



**TAKE NOTICE THAT A REGULAR MEETING  
OF THE LIBRARY BOARD  
OF THE CITY OF PHARR, TEXAS  
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,  
118 S. CAGE BLVD., 2<sup>ND</sup> FLOOR, PHARR, TEXAS  
COMMENCING AT 5:30 PM ON  
THURSDAY, JANUARY 15, 2026**

*In compliance with Chapter 551 of the Texas government Code, Vernon's Texas Codes annotated (Open Meeting Act), NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PHARR, TEXAS will be meeting in a regular called meeting to consider and discuss the following.*

**1. CALL MEETING TO ORDER:**

A) Roll call and possible action on the excusing of any absent member.

**2. REGULAR AGENDA - OPEN SESSION:**

A) Approval of minutes for July 17, 2025- Regular Called Meeting

**3. PRESENTATION OF DIRECTOR'S REPORT:**

A) Library's Director's Report

B) DRC Branch Manger's Report

C) Reference Department Report

D) Children's Department Report

**4. ADJOURNMENT:**

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956-402-4200 Ext 1201 or FAX 956-475-3442 or Email [cityclerksoffice@pharr-tx.gov](mailto:cityclerksoffice@pharr-tx.gov) for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Library Board of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at [www.pharr-tx.gov](http://www.pharr-tx.gov). This Notice was posted on the 6<sup>th</sup> day of January 2026 at 10:00 a.m. and will remain posted continuously for at least three (3) business days preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

AGENDA  
LIBRARY BOARD MEETING  
January 15, 2026

WITNESS MY HAND AND SEAL, this 6<sup>th</sup> day of January 2026



IMELDA PEREZ, TRMC  
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the Library Board was removed from the bulletin board of City Hall on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by,

Name: \_\_\_\_\_

Title: \_\_\_\_\_



## AGENDA MEMORANDUM



**BOARD:** PHARR MEMORIAL LIBRARY BOARD

**AGENDA ITEM #:** 2.A.

**DATE SUBMITTED:**

**MEETING DATE:** January 15, 2026

**FROM:** LINDA DEL TORO, Secretary

**DEPARTMENT:** Administration

**DIRECTOR:** Adolfo Garcia

**Agenda Item:** Approval of minutes for July 17, 2025- Regular Called Meeting

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** N/A

**Fiscal Consideration:**

**Staff Recommendation:**

**Alternatives:**

**Exclude Material from Public Packet?** No

**Reason:**

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### **ROUTING:**

LINDA DEL TORO

Adolfo Garcia

Created -

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**MINUTES**  
**PHARR MEMORIAL LIBRARY BOARD MEETING**  
**THURSDAY, JULY 17, 2025**  
**118 S. CAGE 2<sup>ND</sup> FLOOR**

The Pharr Memorial Library Board met in a regular called meeting on Thursday, July 17, 2025, and following is the record of attendance.

**MEMBERS PRESENT:** Olga Cardoza  
Anita Vela  
Rosana Gutierrez  
Cristina Espinoza  
Delia Soza  
Joly Sanchez  
Itza Flores

**MEMBERS ABSENT:** Dahnya Trejo  
Diana Cuevas  
Maricela Cortez

**STAFF PRESENT:** Adolfo Garcia, Library Director  
Linda Coronado, Administrative Assistant  
Ruby Ramirez, Children's Supervisor

**ITEM 1. CALL MEETING TO ORDER**

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER**

Chairperson Olga Cardoza called the meeting to order at 6:01 p.m. Roll call established a quorum.

Chairperson Olga Cardoza moved to excuse absent board members. Board Member Cristina Espinoza seconded the motion and when put to a vote, it carried unanimously.

**ITEM 2. REGULAR AGENDA – OPEN SESSION:**

**A) APPROVAL OF MINUTES FOR JULY 17, 2025 - REGULAR CALLED MEETING**

Chairperson Olga Cardoza introduced the item.

Chairperson Olga Cardoza moved to approve minutes as submitted. Board Member Rosana Gutierrez seconded the motion and when put to a vote, it carried unanimously.

