

MINUTES
PHARR MEMORIAL LIBRARY BOARD MEETING
THURSDAY, JULY 17, 2025
118 S. CAGE 2ND FLOOR

The Pharr Memorial Library Board met in a regular called meeting on Thursday, July 17, 2025, and following is the record of attendance.

MEMBERS PRESENT: Olga Cardoza
Anita Vela
Rosana Gutierrez
Cristina Espinoza
Delia Soza
Joly Sanchez
Itza Flores

MEMBERS ABSENT: Dahnya Trejo
Diana Cuevas
Maricela Cortez

STAFF PRESENT: Adolfo Garcia, Library Director
Linda Coronado, Administrative Assistant
Ruby Ramirez, Children's Supervisor

ITEM 1. CALL MEETING TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairperson Olga Cardoza called the meeting to order at 6:01 p.m. Roll call established a quorum.

Chairperson Olga Cardoza moved to excuse absent board members. Board Member Cristina Espinoza seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR JULY 17, 2025 - REGULAR CALLED MEETING

Chairperson Olga Cardoza introduced the item.

Chairperson Olga Cardoza moved to approve minutes as submitted. Board Member Rosana Gutierrez seconded the motion and when put to a vote, it carried unanimously.

ITEM 3: PRESENTATION OF DIRECTOR'S REPORT:

A) LIBRARY DIRECTOR'S REPORT

Chairperson Olga Cardoza introduced the item.

Adolfo Garcia, Library Director, reported the Main Library door gate count to date was 133,698 and the Development and Research Center (DRC) gate count was approximately 15,097. He further reported circulation transactions at the Main Library were 41,296 and for the Development and Research Center was 4,507.

Adolfo Garcia, Library Director, also reported that the revenues at the Main Library were \$30,859 and Development and Research Center were \$5,554 for faxes, copies, late fees and other services. He further reported on budget, events and future projects.

B) DRC BRANCH MANAGER'S REPORT

Adolfo Garcia, Library Director, reported on behalf of Jose Singleterry, Branch Manager. Mr. Garcia reported on events continuously happening at the Development and Research Center including Customs and Border Protection Monthly meeting, Mother's Day Celebration, Police Academy Graduation, Hurricane Preparedness Event and Federal Emergency Management Agency (FEMA) Disaster Recovery.

C) REFERENCE DEPARTMENT REPORT

Paola Del Angel, Reference Department Supervisor, reported on events held for teens and adults in the Reference Department for the months of May and June. She further reported on the variety of events her department covers.

D) CHILDRENS'S DEPARTMENT REPORT

Ruby Ramirez, Children's Supervisor, reported on events held for the children's department for the months of May and June. She provided statistical data and mentioned upcoming events for the month of July.

ITEM 4. ADJOURNMENT:

There being no other business to come before the Library Board, Chairperson Olga Cardoza moved to adjourn the meeting Board Member Cristina Espinoza seconded the motion. Meeting was adjourned at 6:52 p.m.

LIBRARY BOARD



Olga Cardoza Chairperson

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 17TH DAY OF JULY 2025, the Library Board of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 2nd Floor, 118 S. Cage Blvd., the meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government Code (Open Meeting Act) and there being a present quorum, I, **Linda Del Toro, Administrative Assistant**, of the City of Pharr, Texas, certify that this is true and correct copy of the minutes.

ATTEST:



Linda Del Toro, Administrative Assistant

APPROVED DATE: 1-15-2026