

**TAKE NOTICE THAT A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
MONDAY, OCTOBER 6, 2025**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding city clerk prior to the scheduled meeting.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member of the governing board.
- B) Pledge of Allegiance/Invocation

2. PROCLAMATIONS:

- A) Proclamation proclaiming October 5 -11, 2025 as Fire Prevention Week.
- B) Proclamation proclaiming October 2025 as National Breast Cancer Awareness Month.
- C) Proclamation proclaiming October 2025 as the 100th Anniversary of Trinity Episcopal Church Month.
- D) Proclamation proclaiming October 2025 as Manufacturing Month.

3. PUBLIC TESTIMONY: (Ordinance No. O-2019-45). *A person intending on addressing the governing body may speak at a scheduled meeting of the governing body following registration with the presiding clerk and prior to the scheduled meeting. A registered speaker may speak only on items on the agenda and may not exceed 1.5 minutes when addressing the board regarding an agenda item. A registered speaker may not donate time to another speaker. A sign-in form for public testimony shall be promulgated by the presiding clerk and be made available at the city clerk's office. A person may sign up for public testimony beginning at the time the agenda is posted for the meeting. A person may not sign up later than one hour before the posted meeting is scheduled to begin. No registered speaker may be allowed to speak regarding an item once the public testimony portion of the agenda has ended.*

4. PUBLIC HEARINGS: (Ordinance No. O-2019-31). *A registered speaker during the public hearing may not exceed 1.5 minutes when addressing the board. A sign-in form for participation in public a hearing shall be promulgated by the presiding clerk and be made available at the city clerk's office. The public hearing sign-in form shall include the person or entity's name, address, telephone number, other contact information, organization if applicable, and other notices, authorizations, and acknowledgements as may be allowed by law from time to time. No registered speaker may be allowed to address the governing body once the public hearing has closed.*

A) Public hearing on development services cases

5. CITY MANAGER'S REPORTS: *(City Manager's Administrative Reports and discussion, if any, with governing body. The City Manager may also assign a designated spokesperson for any particular listed topic)*

A) City Engineer's Report

B) City Events of Interest

6. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Approval of Minutes for September 15, 2025 — Regular Called Meeting. **This item supports SG - Sound Governance and Fiscal Sustainability.** (ADMINISTRATION)

B) Consideration and action, if any, on Ordinance renaming public roadway from West Doffing to Doffing Canal. (Control Section AA4018 and Official Route Number 109AA4018) **(2nd Reading) This item supports SG - Sound Governance and Fiscal Sustainability.** (ADMINISTRATION)

C) Consideration and action, if any, on Ordinance creating the Maintenance Department. **(2nd Reading) This item supports SG - Sound Governance and Fiscal Sustainability.** (ADMINISTRATION)

D) Consideration and action, if any, authorizing City Manager to amend the Professional Service Contract with The Warren Group of McAllen, Texas for the Pharr Events Center Project to include Civil Engineering Services. **This item supports IF - Infrastructure.** (PURCHASING)

E) Consideration and action, if any, on Development Services Cases:

1. Shoukatali Dhanani, DBA Pizza Hut, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption. The property is legally described as being the East 125 feet of Block 1, Palm Heights Subdivision, an addition to the City of Pharr, Hidalgo County, Texas. The property is physically located at 1001 West Business Highway 83. CUP#250810 **This item supports EV - Economic Vitality.**

2. Raul Garcia, representing Rich Heritage Construction, Inc. owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Residential Multi-Family High Density District (R-MFHD) to General Business District (C). The property is legally described as being 1.11 acres, more or less, out of Lot 120, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 3801 North Sugar Road. COZ#250816 **This item supports EV - Economic Vitality.**

3. LEM Group LLC, d/b/a The Bridge Bar, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on premise consumption. The property is legally described as being 0.099-acre tract of land, more or less, out of Lots 1 & 2, Luvil LLC Estates Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 508 West IH-2, Suites 12 & 13. CUP#210741 **This item supports EV - Economic Vitality.**

REGULAR AGENDA - OPEN SESSION:

7. ORDINANCES AND RESOLUTIONS:

A) Consideration and action, if any, on Ordinance directing the City Manager to vacate, abandon, and close a 15 ft. by 303 ft. utility easement, consisting of 0.104 of an acre (4,545 square feet) located on Lot 1, Doniaz Subdivision, Pharr, Hidalgo County, Texas **(1st Reading)**. **This item supports EV - Economic Vitality.** (DEVELOPMENT SERVICES)

B) Consideration and action, if any, on Ordinance directing the City Manager to vacate, abandon, and close a 20 ft. by 375.03 ft. utility easement, consisting of 0.17 of an acre (7,500.60 square feet) located on Lot 1, Border Subdivision, Pharr, Hidalgo County, Texas **(1st Reading)**. **This item supports EV - Economic Vitality.** (DEVELOPMENT SERVICES)

C) Consideration and action, if any, on Ordinance amending Ordinance O-2017-21 establishing requirements, administrative approval route for all Run/Walk events and other applicable activities. **(1st Reading)** **This item supports QL - Quality of Life.** (SPECIAL EVENTS)

D) Consideration and action, if any, on Ordinance amending Ordinance O-2013-20 establishing requirements and administrative approval for open air events or activities. **(1st Reading)** **This item supports QL - Quality of Life.** (SPECIAL EVENTS)

E) Consideration and action, if any, on Resolution declaring surplus items and equipment and authorizing the sale of such items. **This item supports QL - Quality of Life.** (PURCHASING)

F) Consideration, and action, if any, on Resolution allowing participation with Choice Partners for Cooperative Purchases and/or Services. **This item supports SE - Service Excellence.** (PURCHASING)

G) Consideration and action, if any, on Resolution designating a Poet Laureate for the City of Pharr. **This item supports QL - Quality of Life** (LIBRARY)

8. CONTRACTS/AGREEMENTS:

A) Consideration and action, if any, on Interlocal Agreement between the City of Pharr and the City of Weslaco for Animal Shelter Services. **This item supports QL - Quality of Life.** (PURCHASING)

9. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda in accordance with the following below:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff

so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

10. RECONVENE: *into Regular Session and consider action, if necessary, on any items(s) discussed in closed session.*

11. ADJOURNMENT:

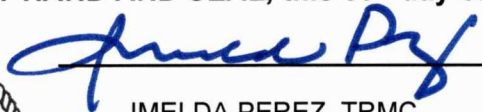
NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956-402-4200 Ext 1201 or FAX 956-475-3442 or Email cityclerksoffice@pharr-tx.gov for further information. Braille is not available.2

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the City Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 30th day of September 2025 at 3:30 p.m. and will remain posted continuously for at least three (3) business days preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 30th day of September 2025




IMELDA PEREZ, TRMC
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the City Commission was removed from the bulletin board of City Hall on the _____ day of _____, 20____ by,

Name: _____

Title: _____



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 2.A.

DATE SUBMITTED: September 23, 2025

MEETING DATE: October 6, 2025

FROM: Pilar Rodriguez, Fire Chief

DEPARTMENT: Fire

DIRECTOR: Pilar Rodriguez

Agenda Item: Proclamation proclaiming October 5 -11, 2025 as Fire Prevention Week.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Proclamation proclaiming October 5 -11, 2025 as Fire Prevention Week

Fiscal Consideration: N/A

Staff Recommendation: Presentation of proclamation

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Pilar Rodriguez
Imelda Perez
City Management Office

Created/Initiated - 09/23/2025
Approved - 09/25/2025
Final Approval - 09/25/2025

Proclamation



WHEREAS, the Pharr Fire Department is committed to ensuring the safety and security of all those living in and visiting the City of Pharr; and

WHEREAS, fire remains a serious public safety concern both locally and nationally, and the presence of lithium-ion batteries in many household devices introduces unique fire risks; and

WHEREAS, most of the electronics used in homes daily — including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys — are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS, the National Fire Protection Association® reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries; and

WHEREAS, residents should follow three key calls to action: Buy only listed products, charge batteries safely, and recycle them responsibly to prevent battery-related fires; and

WHEREAS, lithium-ion batteries store a large amount of energy in a small space, and improper use such as overcharging, using off-brand chargers without safety certification, or exposing batteries to damage can result in fire or explosion; and

WHEREAS, the 2025 Fire Prevention Week™ theme, “Charge into Fire Safety™: Lithium-Ion Batteries in Your Home,” serves to remind us of the importance of using, charging, and recycling lithium-ion batteries safely to reduce the risk of fires in homes and communities.

NOW THEREFORE, I, Ambrosio Hernandez, Mayor of the City of Pharr, Texas by virtue of the authority vested in me and on behalf of the City Commission, do hereby proclaim October 5 – 11, 2025 as:

“Fire Prevention Week”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 6th day of October 2025.

CITY OF PHARR

Ambrosio Hernandez, Mayor

ATTEST:

Imelda Perez, City Clerk

Proclamation



WHEREAS, breast cancer is the second most commonly diagnosed form of cancer for women in the United States and remains the second leading cause of cancer death among American women; and

WHEREAS, mammography, an “x-ray of the breast,” is recognized as the single most effective method of detecting breast changes long before physical symptoms can be seen or felt. Early detection and improved treatment are believed to have significantly reduced the number of deaths caused by breast cancer; and

WHEREAS, researchers, scientists, and numerous nonprofit organizations, are dedicated to discovering the cure for breast cancer. During the month of October, we acknowledge the extraordinary commitment and effort invested in this cause by DHR Health Physicians, Nurses and all staff of the Advanced Care Center; and

WHEREAS, we recognize that over two and a half million Americans are breast cancer survivors that give us hope of a better future; and

WHEREAS, with deep respect, we honor and support those who continue to cope with breast cancer, extend our heartfelt admiration to survivors, and recognize the unwavering efforts of those advocating prevention, awareness, and a cure.

NOW THEREFORE, I, Ambrosio Hernandez, Mayor of the City of Pharr, Texas by virtue of the authority vested in me and on behalf of the City Commission, do hereby proclaim October 2025 as:

“National Breast Cancer Awareness Month”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 6th day of October 2025.

CITY OF PHARR

Ambrosio Hernandez, Mayor

ATTEST:

Imelda Perez, City Clerk



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 2.C.

DATE SUBMITTED: September 16, 2025

MEETING DATE: October 6, 2025

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR: Imelda Perez

Agenda Item: Proclamation proclaiming October 2025 as the 100th Anniversary of Trinity Episcopal Church Month.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Proclamation proclaiming October 2025 as the 100th Anniversary of Trinity Episcopal Church Month.

Fiscal Consideration: N / A

Staff Recommendation: Presentation of Proclamation

Alternatives: N / A

Exclude Material from Public Packet? No

Reason: N / A

ROUTING:

Alessandra Garcia

Imelda Perez

City Management Office

Created/Initiated - 09/16/2025

Approved - 09/24/2025

Final Approval - 09/25/2025

Proclamation



WHEREAS, Trinity Episcopal Church was established in 1925, with its first service held at Pharr City Hall under the direction of Reverend R.O. MacIntosh, Rector of the Church of the Advent; and

WHEREAS, thanks to a property gift from the City of Pharr, the church building was constructed in 1927 at a cost of \$11,000, and on October 2, 1927, the Reverend Samuel Capers assumed charge of the parish, installed by his father, Bishop William Capers; and

WHEREAS, the parish was designated as Trinity Episcopal Church of Hidalgo County, part of the Diocese of West Texas, and has since served as a place of worship, community, and tradition, including the first wedding uniting Gwendolyn Gantner and Elbert Ray Russell, which was described by the McAllen Monitor as “a brilliant affair”; and

WHEREAS, over the decades, Trinity has grown in faith and service, adding a Children’s Chapel in the 1950s complete with handmade furnishings and a child’s organ still present today, and under the guidance of Reverend W.W. Stewart in 1939, Gothic-style stained glass windows were installed, dedicated in 1963, and remain intact as a hallmark of the church; and

WHEREAS, Reverend Ted Knies, beginning his service in 1978, together with his wife Martha and church members, established the Pharr Emergency Food Pantry, which became the foundation for the Food Bank of the Rio Grande Valley, expanding the church’s legacy of service to the community; and

WHEREAS, in July 2024, Trinity Episcopal welcomed its first female Rector, The Reverend Canon Sharon Alexander, alongside Senior Warden Gregory B. Dozier and Junior Warden Trecia Parrish Munal, continuing its tradition of faith, service, and leadership.

NOW THEREFORE, I, Ambrosio Hernandez, Mayor of the City of Pharr, Texas by the authority vested in me and on behalf of the City Commission, do hereby proclaim the month of October 2025 as:

“100th Year Anniversary of Trinity Episcopal Church”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 6th day of October 2025.

CITY OF PHARR

Ambrosio Hernandez, Mayor

ATTEST:

Imelda Perez, City Clerk



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 2.D.

DATE SUBMITTED: September 16, 2025

MEETING DATE: October 6, 2025

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR: Imelda Perez

Agenda Item: Proclamation proclaiming October 2025 as Manufacturing Month.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Proclamation proclaiming October 2025 as Manufacturing Month.

Fiscal Consideration: N / A

Staff Recommendation: Presentation of Proclamation

Alternatives: N / A

Exclude Material from Public Packet? No

Reason: N / A

ROUTING:

Alessandra Garcia
Imelda Perez
City Management Office

Created/Initiated - 09/16/2025
Approved - 09/24/2025
Final Approval - 09/25/2025

Proclamation



WHEREAS, for generations, manufacturing has played a critical role in Texas' diverse economy. Texas is home to over 28,000 manufacturing firms, 371 of which are located in Hidalgo County; and

WHEREAS, manufacturing in Texas constitutes over 11.2 percent of the total output in the state, totaling \$310 billion in exports of manufactured goods in 2023; and

WHEREAS, manufacturers in Texas employ seven percent of the workforce, an estimated 978,000 manufacturing employees, including 7,000 in Hidalgo County; and

WHEREAS, manufacturing in Reynosa, Mexico provides for over \$46 billion US dollars of goods crossed through the Pharr International Bridge, comprising 96.28% of the value of total trade; and

WHEREAS, manufacturers pay millions of dollars annually, supporting schools, law enforcement, emergency preparedness, public works and other essential services. Manufacturing jobs enable Texas families to realize the dream of owning a home, sending a child to college, and enjoying a secure retirement, with an average weekly wage in Hidalgo County of \$1,173; and

WHEREAS, National Manufacturing Day is held annually on the first Friday in October and the month of October is annually celebrated as National Manufacturing Month. Residents are encouraged to support the work of manufacturing companies by purchasing products manufactured in Hidalgo County and in the United States of America; and

WHEREAS, to celebrate Manufacturing Month, entities across Hidalgo County, including the Pharr Economic Development Corporation, South Texas Manufacturers Association; Workforce Solutions; manufacturing companies; cities in the Rio Grande Valley; economic development corporations; colleges; school districts; and others in relevant fields; are partnering to host various events to showcase modern manufacturing technology and careers.

NOW THEREFORE, I, Ambrosio Hernandez, Mayor of the City of Pharr, Texas by virtue of the authority vested in me and on behalf of the Mayor and the City Commission, do hereby proclaim October 2025 as:

“Manufacturing Month”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 6th day of October 2025.

CITY OF PHARR

Ambrosio Hernandez, Mayor

ATTEST:

Imelda Perez, City Clerk



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 4.A.

DATE SUBMITTED: September 23, 2025

MEETING DATE: October 6, 2025

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Public hearing on development services cases

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Alessandra Garcia

Created/Initiated - 09/23/2025



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 5.A.

DATE SUBMITTED: September 26, 2025

MEETING DATE: October 6, 2025

FROM: Maria Rangel, City Engineer

DEPARTMENT: Engineering

DIRECTOR: Pilar Rodriguez

Agenda Item: City Engineer's Report

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: N/A

Fiscal Consideration: N/A

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Maria Rangel
Pilar Rodriguez
City Management Office

Created/Initiated - 09/26/2025
Approved - 09/26/2025
Final Approval - 09/26/2025



Report on Capital Improvement Project Activity Construction – October 2025

**City Engineer – Patrizia Longoria, P.E.
Monday, October 06, 2025**



Pharr
Engineering



City Engineers Report

Engineer: Halff Associates, Inc.
Contractor: TBD
CM: Brownstone Consultants, LLC
Status:

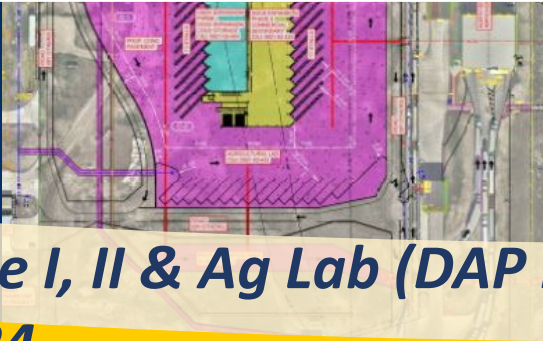
- Bid Opening for re-bid on Thur., June 20, 2024.
- Bid Analysis and recommendation sent to TxDOT for concurrence on Fri. July 05, 2024
- Received concurrence from TxDOT on Aug. 22, 2024.
- Awarded project at City Commission on Tue. Sept. 03, 2024.
- Pre-Construction Meeting was held on October 23, 2024.

Next Steps:

- Construction ongoing

Start Contract Time: November 04, 2024
Contract Time: 425 standard workweek days (22 mo.) + 30 (8/18/2025) = 455
Time to Date (09/25/25): ~233 (51.2%)
End Contract Time: July 17, 2026 (latest schedule August 26, 2026)
Contract Amount: \$45,253,972.12
Change Orders: \$22,835.40 (8/18/2025)
Revised Contract: \$45,276,807.52
PCOs: 4, -\$53,994.54, 40 days
Total Paid to Date (1-10): \$11,399,544.10 (25.2%) (8/25/2025)
Latest Reimbursement Requests: #6 for \$1,188,715.10 (submitted 08/27/2025)

Month	Total Amount Paid to Date (%)	Total Time to Date (%)
November '24	1.0	3.5
December '24	1.7	8.7
January '25	5.1	14.1
February '25	9.2	19.1
March '25	12.2	23.8
April '25	14.8	29.2
May '25	16.6	34.1
June '25	21.3	39.5
July '25	23.2	44.5
August '25	25.2	49.4
September '25	TBD	51.2



Dock Expansion Phase I, II & Ag Lab (DAP FY 16)



Pharr
Engineering



CSJ: 0921-02-424
CSJ: 0921-02-424
CSJ: 0921-02-433

CONSTRUCTION





09-25-2025 – The contractor continued excavating for the generator yard foundation.

Dock Expansion Phase I, II & Ag Lab (DAP FY 16)



Pharr
Engineering



CSJ: 0921-02-424

CSJ: 0921-02-424

CSJ: 0921-02-433

CONSTRUCTION

Engineer: Structural Engineering Associates, Inc. (SEA)
CM: Brownstone Consultants, LLC
Contractor: IOC Company, LLC

Status:

- Project is under construction.
- OSB easements have been finalized. Light easements are being worked on.
- HCID No. 2 Agreement and Temporary Construction Permit were executed

Next Steps:

- Construction ongoing

Start Contract Time: August 05, 2024

Contract Time: 480 calendar days + 30 (int'l span, 2/25/25) + 15 (weather, SEJ, 5/19/2025) + 02 (9/2/25) = 527

Time to Date (9/25/25): 416 calendar days (78.94%)

End Contract Time: January 12, 2026

Contract Amount: \$47,601,706.75

Change Orders: -\$824,457.60 (OSB, 2/25/25)

\$36,317.42 (SEJ, 05/19/2025)

\$15,206.86 (9/2/2025)

Revised Contract: \$46,828,773.43

Total Paid to Date (1-13): \$27,510,448.21 (58.75%) (8/25/2025)

Latest Reimbursement Request: #11 (9/09/2025). Remaining balance of \$277,435.62 to be reimbursed at Final.