**ITEM 3: PRESENTATION OF DIRECTOR'S REPORT:**

**A) LIBRARY DIRECTOR'S REPORT**

Chairperson Olga Cardoza introduced the item.

Adolfo Garcia, Library Director, reported the Main Library door gate count to date was 133,698 and the Development and Research Center (DRC) gate count was approximately 15,097. He further reported circulation transactions at the Main Library were 41,296 and for the Development and Research Center was 4,507.

Adolfo Garcia, Library Director, also reported that the revenues at the Main Library were \$30,859 and Development and Research Center were \$5,554 for faxes, copies, late fees and other services. He further reported on budget, events and future projects.

**B) DRC BRANCH MANAGER'S REPORT**

Adolfo Garcia, Library Director, reported on behalf of Jose Singleterry, Branch Manager. Mr. Garcia reported on events continuously happening at the Development and Research Center including Customs and Border Protection Monthly meeting, Mother's Day Celebration, Police Academy Graduation, Hurricane Preparedness Event and Federal Emergency Management Agency (FEMA) Disaster Recovery.

**C) REFERENCE DEPARTMENT REPORT**

Paola Del Angel, Reference Department Supervisor, reported on events held for teens and adults in the Reference Department for the months of May and June. She further reported on the variety of events her department covers.

**D) CHILDRENS'S DEPARTMENT REPORT**

Ruby Ramirez, Children's Supervisor, reported on events held for the children's department for the months of May and June. She provided statistical data and mentioned upcoming events for the month of July.

**ITEM 4. ADJOURNMENT:**

There being no other business to come before the Library Board, Chairperson Olga Cardoza moved to adjourn the meeting Board Member Cristina Espinoza seconded the motion. Meeting was adjourned at 6:52 p.m.

**LIBRARY BOARD**

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Olga Cardoza Chairperson

**STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR**

**ON THIS THE 17<sup>TH</sup> DAY OF JULY 2025**, the Library Board of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 2<sup>nd</sup> Floor, 118 S. Cage Blvd., the meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government Code (Open Meeting Act) and there being a present quorum, I, **Linda Del Toro, Administrative Assistant**, of the City of Pharr, Texas, certify that this is true and correct copy of the minutes.

**ATTEST:**

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Linda Del Toro, Administrative Assistant

APPROVED DATE: \_\_\_\_\_



## AGENDA MEMORANDUM



**BOARD:** PHARR MEMORIAL LIBRARY BOARD

**AGENDA ITEM #:** 3.A.

**DATE SUBMITTED:**  
**MEETING DATE:** January 15, 2026

**FROM:** LINDA DEL TORO, Secretary

**DEPARTMENT:** Library

**DIRECTOR:**

**Agenda Item:** Library's Director's Report

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:**

**Fiscal Consideration:**

**Staff Recommendation:**

**Alternatives:**

**Exclude Material from Public Packet?** No

**Reason:**

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**ROUTING:**

LINDA DEL TORO  
Adolfo Garcia

Created -  
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## Library Director's Report



**Family Place Libraries**  
Building Foundations for Early Learning



### Library Statistics FY '24- '25 YTD

Main Library Door Count	200,351
DRC Library Door Count	21,338
<b>Total</b>	<b>221,689</b>
Main Library Circulation	59,042
DRC Library Circulation	6,282
<b>Total</b>	<b>65,324</b>
Main Library Revenue	\$42,110
DRC Library Revenue	\$8,027
Café 121	\$25,444
<b>Total</b>	<b>\$75,581</b>

### Library Budget FY '24-25

<b>Amount Budgeted</b>	<b>\$1,668,400</b>
<b>YTD Expenses</b>	<b>\$1,440,373</b>
<b>Percent Used</b>	<b>86%</b>

### Library Recap

- **Approved new budget for FY '25-'26**
- **Hosted Lucha Libros at DRC**
- **Hosted FEMA & SBA at DRC**
- **Stucco repair completed**
- **Parking lot repairs completed**
- **AC repairs completed**
- **New Avocado Fest activities aligned with city event**
- **Halloween events aligned with city events, Haunted Tours**
- **Staff attending Texas Book Festival**
- **Staff attended Pharr U seminars**
- **Staff attending Guadalajara International book festival**
- **City received Champions for Literacy from STLC**

