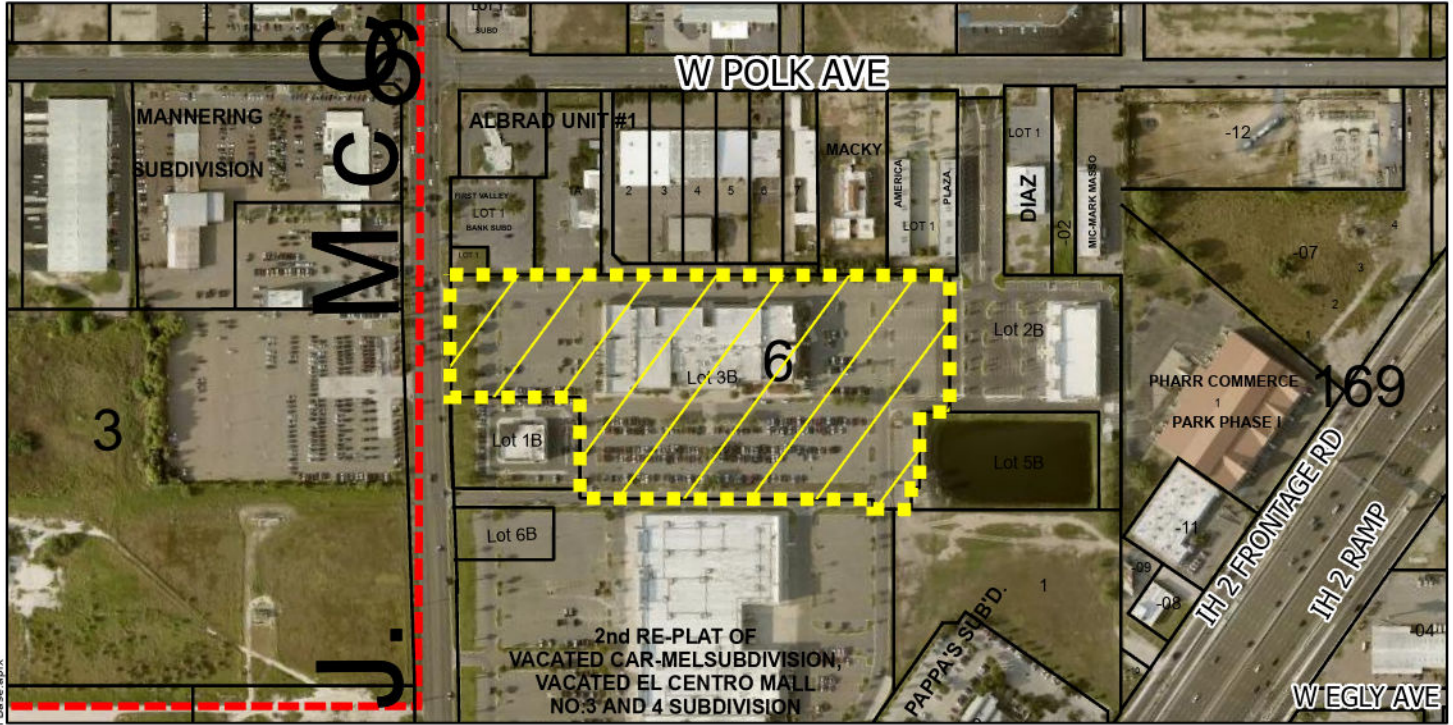
BUILDING: Recommends approval of
the Conditional Use Permit.

HEALTH: Recommends approval of
the Conditional Use Permit.

**DEVELOPMENT
SERVICES:** Recommends approval of
the Conditional Use Permit.

**DEVELOPMENT SERVICES
RECOMMENDATION:** Development Services recommends **approval** of the
renewal request for the Conditional Use Permit and Late
Hours Permit to allow the sale of alcoholic beverages for on-
premise consumption in a General Business District (C)
subject to site and applicant being in compliance with all City
Ordinances and City Department requirements.

CUP Renewal #2026-00042
 Being Lot 3A, Re-plat of Vacated Car-Mel
 Subdivision, Vacated El Centro Mall No. 3 and
 4 Subdivision
 600 N JACKSON RD
 CNMK Texas Properties d/b/a Cinemark



- | | | | |
|--------------------------|---------------------------------------|--------------------|--------------------------|
| Subject Property | Residential Multi-Family High Density | General Business | Neighborhood Commercial |
| Pharr City Limit | Mobile Home | Business District | Office Professional |
| Agricultural Open Space | Townhouse | Drainage Easement | PSJA ISD |
| Single Family | HUD Code | Heavy Commercial | Hidalgo ISD |
| Single Family Small Lot | Rail Road R.O.W | Heavy Industrial | Valley View ISD |
| Residential Multi-Family | Government Owned | Limited Industrial | Planned Unit Development |

City of Pharr, Texas
 Engineering Department
 956.402.4221

Scale: 1:4,910

0 205 410 820 1,230 1,640 Feet



Date: 5/20/2026



Pharr



MAYOR Ambrosio Hernandez, MD

COMMISSIONERS Michael Pacheco | Roberto "Bobby" Carrillo | Ramiro Caballero, MD | Daniel Chavez | Ricardo Medina | Itza Flores

Executive Summary Letter

August 3, 2026

Conditional Use Permit **Renewal** for ABC –

CNMK Texas Properties, LLC,
d/b/a Cinemark El Centro Mall 16

Background:

CNMK Texas Properties, LLC, d/b/a Cinemark El Centro Mall 16, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 11th renewal for Cinemark El Centro Mall 16.

The property is located at 600 North Jackson Road. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the renewal request for the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.



Pharr
Development Services



Site Photo

600 North Jackson Road





AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 5.E.

DATE SUBMITTED: July 22, 2026

MEETING DATE: August 3, 2026

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: PLATS:

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Alessandra Garcia

Created/Initiated - 07/22/2026



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 5.E.1.

DATE SUBMITTED: July 21, 2026

MEETING DATE: August 3, 2026

FROM: Nancy Hernandez, Administrative Assistant

DEPARTMENT: Development Services

DIRECTOR: Roland Gomez

Agenda Item: R. Gutierrez Engineering Corporation, representing Victor Hugo Resendez and wife, Rosalinda Resendez, owner, is requesting preliminary and final plat approval of the proposed Rosalinda Resendez Subdivision. The property is legally described as being a 0.20 acre tract of land out of Lot "Q", Original Townsite of Pharr, Hidalgo County, Texas. The property is located within the 700 Block of S. Dogwood St. SUB#260515 **This item supports EV - Economic Vitality.**

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: R. Gutierrez Engineering Corporation, representing Victor Hugo Resendez and wife, Rosalinda Resendez, owner, is requesting preliminary and final plat approval of the proposed Rosalinda Resendez Subdivision.

Fiscal Consideration: N/A

Staff Recommendation: Development Services recommends approval of the request of the preliminary and final plat approval of the proposed Rosalinda Resendez Subdivision.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Nancy Hernandez
Joe Garza
Roland Gomez
Melanie Cano

Created/Initiated - 07/21/2026
Approved - 07/21/2026
Approved - 07/21/2026
Final Approval - 07/23/2026



MEMORANDUM

DATE: MONDAY, AUGUST 3, 2026

TO: MAYOR AND CITY COMMISSION

FROM: ROLAND GOMEZ, DIRECTOR OF DEVELOPMENT SERVICES

THROUGH: JONATHAN B. FLORES, CITY MANAGER

SUBJECT: ROSALINDA RESENDEZ SUBDIVISION SUBDIVISION
FILE NO. **SUB260515**

GENERAL INFORMATION

APPLICANT: R. Gutierrez Engineering Corporation, representing Victor Hugo Resendez and wife, Rosalinda Resendez is requesting preliminary and final plat approval of the proposed Rosalinda Resendez Subdivision Subdivision.

LEGAL DESCRIPTION: The property is legally described as being A 0.20 acre tract of land out of Lot "Q", Original Townsite of Pharr, Hidalgo County, Texas.

LOCATION: The property is located within the 700 Block of S. Dogwood St.

ZONING: The property is currently zoned Single Family Residential District (R-1). The adjacent zones are Single Family Residential District (R-1) to the north, south, east and west. The property is designated for single family residential use in the Land Use Plan.

VARIANCES: None Requested.

RECOMMENDATIONS: Development Services recommends preliminary and final plat approval of the proposed Rosalinda Resendez Subdivision subject to the following conditions:

PLANNING AND ZONING COMMISSION:

The Planning and Zoning Commission voted unanimously to approve preliminary and final plat of the proposed Rosalinda Resendez Subdivision at their meeting on Thursday, July 16, 2026.

LOCATION:
118 S. CAGE BLVD
1st FLOOR
PHARR, TX 78577
PHONE: 956-402-4242



Pharr
Development Services



REVIEWED BY:
HERIBERTO MARTINEZ
PLANNER III
EDDIE.MARTINEZ@PHARR-TX.GOV

STAFF REVIEW MEETING FOR: ROSALINDA RESENDEZ SUBDIVISION

1. Provide north arrow for location map.
2. Plat note #5, location description of B.M., redo.
3. Both owners to sign plat.
4. Provide additional notary block.
5. Mayors signature block add: City Clerks signature line.
6. Remove plat note #7.
7. Provide square footage of lot.

LOCATION:
801 E. SAM HOUSTON
PHARR, TEXAS 78577
PHONE: 956-402-4300



REVIEWED BY:
JAVIER RODRIGUEZ
PUBLIC UTILITIES - WD DISTRIBUTION
SUPERVISOR
JAVIER.RODRIGUEZ@PHARR-TX.GOV

STAFF REVIEW MEETING FOR: ROSALINDA RESENDEZ SUBDIVISION

PLAT REVIEW MEETING FOR:
ROSALINDA RESENDEZ SUBDIVISION

COMMENTS: Initials: J.R. JUNE 17, 2026

WATER:

- Ok as proposed.
- Comments made may change depending on the circumstances.
- Follow City of Pharr Construction Standards Manual.

SEWER:

- Ok as proposed.
- The sewer service remains private.
- Comments made may change depending on the circumstances.
- Follow City of Pharr Construction Standards Manual.

Developer/Owner/Responsible Party must comply with the conditions stated above. WATER METERS WILL NOT BE INSTALLED IF THERE IS A failure to comply with ANY OF THE conditions. METERS WILL BE INSTALLED UPON PAYMENT AND COMPLIANCE WITH ALL CONDITIONS STATED. By signing this you understand you must comply with the condition(s) or the water meter(s) will not be installed.

LOCATION:
118 S. CAGE BLVD
1st FLOOR
PHARR, TX 78577
PHONE: 956-402-4221



REVIEWED BY:
OFSMAN QUINTANA
GRADUATE ENGINEER
OFSMAN.QUINTANA@PHARR-TX.GOV

STAFF REVIEW MEETING FOR: ROSALINDA RESENDEZ SUBDIVISION

PLAT

1. Signatures from P.E. & R.P.L.S. are required.
2. Note no. 5---Revise benchmark information: Northing:16593593.187, Easting: 1087438.540, Elevation: 110.72.
3. Note no. 10---Revise note to say... "Erosion and sediment control during construction shall be in accordance with current Texas pollution discharge elimination system (TPDES).

DRAINAGE

1. Drainage plan to be reviewed and approved at building permit stage.
2. Detention area shall be stabilized with sod or hydro-mulch prior to final inspection/final walkthrough.

RAINAGE

CLOSEOUT DOCUMENTS

1. All As-builts must have the following requirements:
 - As-builts must reflect current field changes. Mark all field changes as existing.
 - Must be Geo referenced, and in an AUTOCAD file.
 - Submit a physical and electronic copy (USB or CD).

LOCATION:

118 S. CAGE BLVD
3rd FLOOR
PHARR, TX 78577
PHONE: 956-402-4400



Pharr
Fire Department



REVIEWED BY:

ROBERTO ROMERO
ASSISTANT FIRE MARSHAL
ROBERTO.ROMERO@FD.PHARR-TX.GOV

STAFF REVIEW MEETING FOR: ROSALINDA RESENDEZ SUBDIVISION

Pharr fire marshal office reviewed plans by fire marshal Mike Navarro and found to be in reasonable compliance.

LOCATION:
1015 E. FERGUSON
PHARR, TX 78577
PHONE: 956-402-4350



Pharr
Public Works



REVIEWED BY:
ERIK ESPINOZA
STORMWATER INSPECTOR
ERIK.ESPINOZA@PHARR-TX.GOV

STAFF REVIEW MEETING FOR: ROSALINDA RESENDEZ SUBDIVISION

- Missing a Sediment Erosion Control Plan.
- Obtain any necessary curb cut, street cut, bore, and discharge permits from the Public Works Department.