Month	Total Amount Paid to Date (%)	Total Time to Date (%)
August '24	5.63	4.17
September '24	6.92	10.63
October '24	9.98	16.88
November '24	15.83	23.33
December '24	20.02	29.58
January '25	23.14	36.04
February '25	28.40	42.5
March '25	34.26	45.49
April '25	40.25	51.6
May '25	46.42	57.45
June '25	50.74	61.71
July '25	55.95	67.43
August '25	58.75	73.33
September '25	TBD	78.94

International Bridge Expansion

CSJ: 0921-02-479



CONSTRUCTION

Ongoing Work

Reinforced Concrete Slab **20%**

Ongoing Work

Deck Panels Installed **20%**

Ongoing Work

Girders Installed **49%**

Ongoing Work

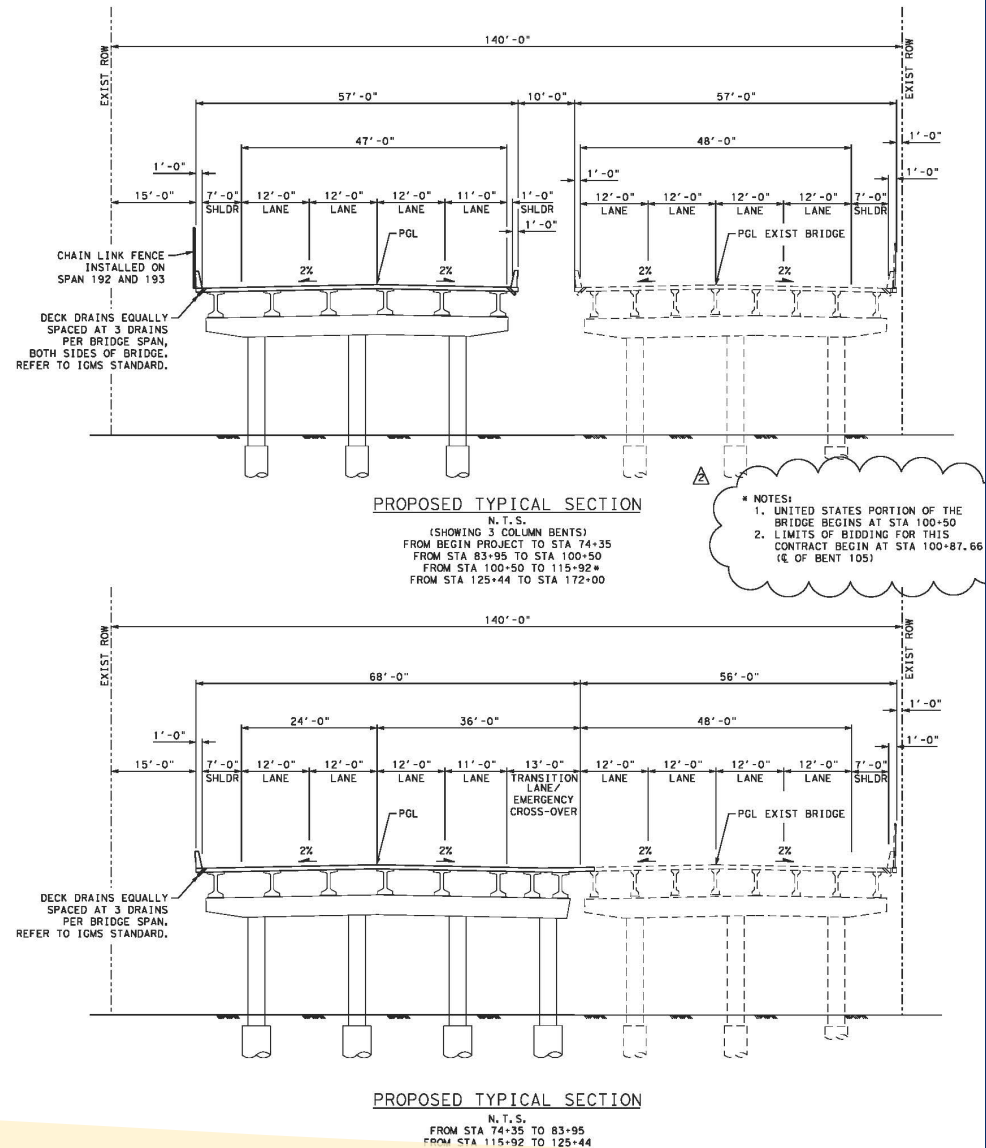
Precast Bent Caps Installed **95%** (pending bent caps at Bent 105, 190, and 193)

Ongoing Work

Columns Completed **90%** (pending columns at Bent 105, 190 (2) , and 193)

Ongoing Work

Drilled Shafts Completed **100%** (pending two drill shafts at Bent 105)



International Bridge Expansion

CSJ: 0921-02-479



Pharr
Engineering



CONSTRUCTION



09-24-2025 – Crew utilized a 35-lb jackhammer to continue breaking concrete from drill shafts B and D at bent 105

International Bridge Expansion

CSJ: 0921-02-479



Pharr
Engineering



CONSTRUCTION



09-24-2025 – Crew continued tying bridge deck steel rebar at Unit 39.

International Bridge Expansion

CSJ: 0921-02-479



Pharr
Engineering



CONSTRUCTION

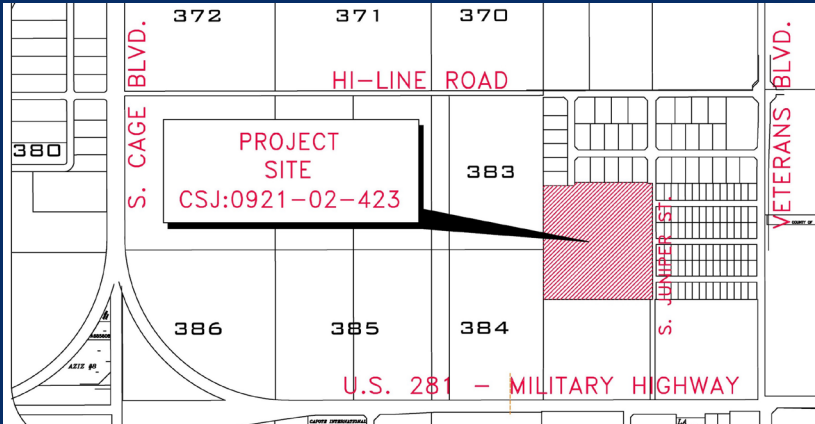
Engineer: Javier Hinojosa Engineering
Contractor: NM Contracting LLC
CM: City of Pharr
Location: 10200 S. Juniper St.
Status:

- Bid opening was on Thur., May 30, 2024, and a total of six (6) bids were received.
- City Commission awarded the project to NM Contracting on Monday, May 5, 2025
- Pre-Construction Meeting was held on Thursday, July 03, 2025.
- Contract time started Wednesday, July 16, 2025.

Next Steps:

- Contractor is installing underground utilities.
- Start Contract Time:** July 16, 2025
Contract Time: 275 standard workweek days
Time to Date (9/25/25): 48 (17.5%)
End Contract Time: August 19, 2026
Contract Amount: \$11,888,058.76
Change Orders: \$0
Total Paid to Date: \$447,232.68 (8/25/2025, 3.76%)
Latest Reimbursement Requests: \$0.00 (#1 is underway)

Month	Total Amount Paid to Date (%)	Total Time to Date (%)
July '25	0.76	2.5
August '25	3.76	10.2
September '25	TBD	17.5



Commercial Vehicle Parking Area
CSJ: 0921-02-423



CONSTRUCTION



09-11-2025

Commercial Vehicle Parking Area

CSJ: 0921-02-423



Pharr
Engineering



CONSTRUCTION

Engineer: Garcia Infrastructure Consultants, LLC

Contractor: Mor-Wil, LLC

CM: City of Pharr

Notice to Proceed: September 16, 2024

Contract Time (MF): 450 calendar days (End December 10, 2025)

Time to Date (09/25/2025): ~374 days (83.1%)

Contract Amount: \$6,749,668.03

Change Orders: \$0

Current Contract: \$6,749,668.03

Total to Date (7/02/2025): \$2,014,628.34 (29.8%)

Description: Elimination of three lift stations and installation of gravity sanitary sewer lines in northwest and central Pharr.

Status: Construction is on-going. Contractor is working on W. El Dora Rd.

Month	Total Amount Paid to Date (%)	Total Time to Date (%)
September '24	0.0	2.0
October '24	0.0	8.7
November '24	0.0	15.6
December '24	0.0	22.2
January '25	0.0	29.1
February '25	10.4	36.0
March '25	18.3	42.2
April '25	22.2	49.1
May '25	22.2	55.8
June '25	22.2	62.7
July '25	29.8	69.3
August '25	TBD	76.2
September '25	TBD	83.1

Northwest & Central Collection System Improvements and Lift Station No. 1, 29 & 33 Elimination



Pharr
Engineering



CONSTRUCTION



09-11-2025

*Northwest & Central Collection System Improvements and
Lift Station No. 1, 29 & 33 Elimination*



Pharr
Engineering



CONSTRUCTION

WE ARE

**TEAM
PHARR**



DEPARTMENT MISSION STATEMENT

“To enhance health, safety and welfare in the City of Pharr by providing economical, responsive and effective professional engineering and GIS services for the planning, construction, and preservation of public infrastructure and improvement of quality of life.”



Pharr
Engineering



END



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 5.B.

DATE SUBMITTED: September 23, 2025

MEETING DATE: October 6, 2025

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: City Events of Interest

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Alessandra Garcia

Created/Initiated - 09/23/2025



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.A.

DATE SUBMITTED: September 30, 2025

MEETING DATE: October 6, 2025

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR: Imelda Perez

Agenda Item: Approval of Minutes for September 15, 2025 — Regular Called Meeting. **This item supports SG - Sound Governance and Fiscal Sustainability.**

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: Approval of Minutes for September 15, 2025 — Regular Called Meeting.

Fiscal Consideration: N / A

Staff Recommendation: Staff recommends approval of minutes as presented.

Alternatives: N / A

Exclude Material from Public Packet? No

Reason: N / A

ROUTING:

Alessandra Garcia
City Management Office

Created/Initiated - 09/30/2025
Final Approval - 09/30/2025

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, SEPTEMBER 15, 2025
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, September 15, 2025, and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Michael Pacheco
Comm. Roberto Carrillo
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: Comm. Ricardo Medina

STAFF PRESENT: Jonathan Flores, City Manager
Cynthia Garza, Deputy City Manager
David Friedlein, Assistant City Manager
Hilda Pedraza, Assistant City Manager
Imelda Perez, City Clerk
Pilar Rodriguez, Interim City Engineer
Jamison Merrick, Finance Director
Veronica Ramirez, HR Director
Juan Villescas, Municipal Court Judge
Juan Gonzalez, Chief of Police
Pilar Rodriguez, Fire Chief
Roland Gomez, Code Compliance Director
Kimberly Mendoza, Dev. Svcs. Director
Luis Marin, Public Works Director
Melanie Cano, O.S.E. Director
Ruben Rosales, Public Utilities Director
Sergio Alanis, Parks & Rec. Director
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Javier Martinez, Assistant Bridge Director
Maritza Magallan, Interim Purchasing Dir.
Kenia Gomez, Asst. Chief Comm. Officer
Kenneth Ennis, P.S. Communications Dir.
Niko Tapangan, Public Health Director
Abel Molina, Interim Special Events Director
Elizabeth Diaz, Grants Management Director

CITY ATTORNEY Ricardo Rodriguez, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD.

Mayor Pro Tem Pacheco called the meeting to order at 4:00 p.m. Roll call established a quorum.

Comm. Carrillo **moved** to excuse absent members. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

Mayor Hernandez was not present at the time of roll call but arrived at 4:29 p.m. Comm. Chavez was not present at the time of roll call but arrived at 4:29 p.m.

B) PLEDGE OF ALLEGIANCE/INVOCATION

David Friedlein, Assistant City Manager, led the pledge of allegiance and said the invocation.

ITEM 2. PROCLAMATIONS

A) PROCLAMATION PROCLAIMING SEPTEMBER 16 – 20, 2025 AS MEXICAN INDEPENDENCE WEEK.

Jonathan Flores, City Manager, introduced the item.

Griselda Salinas, AVE Frontera CEO, thanked the Commission for the proclamation. Ms. Salinas advised the Commission and the public that AVE Frontera was a family center non-profit organization that instills cultural pride amongst the community.

Virginia Santana, AVE Frontera President, extended an invitation to attend their upcoming Fiesta Patria Event on Saturday, September 20, 2025, to be held at the Development and Research Center located at 850 W. Dicker Rd. from 5:00 p.m. to 9:00 p.m. She stated there would be games, folklorico performance and.

Commissioner Caballero read the proclamation proclaiming September 16 – 20, 2025 as Mexican Independence Week. AVE Frontera representatives received the proclamation.

B) PROCLAMATION PROCLAIMING SEPTEMBER 25, 2025, AS NATIONAL DAY OF REMEMBRANCE FOR MURDER VICTIMS.

Jonathan Flores, City Manager, introduced the item.

Robert Garcia, Rio Grande Valley Family & Friends of Murdered Children Founder/CEO, thanked the Commission for the proclamation and their continued support. He further stated they would be having a Vigil Candlelight Ceremony on Thursday, September 25, 2025, in remembrance of the many lives lost.

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September 15, 2025

Mayor Pro Tem Pacheco read the proclamation proclaiming September 25, 2025, as National Day of Remembrance For Murder Victims. Robert Garcia and the families received the proclamation.

ITEM 3. PUBLIC TESTIMONY

There were no comments from the public.

ITEM 4. PUBLIC HEARINGS

A) PUBLIC HEARING: SOLICITATION OF COMMENTS FROM THE GENERAL PUBLIC ON THE FY 2025-2026 PROPOSED PROPERTY TAX RATE FOR THE CITY OF PHARR.

There were no comments from the public.

B) PUBLIC HEARING: SOLICITATION OF COMMENTS FROM THE GENERAL PUBLIC ON BUDGET FOR FISCAL YEAR 2025-2026.

There were no comments from the public.

C) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

There were no comments from the public.

ITEM 5. CITY MANAGER'S REPORTS

A) TRAILBLAZER RECOGNITION

Jonathan Flores, City Manager, introduced the item briefly stated an employee who has conducted the Pharr Way is selected as the trailblazer of the month. At this time, he recognized Laura Saldana from the Pharr Memorial Library as the Trailblazer of the month.

Adolfo Garcia, Library Director, presented Laura Saldana with the Pharr Way Trailblazer Award for always exceeding the Pharr Way principles and traits.

Laura Saldana thanked the Commission for the recognition and thanked her director and the fellow library staff for giving her the opportunity to be part of the team.

B) CITY EVENTS OF INTEREST

Jonathan Flores, City Manager, called upon Maxine Vieyra with Alzheimer's Association.

Maxine Vieyra introduced Laura Karam, Co-Chair of the Alzheimer's Association, who announced the upcoming Walk to End Alzheimer's – Upper Valley and expressed gratitude to the city for its continued support. She stated the event would take place on

MINUTES: REGULAR CALLED MEETING
September 15, 2025

October 4, 2025, at the Pharr One Center, and stated registration would begin at 8:00 a.m. and the walk at 9:00 a.m. Ms. Vieyra also shared information regarding the Alzheimer's Research Update on September 23, 2025, at the DHR Edinburg Conference Center beginning at 6:00 p.m., highlighting recent medical advancements and encouraging community participation.

Jonathan Flores, City Manager, called upon Kenia Gomez, Assistant Chief Communications Officer, for a report on upcoming city events.

Kenia Gomez, Assistant Chief Communications Officer, presented video recaps highlighting the Check Presentation by BMW and Pharr Press Conference for the Avocado Festival, Stick By Me Event, and the Special Olympics event at TopGolf

Kenia Gomez, Assistant Chief Communications Officer, further announced the 16 de Septiembre Cody's Block Party would be held on Tuesday, September 16, 2025, at Jones Box Park at 5:30 p.m. She stated this was a free event for the community and there would be food, games, and activities for children, and the opportunity to interact with city leaders as part of the city's effort to strengthen community ties.

Kenia Gomez, Assistant Chief Communications Officer, announced the Second Annual Truck Expo would be held on Friday, September 19, 2025, from 11:00 a.m. to 5:00 p.m. at the Bert Ogden arena. She noted the free event would include trucks showcase, prize giveaways, networking opportunities, job openings, and free training for those in the trucking and trade industries. She further stated additional event details could be found on the Pharr International Bridge and City of Pharr social media pages.

Lastly, Kenia Gomez, Assistant Chief Communications Officer, announced the upcoming Trash Off Event. She stated this was a collaborative Adopt-a-Highway cleanup with Parks & Recreation, Public Works, and Keep Pharr Beautiful, and it would cover a two-mile stretch from Business 83 to Moore starting at 8:00 a.m. at Oil Can Harry's. She encouraged the community, non-profit organizations and high schools students to register.

Mayor Hernandez and Commissioner Chavez entered the meeting at this point of the agenda. The time being 4:29 p.m.

ITEM 6. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR AUGUST 25, 2025 - BUDGET WORKSHOP MEETING AND SEPTEMBER 02, 2025 - REGULAR CALLED MEETING. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2024-06 UPDATING PROCUREMENT POLICY MANUAL.**

(3RD AND FINAL READING) THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE. (PURCHASING)

- C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2024-07 UPDATING PROCUREMENT CARD POLICY MANUAL. (3RD AND FINAL READING) THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE. (PURCHASING)**
- D) CONSIDERATION AND ACTION, IF ANY, RATIFYING RESOLUTION NO. R-2025-45 IN SUPPORT OF ASTER VILLAS , LP TO SUBMIT AN APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR 2025 COMPETITIVE 4% HOUSING CREDIT FOR ASTER VILLAS APARTMENTS. THIS ITEM SUPPORTS QL - QUALITY OF LIFE. (ADMINISTRATION)**
- E) CONSIDERATION AND ACTION, IF ANY, ON INTERLOCAL COOPERATIVE AGREEMENT BETWEEN THE CITY OF PHARR AND SOUTH TEXAS COLLEGE FOR PHARR FIRE DEPARTMENT TO USE THE REGIONAL CENTER FOR PUBLIC SAFETY EXCELLENCE (RCPSE) CAMPUS FOR THE FIRE ACADEMY PROGRAM. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY. (FIRE)**
- F) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR REQUEST FOR PROPOSALS (RFPS) FOR RECORDS MANAGEMENT SCANNING SERVICES. THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE. (PURCHASING)**
- G) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM HIDALGO COUNTY ELECTIONS DEPARTMENT ON USE OF JOSE "PEPE" SALINAS CIVIC CENTER AND DEVELOPMENT AND RESEARCH CENTER FOR ELECTION DAY POLLING LOCATIONS ON TUESDAY, NOVEMBER 4, 2025 AND POSSIBLE RUNOFF ELECTION IN DECEMBER 2025. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (ADMINISTRATION)**
- H) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE CITY MANAGER TO RATIFY EMERGENCY REPAIRS OF HEADWORKS AT THE WASTEWATER TREATMENT PLANT. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (PUBLIC UTILITIES)**
- I) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**
 - 1. CARLOS TORRES, D/B/A RUDY'S TEXAS BAR-B-Q, L.L.C., REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION. THE PROPERTY IS LEGALLY DESCRIBED AS**

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BEING LOT 1, LOS HOTELES SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 209 WEST NOLANA LOOP. CUP#040644 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.

2. CITY OF PHARR, D/B/A TIERRA DEL SOL GOLF CLUB, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING 2.95 ACRES, MORE OR LESS, OUT OF LOTS 226, 238, AND 239, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 700 EAST HALL ACRES ROAD. CUP#160628 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.
3. 7-ELEVEN INC. DBA 7-ELEVEN CONVENIENCE STORE'S AND STRIPES STORES, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING LOT 2, NEWT'S CORNER, AN ADDITION TO THE CITY OF PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 10701 SOUTH CAGE BOULEVARD. CUP#240614 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.
4. KHANH NGUYEN, D/B/A SNOW BITE, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 0.078-ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOT 4A, REPLAT OF VACATED CAR-MEL SUBDIVISION, VACATED EL CENTRO MALL NO. 3 & 4 SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 500 NORTH JACKSON ROAD, SUITE L-2. CUP#190536 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.

Jonathan Flores, City Manager, introduced consent agenda and recommended approval of items.

Comm. Carrillo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Ordinance No's. O-2025-30, O-2025-31 and Resolution No. R-2025-45 are filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION

ITEM 7. ORDINANCES AND RESOLUTIONS

- A) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE ADOPTING TAX RATE FOR FY 2025-2026 (ADOPTION ON ONE READING). THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL TRANSPARENCY. (FINANCE)**

Jonathan Flores, City Manager, introduced the item. He stated the tax rate was the same tax rate as last year and there was no actual increase. He further recommended adoption of the tax rate.

MINUTES: REGULAR CALLED MEETING
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Comm. Caballero **moved** that the property tax rate be increased by the adoption of a tax rate of \$0.7676, which is effectively a 5.91% increase in the tax rate. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2025-32 is filed with the City Clerk's Office.

B) CONSIDERATION AND ACTION, IF ANY ON ORDINANCE ADOPTING AND APPROVING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026 (ADOPTION ON ONE READING). THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL TRANSPARENCY. (FINANCE)

Jonathan Flores, City Manager, introduced the item and briefly explained this was for a \$290 Million Dollar budget.

Comm. Carrillo **moved** to approve. Comm. Pacheco seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2025-33 is filed with the City Clerk's Office.

C) CONSIDERATION AND ACTION, IF ANY ON ORDINANCE AMENDING ORDINANCE NO. O-2024-31 FOR BUDGET AMENDMENT TO THE FISCAL YEAR 2024-2025 BUDGET. (ADOPTION ON ONE READING). THIS ITEM SUPPORTS SG-SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (FINANCE)

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2025-34 is filed with the City Clerk's Office.

D) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2015-10 RELATED TO CHAPTER 10 ALCOHOLIC BEVERAGES PERMITTING. (ADOPTION ON ONE READING) THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (ADMINISTRATION)

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Pacheco seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2025-35 is filed with the City Clerk's Office.

- E) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE RENAMING PUBLIC ROADWAY FROM WEST DOFFING TO DOFFING CANAL. (CONTROL SECTION AA4018 AND OFFICIAL ROUTE NUMBER 109AA4018) (1ST READING) THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (ADMINISTRATION)**

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- F) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE CREATING THE MAINTENANCE DEPARTMENT. (1ST READING) THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (ADMINISTRATION)**

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

- G) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION, SERIES 2025, FOR THE DESIGN, ACQUISITION, CONSTRUCTION, AND IMPROVEMENT OF CERTAIN PUBLIC WORKS, AND AUTHORIZING CERTAIN OTHER MATTERS RELATING THERETO. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (ADMINISTRATION)**

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2025-46 is filed with the City Clerk's Office.