### Budgeted Projects for main and DRC:

- **Update Landscaping**
- **Carpet Maintenance**
- **Computer hardware updates**
- **AC Preventive maintenance**
- **Partnership with MoSTH**
- **Poet Laureate, Amanda Puryear**

## Library Director's Report



**Family Place Libraries**  
Building Foundations for Early Learning



### Library Statistics FY '25- '26 YTD (end of Dec 2025)

Main Library Door Count	57,074
DRC Library Door Count	5,841
<b>Total</b>	<b>62,915</b>
Main Library Circulation	15,152
DRC Library Circulation	2,035
<b>Total</b>	<b>17,187</b>
Main Library Revenue	\$10,438.39
DRC Library Revenue	\$2,072.05
Café 121	\$5,922
<b>Total</b>	<b>\$18,432.44</b>

### Library Budget FY '25-26

<b>Amount Budgeted</b>	<b>\$1,630,500</b>
<b>YTD Expenses</b>	<b>\$334,151.94</b>
<b>Percent Used</b>	<b>20.5%</b>

### Library Recap

- **Approved new budget for FY '25-'26**
- **Hosted Christmas Night at Library**
- **New Avocado Fest activities aligned with city's signature event**
- **Halloween events aligned with city events, Haunted Tours**
- **Staff attending Guadalajara International Book Expo**
- **Staff attending Texas Book Festival**
- **Staff attending Texas Library Association Conference in Houston**

### Budgeted Projects for main and DRC:

- **Update Landscaping**
- **Carpet Maintenance**
- **Computer hardware updates**
- **AC Preventive maintenance**
- **Partnership with MoSTH**
- **Poet Laureate, Amanda Puryear**
- **6 Signature programs for '2026**



## AGENDA MEMORANDUM

**BOARD:** PHARR MEMORIAL LIBRARY  
BOARD

**AGENDA ITEM #:** 3.B.

**DATE SUBMITTED:**  
**MEETING DATE:** January 15, 2026

**FROM:** LINDA DEL TORO, Secretary

**DEPARTMENT:** Library

**DIRECTOR:**

**Agenda Item:** DRC Branch Manger's Report

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:**

**Fiscal Consideration:**

**Staff Recommendation:**

**Alternatives:**

**Exclude Material from Public Packet?** No

**Reason:**

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**ROUTING:**

LINDA DEL TORO  
Adolfo Garcia

Created -  
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## Events held at the DRC for the month of November 2025

Nov 4 – Hidalgo County Elections Department

Nov 6 – Customs and Border Protection

Nov 12 - Pharr Police Academy Luncheon

Nov 14 – Superior Health Insurance Health Fair

Nov 20 – Nuestra Clinica Del Valle Health Fair

Nov 21 – Pharr Health Department



## Events held at the DRC for the month of December 2025

Dec 4 – Customs and Border Protection

Dec 11 – City of Pharr Tamalada



Dec 14-17 – Arise Adelante

Dec 18&19 - Pharr Community Theater





## AGENDA MEMORANDUM



**BOARD:** PHARR MEMORIAL LIBRARY BOARD

**AGENDA ITEM #:** 3.C.

**DATE SUBMITTED:**

**MEETING DATE:** January 15, 2026

**FROM:** LINDA DEL TORO, Secretary

**DEPARTMENT:** Library

**DIRECTOR:**

**Agenda Item:** Reference Department Report

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:**

**Fiscal Consideration:**

**Staff Recommendation:**

**Alternatives:**

**Exclude Material from Public Packet?** No

**Reason:**

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**ROUTING:**

LINDA DEL TORO

Adolfo Garcia

Created -

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## TEEN AND ADULT PROGRAMS &amp; EVENTS - REPORT

NOV - DEC 2025

<b>TEENS (13 – 17)</b>			
<i>Date</i>	<i>Title</i>	<i>Description / Purpose</i>	<i>Participants</i>
11/18/25 11/25/25	Teen Board Game Night	To gather and play different board games Promotes cognitive and social skills	0
12/11/25 12/13/25	The Pizzeria Escape Room	Pizzeria-themed adventure game, where a team works together to find clues, solve riddles, and complete puzzles to escape the room. Promotes logic, teamwork, and critical thinking	6