STAFF REVIEW MEETING FOR: ROSALINDA RESENDEZ SUBDIVISION

Upon review of the submitted preliminary plat and site plans, the following items are approved for compliance with City of Pharr Utility Fiber Optical Infrastructure Ordinances. As all infrastructure within the subdivision exists, no proposed installations are required.

1. Existing Conduit and Hand-Hole Details
 - a. Existing conduit and hand-hole configurations are acknowledged as sufficient for compliance.
 - b. No new conduit or hand-hole installations are required.
2. Existing Utility Site Plans and General Note.
 - a. The current site plans accurately reflect the existing pathway for Pharr Connect Utility conduit and fiber optic cable, which is shown externally along the easement.
3. Sheet Utility Site Plan
 - a. The fiber optic cabling pathway indicated on Utility Site Plans reflects the existing underground installation) via underground utility easement) and existing termination points with hand-holes.
 - b. NO additional documentation or new determinations by Pharr Connect IT are required.
4. Inspection Requirement
 - a. As all infrastructure exists, no new inspection is required prior to the final subdivision meeting. Existing compliance is acknowledged.

The plat and Utility site plans are approved as submitted. These items confirm complete and accurate documentation of Pharr Connect's existing infrastructure within the development.

Should you have questions or need further clarification, do not hesitate to contact our office.

Thank you for your attention to these requirements.

From: jbs_hcid2@att.net
To: [Eddie Martinez](#)
Cc: jl_hcid2@att.net
Subject: RE: Subdivision Review: Rosalinda Resendez
Date: Tuesday, June 9, 2026 10:28:01 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

***** This is an email from an EXTERNAL source. DO NOT click links or open attachments without positive sender verification of purpose. Never enter USERNAME, PASSWORD or sensitive information on linked pages from this email. *****

Hello Eddie,

H.C.I.D. No. 2 initial reservations and comments for the proposal:

1. We have the general right of way covering all the lot. Vol. 19, Pg. 257 deed records.
2. We need the general warranty deed of the current owner.
3. Update the signature block by removing the last statement: APPROVAL OF ... SHOWN OR NOT.
4. The proposed Subdivision is from an excluded area and will not need to submit a petition form.

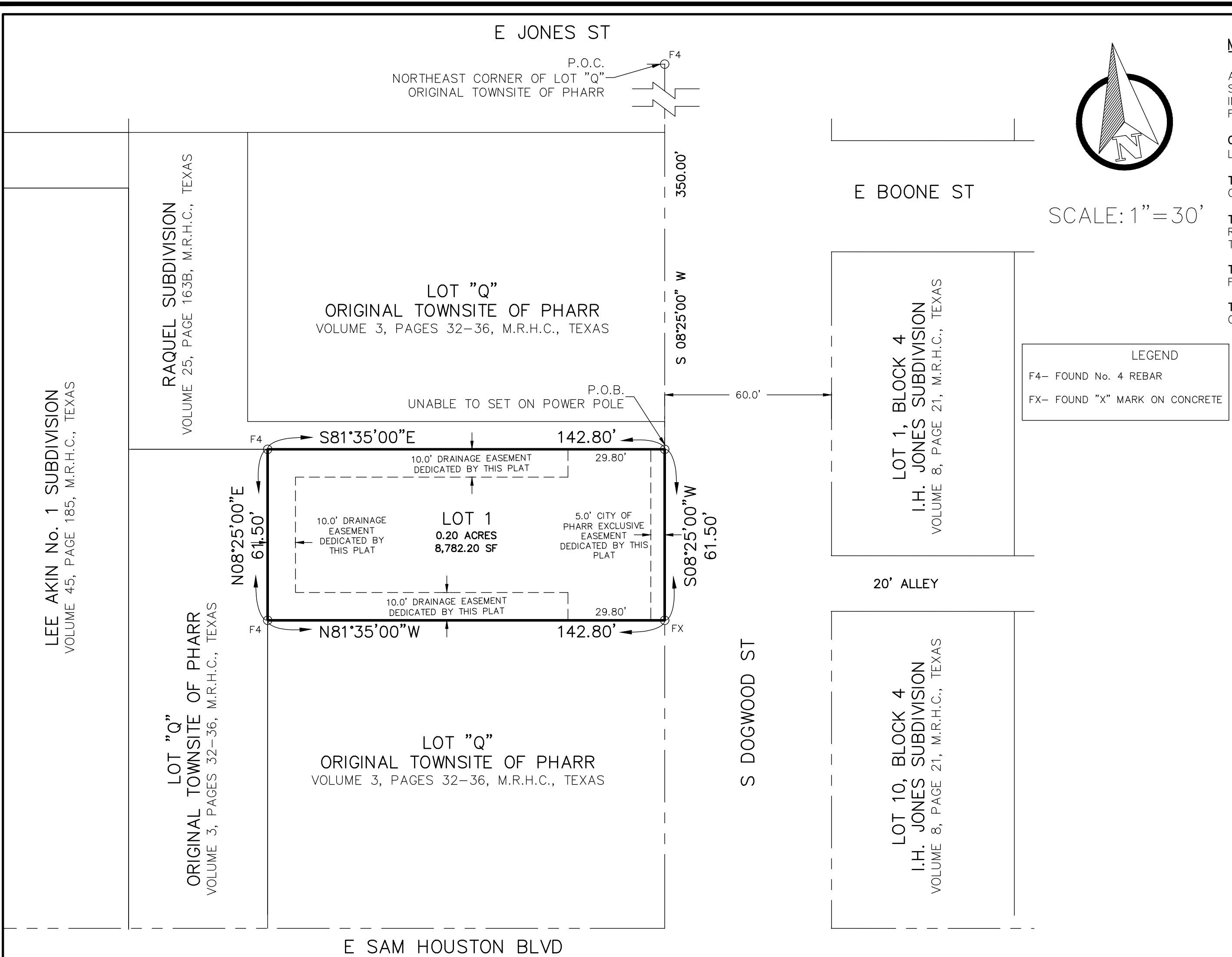
If there are any questions or concerns, please advise.

Thank you.

John Salinas
Hidalgo County Irrigation District No. 2
P.O. Box 6
San Juan, TX 78589
Office: (956) 787-1422
Fax: (956) 781-7622
Email: jbsalinas@hcid2.org

From: Eddie Martinez <eddie.martinez@pharr-tx.gov>
Sent: Monday, June 8, 2026 4:10 PM
To: isaac.gonzalez@hcdd1.org; esther.mireles@hcdd1.org; hcid2@sbcglobal.net; jbs_hcid2@att.net; jl_hcid2@att.net; peter.garza@usps.gov; jl3008@att.com; Erick.Torres@charter.com; Rafael.Macias@onegas.com; Rene.Casares@onegas.com; svallejo@rgv911.org; rafael.gonzales@psjaisd.us; tammy.saenz@psjaisd.us; mavaldes@aep.com; dlucio@aep.com; khernandez@aep.com; jolague@aep.com; jlozano@magicvalley.coop; Lucas.Pena@txdot.gov
Subject: Subdivision Review: Rosalinda Resendez

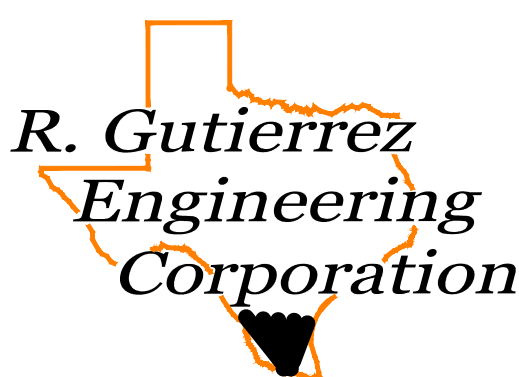
Ladies and Gentlemen,



SUBDIVISION PLAT NOTES:

- FLOOD ZONE STATEMENT:
FLOOD ZONE DESIGNATION: ZONE "B"
ZONE "B" AREAS BETWEEN LIMITS OF THE 100-YEAR FLOOD AND 500-YEAR FLOOD; OR CERTAIN AREAS SUBJECT TO 100-YEAR FLOODING WITH AVERAGE DEPTHS LESS THAN ONE (1) FOOT OR WHERE THE CONTRIBUTING DRAINAGE AREA IS LESS THAN ONE SQUARE MILE; OR AREAS PROTECTED BY LEVEES FROM THE BASE FLOOD. COMMUNITY-PANEL NUMBER 4803470005 C, MAP REVISED: OCTOBER 19, 1982.
- MINIMUM BUILDING SETBACK LINES AS PER THE CITY OF PHARR ORDINANCES.
- MINIMUM FINISHED FLOOR ELEVATION SHALL BE 18" ABOVE THE CENTER LINE OF STREET AT CENTER OF LOT OR 18" ABOVE NATURAL GROUND, WHICHEVER IS GREATER.
- BENCHMARK: CITY OF PHARR MONUMENT No. 40 - LOCATED APPROXIMATELY AT SOUTHWEST CORNER OF EAST SAM HOUSTON BLVD. AND S CAGE BLVD. INTERSECTION.
ELEVATION: 110.72
N: 16593593.187
E: 1087438.540
- STORM WATER RETENTION IS REQUIRED FOR THIS PROPERTY. THE ENGINEER OF RECORD FOR THIS SUBDIVISION PLAT HAS ESTIMATED THAT AN AREA OF APPROXIMATELY 0.20 ACRES AND A VOLUME OF APPROXIMATELY 465 CF (0.011 ACRE-FEET) WILL BE REQUIRED FOR THIS USE. THIS IS AN ESTIMATE ONLY AND A DETAILED ANALYSIS MAY REVEAL DIFFERENT REQUIREMENTS.
- OWNERS TO MAINTAIN RETENTION AREA. RETENTION AREA SHALL BE STABILIZED WITH SOD OR HYDRO-MULCH.
- LANDSCAPING REQUIREMENTS AS PER CITY ORDINANCE.
- ADDITIONAL FIRE PROTECTION MAY BE REQUIRED DURING THE BUILDING PERMIT PHASE IN ORDER TO PROVIDE ANY ADDITIONAL FIRE PROTECTION REQUIREMENT.
- EROSION & SEDIMENT CONTROL DURING CONSTRUCTION SHALL BE IN ACCORDANCE WITH CURRENT TEXAS POLLUTION DISCHARGE ELIMINATION SYSTEM (TPDES).
- NO STRUCTURE SHALL BE PERMITTED OVER ANY EASEMENTS.
- ENFORCEMENT OF ALL PLAT NOTES AND DEDICATIONS SHALL BE THE RESPONSIBILITY OF THE AGENCY OR ENTITY TO WHOM THE DEDICATION IS GRANTED.
- 5 FOOT SIDEWALK SHALL BE REQUIRED ALONG ALL STREETS AT TIME OF BUILDING PERMIT PHASE.
- OWNERS TO MAINTAIN ROW AND PERIMETER OF SUBDIVISION.

PRINCIPAL CONTACTS		
NAME	ADDRESS	PHONE No.
OWNER: VICTOR HUGO RESENDEZ AND ROSALINDA RESENDEZ	130 E. PARK AVE. PHARR TX. 78577	(956) 778-4371
ENGINEER: RAMIRO GUTIERREZ, P.E.	130 E. PARK AVE. PHARR TX. 78577	(956) 782-2557
SURVEYOR: PABLO SOTO, JR., P.E., R.P.L.S.	130 E. PARK AVE. PHARR TX. 78577	(956) 782-2557



METES AND BOUNDS DESCRIPTION:

A 0.20 ACRE TRACT OF LAND OUT OF LOT "Q", ORIGINAL TOWNSITE OF PHARR, AS PER MAP RECORDED IN VOLUME 3, PAGE 32-36, MAP RECORDS OF HIDALGO COUNTY, TEXAS. SAID 0.20 ACRE TRACT OF LAND IS VESTED TO VICTOR HUGO RESENDEZ AND WIFE, ROSALINDA RESENDEZ, BY VIRTUE OF A WARRANTY DEED DATED MARCH 24, 2026, RECORDED IN DOCUMENT NO. 3736147, OFFICIAL RECORDS OF HIDALGO COUNTY, TEXAS. SAID 0.20 ACRE TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER LOT "Q", ORIGINAL TOWNSITE OF PHARR; THENCE, SOUTH 08 DEGREES 25 MINUTES 00 SECONDS WEST, WITH THE EAST LINE OF SAID LOT "Q", ORIGINAL TOWNSITE OF PHARR, A DISTANCE OF 350.00 FEET TO A POINT FOR THE NORTHEAST CORNER OF THIS TRACT OF LAND AND THE POINT OF BEGINNING;

THENCE, SOUTH 08 DEGREES 25 MINUTES 00 SECONDS WEST, WITH THE EAST LINE OF LOT "Q", PHARR ORIGINAL TOWNSITE, A DISTANCE OF 61.50 FEET TO AN "X" CUT FOUND ON CONCRETE, FOR THE SOUTHEAST CORNER OF THIS TRACT OF LAND;

THENCE, NORTH 81 DEGREES 35 MINUTES 00 SECONDS WEST, WITH THE NORTH LINE OF THE CARLOS GARCIA, JR. PROPERTY AS PER WARRANTY DEED WITH VENDOR'S LIEN RECORDED IN VOLUME 1832, PAGE 427, DEED RECORDS OF HIDALGO COUNTY, TEXAS, A DISTANCE OF 142.80 FEET TO A No. 4 REBAR FOUND FOR THE SOUTHWEST CORNER OF THIS TRACT OF LAND;

THENCE, NORTH 08 DEGREES 25 MINUTES 00 SECONDS EAST, WITH THE EAST LINE OF THE GRACIELA MONTOYA PROPERTY, PROPERTY ID NUMBER 258812, A DISTANCE OF 61.50 FEET TO A No. 4 REBAR FOUND AT THE NORTHEAST CORNER OF THE SAID GRACIELA MONTOYA PROPERTY FOR THE NORTHWEST CORNER OF THIS TRACT OF LAND;

THENCE, SOUTH 81 DEGREES 35 MINUTES 00 SECONDS EAST, WITH THE SOUTH LINE OF RAQUEL SUBDIVISION AS PER MAP RECORDED IN VOLUME 25, PAGE 163B, MAP RECORDS OF HIDALGO COUNTY, TEXAS, A DISTANCE OF 142.80 TO THE POINT OF BEGINNING AND CONTAINING 0.20 OF AN ACRE, MORE OR LESS.