- H) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION FOR NOMINATION OF CANDIDATES TO THE HIDALGO COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS FOR 2026-2029. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (ADMINISTRATION)**

Jonathan Flores, City Manager, introduced the item.

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Comm. Carrillo **moved** to nominate David Moreno to the Hidalgo County Appraisal District Board of Directors. Comm. Pacheco seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2025-47 is filed with the City Clerk's Office.

I) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING/REAPPOINTING ONE (1) MEMBER TO THE CIVIL SERVICE COMMISSION. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (HR)

Jonathan Flores, City Manager, introduced the item and recommended the reappointment of Vittorio Puente.

Comm. Carrillo **moved** to reappoint Vittorio Puente to the Civil Service Commission. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2025-48 is filed with the City Clerk's Office.

J) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING/REAPPOINTING ONE (1) MEMBER TO THE KEEP PHARR BEAUTIFUL COMMITTEE. THIS ITEM SUPPORTS SG -SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (PARKS)

Jonathan Flores, City Manager, introduced the item and recommended appointment of Mercedes Guillen.

Comm. Caballero **moved** to appoint Mercedes Guillen to the Keep Pharr Beautiful Committee. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2025-44 is filed with the City Clerk's Office.

ITEM 8. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, AUTHORIZING CITY MANAGER TO NEGOTIATE AND AWARD A SERVICE CONTRACT FOR SELF-FUNDED OR LEVEL-FUNDED EMPLOYEE HEALTH INSURANCE BENEFIT PLANS AND PHARMACY BENEFIT MANAGEMENT SERVICES, AND INDIVIDUAL & AGGREGATE STOP LOSS INSURANCE. THIS ITEM SUPPORTS QL - QUALITY OF LIFE. (HR)

Jonathan Flores, City Manager, introduced the item and recommended awarding service contract to Curative.

MINUTES: REGULAR CALLED MEETING
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Comm. Chavez **moved** to approve as recommended. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE A GUARANTEED MAXIMUM PRICE WITH THE TOP RANKED CONSTRUCTION MANAGER AT RISK FOR THE PROPOSED PHARR EVENT CENTER. THIS ITEM SUPPORTS QL - QUALITY OF LIFE. (ENGINEERING)

Jonathan Flores, City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

ITEM 9. CLOSED SESSION

None

ITEM 10. RECONVENE

None

ITEM 11. ADJOURNMENT

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Chavez seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:40 p.m.

MINUTES: REGULAR CALLED MEETING
September 15, 2025

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 15th DAY OF SEPTEMBER 2025 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **IMELDA PEREZ, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

IMELDA PEREZ, CITY CLERK

APPROVED:



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.B.

DATE SUBMITTED: September 25, 2025

MEETING DATE: October 6, 2025

FROM: Imelda Perez, City Clerk

DEPARTMENT: Administration

DIRECTOR: Jonathan Flores

Agenda Item: Consideration and action, if any, on Ordinance renaming public roadway from West Doffing to Doffing Canal. (Control Section AA4018 and Official Route Number 109AA4018) **(2nd Reading)** This item supports SG - Sound Governance and Fiscal Sustainability.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: The proposed ordinance seeks to rename the public roadway currently designated as West Doffing to Doffing Canal. (Control Section AA4018 and Official Route Number 109AA4018)

Fiscal Consideration: N / A

Staff Recommendation: Staff recommends approval.

Alternatives: N / A

Exclude Material from Public Packet? No

Reason: N / A

ROUTING:

Imelda Perez
Ricardo Rodriguez
Jamison Merrick
City Management Office

Created/Initiated - 09/25/2025
Approved - 09/26/2025
Approved - 09/29/2025
Final Approval - 09/30/2025

ORDINANCE NO. O-2025-__

AN ORDINANCE DESIGNATING AND RENAMING A PUBLIC ROADWAY: WEST DOFFING TO DOFFING CANAL; PROVIDING FOR A SEVERABILITY CLAUSE; CUMULATIVE CLAUSE; AND EFFECTIVE DATE

WHEREAS, the City of Pharr, in accordance with its powers and the authorizations granted to it by State Law and ordinance, seeks to designate a public roadway within its territorial city limits as indicated herein; and

WHEREAS, Section 251.013 of the Texas Transportation Code establishes that the authority of a county to name any public roadway within its territorial county limits is subject to municipal ordinance; and

WHEREAS, Section 1-8 (5) of the Pharr Code of Ordinances authorizes the City of Pharr to name public streets within its territorial city limits; and

WHEREAS, the roadway subject to this ordinance is identified as **Control Section AA4018** and **Official Route Number 109AA4018** under the Texas Department of Transportation (TxDOT) system.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1. Public Roadway Name Designation. As indicated herein, as of the effective date of this ordinance, the roadway identified as **Control Section AA4018** and **Official Route Number 109AA4018**, currently designated as *West Doffing*, shall now be known as its original name given and dedicated under the Pharr Original Townsite Plat, referred to as:

“Doffing Canal” (see Exhibit A).

SECTION 2. Cumulative Clause. This ordinance shall be cumulative of all other ordinances dealing with the same subject, and any ordinances in direct conflict with this ordinance are hereby repealed. This ordinance shall supersede any provisions in conflict herewith, and all other provisions of the above-described ordinances shall remain in full force and effect.

SECTION 3. Severability Clause. If any section, part, or provision of this ordinance is declared unconstitutional or invalid, such declaration shall not affect the validity of the remaining sections, parts, or provisions of this ordinance.

SECTION 4. Effective Date. This ordinance shall take effect thirty (30) days after final approval by the governing body following three (3) readings of the Board of Commissioners.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 15th day of September, 2025.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 6th day of October, 2025.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE THIRD AND FINAL READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 20th day of October, 2025.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

EXHIBIT A:

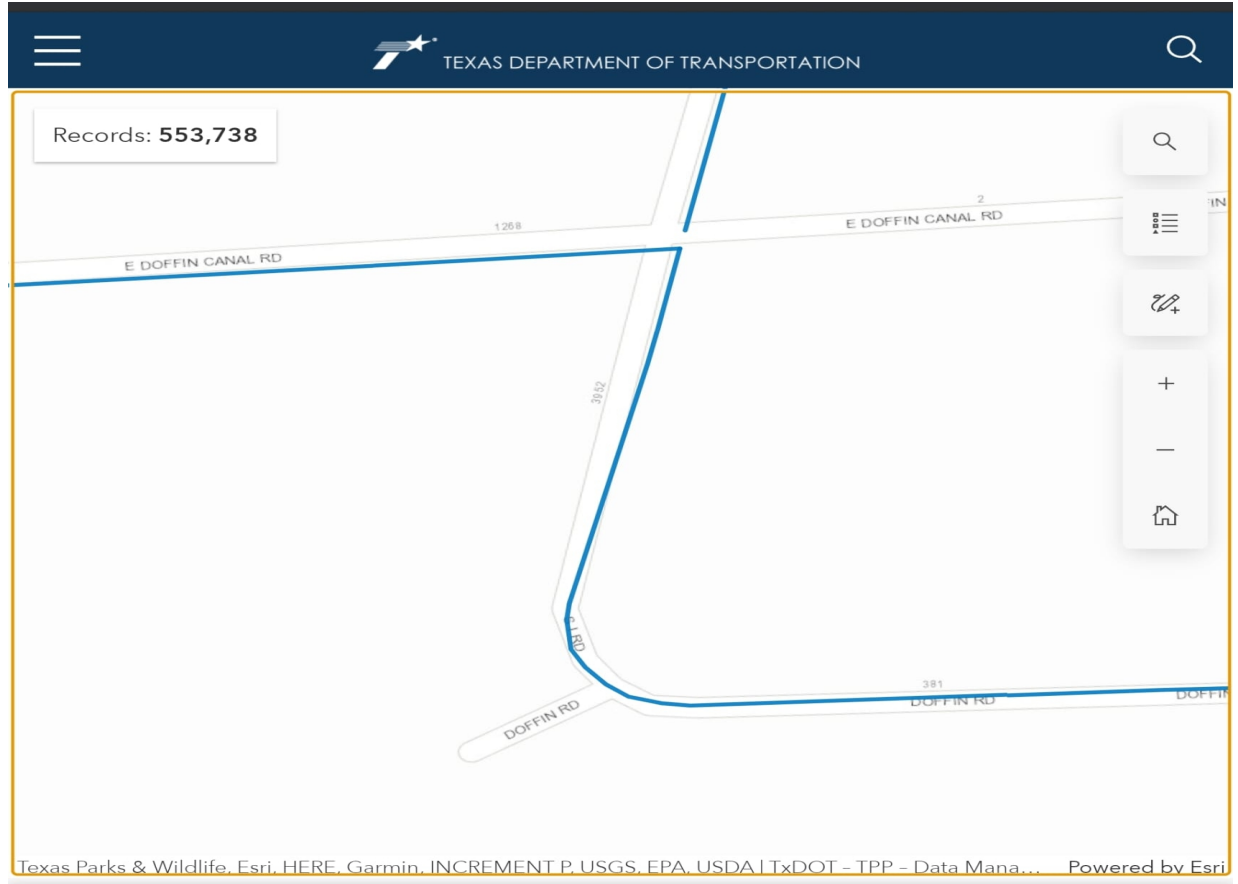


EXHIBIT B:

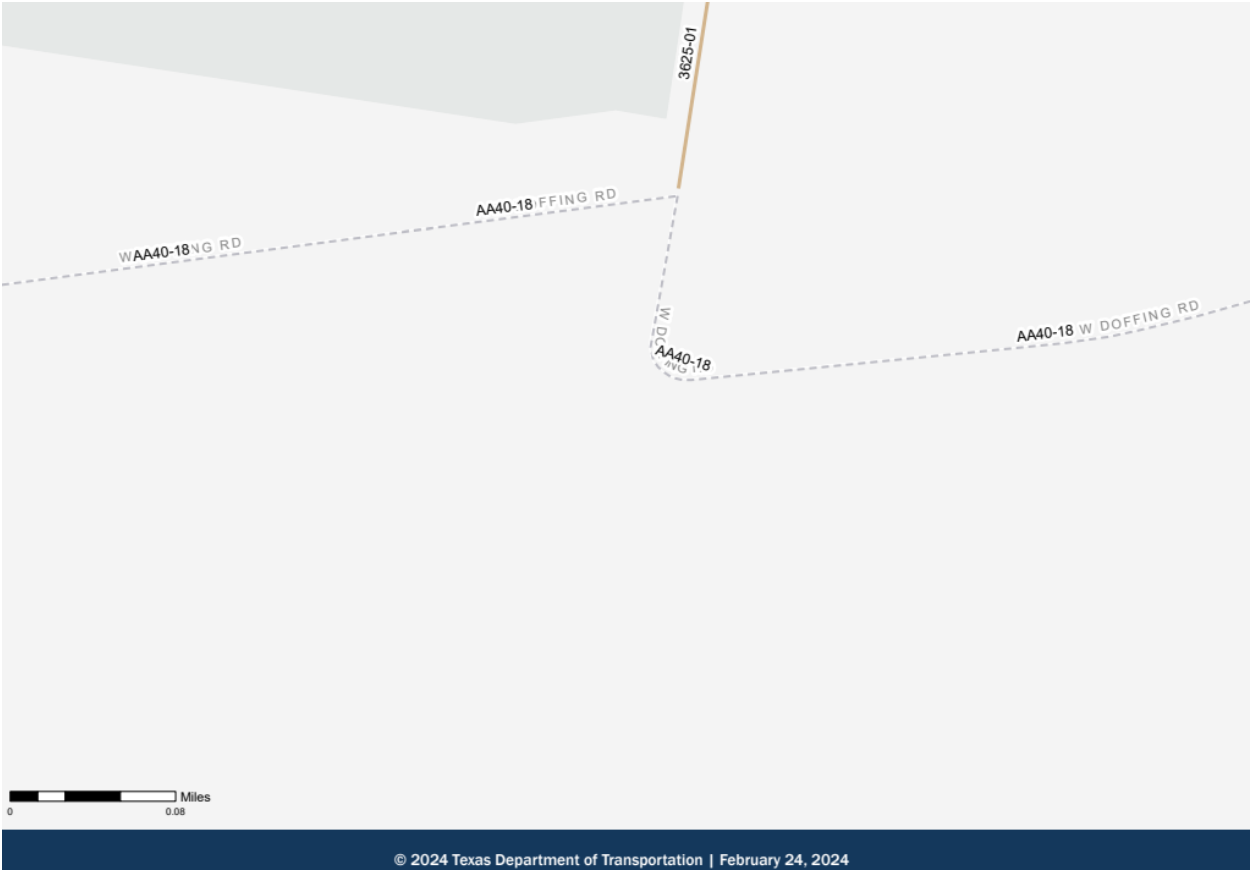
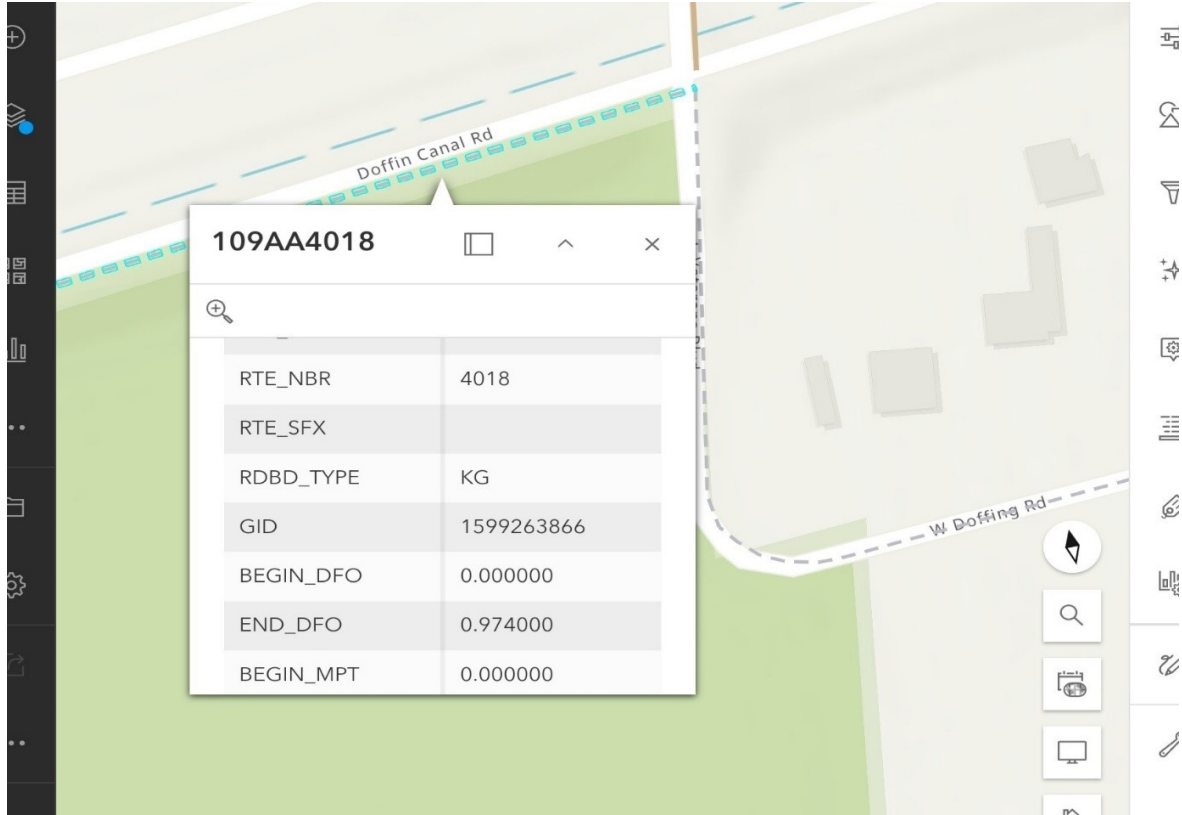


EXHIBIT C:





AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.C.

DATE SUBMITTED: September 25, 2025

MEETING DATE: October 6, 2025

FROM: Imelda Perez, City Clerk

DEPARTMENT: Administration

DIRECTOR: Jonathan Flores

Agenda Item: Consideration and action, if any, on Ordinance creating the Maintenance Department. *(2nd Reading)* This item supports SG - Sound Governance and Fiscal Sustainability.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: To be completed

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends creation of the Maintenance Department.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Imelda Perez
Ricardo Rodriguez
Jamison Merrick
City Management Office

Created/Initiated - 09/25/2025
Approved - 09/26/2025
Approved - 09/29/2025
Final Approval - 09/30/2025

ORDINANCE NO. O-2025-__

AN ORDINANCE ESTABLISHING THE MAINTENANCE DEPARTMENT; DEFINING DUTIES AND RESPONSIBILITIES; INCLUSION IN PHARR CODE OF ORDINANCES; ADOPTION OF RELATED LAWS; RATIFICATION OF PRIOR ACTS; REVEALING CONFLICTING ORDINANCES AND ESTABLISHING EFFECTIVE DATE

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:

SECTION 1: DEPARTMENT ESTABLISHED

The Maintenance Department shall be created pursuant to the City charter, municipal chain of authority and city employment policy. This Ordinance and provisions herewith shall be included in the Pharr Code of Ordinances. All acts occurring prior to the effective date of this Ordinance shall be ratified and adopted.

SECTION 2: AUTHORIZATION

The Maintenance Department is authorized to carry out all duties and responsibilities as directed by the City of Pharr and as permitted by applicable federal, state, and local laws, including but not limited to:

- (A) Building and park maintenance/operations for all city facilities, parks, and greenspaces.
- (B) Manage and fulfill work orders submitted by city departments and residents.
- (C) Manage departmental personnel, budget, and operations.
- (D) Coordinate with and supporting other city departments as necessary.

SECTION 3: CREATION AND DUTIES OF MAINTENANCE DEPARTMENT.

- (A) The Maintenance Department is hereby created.
- (B) The creation of the following positions is authorized:
 - 1. A Facilities Operations Director full-time exempt position; and
 - 2. Additional positions may be authorized by the Board of Commissioners based on operational needs and budget availability.
- (C) The department shall provide the following services:
 - 1. Citywide building and park maintenance.
 - 2. Fulfill and prioritize work orders for city departments and facilities via work order software system and/or 311 Resident Application.
 - 3. Provide support and resources for all city events in conjunction with pertinent departments.

4. Such other related duties as may be directed by the City Manager.
- (D) The department shall operate in accordance with:
1. All applicable safety regulations.
 2. City purchasing and procurement policies.
 3. Generally accepted maintenance operation standards.
 4. City financial management and accounting procedures.

SECTION 4: FISCAL RESPONSIBILITY

The department shall operate within approved budget allocations and shall maintain appropriate financial records and controls as required by city policy and applicable law.

SECTION 5: CUMULATIVE

This Ordinance shall be cumulative of all other ordinances dealing with the same subject and other ordinances in direct conflict with this Ordinance is herewith repealed and this Ordinance shall supersede and provisions in conflict herewith; all other provisions of the above-described ordinance shall remain in full force and effect.

SECTION 6: SEVERABILITY CLAUSE

All ordinances in conflict with this ordinance are repealed. The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part thereof. The effects of this Ordinance shall at all times be in compliance with state, federal, and other guidelines as directed.

SECTION 7: EFFECTIVE DATE; PUBLICATION

This Ordinance shall be read in three (3) separate readings and shall take effect on October 1, 2025, upon receiving final approval of not less than a majority of all the members of the Board of Commissioners and executed by the Mayor and City Clerk in accordance with City of Pharr Charter. This Ordinance may be published, after passage, in one issue of the official paper.

SECTION 8: PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 15th day of September, 2025.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 6th day of October, 2025.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE THIRD AND FINAL READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 20th day of October, 2025.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.D.

DATE SUBMITTED: September 18, 2025

MEETING DATE: October 6, 2025

FROM: Maritza Magallan, Contract
Compliance Officer

DEPARTMENT: Purchasing

DIRECTOR: Maritza Magallan

Agenda Item: Consideration and action, if any, authorizing City Manager to amend the Professional Service Contract with The Warren Group of McAllen, Texas for the Pharr Events Center Project to include Civil Engineering Services. **This item supports IF - Infrastructure.**

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: The City of Pharr would like to add Civil Engineering Services to the current contract with The Warren Group. (Project No. 2425-01-510-S18-01)

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends approval

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Maritza Magallan

Created/Initiated - 09/18/2025

Maritza Magallan

Approved - 09/18/2025

Pilar Rodriguez

Approved - 09/18/2025

Hilda Pedraza

Approved - 09/19/2025

Ricardo Rodriguez

Approved - 09/19/2025

Jamison Merrick

Approved - 09/29/2025

City Management Office

Final Approval - 09/30/2025

AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
City of Pharr - New Events Center
US 281 Cage Rd. Pharr Texas
South-West Corner of FM 495 and US
281 Frontage

AGREEMENT INFORMATION:
Date: June 2, 2025

AMENDMENT INFORMATION:
Amendment Number: 01
Date: 06/27/2025

OWNER: *(name and address)*
City of Pharr
Dr. Johnathan Flores, City Manager
118 South Cage Blvd.
Pharr, Texas 78577

ARCHITECT: *(name and address)*
Nassri Warren Group Architects, Inc.
d/b/a The Warren Group Architects, Inc.
804 S Main Street
McAllen, Texas 78501

The Owner and Architect amend the Agreement as follows:
Civil Engineering services to include Topographic and Utility Services. Platting services are not included can be provided under separate proposal.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Civil Engineering Services incorporated into our basic services for an additional (two) 2% of the Construction Cost.