<b>ADULTS (18+)</b>			
<i>Date</i>	<i>Title</i>	<i>Description / Purpose</i>	<i>Participants</i>
11/01/25	Find Your Family with FamilySearch.org	Celebrating Dia De Los Muertos and connecting with people's ancestors by researching their family trees online	32
Weekly – M	The Feel-Good Book Club	Encourages self-improvement and spirituality	10 high, 5 low, 6 avg 27 total
Daily Walk-ins + Weekly Appts – W	Computer Assistance	One-on-one help with computer and Internet basics.	Daily Walk-ins = 35 Weekly Appts = 23 Total = 58
Weekly – W	Hub City Toastmasters	To learn and practice public speaking skills	7 high, 4 low, 5 avg 33 total
Weekly – W	NMJL American Mah Jongg Club	Tile-based board game of skill, strategy, and probability	6 high, 4 low, 4 avg 28 total
Weekly – Th	Club de Lectura (CLAAP)	Promotes self-help and peer-support	12 high, 6 low, 8 avg 46 total + virtual (7 avg)
Monthly - F	Animedia Book Club	Emerging patron-led initiative aiming to discuss anime, culture and storytelling	2 high, 1 low, 2 avg 4 total
Monthly - Sa	Thriller Book Club	To explore and enjoy the thriller genre	6 high, 5 low, 5 avg 11 total
Monthly - Sa	Consulado Info Sessions	McAllen's Mexican Consulate providing free information about their services	7

## TEEN AND ADULT PROGRAMS &amp; EVENTS - REPORT

NOV - DEC 2025

<b>MIXED (13+)</b>			
<i>Date</i>	<i>Title</i>	<i>Description / Purpose</i>	<i>Participants</i>
11/19/25	Meet the Author: Viola Canales	The PSJA Adult Literacy and Community Engagement departments, in partnership with the Pharr, Sgt. Fernando de la Rosa (Alamo), and San Juan Memorial Libraries, presented local writer, Viola Canales and her latest literary initiatives.	120
11/20/25	Meet the Author: Zanthia Cantu	Local writer, Zanthia Cantu, presented her debut YA fantasy novel, <i>Across the Stars to Asteria</i>	32
12/04/25	Meet the Artist: Zachary Thomas Myers	Local artist, Zachary T. Myers, presented his photographic exhibit, <i>Art in the Streets in Mexico City</i>	18
12/16/25	DIY Christmas Wreath	Creating a Grinch-themed Christmas wreath with pompoms and paint	20
12/17/25	Buffalo Soldiers Presentation	Heritage and outreach program honoring the legacy of these remarkable African American soldiers who helped shape Texas and U.S. history	24
12/20/25	DIY Christmas House	Creating a miniature Christmas house with cardstock paper and decorations	8
Saturdays (2x)	Roll for Turaco RPG Club	Role-Playing board Game club that encourages imagination and storytelling	2 high, 1 low, 2 avg 2 total

**FEATURED UPCOMING EVENT****Thursday, January 29<sup>th</sup> at 6:00 pm****Meet the Author: Koby Almazan**

Local author, Koby Almazan, will be presenting  
*Malora: Forged by Faith*, his debut YA fantasy novel.

**Reference Team**

Del Angel, Paola (Supervisor)	Salazar, Olivia (FT)
Martinez, Enrique (PT)	Serna, Jaime (FT)
Torres, Mahalia (PT)	Valdes, Maria (FT)



## AGENDA MEMORANDUM

**BOARD:** PHARR MEMORIAL LIBRARY BOARD

**AGENDA ITEM #:** 3.D.

**DATE SUBMITTED:**

**MEETING DATE:** January 15, 2026

**FROM:** LINDA DEL TORO, Secretary

**DEPARTMENT:** Library

**DIRECTOR:**

**Agenda Item:** Children's Department Report

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:**

**Fiscal Consideration:**

**Staff Recommendation:**

**Alternatives:**

**Exclude Material from Public Packet?** No

**Reason:**

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**ROUTING:**

LINDA DEL TORO

Adolfo Garcia

Created -

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# Children's

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July 2025 – November 2025

## Pharr Memorial Library + Development and Research Center Children's Department Report

Date:  
January 15<sup>th</sup>, 2026

### KEY INFORMATION

- **Program Statistics: November, December, January**
    - Monthly Division KPIs and Special Events/Programs
- 