THE STATE OF TEXAS-COUNTY OF HIDALGO
DRAINAGE DISTRICT No. 1 CERTIFICATION

HIDALGO COUNTY DRAINAGE DISTRICT No. 1 HEREBY CERTIFIES THAT THE DRAINAGE PLANS FOR THIS SUBDIVISION COMPLIES WITH THE MINIMUM STANDARDS OR THE DISTRICT ADOPTED UNDER TEXAS WATER CODE SECTION 49.211 (c). THE DISTRICT HAS NOT REVIEWED AND DOES NOT CERTIFY THAT THE DRAINAGE STRUCTURES DESCRIBED ARE APPROPRIATE FOR THE SPECIFIC SUBDIVISION, BASED ON GENERALLY ACCEPTED ENGINEERING CRITERIA. IT IS THE RESPONSIBILITY OF THE DEVELOPER OF THE SUBDIVISION AND ITS ENGINEER TO MAKE THESE DETERMINATIONS.

HIDALGO COUNTY DRAINAGE DISTRICT No. ONE DATE
RAUL SESIN, P.E., C.F.M. (GENERAL MANAGER)

OWNER ACKNOWLEDGMENT

STATE OF TEXAS §
COUNTY OF HIDALGO §
OWNER'S DEDICATION, CERTIFICATION AND ATTESTATION:

KNOWN ALL MEN BY THESE PRESENTS, THAT I, VICTOR HUGO RESENDEZ AND WIFE, ROSALINDA RESENDEZ, OWNER OF THE LAND SHOWN ON THIS PLAT, AND DESIGNATED HEREIN AS STATE SUBDIVISION TO THE CITY OF PHARR, COUNTY OF HIDALGO, TEXAS AND WHO NAME IS SUBSCRIBED HERETO, DOES (DO) HEREBY SUBDIVIDE SUCH PROPERTY AND DEDICATE TO THE USE OF THE PUBLIC ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAINS, EASEMENTS, AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

WITNESS MY HAND ON THIS THE ____ DAY OF ____ 20__.

OWNER: VICTOR HUGO RESENDEZ AND ROSALINDA RESENDEZ
ADDRESS: 22700 ENGELMAN GARDENS RD., EDCOUCH, HIDALGO COUNTY, TEXAS 78538

STATE OF TEXAS §
COUNTY OF HIDALGO §

BEFORE ME, THE UNDERSIGNED AUTHORITY, PERSONALLY APPEARED _____, KNOWN TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND HE ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

WITNESS MY HAND ON THIS THE ____ DAY OF ____ 20__.

NOTARY PUBLIC IN AND FOR HIDALGO COUNTY, TEXAS

PRINTED NAME: _____ MY COMMISSION EXPIRES _____

OWNER ACKNOWLEDGMENT

STATE OF TEXAS §
COUNTY OF HIDALGO §
OWNER'S DEDICATION, CERTIFICATION AND ATTESTATION:

KNOWN ALL MEN BY THESE PRESENTS, THAT I, VICTOR HUGO RESENDEZ AND WIFE, ROSALINDA RESENDEZ, OWNER OF THE LAND SHOWN ON THIS PLAT, AND DESIGNATED HEREIN AS STATE SUBDIVISION TO THE CITY OF PHARR, COUNTY OF HIDALGO, TEXAS AND WHO NAME IS SUBSCRIBED HERETO, DOES (DO) HEREBY SUBDIVIDE SUCH PROPERTY AND DEDICATE TO THE USE OF THE PUBLIC ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAINS, EASEMENTS, AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

WITNESS MY HAND ON THIS THE ____ DAY OF ____ 20__.

OWNER: VICTOR HUGO RESENDEZ AND ROSALINDA RESENDEZ
ADDRESS: 22700 ENGELMAN GARDENS RD., EDCOUCH, HIDALGO COUNTY, TEXAS 78538

STATE OF TEXAS §
COUNTY OF HIDALGO §

BEFORE ME, THE UNDERSIGNED AUTHORITY, PERSONALLY APPEARED _____, KNOWN TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND HE ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

WITNESS MY HAND ON THIS THE ____ DAY OF ____ 20__.

NOTARY PUBLIC IN AND FOR HIDALGO COUNTY, TEXAS

PRINTED NAME: _____ MY COMMISSION EXPIRES _____

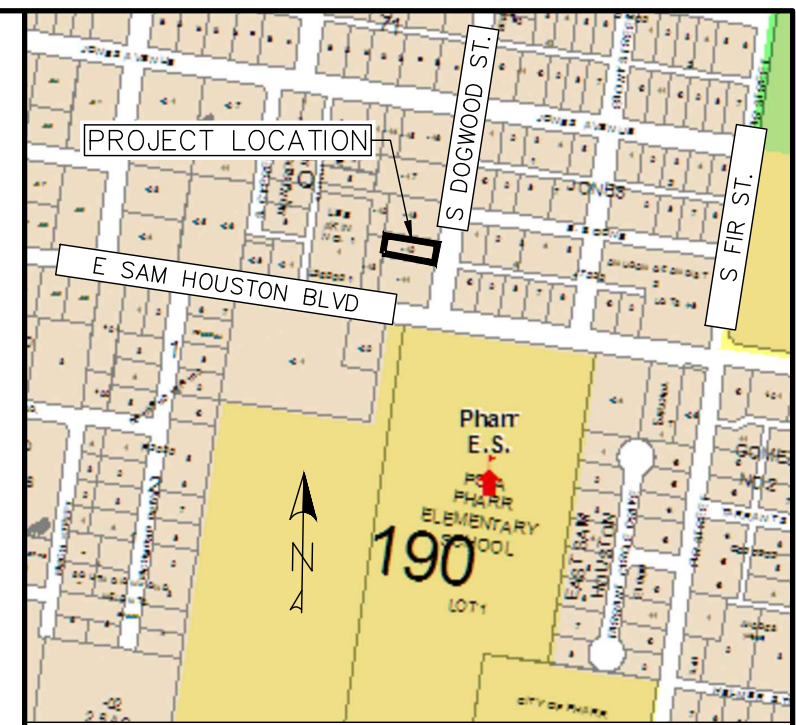
Professional Engineers & Land Surveyors

130 E. PARK AVENUE PHARR, TEXAS 78577
(TEL) 956 782-2557 (FAX) 956 782-2558
ENGINEERING FIRM NO.: 101650-00



FILED FOR RECORD IN
HIDALGO COUNTY
ARTURO GUJARDO, JR.
HIDALGO COUNTY CLERK

ON: _____ AT _____
AM/PM INSTRUMENT
No. _____ OF
THE MAP RECORDS OF HIDALGO
COUNTY, TEXAS
BY: _____
DEPUTY



SCALE: 1"=500'

LOCATION MAP

PREPARED BY: R. GUTIERREZ ENGINEERING CORP.
130 E. PARK AVE.
PHARR, TEXAS 78577

DATE PREPARED: PREPARED
DATE SURVEYED: SURVEYED

CITY OF PHARR PLANNING AND ZONING CERTIFICATION

I, THE UNDERSIGNED, CHAIRMAN OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF PHARR, HEREBY CERTIFY THAT THE SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THIS CITY WHEREBY MY APPROVAL IS REQUIRED.

DANNY WYLIE, CHAIRMAN,
PLANNING AND ZONING COMMISSION

DATE: _____

CITY OF PHARR APPROVAL CERTIFICATION

I, THE UNDERSIGNED, MAYOR OF THE CITY OF PHARR, TEXAS, HEREBY CERTIFY THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY WHEREIN MY APPROVAL IS REQUIRED.

DR. AMBROSIO HERNANDEZ
MAYOR, CITY OF PHARR

DATE: _____

CITY CLERK

DATE: _____

HIDALGO COUNTY IRRIGATION DISTRICT No. 2 CERTIFICATION

THIS PLAT IS HEREBY APPROVED BY THE HIDALGO COUNTY IRRIGATION DISTRICT No. 2 ON THIS THE ____ DAY OF _____, 20__.

NO IMPROVEMENTS OF ANY KIND (INCLUDING WITHOUT LIMITATION, TREES, FENCES, AND BUILDINGS) SHALL BE PLACED UPON HIDALGO COUNTY IRRIGATION DISTRICT No. 2 RIGHTS OF WAYS OR EASEMENTS. APPROVAL OF THIS PLAT DOES NOT RELEASE ANY RIGHTS THAT THE DISTRICT MAY HAVE WHETHER SHOWN OR NOT.

ATTEST: _____
PRESIDENT SECRETARY

ENGINEER CERTIFICATION

I, RAMIRO GUTIERREZ, P.E., A REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, HEREBY STATE THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN TO THIS PLAT.



PRELIMINARY-SUBJECT TO REVISION

RAMIRO GUTIERREZ, P.E.
REGISTERED PROFESSIONAL ENGINEER No. 65948
R. GUTIERREZ ENGINEERING CORP.
130 E. PARK
PHARR, TEXAS 78577

SURVEYOR CERTIFICATION

I, PABLO SOTO, Jr., A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECTLY MADE AND IS PREPARED FROM AN ACTUAL SURVEY ON THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND AND THAT ALL ASPECTS OF IT ARE IN ACCORDANCE WITH HIDALGO COUNTY SUBDIVISION ORDINANCE AND ALL STATE STATUTES GOVERNING SURVEYS.



PRELIMINARY-SUBJECT TO REVISION

PABLO SOTO, JR., R.P.L.S. No. 4541
R. GUTIERREZ ENGINEERING CORPORATION
130 E. PARK AVENUE
PHARR, TEXAS 78577

SUBDIVISION PLAT
OF
ROSALINDA RESENDEZ
SUBDIVISION
A 0.20 ACRE TRACT OF LAND OUT OF LOT
"Q", ORIGINAL TOWNSITE OF PHARR,
HIDALGO COUNTY, TEXAS,
AS PER MAP RECORDED IN
VOLUME 3, PAGE 32-26,
MAP RECORDS OF HIDALGO COUNTY, TEXAS.

LEE AKIN No. 1 SUBDIVISION
VOLUME 45, PAGE 185, M.R.H.C., TEXAS

OWNER:
DIARSP PROPERTIES, LTD.