Schedule Adjustment:

SIGNATURES:

The Warren Group Architects, Inc.

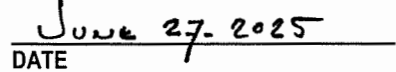
ARCHITECT *(Firm name)*



SIGNATURE

Laura Nassri Warren/President-
Principal

PRINTED NAME AND TITLE


DATE

City of Pharr

OWNER *(Firm name)*

SIGNATURE

Dr. Johnathan Flores/City Manager

PRINTED NAME AND TITLE


DATE



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.E.

DATE SUBMITTED: September 23, 2025

MEETING DATE: October 6, 2025

FROM: Alessandra Garcia, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action, if any, on Development Services Cases:

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Alessandra Garcia

Created/Initiated - 09/23/2025



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.E.1.

DATE SUBMITTED: September 22, 2025

MEETING DATE: October 6, 2025

FROM: Kimberly Mendoza, Development Services Director

DEPARTMENT: Development Services

DIRECTOR: Kimberly Mendoza

Agenda Item: Shoukatali Dhanani, DBA Pizza Hut, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption. The property is legally described as being the East 125 feet of Block 1, Palm Heights Subdivision, an addition to the City of Pharr, Hidalgo County, Texas. The property is physically located at 1001 West Business Highway 83. CUP#250810 **This item supports EV - Economic Vitality.**

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Issue: Shoukatali Dhanani, DBA Pizza Hut, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

Fiscal Consideration: N/A

Staff Recommendation: Development Services recommends approval of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in General Business District (C) subject to the applicant and site being in compliance with all City Ordinances and City Department requirements.

Planning and Zoning Commission Recommendation: At the Planning and Zoning Commission meeting of September 18, 2025, the Board voted unanimously to recommend approval of the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to the applicant and site being in compliance with all City Ordinances and City Department requirements. There were seven members present and voting.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Kimberly Mendoza
Ricardo Rodriguez
David Friedlein

Created/Initiated - 09/22/2025
Approved - 09/22/2025
Approved - 09/22/2025

City Management Office

Final Approval - 09/22/2025



Pharr

Development Services



MEMORANDUM

DATE: MONDAY, OCTOBER 6, 2025

TO: MAYOR AND CITY COMMISSION

FROM: JONATHAN B. FLORES, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT FOR ABC FILE NO. CUP#250810 (Pizza Hut)
--

GENERAL INFORMATION:

APPLICANT: Shoukatali Dhanani, DBA Pizza Hut, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as being the East 125 feet of Block 1, Palm Heights Subdivision, an addition to the City of Pharr, Hidalgo County, Texas.

LOCATION: The property is physically located at 1001 West Business Highway 83.

ZONING: The property and properties to the north, south, east and west are currently zoned General Business District (C). The area is generally designated for commercial in the Land Use Plan.

COMMENTS:	POLICE CHIEF:	Recommends approval of the Conditional Use Permit.
	FIRE DEPARTMENT:	Recommends approval of the Conditional Use Permit.

CODE COMPLIANCE:	Recommends approval of the Conditional Use Permit.
HEALTH:	Recommends approval of the Conditional Use Permit.
DEVELOPMENT SERVICES:	Recommends approval of the Conditional Use Permit.
NOTIFICATION OF PUBLIC:	Sixteen (16) surrounding property owners were notified of the request by letter on September 5, 2025, and a legal notice was published in the Advance News Journal on September 3, 2025. Staff received no response to the letters of the legal notice.
DEVELOPMENT SERVICES RECOMMENDATIONS:	Development Services recommended <u>approval</u> of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in General Business District (C) subject to the applicant and site being in compliance with all City Ordinances and City Department requirements.
PLANNING & ZONING COMMISSION:	At the Planning and Zoning Commission meeting of September 18, 2025, the Board voted unanimously to recommend approval of the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to the applicant and site being in compliance with all City Ordinances and City Department requirements. There were seven members present and voting.

Conditions of Conditional Uses Sec. 1.48(F) of the Zoning Ordinance: Establishments selling or distributing alcoholic beverages for consumption on premises:

1. An establishment that sells or allows the on-premises consumption of alcoholic beverages in the City of Pharr shall operate in a "C" zone, general business district; "C-2" zone, business district; "HC" zone, heavy commercial; "LI" zone, limited industrial; "HI" zone, heavy industrial; or in recreational facilities located within a private development.
2. In addition to the restricted locations as stated above, the above-mentioned establishments may be allowed to sell or allow the on-premises consumption of alcoholic beverages within 300 feet of a church, public or private school, or public hospital.

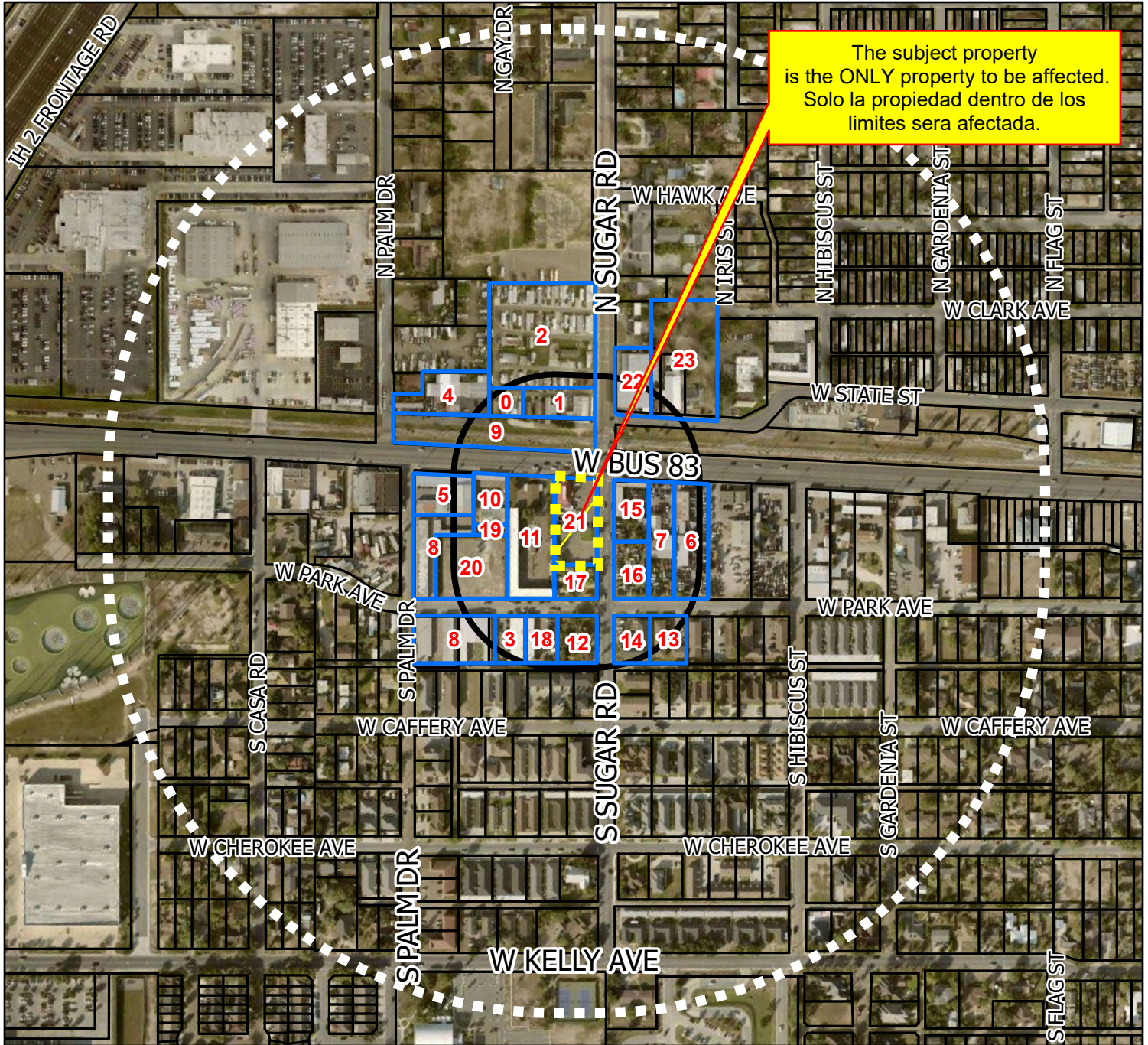
3. The establishment shall notify the church, public or private school, or public hospital, and the City of Pharr's Planning and Zoning department in written form of their interest in selling or consuming alcoholic beverages within 300 feet of such locations. If the church or school objects to the request, the City of Pharr's authorized designee may deny the request.
4. The measurement of the distance between the place of business where alcoholic beverages are sold and the church or public hospital shall be along the property lines of the street fronts and from front door to front door, and in direct line across intersections. The measurement of the distance between the place of business where alcoholic beverages are sold and the public or private school shall be:
 - A. In a direct line from the property line of the public or private school to the property line of the place of business, and in a direct line across intersections; or
 - B. If the permit or license holder is located on or above the fifth story of a multistory building, in a direct line from the property line of the public or private school to the property line of the place of business, in a direct line across intersections, and vertically up the building at the property line to the base of the floor on which the permit or license holder is located.
5. For premises where minors are prohibited from entering the premises under V.T.C.A., Alcoholic Beverage Code § 109.53, the measurement of the distance between the premises and a public school shall be:
 - A. In a direct line from the property line of the public or private school to the property line of the place of business, and in a direct line across intersections; or
 - B. If the permit or license holder is located on or above the fifth story of a multistory building, in a direct line from the property line of the public or private school to the property line of the place of business, in a direct line across intersections, and vertically up the building at the property line to the base of the floor on which the permit or license holder is located.
6. In accordance with V.T.C.A., Alcoholic Beverage Code § 109.32, the above mentioned establishment businesses shall be not less than 300 feet from the nearest residential zone, unless located within a private development, or publicly owned building shall be along the property lines of the street fronts and from front door to front door, and in direct line across intersections, measured in a straight line or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from such residential zone or publicly owned building and must be designed to prevent disruption of the character of adjacent residential areas. As applies to this provision, a street or alley does not constitute buffering and sound insulation.

The above-mentioned businesses, unless located within a private development, must be adjacent to or abutting a minor arterial street or a street of larger classification.

7. The above-mentioned establishment must meet lot size requirements in the zoning ordinance for all uses within this zone.
8. The above-mentioned establishment must provide parking sufficient to comply with all ordinance requirements.
9. The above-mentioned establishment shall restrict the number of persons within the building to those allowed by the city commission with the recommendation of the planning and zoning commission at the time of permit issuance, which number shall be determined by the commission after having taken into account the recommendations of the fire marshal, code enforcement officer [head building inspector], and director of planning. This number cannot exceed the number provided for in existing city ordinances.
10. The above-mentioned establishment shall take action to prevent and be designed to discourage criminal activities and vandalism both on site and on adjacent property by means of sufficient lighting, elimination of dark areas, and the orientation of the building such that it provides maximum visibility from a public street, unless located within a private development.
11. The above-mentioned businesses must make provisions to keep litter from being spread to adjacent streets and property.
12. Alcoholic beverage establishments shall fall into two categories: (A) Alcohol as a principle use where 51 percent or more of sales come from alcohol; or (B) Food as a principle use where 51 percent or more of sales are food related (a copy of the establishment's full menu must be provided for documentation).
13. The city reserves the right to approve, amend or deny any city regulation that may be allowed by the Texas Alcoholic and Beverage Code as may be amended from time to time. The City of Pharr shall also be authorized to carry out any and all duties and responsibilities as directed by the City of Pharr and as may be allowed by law. Should any person or establishment be found to have committed acts or allowed the commission of any act or condition found by the City of Pharr to be detrimental to the public health, safety, and welfare of the residents of the City of Pharr or persons located within corporate boundaries, the City of Pharr shall be authorized to take any action allowed by ordinance, state or federal law, or other regulation. These actions may include but not limited to quarantine, abatement of premises, closure, condemning, removal of dangerous substances and persons, and other preventive measures and actions.

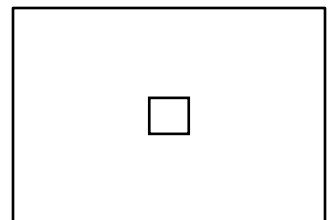
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- Pharr City Limit
- 300 ft. Notification Buffer
- Notified Properties
- Location

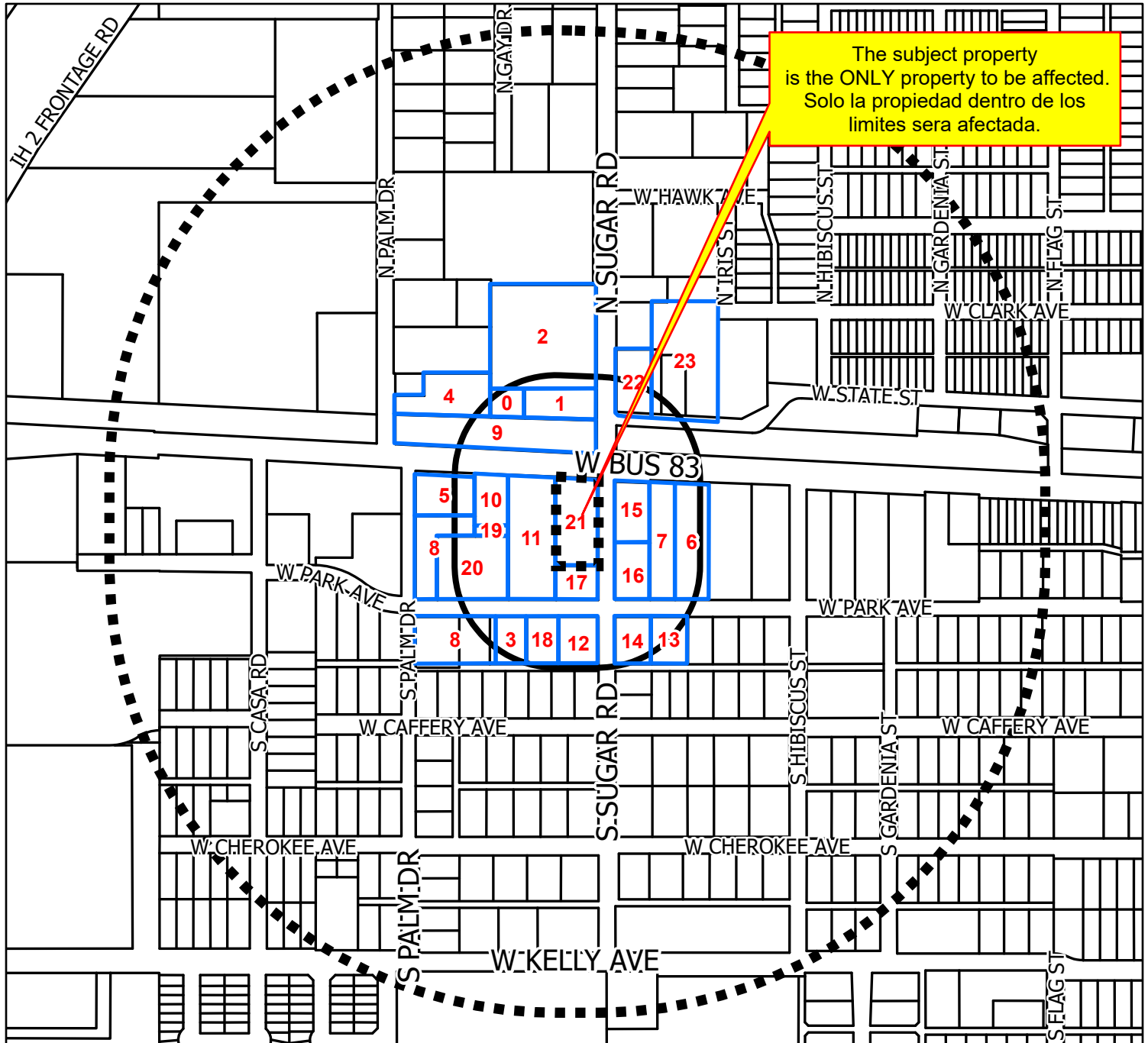
All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.



Proposed Conditional Use Permit
1001 W Highway 83/
Shoukatali Dhanani
RADIUS



G:\City of Pharr\GIS\Projects\1-Planning\PRO Conditional Use Permits\CUP 250810 A tract of land out of a 4.68 acre tract out of Lot 10, Section 273, Texas-Mexican Railway Company Survey 1001 W Highway 83\aprx\00_BASE Project File.aprx



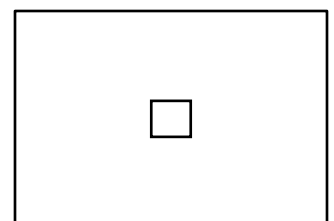
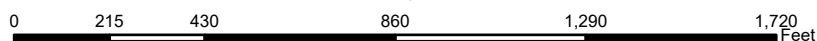
- Pharr City Limit
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- Notified Properties
- Location

All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.

City of Pharr, Texas
Engineering Department
956.402.4221

Date: 8/28/2025

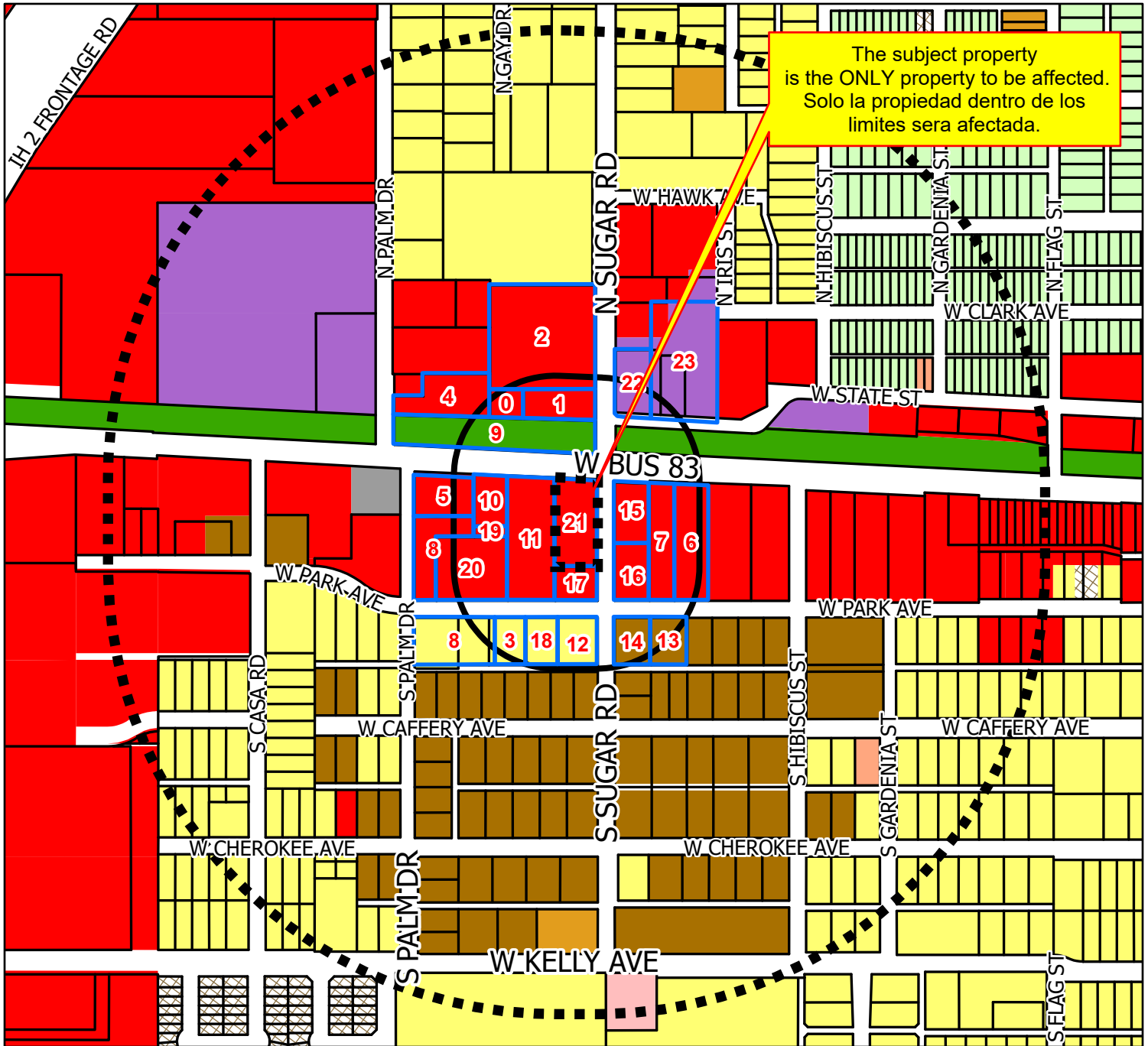
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Proposed Conditional Use Permit
1001 W Highway 83/
Shoukatali Dhanani
ZONING

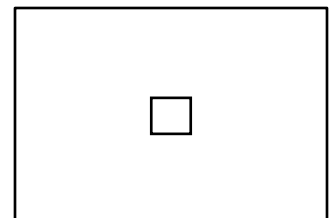


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- | | | |
|---------------------------------------|-------------------|--------------------------|
| Pharr City Limit | Mobile Home | Heavy Industrial |
| 300 ft. Notification Buffer | Townhouse | Limited Industrial |
| Notified Properties | HUD Code | Neighborhood Commercial |
| Location | Rail Road R.O.W | Office Professional |
| Agricultural Open Space | Government Owned | PSJA ISD |
| Single Family | General Business | Hidalgo ISD |
| Single Family Small Lot | Business District | Valley View ISD |
| Residential Multi-Family | Drainage Easement | Planned Unit Development |
| Residential Multi-Family High Density | Heavy Commercial | |

All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.

