

**MINUTES
CIVIL SERVICE COMMISSION
REGULAR CALLED MEETING
TUESDAY, JUNE 24, 2025
118 SOUTH CAGE 2nd FLOOR**

The Civil Service Commission met in a Regular Called Meeting on Tuesday, June 24, 2025, at the Commissioners' Room located at 118 South Cage Blvd, 2nd Floor, Pharr, Texas. The following is the record of attendance.

MEMBERS PRESENT: Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

MEMBERS ABSENT: Chairperson, Dolores Rodriguez

STAFF PRESENT: HR Director/Civil Service, Veronica Ramirez
HR Asst. Director/Civil Service, Ashley Melendez
HR Coord./Civil Service, Bea Fuentes
Asst. Fire Chief, Albert Gonzalez
Asst. Police Chief, Michael Rodriguez

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER.

Vice-Chairperson Lizcano called the meeting to order at 9:00 a.m. Roll call established a quorum.

Board Member Puente moved to excuse absent members, Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3. REGULAR AGENDA - OPEN SESSION

A) APPROVAL OF MINUTES FOR NOVEMBER 26, 2024. THIS ITEM SUPPORTS SG – SOUND GOVERNANCE AND FISCAL SUSTAINABILITY.

Vice-Chairperson Lizcano introduced the item.

Board Member Puente moved to approve minutes as submitted. Vice-Chairperson, Mario Lizcano seconded the motion and when put to a vote, it was carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE RAW AND FINAL SCORES AND APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE ENTRY LEVEL EXAM FOR FIRE FIGHTER FOR THE FIRE DEPARTMENT ON FRIDAY, MAY 30, 2025. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY.**

Vice-Chairperson Lizcano introduced the item.

Board Member Puente moved to approve scores and list as submitted. Vice-Chairperson, Mario Lizcano seconded the motion and when put to a vote, it was carried unanimously.

ITEM 4. ADMINISTRATIVE REPORTS

- A) POLICE DEPARTMENT AND FIRE DEPARTMENT REPORT**

Vice-Chairperson Lizcano introduced the item.

Assistant Police Chief, Michael Rodriguez, reported the recent hiring of four (4) entry level Police Officers. Chief Rodriguez further announced the "Annual Pharr Night Out" would take place on August 5, 2025, at 6:00 p.m.

Assistant Fire Chief, Albert Gonzalez, reported he would start the process to fill multiple vacant firefighter vacancies with the approved eligibility list for entry level firefighter. Chief Gonzalez further reported the upcoming retirement of Cody Baker who served 30 years for the City of Pharr.

- B) CIVIL SERVICE DIRECTOR'S REPORT**

Vice-Chairperson Lizcano introduced the item.

Civil Service Director, Veronica Ramirez, announced there was nothing to report for this meeting.

- C) CIVIL SERVICE BOARD COMMENTS**

Vice-Chairperson Lizcano introduced the item.

Vice-Chairperson Lizcano would like to acknowledge the many efforts and years of service from all public servants and congratulate Cody Baker on his retirement.

ITEM 5. CLOSED SESSION

None

ITEM 6. RECONVENE into open session and consider action, if necessary, on any item(s) discussed in closed session

None

ITEM 7. ADJOURNMENT

There being no further business to come before the Board, Board Member Vittorio Puente moved to adjourn. Vice-Chairperson Mario Lizcano seconded the motion and when put to a vote, it was carried unanimously. The meeting adjourned at 9:05 a.m.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano


Board Member Vittorio Puente

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 24th DAY OF JUNE 2025 the Board of Civil Service Directors of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **BEATRIZ FUENTES, HUMAN RESOURCE COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



BEATRIZ FUENTES
HUMAN RESOURCES COORDINATOR

APPROVED:

10/28/25