LOT "Q"
ORIGINAL TOWNSITE OF PHARR
VOLUME 3, PAGES 32-36, M.R.H.C., TEXAS

OWNER:
MONTAYA GRACIELA

RAQUEL SUBDIVISION
VOLUME 25, PAGE 163B, M.R.H.C., TEXAS

OWNER:
ISMAEL RIVAS AND WIFE, BLANCA RIVAS

LOT "Q"
ORIGINAL TOWNSITE OF PHARR
VOLUME 3, PAGES 32-36, M.R.H.C., TEXAS

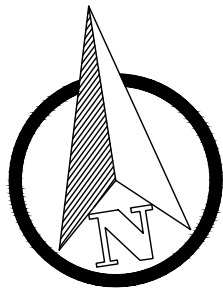
OWNER:
JAIME FLORES AND DALIA FLORES

LEGEND	
— w —	CHAIN LINK FENCE
— s —	DRAINAGE LINE
— d —	SANITARY SEWER LINE
— x —	WATER LINE
	CONCRETE
	BUILDING
	PAVERS
	LANDSCAPE VEGETATION
	POWER POLE
	WATER METER
	MAILBOX
	GAS METER
	CLEAN OUT
	SANITARY SEWER MANHOLE
	STORM SEWER MANHOLE
FX	FOUND "X" MARK ON CONCRETE
F4	FOUND No. 4 REBAR
	BENCHMARK

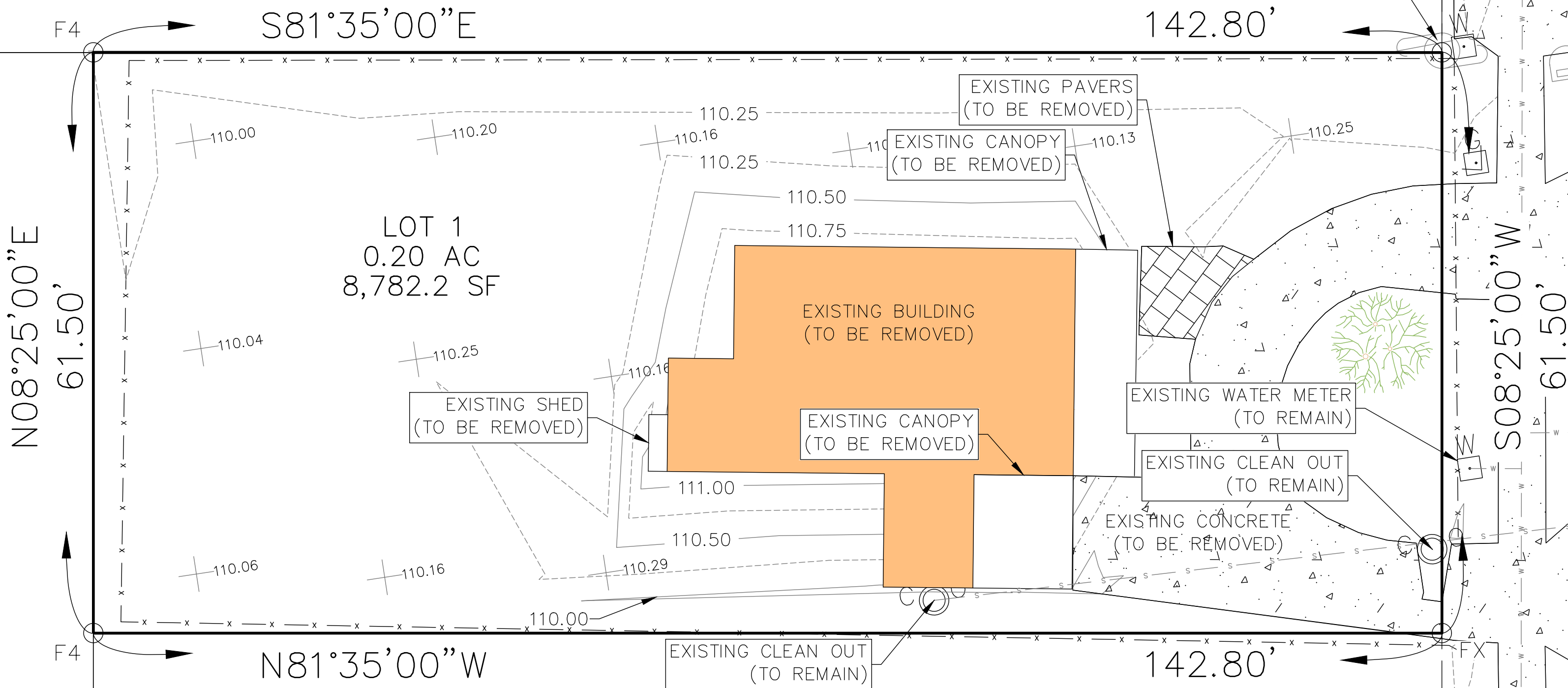
LOT "Q"
ORIGINAL TOWNSITE OF PHARR
VOLUME 3, PAGES 32-36, M.R.H.C., TEXAS

OWNER:
CARLOS GARCIA, JR., AND DELIA D. VALADEZ
WARRANTY DEED WITH VENDOR'S LIEN
VOL. 1831, PG. 427
D.R.H.C., TX.

NORTHEAST CORNER OF LOT "Q"
ORIGINAL TOWNSITE OF PHARR



SCALE: 1"=10'



LOT 1, BLOCK 4
I.H. JONES SUBDIVISION
VOLUME 8, PAGE 21, M.R.H.C., TEXAS

LOT 10, BLOCK 4
I.H. JONES SUBDIVISION
VOLUME 8, PAGE 21, M.R.H.C., TEXAS

S DOGWOOD ST

20' ALLEY

SCALE: AS SHOWN

DATE: _____
FB. No.: _____
SURVEY BY: _____
DRAWN BY: _____
PREPARED BY: _____
CHECKED BY: _____

SHEET
2

ROSALINDA RESENDEZ SUBDIVISION

PRELIMINARY—FOR REVIEW ONLY
These documents are for Design Review and not intended for Construction, Bidding or Permit Purposes. They were prepared by, or under the supervision of:
RAMIRO GUTIERREZ PE# 65948 Date _____
Print Name PE#

R. Gutierrez
Engineering Corporation
Professional Engineers & Land Surveyors
130 E. PARK AVENUE • PHARR, TEXAS 78577
(TEL) 956 782-2557 • (FAX) 956 782-2558
FIRM No. 468

LEE AKIN No. 1 SUBDIVISION
VOLUME 45, PAGE 185, M.R.H.C., TEXAS

OWNER:
DIARSP PROPERTIES, LTD.

LOT "Q"
ORIGINAL TOWNSITE OF PHARR
VOLUME 3, PAGES 32-36, M.R.H.C., TEXAS

OWNER:
MONTAYA GRACIELA

RAQUEL SUBDIVISION
VOLUME 25, PAGE 163B, M.R.H.C., TEXAS

OWNER:
ISMAEL RIVAS AND WIFE, BLANCA RIVAS

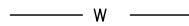
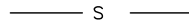
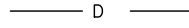
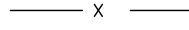
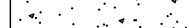
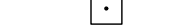
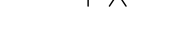
LOT "Q"
ORIGINAL TOWNSITE OF PHARR
VOLUME 3, PAGES 32-36, M.R.H.C., TEXAS

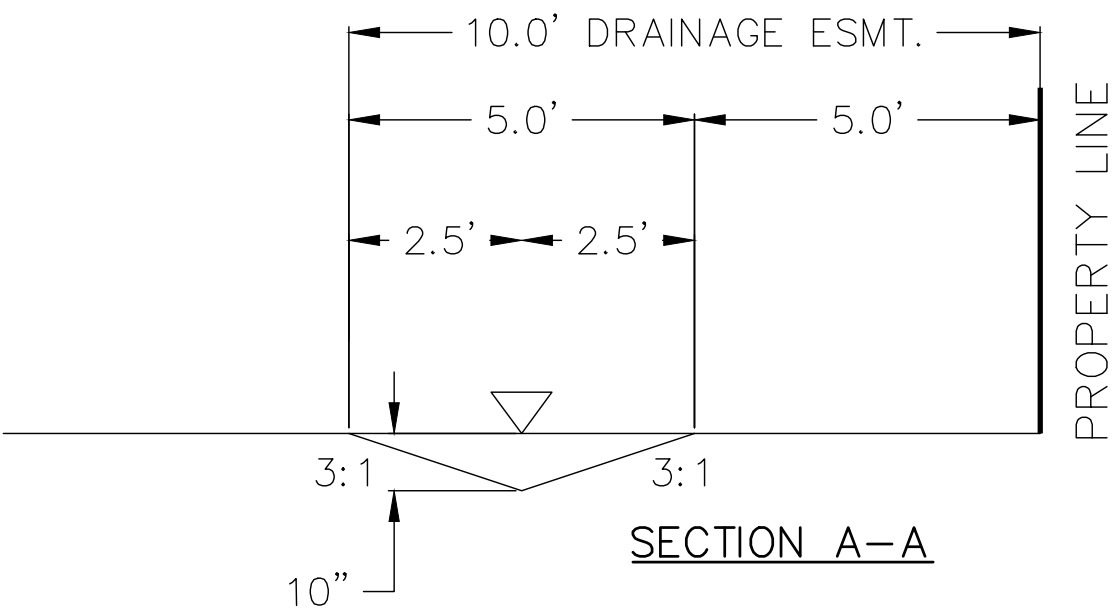
OWNER:
JAIME FLORES AND DALIA FLORES

LOT 1
0.20 AC
8,782.2 SF

LOT "Q"
ORIGINAL TOWNSITE OF PHARR
VOLUME 3, PAGES 32-36, M.R.H.C., TEXAS

OWNER:
CARLOS GARCIA, JR., AND DELIA D. VALADEZ
WARRANTY DEED WITH VENDOR'S LIEN
VOL. 1831, PG. 427
D.R.H.C., TX.

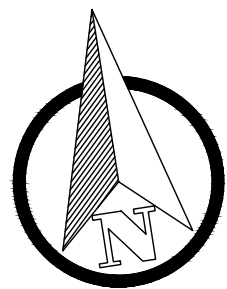
LEGEND	
	CHAIN LINK FENCE
	DRAINAGE LINE
	SANITARY SEWER LINE
	WATER LINE
	CONCRETE
	LANDSCAPE VEGETATION
	POWER POLE
	WATER METER
	MAILBOX
	GAS METER
	CLEAN OUT
	SANITARY SEWER MANHOLE
	STORM SEWER MANHOLE
	FOUND "X" MARK ON CONCRETE
	FOUND No. 4 REBAR
	BENCHMARK



NORTHEAST CORNER OF LOT "Q"
ORIGINAL TOWNSITE OF PHARR

P.O.C. F4

P.O.B.



SCALE: 1"=10'

EXISTING 36" STORM SEWER LINE

EXISTING 4" PVC WATER LINE

EXISTING 6" SANITARY SEWER LINE

EXISTING 4" PVC WATER LINE

EXISTING 6" SANITARY SEWER LINE

EXISTING STORM SEWER MANHOLE

EXISTING SANITARY SEWER MANHOLE

EXISTING 2" AC WATER LINE

EXISTING 6" SANITARY SEWER LINE

S DOGWOOD ST

LOT 1, BLOCK 4
I.H. JONES SUBDIVISION
VOLUME 8, PAGE 21, M.R.H.C., TEXAS

LOT 10, BLOCK 4
I.H. JONES SUBDIVISION
VOLUME 8, PAGE 21, M.R.H.C., TEXAS

20' ALLEY

PRELIMINARY—FOR REVIEW ONLY

These documents are for Design Review and not intended for Construction, Bidding or Permit Purposes. They were prepared by, or under the supervision of:

RAMIRO GUTIERREZ PE# 65948 Date

R. Gutierrez
Professional Engineers & Land Surveyors
Engineering Corporation
130 E. PARK AVENUE • PHARR, TEXAS 78577
(TEL) 956.782.2557 • (FAX) 956.782.2558
FIRM No. 468

ROSALINDA RESENDEZ SUBDIVISION

UTILITY LAYOUT

SCALE: AS SHOWN

DATE:

FB. No.:

SURVEY BY:

DRAWN BY:

PREPARED BY:

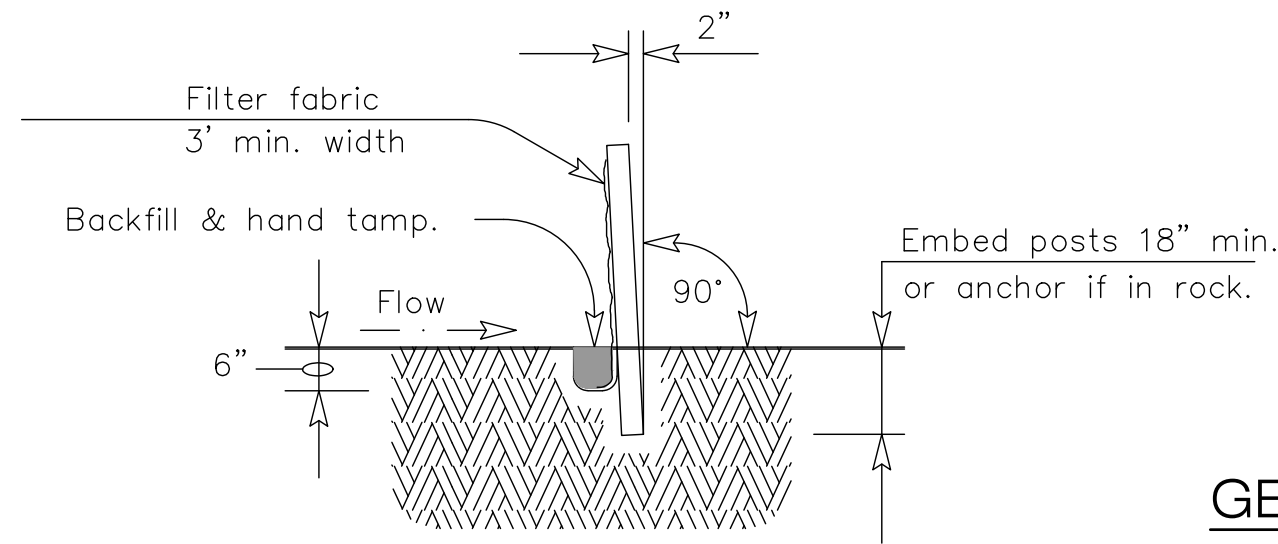
CHECKED BY:

