



**TAKE NOTICE THAT A REGULAR MEETING
OF THE LIBRARY BOARD
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
THURSDAY, JULY 16, 2026**

In compliance with Chapter 551 of the Texas government Code, Vernon's Texas Codes annotated (Open Meeting Act), NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PHARR, TEXAS will be meeting in a regular called meeting to consider and discuss the following.

1. CALL MEETING TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. REGULAR AGENDA - OPEN SESSION:

A) Approval of Minutes for March 19, 2026 - Regular Called Meeting

3. PRESENTATION OF DIRECTOR'S REPORT:

- A) Library Director's Report
- B) DRC Branch Manager's Report
- C) Reference Department Report
- D) Children's Department Report

4. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956-402-4200 Ext 1201 or FAX 956-475-3442 or Email cityclerksoffice@pharr-tx.gov for further information. Braille is not available.

AGENDA
LIBRARY BOARD MEETING
JULY 16, 2026

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Library Board of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 7th day of July 2026 at 4:30 p.m. and will remain posted continuously for at least three (3) business days preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 7th day of July 2026



IMELDA PEREZ, TRMC
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the Library Board was removed from the bulletin board of City Hall on the _____ day of _____, 20____ by,

Name: _____

Title: _____



AGENDA MEMORANDUM

BOARD: PHARR MEMORIAL LIBRARY BOARD

AGENDA ITEM #: 2.A.

DATE SUBMITTED: July 7, 2026

MEETING DATE: July 16, 2026

FROM: LINDA DEL TORO, Secretary

DEPARTMENT: Administration

DIRECTOR: Adolfo Garcia

Agenda Item: Approval of minutes for March 19, 2026- Regular Called Meeting

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: n/a

Fiscal Consideration:

Staff Recommendation: n/a

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

LINDA DEL TORO
Adolfo Garcia

Created/Initiated - 07/07/2026
Final Approval - 07/07/2026

**MINUTES
PHARR MEMORIAL LIBRARY BOARD
REGULAR CALLED MEETING
THURSDAY, MARCH 19, 2026
118 SOUTH CAGE 2nd FLOOR**

The Pharr Memorial Library Board met in a regular called meeting on Thursday, March 19, 2026, and following is the record of attendance.

MEMBERS PRESENT: Olga Cardoza
Anita Vela
Dahnya Trejo
Rosana Gutierrez
Cristina Espinoza
Joly Sanchez
Maricela Cortez
Itza Flores

MEMBERS ABSENT: Diana Cuevas
Delia Soza

STAFF PRESENT: Adolfo Garcia, Library Director
Linda Coronado, Admin. Assistant
Itzel Camarena, Secretary
Ruby Ramirez, Children Supervisor
Paola Del Angel, Reference Supervisor

ITEM 1. CALL MEETING TO ORDER

A) Roll call and possible action on the excusing of any absent member.

Chairperson Olga Cardoza called the meeting to order at 5:30 pm. Roll Call established a quorum.

Chairperson Olga Cardoza **moved** to excuse the absent board members. Board member Cristina Espinoza seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. REGULAR AGENDA - OPEN SESSION

A) Approval of minutes for January 15, 2025- Regular Called Meeting

Chairperson Olga Cardoza introduced item.

Chairperson Olga Cardoza **moved** to approve minutes as submitted. Board member Cristina Espinoza Seconded the motion and when put to a vote, it carried unanimously.

ITEM 3. PRESENTATION OF DIRECTOR'S REPORT

Chairperson Olga Cardoza introduced the item.

A) Library Director's Report

Adolfo Garcia, Library Director, reported the Main Library door count to 114,575 and Development Research Center door count was 9,739. He further reported on circulation transactions 24,345 at the Main Library and 3,057 at the Development Research Center.

Adolfo Garcia, Library Director also reported on the revenues for the Main Library were 17,875 and Development Research Center was 3,323.90.

B) DRC Branch Manger's Report

Adolfo Garcia, Library Director, reported on behalf of Jose Singleterry Branch Manager. Mr. Garcia reported the different events continuously happening at the Development and Research Center including Customs and Border Protection monthly meeting, Bridge Connect, Pharr Events, (Angels of Love Chalupa Y Chisme), Pharr Health Department Conversation Café, Pharr Events (Healthier Texas : Zumba), Hidalgo County Elections Department (Early Voting) and lastly Pharr HR (ESL Classes for Employees).

C) Reference Department Report

Paola Del Angel, Reference supervisor, reported on events held for teens and adults in the Reference Department for the months of January and February. She further reported on the variety of events for her department and how the department will implement 3D Printing.

D) Children's Department Report

Ruby Ramirez, Children's supervisor, reported statistical data and reported events held and their success. She further reported on future events to be held by the Children's department of the library.

ITEM 4. ADJOURNMENT

There being no other business to come before the Library Board, Chairperson Olga Cardoza moved to adjourn the meeting and board member Anita Vela seconded the motion. Meeting was adjourned at 6:10 pm.