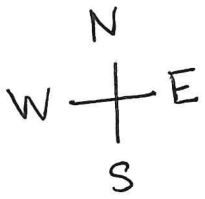


City of Pharr, Texas
Engineering Department
956.402.4221

Date: 8/28/2025

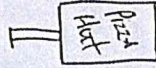
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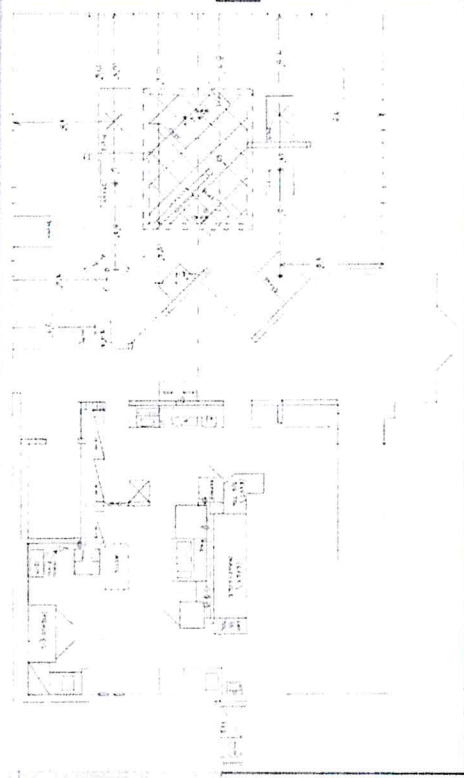


Highway 83

Entrance



BUSH'S



Storage Room

Angels

Fence

Sugar Rd.

Entrance

Entrance

TREE

LAWN

TREE

FENCE



Pharr
Development Services



Site Photo

1001 W Business Highway 83





AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.E.2.

DATE SUBMITTED: September 22, 2025

MEETING DATE: October 6, 2025

FROM: Kimberly Mendoza, Development Services Director

DEPARTMENT: Development Services

DIRECTOR: Kimberly Mendoza

Agenda Item: Raul Garcia, representing Rich Heritage Construction, Inc. owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Residential Multi-Family High Density District (R-MFHD) to General Business District (C). The property is legally described as being 1.11 acres, more or less, out of Lot 120, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 3801 North Sugar Road. COZ#250816 **This item supports EV - Economic Vitality.**

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Issue: Raul Garcia, representing Rich Heritage Construction, Inc. owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Residential Multi-Family High Density District (R-MFHD) to General Business District (C) in order to construct a retail plaza.

Fiscal Consideration: N/A

Staff Recommendation: Development Services recommends disapproval of the rezoning request from Residential Multi-Family High Density District (R-MFHD) to General Business District (C) as it may have a detrimental impact on the neighborhood character and is not in line with the future land use. The proposed rezoning does not reflect the current planning objectives or commercial development trends within the area. If approved, the owner must comply with all City Ordinances and City Department requirements.

Planning and Zoning Commission Recommendation: At the Planning and Zoning Commission meeting of September 18, 2025, there was a lengthy discussion regarding the adjacent zones/uses in the area. The applicant addressed the Board and stated that he was proposing to build a plaza with suites for neighborhood-type uses, such as a dry cleaner, a neighborhood store, and professional offices. The Board informed the applicant that the specified uses were permitted in the Neighborhood Commercial District (N-C) and asked the applicant if he would accept the Neighborhood Commercial zoning instead of the General Business District. The applicant accepted the alternate zoning.

Following discussion, the Planning and Zoning Commission voted unanimously to recommend disapproval of the General Business District zoning as requested and alternatively recommended approval of the Neighborhood Commercial District (N-C) at the meeting of September 18, 2025. There were seven members present and voting.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Kimberly Mendoza

Created/Initiated - 09/22/2025

Ricardo Rodriguez

Approved - 09/22/2025

David Friedlein

Approved - 09/23/2025

City Management Office

Final Approval - 09/23/2025



MEMORANDUM

DATE: MONDAY, OCTOBER 6, 2025

TO: MAYOR AND CITY COMMISSION

FROM: KIMBERLY MENDOZA, DIRECTOR OF DEVELOPMENT SERVICES

THROUGH: JONATHAN B. FLORES, CITY MANAGER

SUBJECT: Re-zoning Request: From Residential Multi-Family High Density District (R-MFHD) to General Business District (C). The property is legally described as being 1.11 acres, more or less, out of Lot 120, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 3801 North Sugar Road. COZ#250816
--

Comprehensive zoning and rezoning regulations and ordinances should be adopted and designed to facilitate, as much as possible, the following items:

1. To lessen congestion;
2. Secure safety from fire, panic and other dangers;
3. To promote health and general welfare;
4. To provide adequate light and air;
5. To protect the overcrowding of land and abutting traffic ways;
6. Avoid undue concentration of population, and;
7. To facilitate the adequate provisions of transportation, water, sewage, schools, parks, and other public requirements as per Local Government Code, Sect. 211.004.

DESCRIPTION OF PROPERTY:

Raul Garcia, representing Rich Heritage Construction, Inc. owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Residential Multi-Family High Density District (R-MFHD) to General Business District (C) in order to construct a retail plaza.

The subject site is located on the west side of North Sugar Road, approximately 345 ft. north of West Eldora Road, and has a physical address of 3801 N Sugar Road. The property is legally described as being 1.11 acres, more or less, out of Lot 120, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas.

The property fronts North Sugar Road, a 70-ft minor collector, which runs north and south with a posted speed limit of 30 miles per hour or less as identified in the City of Pharr's Thoroughfare Plan.

The property, the properties to the north and west were rezoned from Agricultural and/or Open Space District (A-O) to Residential Multi-Family High Density District (R-MFHD) on June 17, 2024. The property to the south was zoned Agricultural and/or Open Space District (A-O) upon annexation on October 3, 1989. The property to the east was rezoned from Agricultural and/or Open Space District (A-O) to Residential Multi-Family District (R-MF) on April 5, 2021. There have been no other zoning requests within the general vicinity of the subject property since that time. The property is generally designated for residential use in the Land Use Plan.

The General Business District (C) is established to provide adequate space and site diversification for most types of commercial development in the City of Pharr. Larger shopping centers and most existing commercial strips along major arterials would be included in this district. The noise, traffic, litter, late-night hours, and possible blighting influences require adequate buffering from residential areas, and the traffic from such uses should not pass through residential areas, except on arterials or major collectors.

Nine (9) letters were mailed out to the surrounding property owners within a two hundred (200) foot radius on September 5, 2025, and a legal notice was published in the Advance News Journal on September 3, 2025. Staff received no response to the letters or the legal notice.

Development Services recommended **disapproval** of the request to rezone from Residential Multi-Family High Density District (R-MFHD) to General Business District (C) as it may have detrimental impact to the neighborhood character and is not in line with the future land use. The proposed rezoning does not reflect the current planning objectives or commercial development trends within the area. If approved, the owner must comply with all City Ordinances and City Department requirements.

At the Planning and Zoning Commission meeting of September 18, 2025, there was a lengthy discussion regarding the adjacent zones/uses in the area. The applicant addressed the Board and stated that he was proposing to build a plaza with suites for neighborhood type uses, such as a dry cleaner, a neighborhood store, and professional offices. The Board informed the applicant that the specified uses were permitted in the Neighborhood Commercial District (N-C) and asked the applicant if he would accept the Neighborhood Commercial zoning instead of the General Business District. The applicant accepted the alternate zoning.

Following discussion, the Planning and Zoning Commission voted unanimously to recommend disapproval of the General Business District zoning as requested and alternatively recommended approval of the Neighborhood Commercial District (N-C) at the meeting of September 18, 2025. There were seven members present and voting.

CITY COMMISSION OPTIONS:

- 1. Approve the rezoning request;**
- 2. Table the item for:**
 - a) consideration by the full board;**
 - b) additional information;**
 - c) additional time for applicant and adjacent property owners to meet;**
- 3. Disapprove the request.**



REQUEST FOR CHANGE OF ZONE & AMENDMENT TO LAND USE PLAN

Raul Garcia, representing Rich Heritage Construction, Inc. owner	Residential Multi-Family High Density (R-MFHD)	District
APPLICANT	CURRENT ZONE	

3801 N Sugar Road	General Business District (C)
ADDRESS	PROPOSED ZONE

		YES	NO
1	Does the property meet the minimum area requirements for the proposed zone?	X	
2	Does the property have adequate ingress and egress?	X	
3	Will the change of zone be compatible with surrounding properties? (Zoning and Land Use)		X
4	Is the property located along a major thoroughfare?	X	
5	Will the property have adequate parking for the proposed use?	X	
6	Will the property have adequate landscaping as per City Ordinance?	X	
7	Will the zone change increase the volume of traffic?	X	
8	Will a buffer be required?	X	
9	Is the proposed change in line with the Future Land Use Plan?		X

STAFF RECOMMENDATIONS:

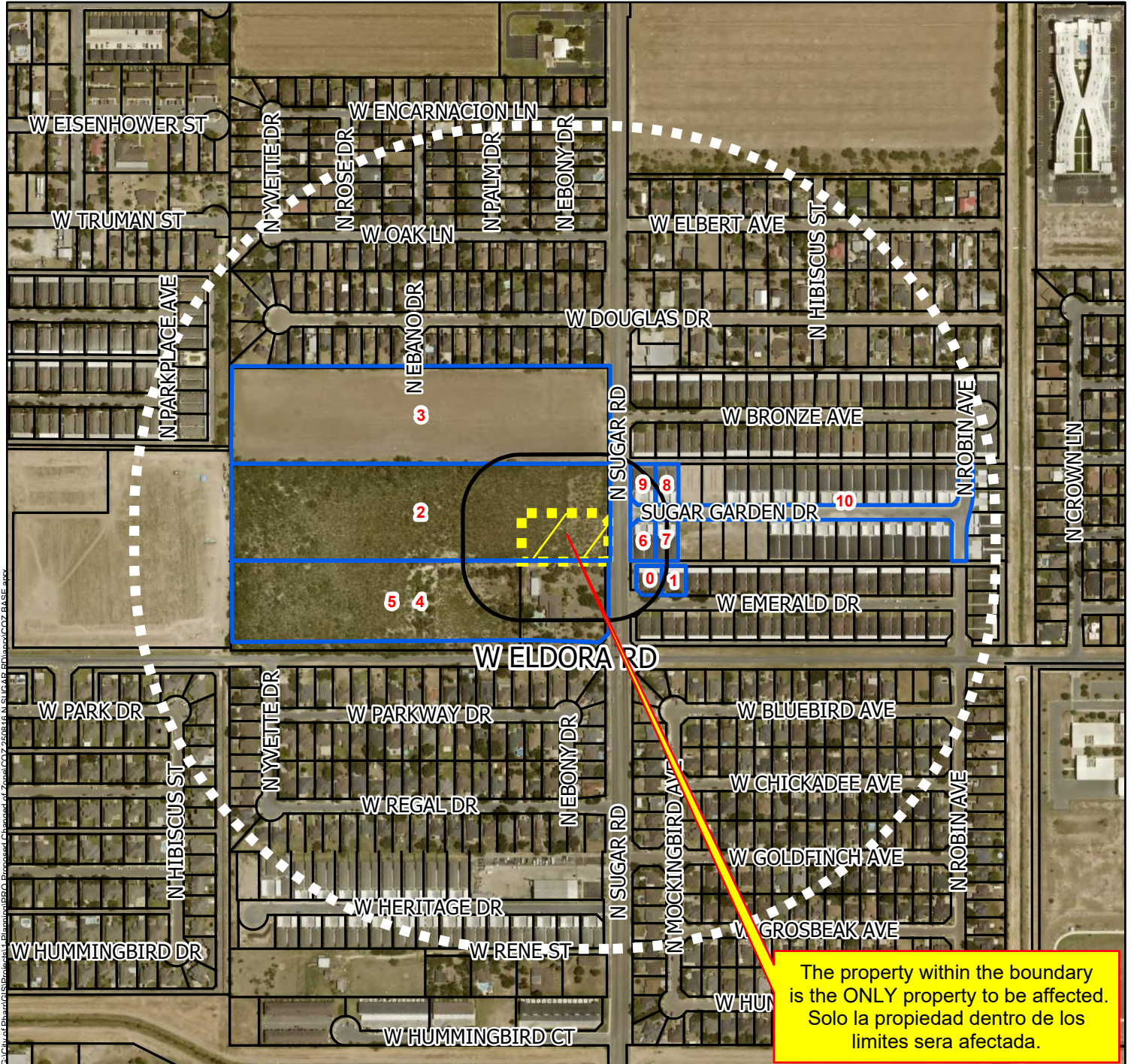
Denial

Development Services is recommending disapproval of the request to rezone from Residential Multi-Family High Density District (R-MFHD) to General Business District (C) as it may have detrimental impact to the neighborhood character and is not in line with the future land use. The proposed rezoning does not reflect the current planning objectives or commercial development trends within the area. If approved, the owner must comply with all City Ordinances and City Department requirements.

Laura Fonseca, Planner II
PREPARED BY

August 27, 2025
DATE

AERIAL

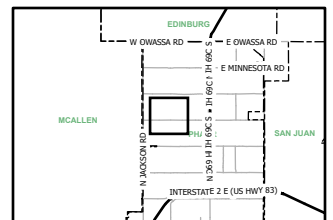


Quarter Mile Radius

 200ft_Buffer

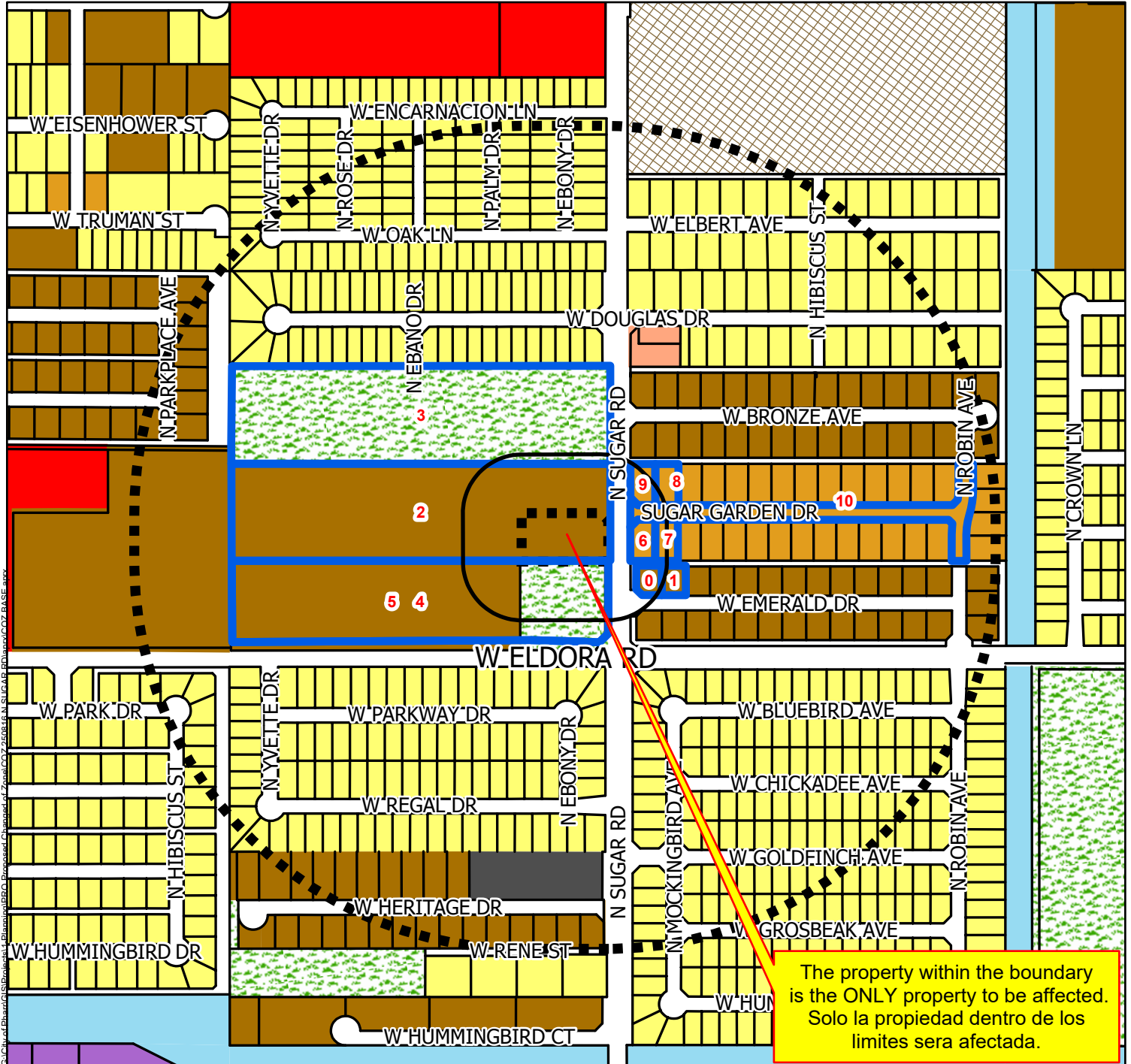
 Notify

 Location





ZONING



- Quarter Mile Radius
- 200ft Buffer
- Notify

Zoning

ZONE

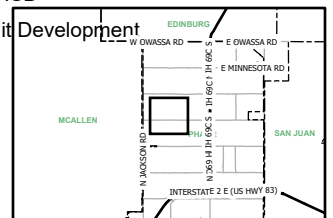
- Agricultural Open Space
- Single Family

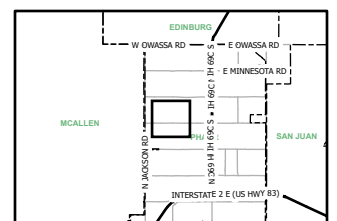
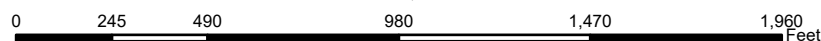
- Single Family Small Lot
- Residential Multi-Family
- Residential Multi-Family High Density
- Mobile Home
- Townhouse
- HUD Code
- Rail Road R.O.W

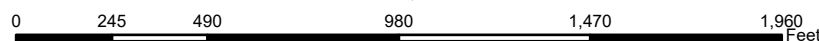
- Government Owned
- General Business
- Business District
- Drainage Easement
- Heavy Commercial
- Heavy Industrial
- Limited Industrial

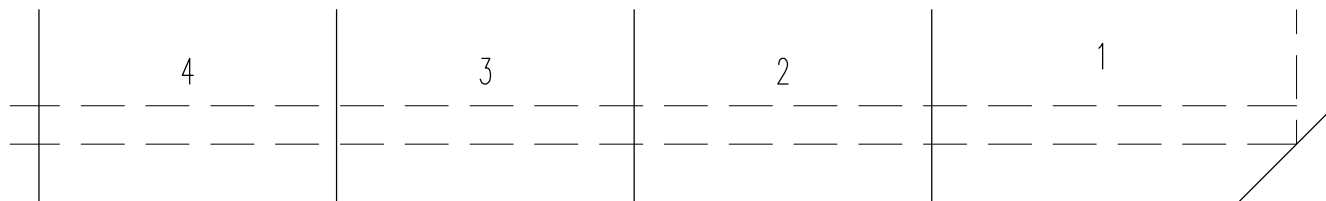
- Neighborhood Commercial
- Office Professional
- PSJA ISD
- Hidalgo ISD
- Valley View ISD
- Planned Unit Development
- Location

All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.