REVISION

DATE

BY

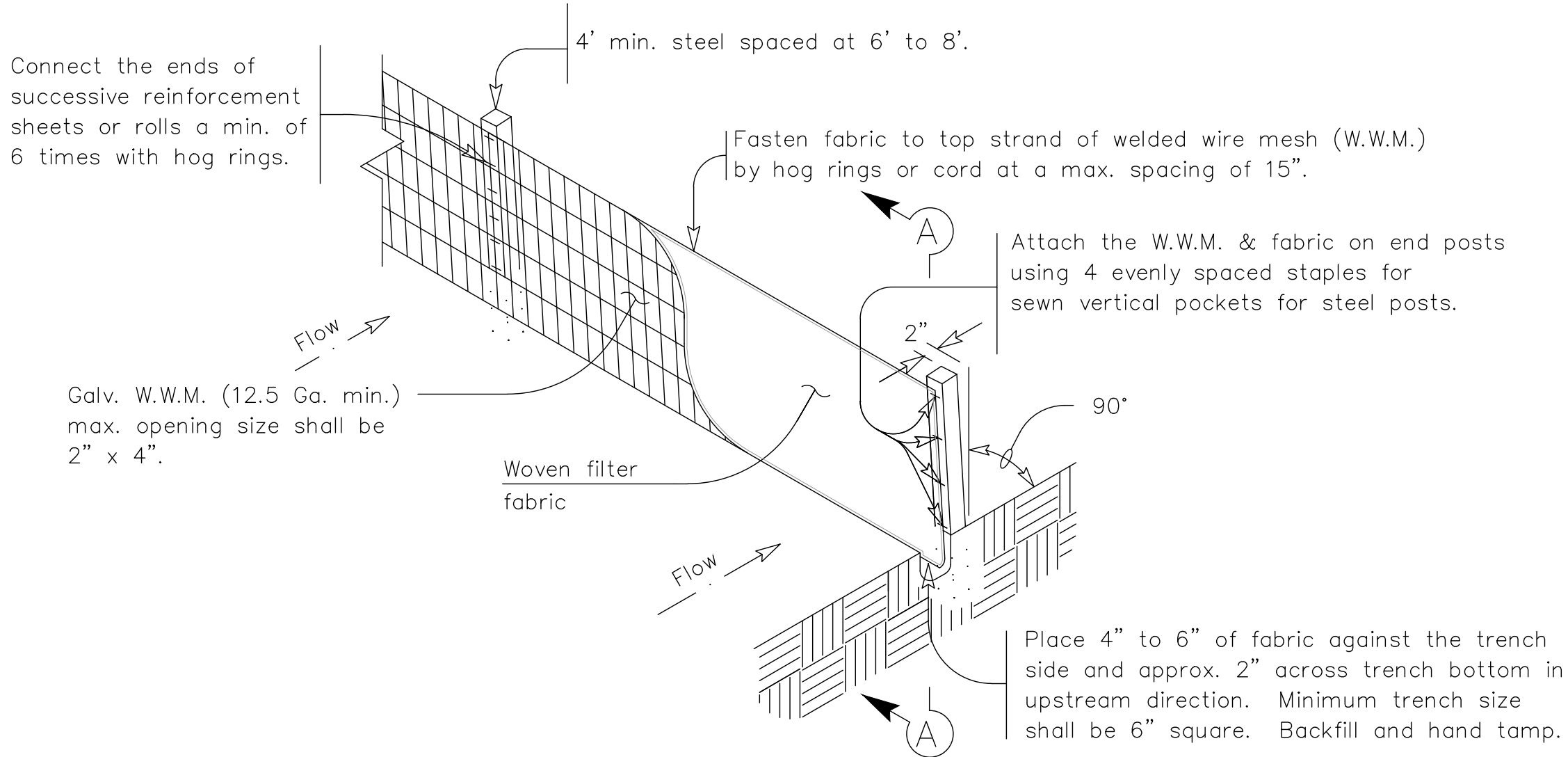
SHEET
3



SECTION A-A

GENERAL NOTES

1. The guidelines shown hereon are suggestions only and may be modified by the Engineer.



TEMPORARY SEDIMENT CONTROL FENCE

SCF

NOTE: CONTRACTOR SHALL CONSTRUCT AND MAINTAIN BERM AROUND THE PROPERTY TO KEEP WATER FROM FLOWING OFF PROJECT SITE. CONSTRUCTION OF THE BERM TO BE DONE AT THE BEGINNING OF THE PROJECT.

PRELIMINARY—FOR REVIEW ONLY
These documents are for Design Review and not intended for Construction, Bidding or Permit Purposes. They were prepared by, or under the supervision of:
RAMIRO GUTIERREZ PE# 65948 Date
Print Name PE#

ROSALINDA RESENDEZ SUBDIVISION

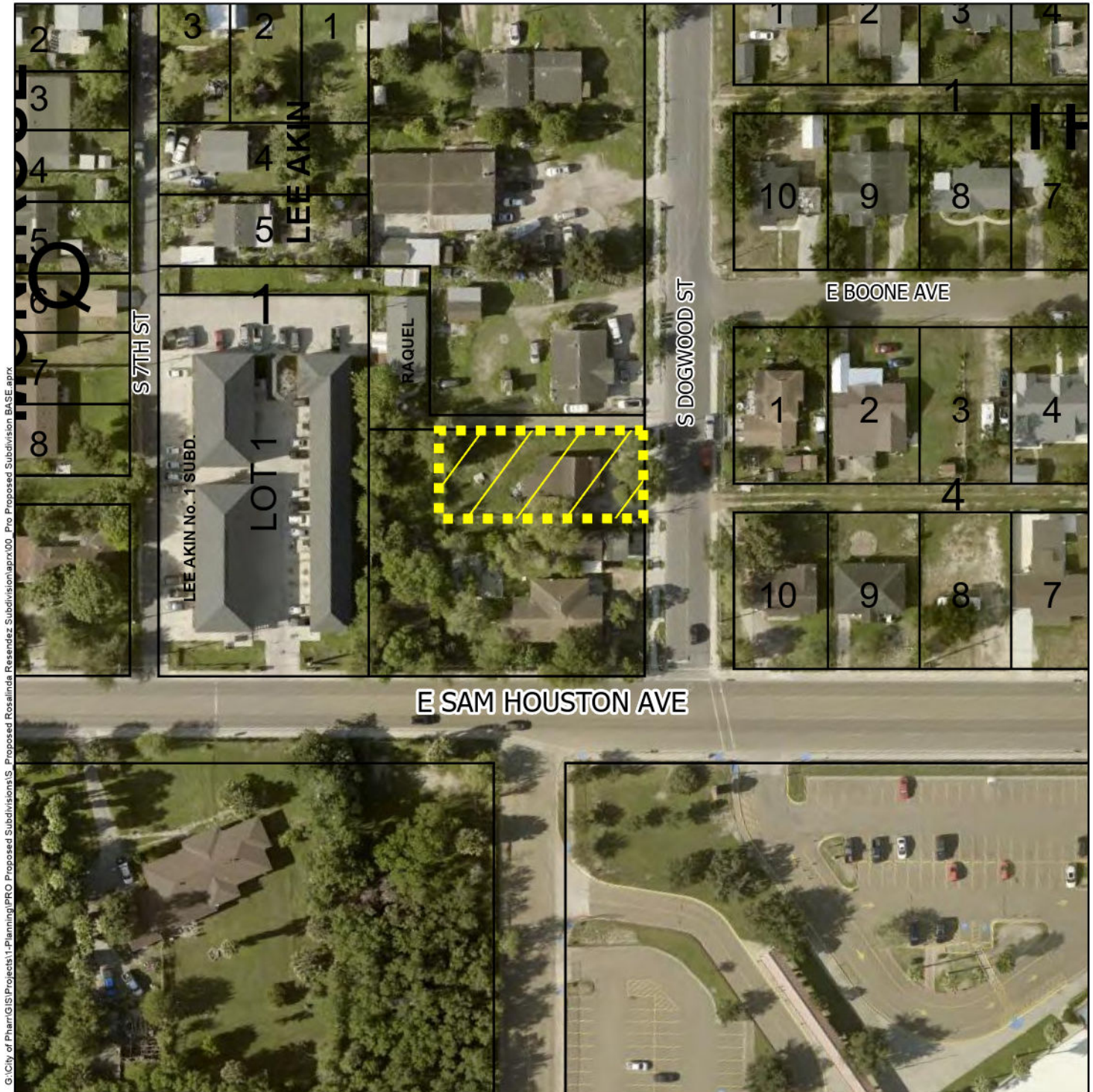
MISCELLANEOUS DETAILS

SCALE: AS SHOWN	REVISION	DATE	BY
DATE:			
FB. No.:			
SURVEY BY:			
DRAWN BY:			
PREPARED BY:			
CHECKED BY:			

Proposed Subdivision Rosalinda Resendez Subdivision



AERIAL



 Subject Property
 Pharr City Limit

City of Pharr, Texas
Engineering Department
956.702.5355

Scale: 1:1,200
0 50 100 200 300 400 Feet

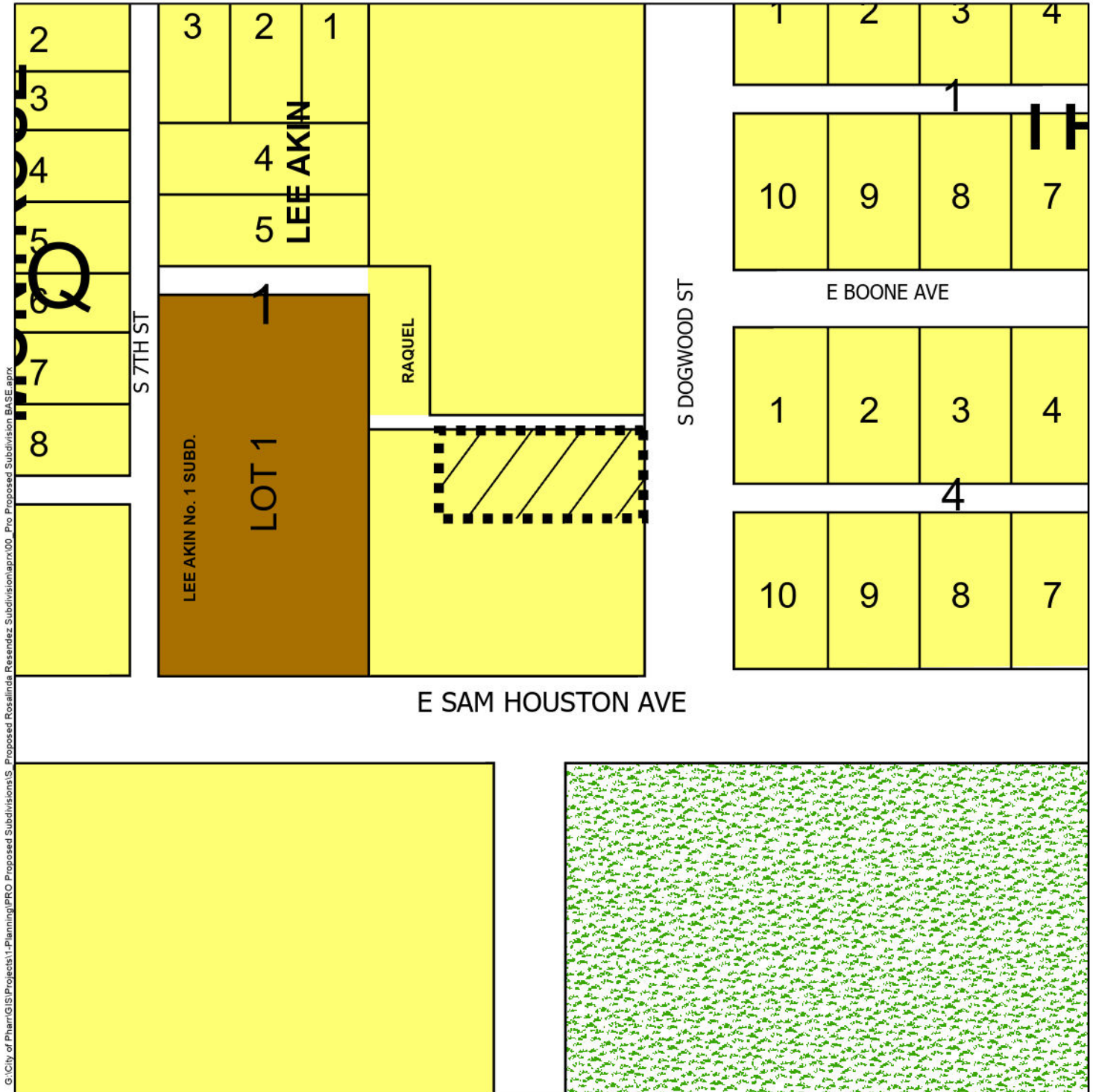


Date: 6/9/2026

Proposed Subdivision Rosalinda Resendez Subdivision



ZONING



- | | | | |
|--------------------------|---------------------------------------|--------------------|--------------------------|
| Subject Property | Residential Multi-Family High Density | General Business | Neighborhood Commercial |
| Pharr City Limit | Mobile Home | Business District | Office Professional |
| Agricultural Open Space | Townhouse | Drainage Easement | PSJA ISD |
| Single Family | HUD Code | Heavy Commercial | Hidalgo ISD |
| Single Family Small Lot | Rail Road R.O.W | Heavy Industrial | Valley View ISD |
| Residential Multi-Family | Government Owned | Limited Industrial | Planned Unit Development |

City of Pharr, Texas
Engineering Department
956.702.5355

Scale: 1:1,200

0 50 100 200 300 400 Feet



Date: 6/9/2026



Pharr
Development Services



Site Photo

700 Block of S. Dogwood St.





AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.A.