LIBRARY BOARD

Olga Cardoza Chairperson

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 19TH DAY OF MARCH 2026 the Library Board of the City of Pharr, Texas, convened in a **Regular Called Meeting** at City Hall, 2nd floor, 118 S. Cage Blvd., the meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551k Texas Government Code(Open Meeting Act)and there being a present quorum, I, **Linda Del Toro, Administrative Assistant**, of the City of Pharr, Texas, certify that this is true and correct copy of the minutes.

ATTEST:

Linda Del Toro, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM

BOARD: PHARR MEMORIAL LIBRARY
BOARD

AGENDA ITEM #: 3.A.

DATE SUBMITTED: July 7, 2026

MEETING DATE: July 16, 2026

FROM: LINDA DEL TORO, Secretary

DEPARTMENT: Library

DIRECTOR:

Agenda Item: Library's Director Report

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

LINDA DEL TORO
Adolfo Garcia

Created/Initiated - 07/07/2026
Final Approval - 07/07/2026



Pharr
Memorial Library



Library Board Meeting
July 16, 2026

Library Director's Report



Family Place Libraries
Building Foundations for Early Learning



Library Statistics FY '25- '26 YTD (end of June 2026)

| | |
|--------------------------|--------------------|
| Main Library Door Count | 182,409 |
| DRC Library Door Count | 17,472 |
| Total | 199,881 |
| Main Library Circulation | 87,599 |
| DRC Library Circulation | 5,063 |
| Total | 92,662 |
| Main Library Revenue | \$34,183.88 |
| DRC Library Revenue | \$5,989.30 |
| Café 121 | \$20,934.91 |
| Total | \$61,108.09 |

Library Budget FY '25-26

| | |
|-----------------|-------------|
| Amount Budgeted | \$1,630,500 |
| YTD Expenses | \$1,203,138 |
| Percent Used | 74% |

Library Recap

- **Successful programs with Poet Laureate, Amanda Puryear El**
- **NLW 2026 Recognition**
- **Successful summer programs hosted by Reference and Children's Dept.**
- **Historical Trolley Tours well received by the public**
- **Finalized SRP 2026 activities**
- **Staff attended TLA 2026**
- **Starting Budget Process for FY '26-'27**
- **Pathway to the Baldrige Award**

Budgeted Projects for main and DRC:

- **Update Library & DRC Landscaping (ongoing)**
- **AC & building maintenance**



AGENDA MEMORANDUM

BOARD: PHARR MEMORIAL LIBRARY
BOARD

AGENDA ITEM #: 3.B.

DATE SUBMITTED: July 7, 2026

MEETING DATE: July 16, 2026

FROM: LINDA DEL TORO, Secretary

DEPARTMENT: Library

DIRECTOR:

Agenda Item: DRC Branch Manager's Report

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

LINDA DEL TORO
Adolfo Garcia

Created/Initiated - 07/07/2026
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Events held at the DRC for the month of May 2026

May 4,5 – Pharr PD Badge the Youth & Police Academy Graduation



May 7 – Pharr Events (Night Under The Stars)



May 7 & 12 – Customs & Border Protection

May 8 & 28 – Pharr Bridge Connect

May 11 & 19– Pharr Public Health Department

May 15 – Pharr Events (Women’s Employee Lunch)

May 18 through 26 – Hidalgo County Elections Department (Runoff Elections)

May 26 – Vanguard ISD (Graduation Ceremony)

Events held at the DRC for the month of June 2026

June 4 – Customs and Border Protection

June 10 – UTRGV Mobile Health Unit

June 12 – Pharr EMS Training

June 17 – Pharr Events (Men’s Mental Health Lunch)

June 19 – Pharr HR Safety Training

June 23 – Pharr PD “Healthy Community” Health Fair

June 25 – Pharr Bridge Connect Trade Session





AGENDA MEMORANDUM



BOARD: PHARR MEMORIAL LIBRARY
BOARD

AGENDA ITEM #: 3.C.

DATE SUBMITTED: July 7, 2026

MEETING DATE: July 16, 2026

FROM: LINDA DEL TORO, Secretary

DEPARTMENT: Library

DIRECTOR:

Agenda Item: Reference Department Report

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

LINDA DEL TORO
Adolfo Garcia

Created/Initiated - 07/07/2026
Final Approval - 07/07/2026

I. STATS

Info & Transactions = 2448 Meeting Space Users = 2739 Interlibrary Loans Received 76, Sent 70

II. PROGRAMS & EVENTS ATTENDANCE

A. Mixed (Teens & Adults 13+)

| | |
|--|--|
| 05/07/26 PSJA North ECHS Art Exhibition = 24 | 06/05/26 Historical Trolley Tour = 19 |
| 05/01/26 Historical Trolley Tour = 17 | 06/05, 06/06 & 06/16/26 Free Grad Photos = 83 |
| 05/15/26 PSJA T-STEM ECHS Trolley Tour = 16 | 06/08 to 06/29/26 Unearth A Puzzle Monday = 38 |
| 05/16/26 Escape Room = 10 | 06/12 to 06/26/26 Facebook Trivia Friday = 44 |
| 05/26/26 Paper Airplane Day Craft = 5 | 06/20/26 Hanging Crystals = 11 |
| June Tue. & Thu. Eating Smart Being Active = 406 | 06/23/26 Book Swap Meetup = 35 |
| Weekly (Th) Crochet for the Community = 35 | 06/27/26 Dino Lantern = 14 |
| <u>06/07 to 07/11/2026 Summer Reading Program = Teens 44, Adults 37, Total 81 registered to date</u> | |