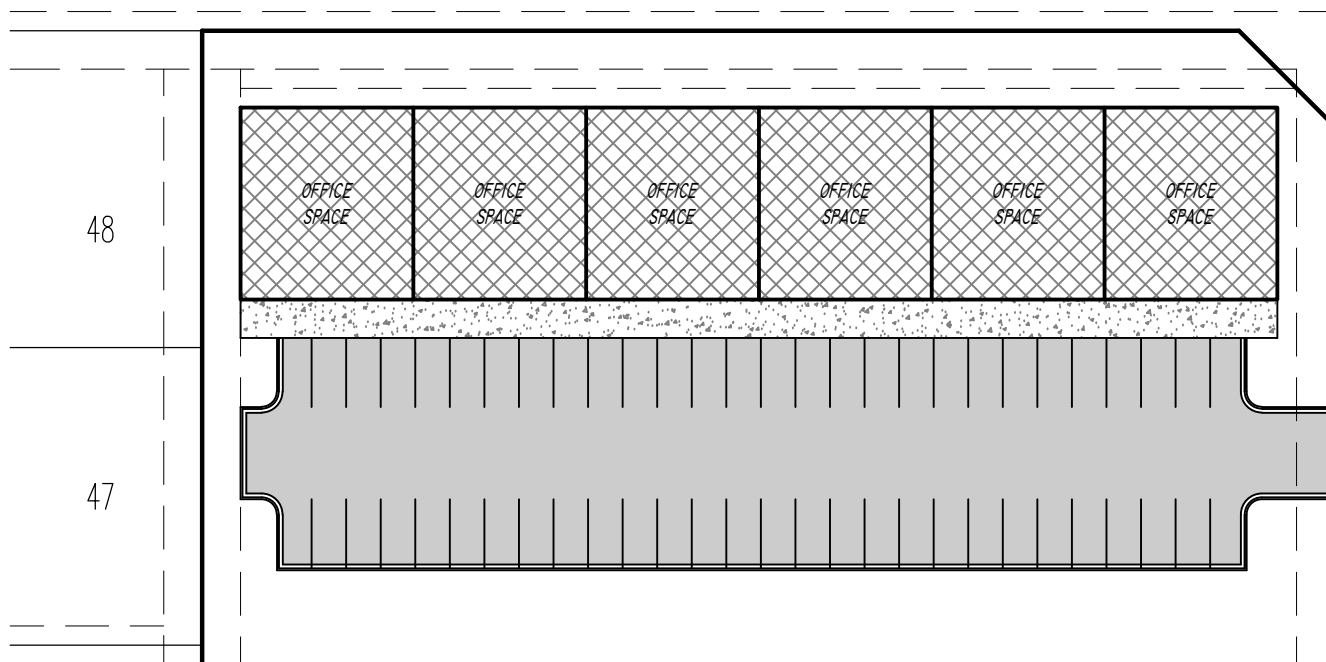




330.00'



SCALE: 1" = 50'



S08°25'00"W

32

☐ N. SUGAR ROAD
(R.O.W. - VARIES)

R.E. Garcia



Associates

R. E. GARCIA & ASSOCIATES

ENGINEERS, SURVEYORS, PLANNERS
ENGINEER (F-5001) & SURVEYOR (10015300)

116 NORTH 12th AVE.
EDINBURG, TEXAS 78541 (956) 381-1061
EMAIL: REGAASSOC@AOL.COM



Pharr
Development Services



Site Photo
3801 North Sugar Road





AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 6.E.3.

DATE SUBMITTED: September 23, 2025

MEETING DATE: October 6, 2025

FROM: Kimberly Mendoza, Development Services Director

DEPARTMENT: Development Services

DIRECTOR: Kimberly Mendoza

Agenda Item: LEM Group LLC, d/b/a The Bridge Bar, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on premise consumption. The property is legally described as being 0.099-acre tract of land, more or less, out of Lots 1 & 2, Luvil LLC Estates Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 508 West IH-2, Suites 12 & 13. CUP#210741 **This item supports EV - Economic Vitality.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: LEM Group LLC, d/b/a The Bridge Bar, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on premise consumption in a General Business District (C). This request constitutes the 3rd renewal for The Bridge Bar.

Fiscal Consideration: N/A

Staff Recommendation: Development Services recommends approval of the renewal request for the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Kimberly Mendoza
Ricardo Rodriguez
David Friedlein
City Management Office

Created/Initiated - 09/23/2025
Approved - 09/23/2025
Approved - 09/24/2025
Final Approval - 09/24/2025



MEMORANDUM

DATE: MONDAY OCTOBER 06, 2025

TO: MAYOR AND CITY COMMISSION

FROM: KIMBERLY MENDOZA, DIRECTOR OF DEVELOPMENT SERVICES

THROUGH: JONATHAN FLORES, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT AND LATE HOURS PERMIT RENEWAL FOR ABC FILE NO. CUP#210741 (THE BRIDGE BAR)

GENERAL INFORMATION:

APPLICANT: LEM Group LLC, d/b/a The Bridge Bar, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as being 0.099-acre tract of land, more or less, out of Lots 1 & 2, Luvil LLC Estates Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property is physically located at 508 West IH-2, Suites 12 & 13.

ZONING: The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the south, east, and west. The property to the north is zoned Agricultural and/or Open District (A-O). This area is generally designated for commercial in the Land Use Plan.

COMMENTS: **POLICE CHIEF:** Recommends approval of the Conditional Use Permit.

FIRE DEPARTMENT: Recommends approval of the Conditional Use Permit.

CODE COMPLIANCE: Recommends approval of the Conditional Use Permit.

HEALTH: Recommends approval of the Conditional Use Permit.

DEVELOPMENT SERVICES: Recommends approval of the Conditional Use Permit.

DEVELOPMENT SERVICES RECOMMENDATIONS: Development Services recommends **approval** of the renewal request for the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.



Pharr



MAYOR Ambrosio Hernandez, MD

COMMISSIONERS Michael Pacheco | Roberto "Bobby" Carrillo | Ramiro Caballero, MD | Daniel Chavez | Ricardo Medina | Itza Flores

Executive Summary Letter

October 06, 2025

Conditional Use Permit **Renewal** for ABC –

The Bridge Bar

Background:

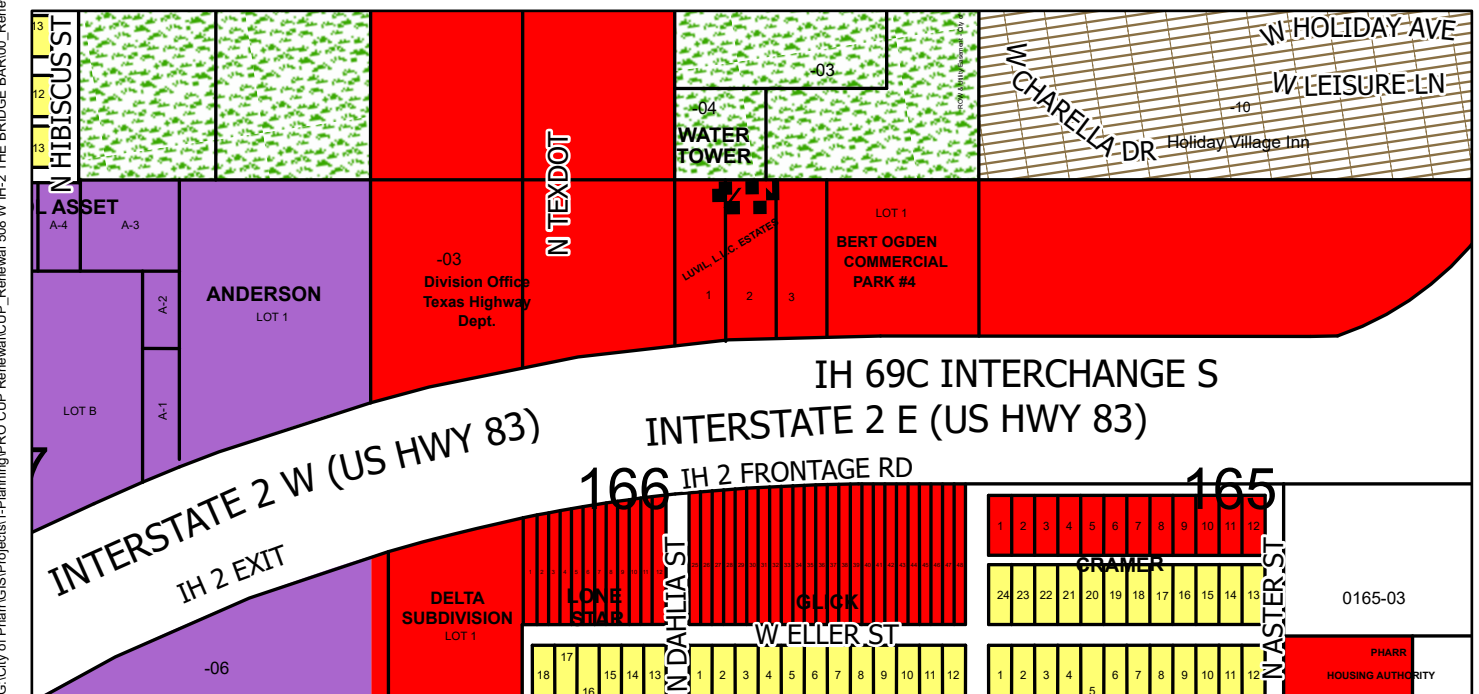
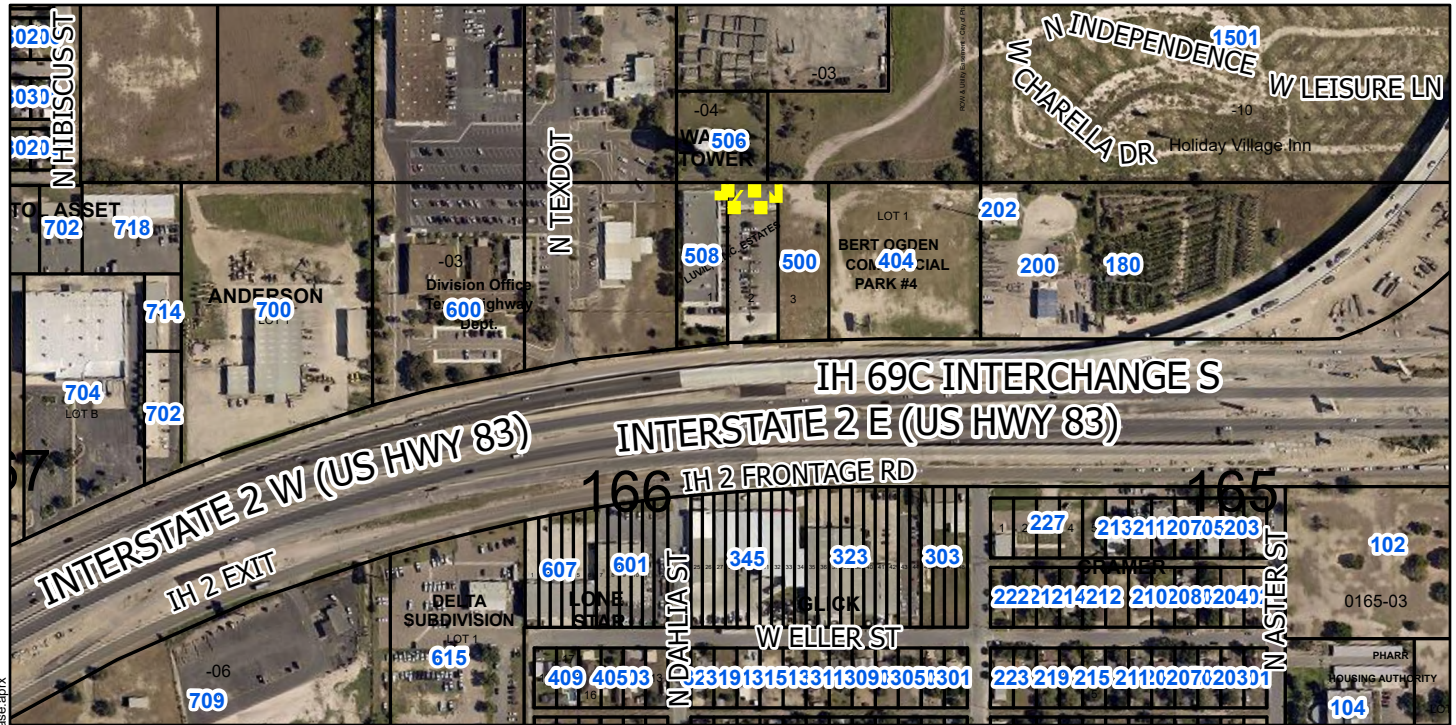
LEM Group, LLC, d/b/a The Bridge Bar & Grill, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 3rd renewal for The Bridge Bar.

The property is located at 508 West IH-2, Suites 12 & 13. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the request for renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverage for on-premise consumption subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.

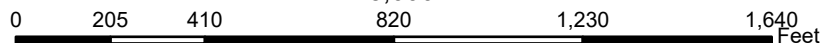
CUP Renewal
 508 W IH-2 STE 12 & 13
 0.099 AC, M/L, OUT OF LOTS 1&2 LUVIL LLC
 ESTATES SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS
 THE BRIDGE BAR / CLAUDIA DURAN



- | | | | |
|---------------------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | Townhouse | Drainage Easement | PSJA ISD |
| Single Family | HUD Code | Heavy Commercial | Hidalgo ISD |
| Single Family Small Lot | Rail Road R.O.W | Heavy Industrial | Valley View ISD |
| Residential Multi-Family | Government Owned | Limited Industrial | Planned Unit Development |
| Residential Multi-Family High Density | General Business | Neighborhood Commercial | |
| Mobile Home | Business District | Office Professional | |

City of Pharr, Texas
 Engineering Department
 956.702.5355

Scale: 1:5,000



Date: 9/15/2025



Pharr
Development Services



Site Photo

508 W IH-2, Suites 12 & 13





AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 7.A.

DATE SUBMITTED: September 23, 2025

MEETING DATE: October 6, 2025

FROM: Kimberly Mendoza, Development Services Director

DEPARTMENT: Development Services

DIRECTOR: Kimberly Mendoza

Agenda Item: Consideration and action, if any, on Ordinance directing the City Manager to vacate, abandon, and close a 15 ft. by 303 ft. utility easement, consisting of 0.104 of an acre (4,545 square feet) located on Lot 1, Doniaz Subdivision, Pharr, Hidalgo County, Texas **(1st Reading)**. **This item supports EV - Economic Vitality.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Consideration and possible action on an ordinance directing the City Manager to vacate, abandon, and close a 15 ft. by 303 ft. utility easement running east and west along the south boundary of the property located on Lot 1, Donaiz Subdivision.

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends approval of the request since there are no utility lines within the easement requested for abandonment.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Kimberly Mendoza
Ricardo Rodriguez
David Friedlein
City Management Office

Created/Initiated - 09/23/2025
Approved - 09/23/2025
Approved - 09/24/2025
Final Approval - 09/24/2025

ORDINANCE NO. O-2025-_____

AN ORDINANCE DIRECTING THE CITY MANAGER TO VACATE, ABANDON, AND, CLOSE A 15 FT. BY 303 FT. UTILITY EASEMENT, CONSISTING OF 0.104 OF AN ACRE (4,545.00 SQUARE FEET) LOCATED ON LOT 1, DONIAZ SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Chapter 311.007 of the Texas Transportation Code, authorizes home-rule cities to vacate, abandon, or close a street or alley; and

WHEREAS, Section 272.001(b)(2) of the Texas Local Government Code authorizes the conveyance of streets and alleys owned in fee or used by easement to abutting property owners; and

WHEREAS, the City of Pharr has received a request from the sole abutting property owner, Eduardo Zegaib, President/Member (the "Requestor") requesting that the City close, vacate, abandon and convey a 15 ft. by 303 ft. Utility Easement as more specifically described in Exhibit "A" and "B" (the "Property"), which is attached hereto and incorporated herein for all purposes; and

WHEREAS, the respective utility companies and City departments have no objection to the abandonment as requested.

WHEREAS, the City, after vetting the request and confirming with the respective City departments, has determined that the Property is no longer needed for a public Right-of-Way or any other public purpose and that it is in the public interest to close, vacate, abandon and convey the Property to the Requestor.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1: That an Utility Easement being 15 ft. by 303 ft., consisting of 0.104 of an acre (4,545.00 square feet), located within the south of the property of Lot 1, Doniaz Subdivision, Pharr, Hidalgo County, Texas; more fully described in Exhibits "A" and "B" is hereby vacated, and closed as a public Utility Easement, Right-of-Way, and abandoned as such.

SECTION 2: SAVINGS CLAUSE.

Except as hereby amended, any provisions of the Code of Ordinances or directives of the City of Pharr, Texas, not in conflict with this Ordinance shall remain in full force and effect, unimpaired hereby.

SECTION 3: SEVERABILITY CLAUSE.

The invalidity of any section, clause, sentence or provision of this Ordinance shall not affect the validity of any other part thereof. The effects of this Ordinance shall at all times be in compliance with state, federal, local and other guidelines as directed.

SECTION 4: PUBLICATION.

The City Clerk shall provide for the publication of this Ordinance in the Official newspaper in accordance with the City Charter.

SECTION 5: EFFECTIVE DATE. This Ordinance shall go into effect when passed and approved by the Board of Commissioners following three (3) separate readings.

READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the City Commission of the City of Pharr, Texas, at which a quorum was present and which was held in accordance with Vernon's Texas Codes Ann., Government Code, Section 551.041 on the __ day of _____, 2025.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the __ day of _____, 2025.

CITY OF PHARR

AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the __ day of _____, 2025.

CITY OF PHARR

AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE THIRD READING BY THE BOARD OF COMMISSIONERS OF
THE CITY OF PHARR, TEXAS, on this the _____ day of _____2025.

CITY OF PHARR

AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:

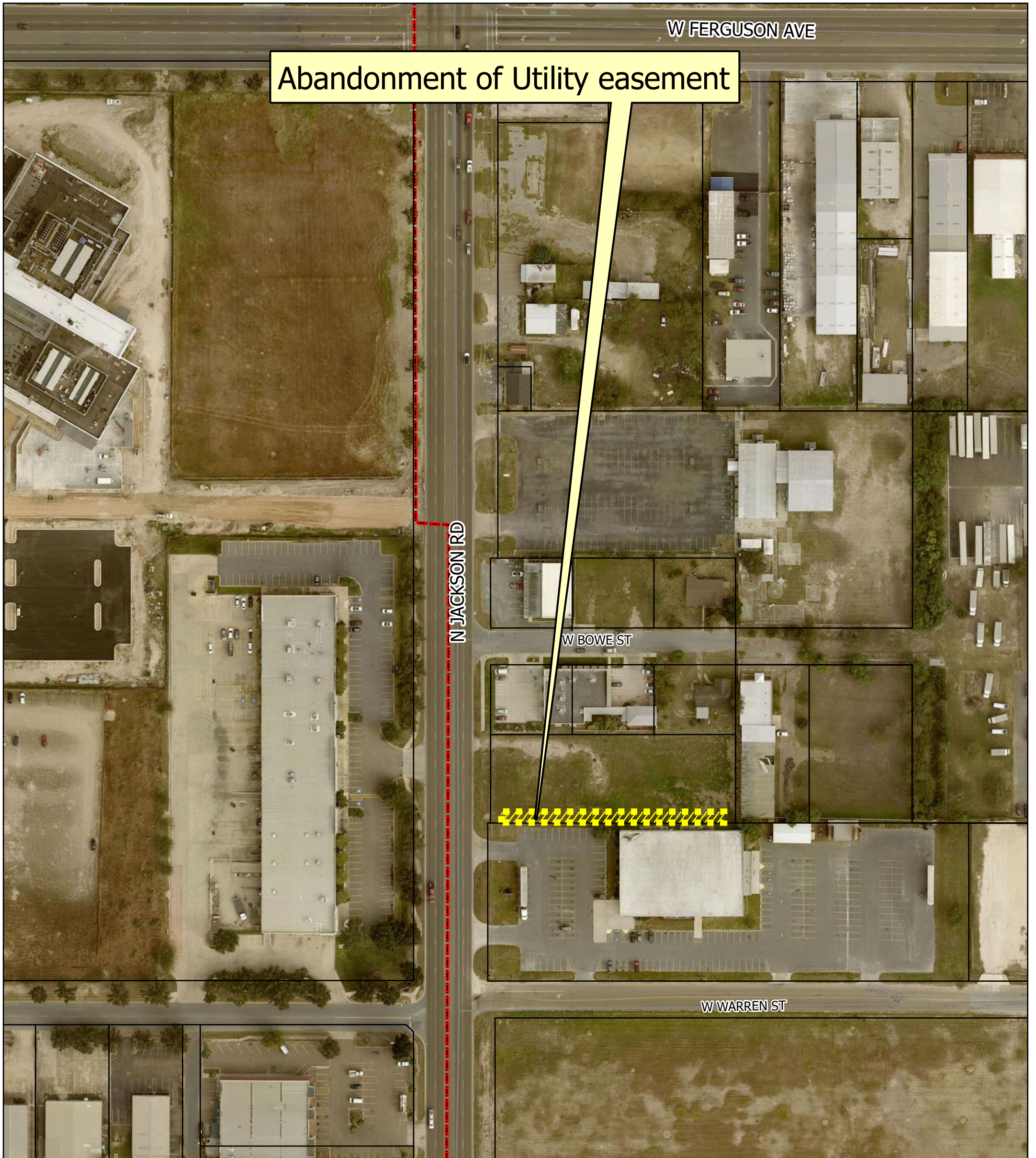
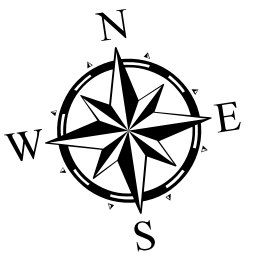
IMELDA PEREZ, CITY CLERK