DATE SUBMITTED: July 22, 2026

MEETING DATE: August 3, 2026

FROM: Alexandra Rangel, Assistant
Director

DEPARTMENT: HR

DIRECTOR: Laura Parra

Agenda Item: Consideration and action, if any, on Resolution adopting the City of Pharr Title VI Program and authorizing its implementation. **This item supports SG - Sound Governance and Fiscal Sustainability.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Request approval of the City of Pharr Title VI/Nondiscrimination Plan as required by the Federal Highway Administration (FHWA), the Texas Department of Transportation (TxDOT), and Title VI of the Civil Rights Act of 1964. **This item supports SG - Sound Governance and Fiscal Sustainability.**

Fiscal Consideration:

There is no direct fiscal impact associated with adoption of this plan. Existing City staff will administer the program as part of ongoing compliance res**This item supports SG - Sound Governance and Fiscal Sustainability.**possibilities.

Staff Recommendation: approval**This item supports SG - Sound Governance and Fiscal Sustainability.**

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Alexandra Rangel

Laura Parra

Alexandra Rangel

Ricardo Rodriguez

Jamison Merrick

City Management Office

Created/Initiated - 07/22/2026

Approved - 07/22/2026

Approved - 07/22/2026

Approved - 07/22/2026

New -

-



Title VI Plan

Contents

Introduction	2
Discrimination under Title VI	3
Authorities	4
Title VI Policy Statement	5
Standard DOT Assurances	5
Organization and Staffing	5
Primary Program Area Descriptions & Review Procedures	6
Data Collection and Analysis	7
Title VI Complaint Procedures	8
Scope of Title VI Complaints.....	8
How to File a Formal Title VI Complaint.....	9
Complaint Log	11
Notice of Rights	12
Notification to Beneficiaries	12
Public Involvement	12
Language Assistance and Limited English Proficiency	14
Training	14

Introduction

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving federal financial assistance. Several other federal legal authorities supplement Title VI by extending protections based on age, sex, and disability. In addition, the Civil Rights Restoration Act of 1987 clarified Title VI enforcement by mandating that Title VI requirements apply to *all* programs and activities of federal-aid recipients regardless of whether any particular program or activity involves federal funds. Taken together, these laws require recipients and subrecipients of federal funds to ensure all programs and services are delivered to the public without discrimination.

City of Pharr, Texas, as a recipient of federal financial assistance, will ensure full compliance with Title VI of the Civil Rights Act of 1964; 49 C.F.R. Part 21 (Department of Transportation Regulations for the Implementation of Title VI of the Civil Rights Act of 1964); 49 C.F.R. Part 21; and related statutes and regulations. City of Pharr, Texas acknowledges it is subject to and will comply with Federal Highway Administration Title VI Assurances.

This plan explains how City of Pharr, Texas incorporates the requirements of Title VI and related legal authorities into its operations. The plan will be used as a reference for City of Pharr, Texas and an informational resource for the public. The plan will be updated every 3 years to reflect changes in Title VI compliance operations.

Discrimination under Title VI

It is the responsibility of every City of Pharr, Texas employee to prevent, minimize, and eradicate any form of discrimination. There are two types of discrimination prohibited under Title VI and its related statutes: (1) disparate treatment that alleges similarly situated persons are treated differently because of their race, color, or national origin (*i.e.*, intentional discrimination); and (2) disparate impact/effects when a facially neutral policy, procedure, or practice results in different or inferior services or benefits to members of a protected group. The focus of disparate impact is on the consequences of a decision, policy, or practice rather than the intent.

Prohibited forms of discrimination may include, but not be limited to, the following:

- The denial of services, financial aid, or other benefits provided under a program;
- Distinctions in the quality, quantity, or manner in which a benefit is provided;
- Segregation or separation of persons in any part of the program;
- Restriction in the enjoyment of any advantages, privileges, or other benefits provided to others;
- Differing standards or requirements for participation;
- Methods of administration that directly or indirectly, or through contractual relationships would defeat or impair the accomplishment of effective nondiscrimination; or
- Discrimination in any activities or services related to a highway, infrastructure or facility built or repaired in whole or in part with federal funds.

City of Pharr, Texas, efforts to prevent such discrimination must address, but not be limited to, how a program or activity:

- Impacts the public;
- Provides accessibility;
- Provides equal access to benefits;
- Encourages participation;
- Provides services equitably;
- Initiates contracting and training opportunities;
- Investigates complaints;
- Allocates funding; and
- Prioritizes projects.

Authorities

The authorities applicable to City of Pharr, Texas Title VI/Nondiscrimination Program include:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. §2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- **49 CFR Part 21** (entitled *Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of The Civil Rights Act of 1964*);
- **23 CFR Part 200** (FHWA's Title VI/Nondiscrimination Regulation);
- **28 CFR Part 50.3** (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964); and,
- **Texas Administrative Code** §9.4, Civil Rights – Title VI Compliance Title VI Policy Statement

It is the policy of City of Pharr, Texas that no person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any operation of City of Pharr, Texas as provided by Title VI of the Civil Rights Act of 1964 and related statutes.

This policy applies to all operations of City of Pharr, Texas, including its contractors and anyone who acts on behalf of City of Pharr, Texas. This policy also applies to the operations of any department or agency to which City of Pharr, Texas extends federal financial assistance. Federal financial assistance includes grants, training, use of equipment, donations of surplus property, and other assistance.

The nondiscrimination statement signed by City of Pharr, Texas City Manager Dr. Jonathan Flores, is included as **Attachment 1**.

Standard DOT Assurances

The U.S. DOT requires that federal financial assistance be provided on the condition that the recipient provides an assurance that its programs and activities will be conducted in compliance with Title VI of the Civil Rights Act of 1964. The requirement is located at 49 CFR 21.7(a). To support the implementation of this requirement, the U.S. DOT provided an assurances agreement in U.S. DOT Order 1050.2A that federal fund recipients and subrecipients must sign as a condition of receiving federal financial assistance.

The assurances agreement provides specific non-discrimination language, City of Pharr, Texas, is required to include in bid solicitations or requests for proposal, contracts, and real estate agreements. City of Pharr, Texas is committed to ensuring the necessary language is used as prescribed in the assurances agreement.

In accordance with this requirement, City of Pharr, Texas has signed the U.S. DOT Standard Title VI/Non-Discrimination Assurances and Appendices. The documents are attached as **Attachment 2 and Attachment 3**.

Organization and Staffing

City Manager Dr. Jonathan Flores is ultimately responsible for assuring full compliance with the provisions of Title VI of the Civil Rights Act of 1964 and related statutes and has directed that non-discrimination is required of all agency employees, contractors, and agents pursuant to 23 C.F.R. Part 200 and 49 C.F.R. Part 21.

City of Pharr, Texas has assigned Laura Parra, Human Resources Director, to perform the duties of the Title VI Coordinator and ensure implementation of the agency's Title VI program. The position of Human Resources Director is located within Human Resources.

The Title VI Coordinator is responsible for:

- Maintaining and updating the Title VI plan on the agency's behalf;
- Ensuring relevant agency staff receive necessary Title VI training;
- Ensuring prompt processing of Title VI complaints and referral to Texas Department of Transportation;
- Developing procedures for the collection and analysis of statistical data;
- Developing a program to conduct Title VI reviews of program areas; and
- Developing Title VI information for dissemination internally and externally;



CITY OF PHARR Organizational Chart



Primary Program Area Descriptions & Review Procedures

The City of Pharr, Texas engages in the following program areas:

Program Area and General Description	Title VI/Non-Discrimination Concerns and Responsibilities	Review Procedures for Ensuring Non-Discrimination
Right of Way: Issues public right of way permits for construction, transportation, business, and other activities. Coordinates relocation of citizens whose property has been acquired for a right of way.	Public right of way permits and relocations should not create unfair burdens. Collecting demographic data from property owners who may be subject to right of way activities. Ensuring property owners impacted by right of way activities are made aware of their right to be free from discrimination on the basis of race, color, or national origin under Title IV of the Civil Rights Act of 1964.	Reviewing permits and relocations to ensure nondiscrimination. Ensure demographic data is part of necessary right of way templates or forms. Ensure Title IV notice is consistently provided to property owners impacted by right of way activities.
Contracting: Develops and manages contracts and contracting opportunities, including specifications, bidding process, and contract execution.	Maintaining an open and fair bidding process for all contracts. Ensure Title VI Assurances appendices are included in contracts as specified within the assurances document.	Reviewing contracts for necessary Title VI language. Reviewing any available data on contract recipients to ensure nondiscrimination in contracting. Reviewing bidding procedures to ensure nondiscrimination and equal opportunity.
Planning: Short-term and long-term planning of transportation projects	Ensuring comprehensive public participation to ensure all stakeholders have a chance to voice their opinions. Collecting demographic data from public engagement activities regarding demographics of public participants. Providing language access as needed.	Review planning decisions to ensure nondiscrimination. Reviewing public engagement activities periodically to determine whether engagement opportunities were offered to all communities. Documenting language access requests.
Public Engagement: Coordinates public engagement activities for planning and project development, as well as relationship-building engagement activities.	Comprehensive public participation to ensure all stakeholders have an opportunity to voice their opinions. Collecting demographic data from public engagement activities regarding demographics of public participants. Providing language access as needed. Disseminating Title VI information to the public to ensure they are aware	Reviewing public engagement activities periodically to determine whether engagement opportunities were offered to all communities. Reviewing public engagement activities periodically to determine whether engagement opportunities were offered to all communities. Documenting language access requests.

	of their rights to be free from discrimination.	
Maintenance: Services roadways and right of ways, including, but not limited to, providing: Repair Signage Drainage Snow and ice removal	Ensuring no communities are subject to a disparate lack of maintenance services based on a protected class.	Reviewing resources provided to the community and determining whether any protected class communities have disproportionately benefited or been harmed by the delivery of maintenance services.

Data Collection and Analysis

Program Area	Type of Data Collected & Process for Collecting	Purpose for Collecting the Data)
Right of Way	Collecting demographic data from property owners who may be subject to right of way activities by including inputs for demographic data on the field title report form.	Ensuring right of way activities do not disproportionately affect individuals or groups based on a protected class status.
Contracting	Identifying contractors who are a: Disadvantaged Business Enterprise (DBE) Historically Underutilized Business (HUB) Small Business Enterprise (SBE)	Ensuring equal opportunity in contracting to all individuals and groups.
Planning	Reviewing data from the U.S. Census Bureau and other credible sources to determine demographic make-up of the local community.	Ensuring project impacts do not disproportionately impact any individuals or groups based on a protected class status.
Public Engagement	Reviewing data from the U.S. Census Bureau and other credible sources to determine demographic make-up of the local community. Providing demographic questionnaires to public engagement participants and including demographic questions in public surveys.	Ensuring communications and interactions with the public sufficiently reach all local demographics.
Maintenance	Reviewing maintenance activities by geography and demographic makeup of communities receiving the maintenance services	Ensuring no communities are subject to a disparate lack of maintenance services based on a protected class.

Potential sources of data and analysis tools include:

- Census Data
- American Community Survey
- School Districts
- Forms or Surveys from the public
- Field Observations

Title VI Complaint Procedures

Scope of Title VI Complaints

No person or groups of persons shall, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered by City of Pharr, Texas, and its contractors on the grounds of race, color, or national origin. The scope of Title VI covers all internal and external activities of City of Pharr, Texas.