B. Adults (18+)

| | |
|---|--|
| 05/15/26 Escape Room: Staff Team Building = 7 | Weekly (M) The Feel Good Book Club = 42 |
| 06/10, 06/15 & 06/18/26 PSJA Outreach = 42 | Weekly (W) Montalvo Toastmasters = 55 |
| 06/18/26 Air Dry Clay Diffuser = 16 | Weekly (Th) CLAAP Span. Lang. Book Club = 49 |
| Monthly (Sa) LiberArte Book Club = 9 | Monthly (Sa) MX Consulate info sessions = 14 |
| Monthly (Sa) Thriller Book Club = 20 | Comp. Asst. Walk-ins 70, Weekly Appt. 23, Total 93 |

C. Teens (13 – 17)

| | |
|-----------------------------------|--|
| 06/09/26 Adventure Caps = 8 | 06/16/26 Dino Chicken Nugget Pillow = 18 |
| 06/11/26 Edible Stratigraphy = 13 | 06/25/26 Cave Painting Art = 4 |
| 06/13/26 Drawing Workshop = 20 | 06/30/26 Dinosaur Worry Stones = 8 |

III. NEWS & UPDATES

Helped secure \$3K in matching funds for The PossAble Dream Adult HS through consulate partnership
07/17/2026 End of Summer Reading Program Celebration and Top Reader Awards

* For more information or additional details, contact the Reference Desk.



AGENDA MEMORANDUM

BOARD: PHARR MEMORIAL LIBRARY BOARD

AGENDA ITEM #: 3.D.

DATE SUBMITTED: July 7, 2026

MEETING DATE: July 16, 2026

FROM: LINDA DEL TORO, Secretary

DEPARTMENT: Library

DIRECTOR:

Agenda Item: Children's Department Report

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

LINDA DEL TORO
Adolfo Garcia

Created/Initiated - 07/07/2026
Final Approval - 07/07/2026

Pharr Memorial Library & Development and Research Center Children's Division Report

KEY INFORMATION/PROGRAM STATISTICS

- **March**
 - Impressions: 5,259
 - Programs: 111
 - General: 72 Toddler: 39
 - General Attendees: 528 Toddler Attendees: 371
 - Special Events: 2 (Dr. Seuss Celebration and Easter Eggstravaganza)
 - Sponsors: **City of Pharr Mayor, Commissioners, Senior Leaders, and Vanguard Academy**
 - Partners: **City of Pharr's First Responders, Parks and Recreation, Special Events, along with Local Authors, and many more Community Partners!**
- **April**
 - Impressions: 2,426
 - Programs: 95
 - General: 55 Toddler: 40
 - General Attendees: 257 Toddler Attendees: 480
 - Partners: **City of Pharr's Public Works Department, Chick-Fil-A of Pharr, City of Pharr's Parks & Recreation's Forestry Division and many more!**
- **May**
 - Impressions: 2,480
 - Programs: 93
 - General: 55 Toddler: 38
 - General Attendees: 340 Toddler Attendees: 415
 - Special Events: 1 (Summer Reading Program 2026: Registration Day/Launch Event)
 - Sponsors: **Friends of the Library**
- **June**
 - Impressions: 3,988
 - Programs: 91
 - General: 69 Toddler: 22
 - General Attendees: 700 Toddler Attendees: 433
 - Special Events: 4 (Summer Reading Program 2026: Super Saturday Presentations)
 - Sponsors: **Friends of the Library**
- **July (Projected)**
 - Impressions: 4,000s
 - Programs: 50
 - General: 43 Toddler: 7
 - General Attendees: 400s Toddler Attendees: 200s
 - Special Events: 2 (Summer Reading Program 2026: Super Saturday Presentations + Party)
 - Sponsors: **Friends of the Library**

COMING UP

- **Children's webpage update - [Children's Services | City Of Pharr](#)**
- **Children in Nature/Nature Smart Library Program, Exciting Homeschool Hangouts with Special Guests, & Holiday/Festivities**
 - **Summer Reading Program Launch (PML) May 16th, 2026**
 - **Summer Reading Program (PML + DRC) May – Jul, 2026**
 - **Summer Reading Program Completion Party (Pharr Aquatics Center) Jul 24th, 2026**
 - **Pre-Avocado Fest Activities (PML) Oct 6th – 8th, 2026**
 - **Haunted Trolley Tour (City of Pharr) Oct 20th, 2026**
 - **Christmas Night at the Library (PML) Dec 17th, 2026**