Pharr
Engineering

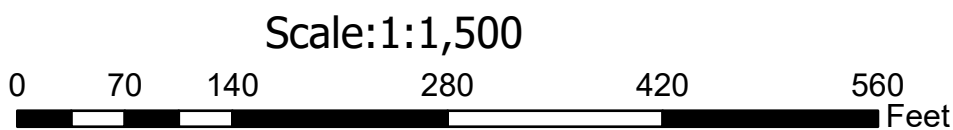


City of Pharr Abandonment
of Utility easement Lot 1
Doniaz Subdivision Exhibit A



Location

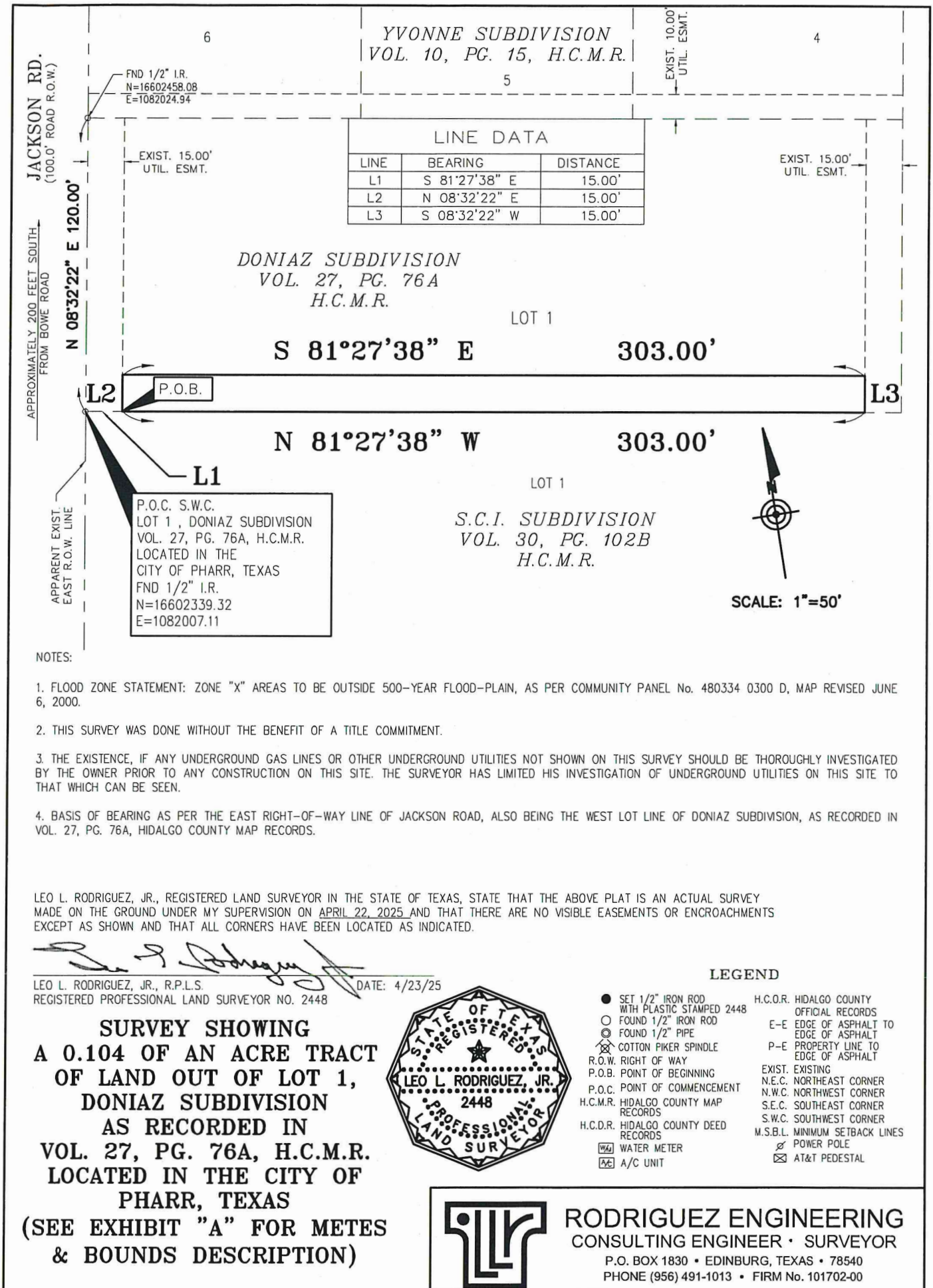
Pharr City Limit



City of Pharr, Texas
Engineering Department
956.402.4242

Date: 9/15/2025

Exhibit B





AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 7.B.

DATE SUBMITTED: September 23, 2025

MEETING DATE: October 6, 2025

FROM: Kimberly Mendoza, Development Services Director

DEPARTMENT: Development Services

DIRECTOR: Kimberly Mendoza

Agenda Item: Consideration and action, if any, on Ordinance directing the City Manager to vacate, abandon, and close a 20 ft. by 375.03 ft. utility easement, consisting of 0.17 of an acre (7,500.60 square feet) located on Lot 1, Border Subdivision, Pharr, Hidalgo County, Texas **(1st Reading)**. **This item supports EV - Economic Vitality.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Consideration and possible action on an ordinance directing the City Manager to vacate, abandon, and close a 20 ft. by 375.03 ft. utility easement running north and south in the middle of the property located on Lot 1, Border Subdivision.

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends approval of the request since there are no utility lines within the easement requested for abandonment.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Kimberly Mendoza
Ricardo Rodriguez
David Friedlein
City Management Office

Created/Initiated - 09/23/2025
Approved - 09/23/2025
Approved - 09/24/2025
Final Approval - 09/24/2025

ORDINANCE NO. O-2025-_____

AN ORDINANCE DIRECTING THE CITY MANAGER TO VACATE, ABANDON, AND, CLOSE A 20 FT. BY 375.03 FT. UTILITY EASEMENT, CONSISTING OF 0.17 OF AN ACRE (7,500.60 SQUARE FEET) LOCATED ON LOT 1, BORDER SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Chapter 311.007 of the Texas Transportation Code, authorizes home-rule cities to vacate, abandon, or close a street or alley; and

WHEREAS, Section 272.001(b)(2) of the Texas Local Government Code authorizes the conveyance of streets and alleys owned in fee or used by easement to abutting property owners; and

WHEREAS, the City of Pharr has received a request from the sole abutting property owner, Angela Donahoe, Senior Vice President (the "Requestor") requesting that the City close, vacate, abandon and convey a 20 ft. by 375.03 ft. Utility Easement as more specifically described in Exhibit "A" and Exhibit "B" (the "Property"), which is attached hereto and incorporated herein for all purposes; and

WHEREAS, the respective utility companies and City departments have no objection to the abandonment as requested.

WHEREAS, the City, after vetting the request and confirming with the respective City departments, has determined that the Property is no longer needed for a public Right-of-Way or any other public purpose and that it is in the public interest to close, vacate, abandon and convey the Property to the Requestor.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1: That an Utility Easement being 20 ft. by 375.03 ft., consisting of 0.17 of an acre (7,500.60 square feet), located within the middle of the property of Lot 1, Border Subdivision, Pharr, Hidalgo County, Texas; more fully described in Exhibit "A" and "Exhibit B" is hereby vacated, and closed as a public Utility Easement, Right-of-Way, and abandoned as such.

SECTION 2: SAVINGS CLAUSE.

Except as hereby amended, any provisions of the Code of Ordinances or directives of the City of Pharr, Texas, not in conflict with this Ordinance shall remain in full force and effect, unimpaired hereby.

SECTION 3: SEVERABILITY CLAUSE.

The invalidity of any section, clause, sentence or provision of this Ordinance shall not affect the validity of any other part thereof. The effects of this Ordinance shall at all times be in compliance with state, federal, local and other guidelines as directed.

SECTION 4: PUBLICATION.

The City Clerk shall provide for the publication of this Ordinance in the Official newspaper in accordance with the City Charter.

SECTION 5: EFFECTIVE DATE. This Ordinance shall go into effect when passed and approved by the Board of Commissioners following three (3) separate readings.

READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the City Commission of the City of Pharr, Texas, at which a quorum was present and which was held in accordance with Vernon's Texas Codes Ann., Government Code, Section 551.041 on the __ day of _____, 2025.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the __ day of _____, 2025.

CITY OF PHARR

AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the __ day of _____, 2025.

CITY OF PHARR

AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE THIRD READING BY THE BOARD OF COMMISSIONERS OF
THE CITY OF PHARR, TEXAS, on this the _____ day of _____2025.

CITY OF PHARR

AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:

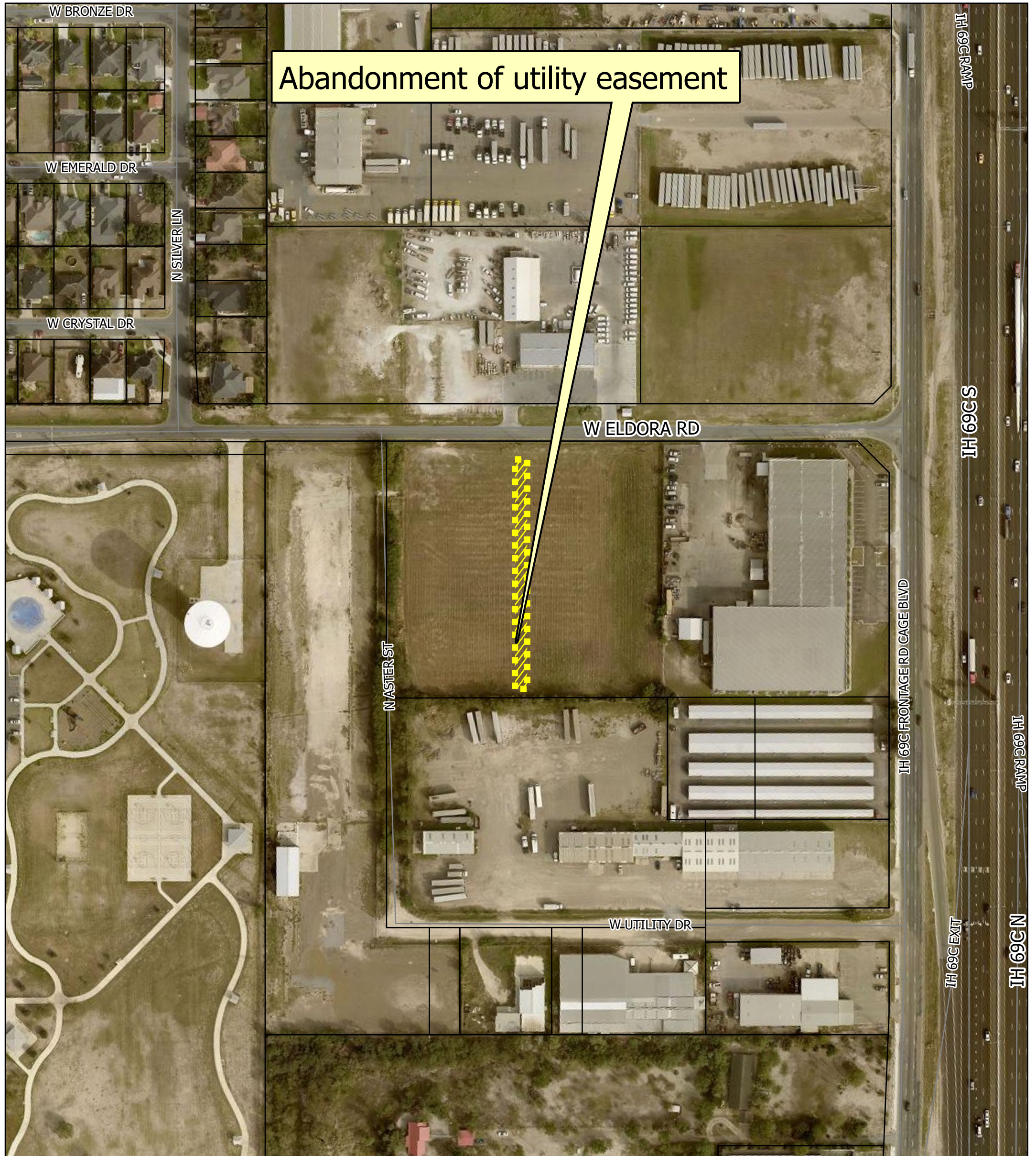
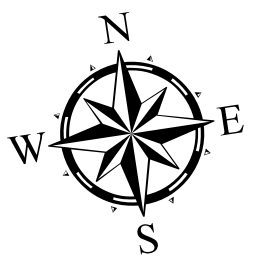
IMELDA PEREZ, CITY CLERK



Pharr
Engineering

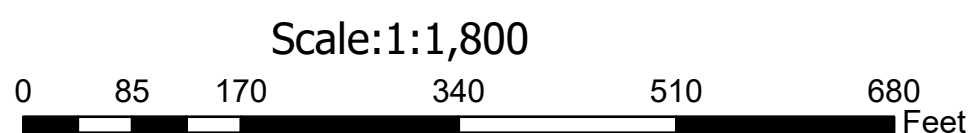


City of Pharr
Abandonment of easement
101 W Eldora Road
Exhibit A



 Location

 Pharr City Limit



City of Pharr, Texas
Engineering Department
956.402.4242

Date: 9/15/2025

Exhibit B

METES AND BOUNDS DESCRIPTION FOR A 0.17 OF AN ACRE TRACT

A 0.17 of an acre tract of land being a portion of a 20.00' Utility Easement within Lot 1, Border Subdivision, as recorded in Volume 29, Page 85B, Map Records, Hidalgo County, Texas, also being a portion of that certain tract described in Special Warranty Deed recorded in Document #2511260, Official Records, Hidalgo County, Texas, and being more fully described by metes and bounds as follows:

BEGINNING at a point on the north line of a 15.00' Utility Easement north of and adjacent to the south line of said Lot 1, Border Subdivision, for the southwest corner of herein described tract. Said point bears S 81° 30' 33" E 210.00 feet and N 08° 29' 27" E 15.00 feet from the southwest corner of said Lot 1, Border Subdivision.

THENCE N 08° 29' 27" E 375.03 feet parallel to the west line of said Lot 1, Border Subdivision, to a point on the south Right-of-Way line of Eldora Road as established by Special Warranty Deed recorded in Document #3424866, Official Records, Hidalgo County, Texas, for the northwest corner of herein described tract.

THENCE S 81° 30' 33" E 20.00 feet along said south Right-of-Way line of Eldora Road as established by Special Warranty Deed recorded in Document #3424866, Official Records, Hidalgo County, Texas, to a point for the northeast corner of herein described tract.

THENCE S 08° 29' 27" W 375.03 feet parallel to the west line of said Lot 1, Border Subdivision, to a point on the north line of said 15.00' Utility Easement north of and adjacent to the south line of said Lot 1, Border Subdivision, for the southeast corner of herein described tract.

THENCE N 81° 30' 33" W 20.00 feet along said north line of a 15.00' Utility Easement north of and adjacent to the south line of Lot 1, Border Subdivision, being parallel to the south line of said Lot 1, Border Subdivision, to the point of beginning and containing 0.17 of an acre (7,500.55 square feet) of land, more or less.

2025-034.BORDER
R. E. GARCIA & ASSOCIATES





AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 7.C.

DATE SUBMITTED: September 26, 2025

MEETING DATE: October 6, 2025

FROM: Imelda Perez, City Clerk

DEPARTMENT: Special Events

DIRECTOR: Abel Molina

Agenda Item: Consideration and action, if any, on Ordinance amending Ordinance O-2017-21 establishing requirements, administrative approval route for all Run/Walk events and other applicable activities. *(1st Reading) This item supports QL - Quality of Life.*

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The proposed action seeks to amend Ordinance No. O-2017-21 to clarify and streamline the permitting process for Run/Walk events by designating the Special Events Department as the central point of contact for all event applications. Additionally, the amendment removes outdated route options and formally establishes the St. Patrick's Day 5K route as the sole route available for external organizations, thereby enhancing coordination, public safety, and operational efficiency.

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends approval.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Imelda Perez

Abel Molina

Ricardo Rodriguez

Jamison Merrick

City Management Office

Created/Initiated - 09/26/2025

Approved - 09/26/2025

Approved - 09/29/2025

Approved - 09/30/2025

New -

ORDINANCE NO. O-2025-__

AN ORDINANCE AMENDING ORDINANCE NO. O-2017-21 OF THE CITY OF PHARR TEXAS ESTABLISHING REQUIREMENTS, ADMINISTRATIVE APPROVAL, ROUTES FOR ALL RUN/WALK EVENTS AND OTHER APPLICABLE ACTIVITIES; AUTHORITY; AREA; DEFINITIONS; PROHIBITIONS; EXCEPTIONS; ENFORCEMENT, PUNISHMENT, PENALTIES AT LAW AND EQUITY; INCLUSION IN PHARR CODE OF ORDINANCES; INCORPORATION OF OTHER ORDINANCES; REPEALING CONFLICTING ORDINANCES AND EFFECTIVE DATE

WHEREAS, Run/Walk events promote community health and wellness while requiring appropriate safety measures and city coordination; and

WHEREAS, the City of Pharr desires to regulate Run/Walk events to protect public safety by regulating traffic, noise, aesthetics, and other impacts; and

WHEREAS, Run/Walk events often require the provision of public services, including police, fire, transportation, and public works; and

WHEREAS, the City manages run/walk events by ensuring they are appropriately sized for their venues, provide adequate participant services, achieve sufficient cost recovery to offset municipal expenses, do not compromise the City's ability to deliver essential services to all residents, and minimize disruptions to neighbors and the broader community; and

WHEREAS, the City of Pharr finds it in the best interest of the City, its residents, and event attendees to establish designated routes for run/walk events and require race organizers to pay fees as determined by City staff to ensure proper event management and cost recovery.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:

SECTION 1: DEFINITIONS

Run/Walk Event - An organized event of any designated distance involving walking, running, racing, or similar activities, including but not limited to, 5k, 10k, half marathon, marathon.

5K Run/Walk: A walking/running event of five kilometers (3.1 miles).

Person: Any person, firm, partnership, association, corporation, company, or organizations of any kind.

SECTION 2: APPLICATION PROCEDURES AND REQUIREMENTS

A. Application Deadline

Not less than sixty (60) days before the date on which a race/run/walk event is to be held, any person(s) or representatives of the organized activity shall file an application for a permit with the **Special Events Department**.

B. Required Application Information

The application shall be submitted and shall include the following information:

- 1. Organizer Information:** Name, address, and contact information.
- 2. Organization details:** If the event is proposed to be conducted for, on behalf of, or by an organization
- 3. Event Chairman:** Name, address and contact information of the person who will be the event chairman
- 4. Event Schedule:** Proposed date(s) and time schedule
- 5. Route selection:** As approved by the City of Pharr
- 6. Participation Details:** Expected participant count and registration process.
- 7. Safety Plan:** Safety and medical preparation plan.
- 8. Insurance:** Copy of the general and/or special liability insurance policy and declarations and/or bonds (\$1,000,000.00) covering event and activity personnel, visitors, invitees, and participants.

C. Review Process

Following timely submission of the application and all necessary information, the application shall be reviewed by:

- Director or designee of the Department of Public Works
- Fire Chief or designee
- Police Chief or designee
- Director or designee of Parks and Recreation Department

The review ensures all safety, logistical, and operational requirements are met.

D. Decision Authority

The reviewing personnel shall submit individual reports to the City Manager with their recommendations for approval, denial, required conditions, or additional fees needed for compliance or cost reimbursement. The City Manager makes the final decision on the application.

E. Approval Criteria

Application shall be subject to the following factors:

1. **Location Adequacy:** Adequacy of the location of the start and finish line.
2. **Scheduling:** The dates and times of the run/walk event, or whether such event will conflict with a city sponsored or city-wide event.
3. **Capacity:** The maximum participant count organizers will allow in the event.
4. **Clean-up Plan:** The plan governing all event clean-up procedures must be reasonable and comply with legal standards for sanitation, health, and prevention measures throughout the entire event.
5. **Safety Plans:** The plan governing fire, smoke, traffic, food preparation and sales, parking, and security hazards and their prevention must be reasonable and comprehensive throughout the event.
6. **Parking Plan:** The plan governing all event and activity parking, including locations designated solely for parking purposes, must be reasonable and comprehensive.
7. **Medical Preparations:** The preparations for providing adequate ambulance and medical care during the event and activity must be reasonable and sufficient.
8. **Insurance Coverage:** The general and/or special liability insurance policy, declarations, and/or bonds must be adequate and sufficient to cover the event, personnel, visitors, invitees, and participants.
9. **Public Safety:** The conduct of the event must not be likely to cause injury to people or property, promote disorderly conduct, or create a disturbance.

F. Decision Timeline and Appeals

Notice of Rejection.

Within five (5) business days of receiving all recommendations from the reviewing officials, the City Manager shall decide on the event permit application, and the **Special Events Department** shall either issue the permit or mail a denial notice with reasons to

the applicant within five (5) business days of the City Manager's decision.

Appeal Procedure

Any person may appeal the denial of an event permit to the City Commission by filing a notice of appeal within three (3) days of the denial, and the City Commission shall hear the appeal at the next regular meeting for which proper state law notice requirements can be satisfied.

Alternative Permit

The City Manager may deny an application but authorize the event on an alternative date, time, or route, and the applicant may accept this alternate permit by filing written notice with the City Manager within three (3) days, with such alternate permits conforming to all requirements and having the same effect as a standard event permit under this section.

G. Permit Specifications

Each event permit shall specify:

- Date and starting/ending times
- Type of event activity authorized
- Special limitations or required conditions
- Starting/ending areas and street portions to be traversed or occupied
- Maximum event length in miles
- Name of the event's chairperson
- Any other information the City Manager deems necessary for ordinance enforcement.

H. Duties of Permittee

A permittee shall comply with all permit directions and conditions and with all applicable laws and ordinances.

Permit Possession

The event chairperson or other person heading or leading such activity shall carry the event permit upon their person during the conduct of the event.

I. Public Conduct During Events

- 1. Non-Interference:** No person shall unreasonably hamper, obstruct, impede, or interfere with any event, event assembly, or any person, vehicle, or animal participating in an event.
- 2. Vehicle Restrictions:** No driver shall drive between vehicles or people comprising an event when they are in motion and conspicuously designated as part of the event.
- 3. Parking Restrictions:** The Chief of Police may prohibit or restrict vehicle parking along highways or roads that are part of an event route when reasonably necessary and shall post signs or take other actions to notify the public, with violations of such parking restrictions being unlawful.
- 4. Distribution Prohibition:** No event participant shall throw, give, or offer any material, candy, pamphlets, or other articles to spectators viewing the event.