The following types of actions are prohibited under Title VI protections (See [49 C.F.R. 21.5](#)):

- Excluding individuals or groups from participation in programs or activities
- Denying program services or benefits to individuals or groups Providing a different service or benefit or providing them in a manner different from what is provided to others
- Denying an opportunity to participate as a member of a planning, advisory or similar body that is an integral part of the program
- Retaliation for making a complaint or otherwise participating in any manner in an investigation or proceeding related to Title VI of the Civil Rights Act of 1964

How to File a Formal Title VI Complaint

Any person(s) or organization(s) believing they have been discriminated against on the basis of the protected classes stated above by City of Pharr, Texas or its contractors may file a Title VI complaint.

Discrimination complaints **must be received no more than 180 days after the alleged incident** unless the time for filing is extended by the processing agency.

Complaints should be in writing and signed and may be filed by mail, fax, in person, or e-mail. A complaint should contain the following information:

- A written explanation of the alleged discriminatory actions;
- The complainant's contact information, including, if available: full name, postal address, phone number, and email address;
- The basis of the complaint (e.g., race, color, national origin, etc.);
- The names of specific persons and respondents (e.g., agencies/organizations) alleged to have discriminated;
- Sufficient information to understand the facts that led the complainant to believe that discrimination occurred in a program or activity that receives Federal financial assistance; and
- The date(s) of the alleged discriminatory act(s) and whether the alleged discrimination is on-going.

Complainants are encouraged to submit complaints directly to the Texas Department of Transportation (TxDOT).

Complaints can also be filed by completing and submitting City of Pharr, Texas's Title VI Complaint Form available at <https://pharr-tx.gov/government/departments/human-resources/> or by sending an email or letter with the necessary information to:

City of Pharr, Texas

Mailing Address: *118 S. Cage Blvd., Pharr, TX 78577*

Email: *INSERT EMAIL ADDRESS*

Phone: *956-402-2600*

If necessary, the complainant may call the phone number above and provide the allegations by telephone. The Title VI Coordinator will transcribe the allegations of the complaint as provided over the telephone and send a written complaint to the complainant for correction and signature.

Complaints can also be filed directly with the following agencies:

Federal Highway Administration
U.S. Department of Transportation Office of Civil Rights
HCR-20, Room E81-320
1200 New Jersey Avenue, SE
Washington, DC 20590
Email: CivilRights.FHWA@dot.gov

Texas Department of Transportation
Civil Rights Division
Attn: Title VI Program Manager
125 E. 11th Street Austin, Texas 78701

After submitting a complaint, the complainant will receive correspondence informing them of the status of the complaint within ten (10) business days from City of Pharr, Texas or other agency receiving the complaint.

Complaints received by City of Pharr, Texas Title VI Coordinator are forwarded to the TxDOT Office of Civil Rights (OCR). TxDOT OCR will forward the complaint to the FHWA Texas Division Office, along with a preliminary processing recommendation. The FHWA Texas Division Office will forward the complaint to FHWA Headquarters Office of Civil Rights (HCR).

FHWA HCR is responsible for all determinations regarding whether to accept, dismiss, or transfer Title VI complaints. There are four potential outcomes for processing complaints:

- **Accept:** if a complaint is timely filed, contains sufficient information to support a claim under Title VI, and concerns matters under the FHWA's jurisdiction, then HCR will send to the complainant, the respondent agency, and the FHWA Texas Division Office a written notice that it has accepted the complaint for investigation.
- **Preliminary review:** if it is unclear whether the complaint allegations are sufficient to support a claim under Title VI, then HCR may (1) dismiss it or (2) engage in a preliminary review to acquire additional information from the complainant and/or respondent before deciding whether to accept, dismiss, or refer the complaint.
- **Procedural Dismissal:** if a complaint is not timely filed, is not in writing and signed, or

features other procedural/practical defects, then HCR will send the complainant, respondent, and FHWA Texas Division Office a written notice that it is dismissing the complaint.

- **Referral\Dismissal:** if the complaint is procedurally sufficient but FHWA (1) lacks jurisdiction over the subject matter or (2) lacks jurisdiction over the respondent entity, then HCR will either dismiss the complaint or refer it to another agency that does have jurisdiction. If HCR dismisses the complaint, it will send the complainant, respondent, and FHWA Division Office a copy of the written dismissal notice. For referrals, FHWA will send a written referral notice with a copy of the complaint to the proper Federal agency and a copy to the USDOT Departmental Office of Civil Rights.

Complaints are not investigated by City of Pharr, Texas. FHWA HCR is responsible for investigating all complaints. FHWA HCR may also delegate the investigation to TxDOT OCR, who would then conduct all data requests, interviews, and analysis and create a Report of Investigation (ROI). TxDOT OCR will have sixty (60) business days from the date the investigation is delegated to prepare the ROI and send it to HCR. HCR will review the ROI and compose a Letter of Finding based on the ROI.

For further information about the FHWA investigation process and potential complaint outcomes, please visit the [Questions and Answers for Complaints Alleging Violations of Title VI of the Civil Rights Act of 1964](#).

Complaint Log

City of Pharr, Texas maintains a complaint log to document all activity related to the complaint. Information captured includes:

- Complainant's name, and if provided, race, color, and national origin;
- Respondent's name;
- Basis(es) of the discrimination complaint;
- Allegation(s)/Issue(s) surrounding the discrimination complaint;
- Date the discrimination complaint was filed; Date the investigation was complete;
- Disposition;
- Disposition date; and
- Other pertinent information.

Notice of Rights

In accordance with 23 CFR 200.9(a)(12), City of Pharr, Texas is required to develop Title VI information for dissemination to the general public and, where appropriate, in languages other than English. Notice of City of Pharr, Texas Title VI policies and procedures are listed in many places such as Public Notice Board outside of City Hall, Public Notice Board inside lobby of City Hall, and City of Pharr, Texas website.

Notification to Beneficiaries

City of Pharr, Texas website is continuously updated to ensure Title VI information is readily accessible to the public. The website informs the public of their rights under Title VI and provides information on how to file a complaint. Title VI information available on City of Pharr, Texas Website includes:

- City of Pharr, Texas Title VI/Nondiscrimination Plan
- Title VI and Related Statutes Nondiscrimination Statement (English and Spanish)
- Title VI Nondiscrimination Assurances
- TxDOT's External Discrimination Complaint Form (English and Spanish)
- Title VI Poster
- City of Pharr, Texas Language Assistance Plan

Public Involvement

It is the goal of City of Pharr, Texas to provide continuous, effective and transparent access to all stakeholders. City of Pharr, Texas strives to inform all stakeholders about proposed plans and projects and seeks input when appropriate. City of Pharr, Texas utilizes the following methods to communicate information regarding upcoming activities and opportunities for public and stakeholder participation in the planning process:

- NEWSLETTER/MAILINGS
- EMAIL BLASTS
- ONLINE ENGAGEMENT PLATFORMS
- MEDIA RELEASES
- NOTICES PUBLISHED IN THE TEXAS REGISTER
- VISUALIZATION PRESENTATIONS/TECHNIQUES
- LOCAL COMMUNITY PUBLIC MEETINGS
- STATEWIDE PUBLIC HEARINGS
- CITY OF PHARR, TEXAS WEB SITE

Traditionally underserved communities can find it more difficult to engage with decision making entities due to scheduling conflicts, lack of transportation to public involvement events, language barriers, lack of childcare, etc. Genuine public involvement takes place at all levels and so City of Pharr, Texas aims to identify communities that may be affected by a project in order to plan appropriately

and effectively for the potentially impacted groups. Sources of data used were listed above in the Data Gathering section. City of Pharr, Texas specifically uses the following sources to identify minority and populations with limited English proficiency.

- US CENSUS TABLE P9 – HISPANIC OR LATINO AND NOT HISPANIC OR LATINO BY RACE
- ACS TABLE B16001 – LANGUAGE SPOKEN AT HOME BY ABILITY TO SPEAK ENGLISH FOR THE POPULATION 5 YEARS AND OVER

City of Pharr, Texas will use the following techniques to ensure that all members of the community have the opportunity to participate in the decision-making process:

- HOLDING MEETINGS AT DIFFERENT TIMES OR ON THE WEEKEND
- HOLDING MEETINGS AT LOCATIONS IN NEIGHBORHOOD LIKE SCHOOLS OR PARKS
- PROVIDING VIRTUAL OPTIONS
- TRANSLATING DOCUMENTS INTO LANGUAGES OTHER THAN ENGLISH
- PROVIDING CHILD CARE AT MEETINGS
- HOLDING EVENTS ACCESSIBLE BY PUBLIC TRANSPORTATION

Language Assistance and Limited English Proficiency

Individuals with Limited English Proficiency (LEP) are those who do not speak English as their primary language and have a limited ability to read, write, speak, or understand English as a result of their national origin. Under Title VI, these individuals may be entitled to language assistance with respect to a particular type of service, benefit, or encounter.

Per USDOT LEP guidance, as outlined on FHWA’s Civil Rights website, recipients of federal funds are required to take reasonable steps to ensure meaningful access to their programs and activities by LEP persons. While designed to be a flexible and fact-dependent standard, the starting point is an individualized assessment that balances the following four factors.

Four-Factor Analysis
Factor 1: Number or Proportion of LEP Persons Eligible to Be Served or Likely to Be Encountered

The City of Pharr, Texas, is located in Hidalgo County and serves a diverse population with a significant number of residents whose primary language is Spanish. According to recent U.S. Census Bureau and American Community Survey (ACS) estimates, Pharr has a population exceeding 79,000 residents, with approximately 90 percent identifying as Hispanic or Latino.

Because of the City's demographic composition, Spanish is the predominant language spoken other than English. A substantial portion of residents age five and older speak Spanish at home, and many report speaking English less than "very well." As a result, Spanish-speaking individuals represent the largest LEP population likely to interact with City programs, services, public meetings, transportation projects, public notices, and community outreach activities.

The City recognizes that language barriers may limit access to government services and public participation opportunities. Therefore, the City routinely evaluates the need for language assistance and strives to provide meaningful access to individuals with Limited English Proficiency.

Based on available demographic information, the primary language groups encountered within the City include:

Language	Estimated Prevalence
Spanish	Predominant LEP Language
English	Primary Language
Other Languages	Minimal Representation

Given the high concentration of Spanish-speaking residents, the City of Pharr considers Spanish translation and interpretation services to be essential components of its Title VI compliance efforts.

The City will periodically review updated Census and ACS data to monitor demographic trends and ensure language assistance services continue to meet community needs.

United States[®]
Census
Bureau

Pharr city, Texas c16001

All
Tables
Maps
Charts
Profiles
Pag

2
Filters

1
Results

C16001 | Language Spoken at Home for the Population 5 Years and Over

American Community Survey
Universe: Population 5 years and over
2024: ACS 5-Year Estimates Details...

Notes
Download
Cite
Share
API

View important guidance for comparing ACS data over time or to other sources [here](#).

Label	Pharr city, Texas	
	Estimate	Margin of Error
▼ Total:	74,069	±734
Speak only English	12,272	±1,586
▼ Spanish:	61,291	±1,765
Speak English "very well"	37,803	±1,580
Speak English less than "very well"	23,488	±1,637
▼ French, Haitian, or Cajun:	159	±252
Speak English "very well"	159	±252
Speak English less than "very well"	0	±35
▼ German or other West Germanic languages:	0	±35
Speak English "very well"	0	±35
Speak English less than "very well"	0	±35
▼ Russian, Polish, or other Slavic languages:	0	±35
Speak English "very well"	0	±35
Speak English less than "very well"	0	±35
▼ Other Indo-European languages:	48	±66
Speak English "very well"	46	±66
Speak English less than "very well"	2	±5

Designation of Vital Documents

The City of Pharr, Texas designates the following documents as vital documents and will make them available in both English and Spanish:

- Title VI Policy Statement
- Title VI Complaint Form
- Title VI Complaint Procedures
- Notices of Nondiscrimination
- Public Participation Notices for Major Transportation Projects
- Language Assistance Notices
- Public Hearing and Public Meeting Announcements related to federally funded projects
- Any additional documents determined to be critical for participation in federally funded programs and services

The City of Pharr, Texas will periodically review demographic data and update its language assistance measures as necessary to ensure continued compliance with Title VI requirements.

Factor 2: Frequency with Which LEP Individuals Come in Contact with the City

The City of Pharr, Texas routinely interacts with Limited English Proficiency individuals, particularly Spanish-speaking residents, through its daily operations, public services, community outreach activities, and federally funded programs.