- **Coming Up**
    - Events, Daily Programs and upcoming FY 2025 – 2026 Projects
- 

### CHILDREN'S TEAM

- **Ruby Ramirez**
  - Children's Programming/Events, Collaboration Opportunities, and Operations
- **Alex Mata (PML)**
  - Emphasis on STEM
- **Amelia Wright (PML)**
  - Emphasis on Early Childhood Development and Children in Nature
- **Samantha LaRue (PML)**
  - Emphasis on Early Childhood Development
- **Valeria Fonseca (PML)**
  - Emphasis on Pre-Adolescents and Children in Nature
- **Analicia Torres (PML)**
  - Emphasis on Pop Culture and Pre-Adolescents
- **Julian Vela (DRC + PML)**
  - Emphasis on STEM and Children in Nature
- **Vivianna Chavez (DRC + PML)**
  - Emphasis on Early Childhood Development and STEM
- **Ariana Robles (PML +DRC)**
  - Emphasis on Pop Culture and Pre-Adolescents

## PROGRAM STATISTICS (PML & DRC)

- **November**
  - Impressions: 1,454
  - Programs: 90
  - General: 56 Toddler: 34
  - General Attendees: 402 Toddler Attendees: 348
  - Homeschool Hangout: 2
  - Homeschool Hangout Attendees: 50s
  - Partners: **Su Casa De Esperanza, City of Pharr's Parks & Recreation's Forestry Division, Museum of South Texas History, and Chick-Fil-A of Pharr**
- **December (Projected)**
  - Impressions: 1,800s
  - Programs: 90
  - General: Toddler:
  - General Attendees: 800s Toddler Attendees: 300s
  - Special Events: 3 (Homeschool Hangout/Author's Talk, Winter Garden Market, Christmas Night at the Library)
  - Homeschool Hangout: 1
  - Homeschool Hangout Attendees: 30
  - Partners: **City of Pharr's Building and Code Compliance, Parks and Recreation, and Public Health Department, along with Su Casa De Esperanza, Rodeo Dental, Our Infinite Company, 1<sup>st</sup> Position Dance Studio, Apple Pharmacy and TX DPS, MHP Salud, Author Juan Ignacio "Nacho" Lopez Calamaco, Behavioral Health Solutions of South Texas, Lela's Playhouse, Chick-Fil-A, Texas Roadhouse, Don Donuts, Texas A&M Forest Service, and Foam N Fun.**
- **January (Projected)**
  - Impressions: 1,600s
  - Programs: 80
  - General: 50 Toddler: 30
  - General Attendees: 300s Toddler Attendees: 200s
  - Homeschool Hangout: 2
  - Homeschool Hangout Attendees: 80s
  - Partners: **Texas A&M Services**

## COMING UP

- **Family Place Library Grant for South Branch/Development and Research Center, Exciting Homeschool Hangouts with Special Guests, & Holiday/Festivities**
  - Homeschool Hangout (PML-DRC) Jan – May 2026
  - Dr. Seuss Birthday Celebration (DRC) Mar 5<sup>th</sup>, 2026
  - Easter Eggstravaganza (Pharr Sports Complex) Apr 11<sup>th</sup>, 2026
  - Summer Reading Program Launch Party (PML) May 16<sup>th</sup>, 2026
  - Summer Reading Program (PML + DRC) May – Jul, 2026
  - Summer Reading Program Completion Party (Pharr Aquatics Center) Jul 24<sup>th</sup>, 2026
  - Pre-Avocado Fest Activities (PML) Oct 6<sup>th</sup> – 8<sup>th</sup>, 2026
  - Haunted Trolley Tour (City of Pharr) Oct 20<sup>th</sup>, 2026
  - Christmas Night at the Library (PML) Dec 17<sup>th</sup>, 2026