

**MINUTES  
CIVIL SERVICE COMMISSION  
REGULAR CALLED MEETING  
TUESDAY, OCTOBER 28, 2025  
118 SOUTH CAGE 2<sup>nd</sup> FLOOR**

The Civil Service Commission met in a Regular Called Meeting on Tuesday, October 28, 2025, at the Commissioners' Room located at 118 South Cage Blvd, 2<sup>nd</sup> Floor, Pharr, Texas. The following is the record of attendance.

**MEMBERS PRESENT:** Chairperson, Dolores Rodriguez  
Vice-Chairperson, Mario Lizcano  
Board Member, Vittorio Puento

**STAFF PRESENT:** HR Director/Civil Service, Veronica Ramirez  
HR Coordinator/Civil Service, Bea Fuentes  
Deputy Fire Chief, Carlos Arispe  
Police Chief, Juan F. Gonzalez

**ITEM 1. CALL TO ORDER**

Chairperson Rodriguez called the meeting to order at 9:00 a.m. Roll call established a quorum.

**ITEM 2. PUBLIC TESTIMONY**

There were no comments from the public.

**ITEM 3. REGULAR AGENDA - OPEN SESSION**

**A) APPROVAL OF MINUTES FOR JUNE 24, 2025. THIS ITEM SUPPORTS SG SOUND GOVERNANCE AND FISCAL SUSTAINABILITY.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson, Mario Lizcano moved to approve minutes as submitted. Board Member Puento seconded the motion and when put to a vote, it was carried unanimously.

**B) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE RAW AND FINAL SCORES AND APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE ENTRY LEVEL EXAM FOR POLICE OFFICER FOR THE POLICE DEPARTMENT ON FRIDAY, OCTOBER 3, 2025. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson, Mario Lizcano **moved** to approve scores and list as submitted. Board Member Puente seconded the motion and when put to a vote, it was carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE RAW AND FINAL SCORES AND APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE PROMOTIONAL EXAM FOR BATTALION CHIEF FOR THE FIRE DEPARTMENT ON WEDNESDAY, OCTOBER 8, 2025. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson, Mario Lizcano **moved** to approve scores and list as submitted. Board Member Puente seconded the motion and when put to a vote, it was carried unanimously.

- D) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE RAW AND FINAL SCORES AND APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE PROMOTIONAL EXAM FOR LIEUTENANT FOR THE FIRE DEPARTMENT ON WEDNESDAY, OCTOBER 8, 2025. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson, Mario Lizcano **moved** to approve scores and list as submitted. Board Member Puente seconded the motion and when put to a vote, it was carried unanimously.

- E) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE RAW AND FINAL SCORES AND APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE PROMOTIONAL EXAM FOR ENGINEER FOR THE FIRE DEPARTMENT ON WEDNESDAY, OCTOBER 8, 2025. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson, Mario Lizcano moved to approve scores and list as submitted. Board Member Puente seconded the motion and when put to a vote, it was carried unanimously.

#### **ITEM 4. ADMINISTRATIVE REPORTS**

Chairperson Rodriguez introduced the item.

##### **A) POLICE DEPARTMENT AND FIRE DEPARTMENT REPORT**

Police Chief, Juan F. Gonzalez, reported there were 20+ certified police officers that tested and passed the recent entry level exam. Chief Gonzalez further announced and invited the public to the "Annual Trunk & Treat" event scheduled for Friday, October 31, 2025, at Main Event.

Deputy Chief, Carlos Arispe, reported the upcoming promotions scheduled for the ranks of Battalion Chief, Lieutenant and Engineer after recent successful promotional exams, as well as his retirement after 37 years of service with the Pharr Fire Department.

##### **B) CIVIL SERVICE DIRECTOR'S REPORT**

Chairperson Rodriguez introduced the item.

Civil Service Director, Veronica Ramirez, announced there was nothing to report for this meeting.

##### **C) CIVIL SERVICE BOARD COMMENTS**

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano recognized National First Responders Day and thanked all the service men and women for their honor to protect day in and day out.

Civil Service Board members thanked Deputy Chief Arispe for his 37 years of service and all members

#### **ITEM 5. CLOSED SESSION**

None


#### **ITEM 6. RECONVENE INTO OPEN SESSION AND CONSIDER ACTION, IF NECESSARY, ON ANY ITEM(S) DISCUSSED IN CLOSED SESSION**


None

**ITEM 7. ADJOURNMENT**

There being no further business to come before the Board, Vice-Chairperson Mario Lizcano **moved** to adjourn. Board Member Vittorio Puente seconded the motion and when put to a vote, it was carried unanimously. The meeting adjourned at 9:15 a.m.

  
Chairperson Dolores Rodriguez

  
Vice-Chairperson Mario Lizcano

  
Board Member Vittorio Puente

**STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR**

**ON THIS 28<sup>th</sup> DAY OF OCTOBER 2025** the Board of Civil Service Directors of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2<sup>nd</sup> Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **BEATRIZ FUENTES, HUMAN RESOURCE COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

  
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BEATRIZ FUENTES  
HUMAN RESOURCES COORDINATOR

APPROVED: 12/29/25