Departments that frequently encounter LEP individuals include:

- Public Works
- Utility Billing
- Municipal Court
- Parks and Recreation
- Public Health
- Human Resources
- Police Department
- Fire Department
- Emergency Management
- Development Services and Planning
- City Administration

Given the demographic composition of the community, Spanish-speaking residents regularly access City services, attend public meetings, participate in community events, and engage with City staff. As a result, language assistance is often necessary to ensure meaningful access to information and services.

To better evaluate language assistance needs, the City of Pharr will implement an annual review process coordinated by the Title VI Coordinator. Departments will be asked to:

- Track requests for language assistance.
- Document the use of translation and interpretation services.
- Identify public meetings or events requiring bilingual support.
- Report emerging language access needs.

The information collected will be reviewed annually and used to improve language access planning, outreach efforts, and resource allocation.

Factor 3: Nature and Importance of City Programs, Activities, and Services

The programs, services, and activities provided by the City of Pharr are critical to the health, safety, welfare, and quality of life of residents.

Many City of Pharr, Texas services involve matters that directly affect an individual's ability to receive essential services, understand public safety information, access employment opportunities, participate in public decision-making, and benefit from federally funded programs.

Examples include:

- Public transportation and transportation improvement projects
- Emergency preparedness and disaster response communications
- Public health programs and services
- Water and utility services
- Housing and community development initiatives
- Public safety services
- Employment and workforce development opportunities
- Public meetings and hearings

- Parks, recreation, and community programs

Failure to provide meaningful access to LEP individuals could limit participation in important public processes and reduce access to critical services. Therefore, the City places a high priority on ensuring that language barriers do not prevent residents from accessing programs, services, and benefits.

Each federally funded project, program, or public engagement activity will be evaluated individually to determine the appropriate level of language assistance required.

Factor 4: Language Assistance Resources Available to the City of Pharr

The City of Pharr has several resources available to provide language assistance to LEP individuals. These resources include:

- Bilingual English-Spanish City employees across multiple departments.
- Translation of vital Title VI documents into Spanish.
- Bilingual public notices, outreach materials, and meeting announcements when appropriate.
- Spanish-speaking staff available during public meetings and community events.

Because Spanish is the predominant LEP language within the City of Pharr, Texas, bilingual communication is integrated into many daily operations. When necessary, departments may request additional interpretation or translation support to ensure meaningful access.

While this Four-Factor Analysis provides a general framework for language access planning, the City of Pharr, Texas recognizes that language assistance needs may vary depending on the nature of a specific project, program, meeting, or public outreach effort. Therefore, a project-specific assessment will be conducted when appropriate to determine the most effective means of providing meaningful access to LEP individuals.

Training

City of Pharr, Texas will ensure that its staff understand Title VI of the Civil Rights Act of 1964 and how it may apply to their work. The following options are available for providing training:

Review of the City of Pharr, Texas Title VI Plan

- Attendance at any available Title VI trainings provided by the Texas Department of Transportation, U.S. Department of Transportation or its applicable operating administrations, or the U.S. Department of Justice.
- Viewing the video [Title VI at TxDOT](#) produced by TxDOT. This training provides a general Title VI overview as well as TxDOT specific information.
- Viewing the video [Understanding and Abiding by Title VI of the Civil Rights Act of 1964](#) produced by the U.S. Department of Justice

City of Pharr, Texas will maintain records indicating that staff have received sufficient training on a periodic basis.

MEMORANDUM

Purpose

Request approval of the City of Pharr Title VI/Nondiscrimination Plan as required by the Federal Highway Administration (FHWA), the Texas Department of Transportation (TxDOT), and Title VI of the Civil Rights Act of 1964.

Background

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving federal financial assistance. As a recipient of federal funding, the City of Pharr is required to maintain and implement a current Title VI Plan demonstrating compliance with all applicable federal civil rights requirements.

The Title VI Plan establishes the City's framework for ensuring nondiscrimination in all federally assisted programs, services, and activities. It outlines the City's policies, complaint procedures, public participation strategies, language assistance for individuals with Limited English Proficiency (LEP), staff training requirements, data collection practices, and monitoring procedures. The plan also designates the Human Resources Director as the City's Title VI Coordinator responsible for overseeing compliance.

Why This Is Needed

Approval of the Title VI Plan is necessary to:

- Ensure the City remains in compliance with federal civil rights laws and U.S. Department of Transportation regulations.
- Maintain eligibility for current and future federal and TxDOT funding opportunities.
- Demonstrate the City's commitment to providing equal access to programs, services, and benefits without discrimination.
- Establish standardized procedures for handling Title VI complaints and ensuring public participation.
- Provide language assistance and meaningful access to City services for individuals with Limited English Proficiency.
- Support transparency, accountability, and equitable delivery of City services.

Failure to maintain an approved and current Title VI Plan could jeopardize the City's eligibility for federal transportation funding and place the City at risk of compliance findings during state or federal reviews.

Fiscal Impact

There is no direct fiscal impact associated with adoption of this plan. Existing City staff will administer the program as part of ongoing compliance responsibilities.

Recommendation

Staff recommends approval of the City of Pharr Title VI/Nondiscrimination Plan and authorization to implement the program in accordance with applicable federal and state requirements.



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.B.

DATE SUBMITTED: July 21, 2026

MEETING DATE: August 3, 2026

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, on Resolution appointing/re-appointing two (2) members to the Bridge Board. **This item supports EV - Economic Vitality.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The terms of Board members, Adalberto Campero and Roberto Garza expire on August 1, 2026.

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends re-appointment of both Bridge Board members.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Vanessa Guzman
Luis Bazan
Ricardo Rodriguez
Jamison Merrick
City Management Office

Created/Initiated - 07/21/2026
Approved - 07/24/2026
Approved - 07/24/2026
New -
-

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

§
§
§

RESOLUTION
NO. R-2026- _____

WHEREAS, the International Bridge is of great importance to the trade and commerce of the City of Pharr, and the Board of City Commissioners desires to foster and encourage the promotion of the bridge project; and

WHEREAS, there is therefore, created a Toll Bridge Board consisting of five (5) resident qualified voters of the City of Pharr and shall include as ex-officio members the Mayor, Mayor Pro-Tem and the City Manager; and

WHEREAS, Ordinance No. O-2007-48 allows for the appointment of a person to a board or committee, without regard to residency, if that person is an owner of a business in which the primary location of the business and central decision-making authority is physically located within the boundaries of the City of Pharr; and

WHEREAS, the terms of Adalberto Campero (Position #1) and Roberto Garza (Position #2) expired on August 1, 2026, and appointment/re-appointment of two (2) member to the Toll Bridge Board is needed at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT: The following members are hereby appointed/re-appointed to the Toll Bridge Board:

- | <u>NAME</u> | <u>POSITION # 1</u> |
|-------------|--|
| 1. | LENGTH OF TERM
(3-Year term to expire 8/01/29) |
| 2. | <u>POSITION # 2</u>
LENGTH OF TERM
(3-Year term to expire 8/01/29) |

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 3rd day of August 2026.

CITY OF PHARR

AMBROSIO "AMOS" HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.C.

DATE SUBMITTED: July 23, 2026

MEETING DATE: August 3, 2026

FROM: Kimberly Hernandez,
Administrative Assistant

DEPARTMENT: GMCD

DIRECTOR: Napoleon Coca

Agenda Item: Consideration and action, if any, on Resolution adopting the City of Pharr's One-Year Action Plan for Program Year 2026 to the U.S. Department of Housing and Urban Development (HUD). **This item supports QL - Quality of Life.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: No comments were received during the 30-day comment period. The Community Development Council approved on June 18, 2026. CDBG Staff recommends approval

Fiscal Consideration: N/A

Staff Recommendation: Staff Recommends Approval

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Kimberly Hernandez
Napoleon Coca
Sandra Regalado
Melanie Cano
Ricardo Rodriguez
Jamison Merrick
City Management Office

Created/Initiated - 07/23/2026
Approved - 07/23/2026
Approved - 07/24/2026
New -
-
-
-

STATE OF TEXAS

COUNTY OF HIDALGO

CITY OF PHARR

RESOLUTION

NO. R-2026-_____

WHEREAS, the City of Pharr, Texas has received formal notification from the U.S. Department of Housing and Urban Development (HUD) on its Program Year (PY) 2026 One- Year Action Plan allocation, and

WHEREAS, the City of Pharr's One-Year Action Plan allocation for Program Year 2026 of the Community Development Block Grant (CDBG) Program has been set at \$1,164,326.00 by HUD; and

WHEREAS, the City of Pharr has followed its Citizens Participation Process in identifying the demands and needs of the residents to award CDBG funds to Community Development activities in the City as outlined in Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1: The Board of City Commissioners approves that the City of Pharr hereby submits its PY 2026 Community Development Block Grant One-Year Action Plan to the U.S. Department of Housing and Urban Development.

SECTION 2: The Mayor is hereby authorized to sign any and all documents in relation to the One-Year Action Plan and designate the City Manager as an alternate authorized signatory.

APPROVED AND ADOPTED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS ON THIS THE _____ DAY OF AUGUST 2026

CITY OF PHARR:

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

IMELDA PEREZ,
CITY CLERK

EXHIBIT "A"

CITY OF PHARR, HIDALGO COUNTY, TEXAS 2026 ONE-YEAR ACTION PLAN

HUD MATRIX CODE	ACTIVITY DESCRIPTION	RECOMMENDATIONS
14C	<u>REHABILITATION:</u> <i>Emergency Repair Program</i>	\$297,000.00
	Emergency Repairs	
03F	<u>PARK RECREATION AND FACILITIES STREET</u> <i>Jones Box Park</i>	\$ 150,00.00
	Project will consist of the purchase and installation of playground equipment	
03J	<u>WATER/SEWER LINE IMPROVEMENTS</u> <i>Public Utilities</i>	\$ 100,000.00
	Upgrade of waterlines & fire hydrants	
03K	<u>STREET IMPROVEMENTS and FACILITIES</u> <i>Public Works</i>	\$ 100,00.00
	Project will consist of purchase and installation of solar lighting in South Pharr	
03O	<u>FIRE STATION EQUIPMENT</u> <i>Fire Department</i>	\$ 9,811.90
	Project consists of public safety and emergency preparedness outreach materials supporting fire station operations	
03Z	<u>OTHER PUBLIC IMPROVEMENTS</u> <i>Housing Authority Broadband</i>	\$ 100,000.00
	Project expenditures include but are not limited to the installation	
05A	<u>SENIOR SERVICES</u> <i>Amigos Del Valle</i>	\$ 20,000.00
	(Meals on Wheels)	
	<i>Area Agency on Aging</i>	\$ 20,000.00
	(Medical Equipment Assistance)	
	<i>Silver Ribbon</i>	\$ 3,000.00
	Utility Assistance	
	<i>LRGDVC-Aging and Disability Resource Center</i>	\$ 3,000.00
	Funds will be used to assist Pharr elderly with resources to cover daily living expenses	
	<i>Comfort House</i>	\$ 5,000.00
	Funds will be used on the partial salary one (1) Pharr patients' caregiver	
05E	<u>TRANSPORTATION SERVICES</u> <i>Lower Rio Grande Valley Development Council</i>	\$ 55,148.90
	Valley Metro Transit System	
05G	<u>SERVICES FOR VICTIMS OF DOMESTIC VIOLENCE</u> <i>Women Together</i>	\$ 6,500.00
	Funds will assist battered and abused women	
05N	<u>SERVICES FOR ABUSED AND NEGLECTED CHILDREN</u> <i>Children's Advocacy Center</i>	\$ 10,000.00

	Funds will be used on partial 2 Forensic Interviewer Salaries	
	<i>CAMP University</i>	\$ 5,000.00
	Funds will assist supportive stipends/mileage for advocates assisting severely handicapped Pharr young adults	
	<i>CASA DE HIDALGO</i>	\$ 3,000.00
	Funds will be used for supportive stipends/mileage of 2 court appointed social advocates	
05Z	<u>OTHER PUBLIC SERVICES</u>	
	<i>AVE-Frontera</i>	\$ 8,000.00
	Funds will assist Pharr residents for counseling	
	<i>To Give International (Creative Arts Studio)</i>	\$ 8,000.00
	Funds will be used to assist Pharr residents with instrumental classes	
	<i>Food Bank of RGV</i>	\$ 10,000.00
	Funds will be used to provide food pantry for residents and HA units, City of Pharr residents, and emergency distribution	
	<i>Team Mario</i>	\$ 5,000.00
	To improve the quality of life for individuals with autism spectrum disorder through education	
	<i>Make a Wish Foundation</i>	\$ 3,000.00
	Supports children that are severely ill	
	<i>The Possible Dream Foundation</i>	\$ 10,000.00
	Focused on education and workforce for adults who did not finish high school	
21A	<u>GENERAL PROGRAM ADMINISTRATION</u>	\$ 232,865.20
	<i>Planning and Administration</i>	

Allocation total \$ 1,164,326.00