J. Permit Management

Revocation Authority

The City Manager has the authority to revoke an event permit for violations of the issuance standards set forth in this ordinance.

Violation of Permit Terms

It shall be illegal for any permit holder to violate the terms of their event permit.

SECTION 3: ROUTES FOR RACES/RUNS/WALKS

A. Available Routes

The following routes are available to Organizers:

- **St. Patrick's Day 5K Route (Exhibit A)**

B. Permitted Day and Times

Saturday only: 7:30 A.M. - 12:00 P.M.

C. Event Frequency Limitations

- **January 1 and weekend prior to Memorial Day:** No more than three (3) events

- **June through August:** No more than two (2) events
- **Weekend after Labor Day to weekend before Thanksgiving:** No more than three (3) events

D. Additional Route Restrictions and Permissions

1. **Vehicular Race Prohibition:** No vehicular races shall be permitted.
2. **Multi-Modal Events:** Events that include multiple modes of travel (such as walking, running, and bicycling) shall be permitted provided the start times for different modes are staggered.
3. **Route Determination:** Prior to issuing a Community Event Permit, City staff shall determine the specific roadway portions or lanes available for participant use based on safety considerations and preserving access to businesses and other scheduled activities along the route.
4. **External Events:** Races/walks/runs may be permitted on other city streets if most of the event occurs outside the city and the portion within city limits does not exceed one-half mile in length, with such events being exempt from the time and frequency requirements specified in this Section.
5. **City Event Conflicts:** Run/walk or race events are prohibited on the weekend designated by the City of Pharr for its annual events unless the City Commission approves otherwise.

SECTION 4: FEES

A. Application Fee

The application shall be submitted with a **non-refundable \$500.00** application fee payable to the City of Pharr and include all information described in Section 2, subsection (b).

B. Fee Exemptions

The \$500.00 non-refundable application fee shall not apply to:

- Public schools
- Parochial schools
- Charter schools
- Non-profit organizations
- Church events.

C. Contingent Fee

Upon approval of the event permit, the applicant shall be required to pay a balance fee of **\$4,500.00** to the City of Pharr. This fee ensures proper event management, recovery of municipal costs, and coverage of public services associated with the event.

Total Event Cost: \$5,000.00 (excludes exempt organizations)

SECTION 5: PROHIBITION AND EXCEPTIONS

A. Prohibited Activities

- 1. False Information:** It shall be unlawful to submit false information or materials on an application, or to conduct an event or activity without receiving final written approval and necessary permits from the City of Pharr in accordance with this ordinance.
- 2. Conspiracy to Circumvent:** It shall be unlawful to knowingly conspire to circumvent this ordinance by allowing the unauthorized use, transfer, or possession of a permit, license, or other authorization or agreement.

B. Exemptions

This Ordinance shall not apply to an event contracted or sponsored by the City of Pharr.

SECTION 6: ENFORCEMENT; PUNISHMENT; PENALTIES:

A. Enforcement Authority

Should any person or business violate the prohibitions contained herein or allow the commission of any act or condition that proximately resulted in a violation of this ordinance, the City Attorney may take any action to enforce this or any ordinance to prevent and summarily abate the action and remove or seize any objects used to violate this ordinance.

These actions may also include but not be limited to:

- Abatement of any premises or property
- Closure and condemnation
- Removal of any person or thing
- Court action
- Suspend, cancel, or void any license or permit issued by the City of Pharr or a state or federal agency
- Any and all other relief as may be necessary

B. Criminal and Civil Penalties

- 1. Criminal Violations:** Class C misdemeanor
- 2. Court Appearance:** Maximum penalties allowed by law for failing to appear in Court when charged with an offense.
- 3. Civil Penalties:** Up to \$1,000.00 per violation, or the maximum allowed by law
- 4. Multiple Prosecutions:** If conduct constituting an offense under this ordinance also constitutes an offense under another law, the person may be prosecuted under all applicable laws.

SECTION 7: REPEAL OF CONFLICTING ORDINANCES

This Ordinance shall incorporate herein all other ordinances and those that exist in the Pharr Code of Ordinances related to similar events. Any ordinance in direct conflict with this Ordinance is repealed to the extent of the conflict, and this Ordinance shall supersede any provisions in conflict herewith. All other provisions of the above-described ordinance shall remain in full force and effect.

SECTION 8: SEVERABILITY

If any section, part of provisions of this Ordinance is declared unconstitutional or invalid, such declaration shall not affect the validity of the remaining sections, parts or provision of this Ordinance.

SECTION 9: PUBLICATION AND EFFECTIVE DATE

The Ordinance shall take effect and be in force from and after its passage and approval on three (3) separate readings in accordance with Section 8, Article 3 of the Charter of the City of Pharr, Texas. Publication may also be in caption form as allowed under Section 9 of the Pharr City Charter.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the ____ day of ____, 2025.

CITY OF PHARR, TEXAS

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the ____ day of _____, 2025.

CITY OF PHARR, TEXAS

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

PASSED AND APPROVED ON THE THIRD AND FINAL READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS on this the ____ day of _____, 2025.

CITY OF PHARR, TEXAS

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

EXHIBIT A



Road Running Technical Council USA Track & Field

Measurement Certificate



Name of the course City of Pharr St. Patrick's Day 5K Distance 5 km

Location (state) TX (city) Pharr

Type of course: Road Race

Measuring Methods: Bicycle

Measured By Clent Mericle - 3221 Olsen Drive - Corpus Christi, TX 78411 - (361) 232-7131 - RUNCLEN@YAHOO.COM

Race Contact Sergio Alanis - 413 E. Clark Ave. Pharr, Tx 78577 - 956-402-4550

Date(s) when course measured: 02/13/2020

Number of measurements of entire course: 2 Course Configuration: partial loop

Elevation (meters above sea level) Start 30.48 Finish 30.48 Lowest 30.48 Highest 30.48

Straight line distance between start and finish 100.00 m Drop 0.00 m/km Separation 2.00 %

Type of surface: Paved 100 % Dirt 0 % Gravel 0 % Grass 0 % Track 0 %

Effective date of certification: February 15, 2020 Certification code: TX20017LAB

Note to Race Director: Use this Certification Code
in all public announcements relating to your race.

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If any changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course --- In the event a National Open Record is set on the course, or at the discretion of USA Track & Field, a verification measurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

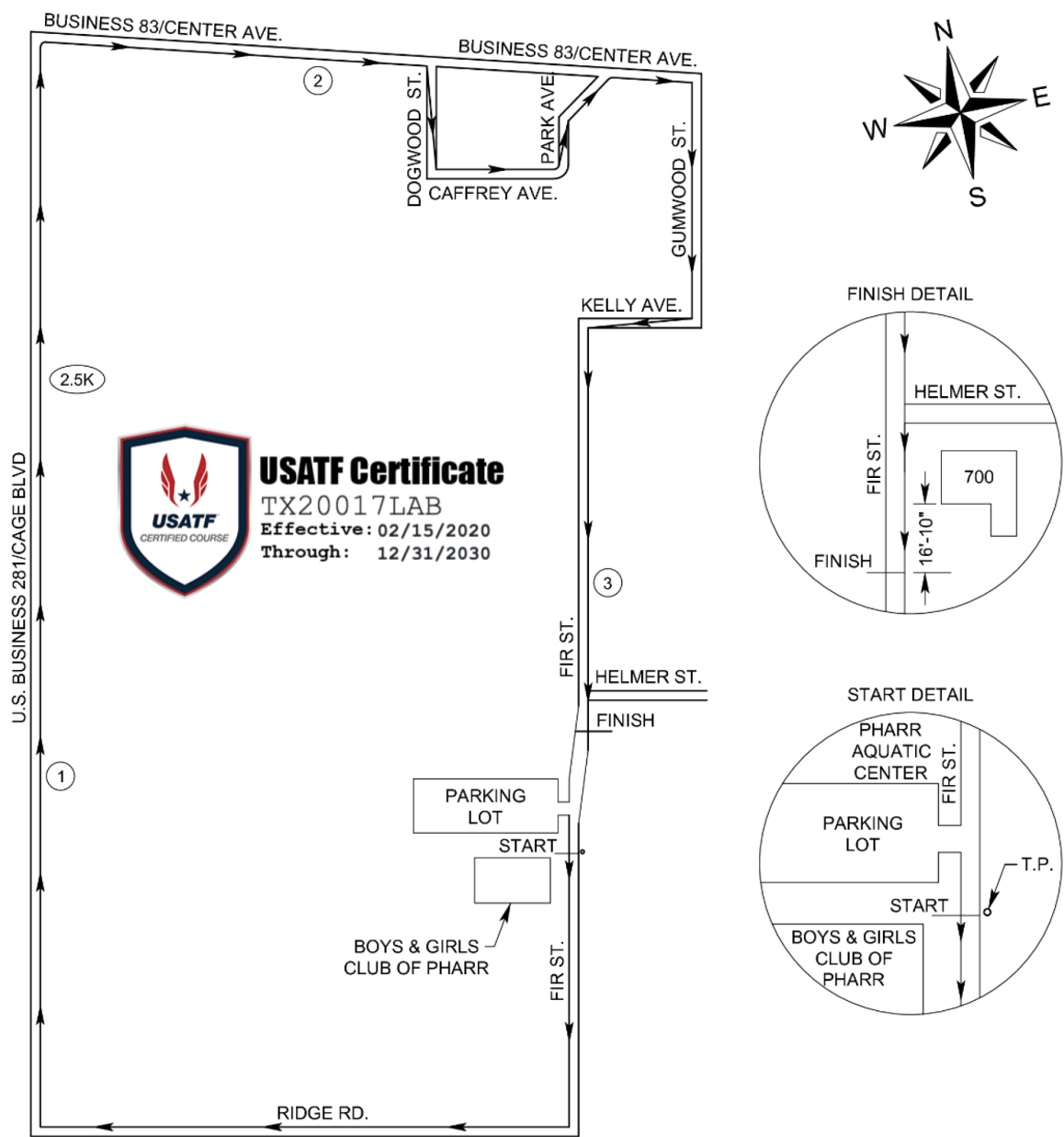
This certification expires on December 31 of the year: 2030

AS NATIONALLY CERTIFIED BY:

Date: March 5, 2020

Logan Burgess - USATF/RRTC Certifier - 614 Stillmeadow Drive, Richardson TX 75081
(214) 803-7800 - loganaburgess@yahoo.com

City of Pharr St. Patrick's Day 5K



REFERENCES

- START: EVEN WITH TELEPHONE POLE ACROSS FROM FRONT OF BOYS & GIRLS CLUB
- 1 MILE: 158' SOUTH OF FIRE HYDRANT ON SOUTH CORNER OF HELMER ON U.S. BUSINESS 281/CAGE BLVD.
- 2.5K: 126' SOUTH OF OF INTERSECTION POLE SOUTH OF CHARLES HALEY ON NORTH BOUND SIDE OF 2nd STREET
- 2 MILE: 7' EAST OF WALL BETWEEN 412 & 414 U.S. BUSINESS 83/CENTER AVE.
- 3 MILE: 10' SOUTH OF TARRANT
- 5K/FINISH: 16'-9" SOUTH OF BACK CORNER BRICK WALL OF 700 HELMER
- MAP NOT TO SCALE
 MEASURED: 2-13-20
 BY: CLENT MERICLE



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 7.D.

DATE SUBMITTED: September 26, 2025

MEETING DATE: October 6, 2025

FROM: Imelda Perez, City Clerk

DEPARTMENT: Special Events

DIRECTOR: Abel Molina

Agenda Item: Consideration and action, if any, on Ordinance amending Ordinance O-2013-20 establishing requirements and administrative approval for open air events or activities. **(1st Reading) This item supports QL - Quality of Life.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The proposed action seeks to establish clear procedures to promote consistency and streamline operations across the organization's various departments, with the Special Events Department taking the lead in this effort.

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends approval.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Imelda Perez

Created/Initiated - 09/26/2025

Abel Molina

Approved - 09/26/2025

Ricardo Rodriguez

Approved - 09/29/2025

Jamison Merrick

Approved - 09/30/2025

City Management Office

New -

ORDINANCE NO: O-2025-__

AN ORDINANCE AMENDING ORDINANCE NOS. O-2013-20 AND O-2012-11; ESTABLISHING REQUIREMENTS AND ADMINISTRATIVE APPROVAL FOR PUBLIC AMUSEMENTS AND OTHER APPLICABLE EVENTS OR ACTIVITIES; AUTHORITY; AREA; DEFINITIONS; PROHIBITIONS; EXCEPTIONS; ENFORCEMENT, PUNISHMENT, PENALTIES AT LAW AND EQUITY; INCLUSION IN PHARR CODE OF ORDINANCES; INCORPORATION OF OTHER ORDINANCES; REPEALING CONFLICTING ORDINANCES AND EFFECTIVE DATE

WHEREAS, the City of Pharr hereby acts in exercising its legislative powers to define acts and prohibit the commission of those acts that may be detrimental to the public health, safety, and welfare of the residents of the City of Pharr or persons located within its corporate boundaries; and

WHEREAS, the City of Pharr hereby acts to further the interests of the residents and potential attendees of related entertainment and public amusements.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:

SECTION 1: AUTHORITY AND AREA

A. Legal Authority

The provisions contained herewith are allowed pursuant to the legislative powers of a home rule municipality, and are in accordance with Texas Local Government Code, Chapter 215, Subchapter 0, §215.071–215.075.

B. Jurisdiction and Enforcement

1. The City of Pharr hereby adopts and enacts this Ordinance that shall be enforceable within the municipality's municipal boundaries and extra-territorial jurisdiction.
2. This Ordinance and provisions herewith shall be included in the Pharr Code of Ordinances.
3. As matters related to the public's health, safety, and welfare is of the utmost concern, the City of Pharr shall be authorized to enforce, through its City Attorney, this Ordinance as may be allowed by law herein.

SECTION 2: DEFINITIONS

- **Public Amusement:** Any event or activity that may be an open-air or tent show, carnival, circus, exhibition of common showmen, show, exhibition of natural or artificial curiosities, caravans, menageries, and musical exhibitions or performances.
- **Open-Air or Tent Show:** Any exhibition, event, or activity in open air or in tents.

- **Carnival:** An organized activity involving any amusement rides, games, or other festivities.
- **Circus:** An organized activity involving any trained animals, acrobats, or clowns.

SECTION 3: APPLICATION AND OTHER PROCEDURES

A. Application Deadlines

General Public Amusements

Not less than **forty-five (45)** days before the date on which a public amusement is to be held, any persons or representatives of the organized activity shall file a permit or license application with the **Special Events Department**.

Public Schools and Churches

Any public school or church organization shall, not less than **seven (7) days** before the date on which a public event is to be held, file a permit or license application with the **Special Events Department**.

B. Application Fee

- **Standard Fee:** \$500 non-refundable application fee made payable to the City of Pharr.
- **Exemption:** The \$500 application fee does not apply to public school or church events.

C. Required Application Materials

Along with the application fee (where applicable), the application shall include the following information and materials:

1. **Contact information:** Name, address, telephone numbers of all representatives, promoters, owners, performers, and vendors associated with the activity
2. **Financial statement:** Itemizing the funds being utilized to finance the activity
3. **Property Information:**
 - Location and description of the property where the event will be held
 - Name, address, and telephone numbers of the property owners
4. **Property Agreement:** Copy of the agreement between the property owners and event representatives or promoters
5. **Event Schedule:** The dates and times of the activity

6. **Capacity:** The maximum number of persons the activity will allow to attend on each day
7. **Clean-up Plan:** Specific, written description of the plan that will govern all clean-up procedures for the activity in compliance with legal and health standards
8. **Safety Plans:** Specific, written description of the plan governing:
 - Fire safety and smoke control
 - Traffic management
 - Parking arrangements
 - Security hazards and prevention
9. **Parking Plan:** Specific, written description of the plan governing the event and activity parking locations used solely for parking
10. **Medical Care Plan:** Specific, written description of the preparations made to provide adequate medical and nursing care during the event
11. **Insurance:** Copy of the general and/or special liability insurance policy and declarations and/or bonds of **\$1,000,000** covering event personnel, visitors, invitees, and participants.

D. Review Process

Following timely submission of the application fee and all required materials, the application shall be subject to review by:

1. Director or designee of the **Code Department**
2. Director or designee of **Development Services**
3. Director or designee of **Parks & Recreation**
4. Director or designee of **Health Department**
5. Fire Chief or designee
6. Police Chief or designee

E. Decision Authority

The reviewing personnel shall submit to the City Manager a report stating individual recommendations including approval, denial, conditions, or other fees required for compliance or to reimburse the City for costs. The City Manager shall have final authority in consideration of the application.

F. Approval Criteria

Factors considered for approval shall include:

1. Adequacy of the event location
2. Dates and times of the activity and potential conflicts with city-sponsored events
3. Maximum expected attendance
4. Reasonableness of clean-up procedures
5. Reasonableness of plans for fire, traffic, security, food, and parking
6. Adequacy of medical and nursing care preparations
7. Sufficiency of liability insurance.

SECTION 4: PROHIBITION; CONSPIRACY TO CIRCUMVENT; EXCEPTIONS

A. Prohibited Activities

1. **False Information:** It is unlawful to submit false information or materials, or to conduct an event without final written approval and necessary permits from the City of Pharr.
2. **Conspiracy to Circumvent:** It is unlawful to conspire to circumvent this Ordinance by allowing unauthorized use, transfer, or possession of a permit, license, or other authorization.

B. Exceptions

1. This Ordinance does not apply to events contracted or sponsored by the City of Pharr.
2. Public school and church events are exempt from the \$500 application fee shall and shall be handled through the **Special Events Department**.

SECTION 5: ENFORCEMENT; PUNISHMENT; PENALTIES

A. Enforcement Methods

Violations may be enforced by the City Attorney and may include:

- Abatement, removal, closure, or seizure of objects
- Suspension or cancellation of permits
- Other relief as necessary.

B. Penalties

- 1. Criminal Violations:** Class C misdemeanors
- 2. Civil penalties:** May reach \$1,000 per violation.
- 3. Multiple Prosecutions:** Violators may be prosecuted under all applicable laws if conduct also constitutes an offense under another law.

SECTION 6: INCORPORATION OF OTHER ORDINANCES

This Ordinance incorporates all other ordinances related to similar events. Any conflicting ordinance is repealed to the extent of the conflict. All other provisions remain in full force and effect.

SECTION 7: SEVERABILITY

If any part of this Ordinance is declared unconstitutional or invalid, the remainder shall remain in full force and effect.

SECTION 8: PUBLICATION AND EFFECTIVE DATE

This Ordinance shall take effect upon passage and approval on three separate readings in accordance with Section 8, Article 3 of the Charter of the City of Pharr, Texas. Publication may also be in caption form as allowed under Section 9 of the Pharr City Charter.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the ____ day of _____, 2025.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

**PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF
CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of
_____, 2025.**

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

**PASSED AND APPROVED THE THIRD AND FINAL READING BY THE BOARD
OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day
of _____, 2025.**

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 7.E.

DATE SUBMITTED: September 26, 2025

MEETING DATE: October 6, 2025

FROM: Maritza Magallan, Contract
Compliance Officer

DEPARTMENT: Purchasing

DIRECTOR: Maritza Magallan

Agenda Item: Consideration and action, if any, on Resolution declaring surplus items and equipment and authorizing the sale of such items. **This item supports QL - Quality of Life.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Requesting authorization to declare surplus items and obsolete city-owned items and equipment as surplus and authorizing the sale of such items that are no longer useful or needed as part of City operations.

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends approval

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Maritza Magallan
Maritza Magallan
Hilda Pedraza
Ricardo Rodriguez
Jamison Merrick
City Management Office

Created/Initiated - 09/26/2025
Approved - 09/26/2025
Approved - 09/29/2025
Approved - 09/29/2025
Approved - 09/30/2025
New -

STATE OF TEXAS

§

COUNTY OF HIDALGO

§

CITY OF PHARR

§

**RESOLUTION
NO. R-2025-**

WHEREAS, the City of Pharr, Texas, owns the equipment on “Exhibit A” attached hereto and incorporated herein, and the Board of Commissioners being of the opinion that such equipment should be declared surplus and disposed of as herein specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:

SECTION 1: The Board of Commissioners finds that the surplus equipment described on “Exhibit A”, attached hereto and incorporated herein for all purposes, either has no market value or is obsolete and no longer of use to the City.

SECTION 2: The City Manager is hereby authorized and directed to dispose of the surplus equipment listed on “Exhibit A” through public auction or, in the case of items deemed obsolete with no value or use, by appropriate disposal.

READ, PASSED AND APPROVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2025.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK



Pharr



CITY OF PHARR DISPOSAL FORM

DEPARTMENT	ITEM	FUND	CATEGORY	ITEM DESCRIPTION	EQUIPMENT SERIAL NO.	YEAR	CONDITION	DISPOSE CODE
PURCHASING-SAMPLE	0	GF	OFF	CHAIR	N/A	2000	P	O
DELI	1	GF	GM	DELI SLICER		**	G	RS
PUBLIC UTILITIES	1	GF	GM	150 GALLON AIR COMPRESSOR SAILOR BERLL	3-4I-BY	NA	P	B
PUBLIC UTILITIES	2	GF	GM	100 GALLON AIR COMPRESSOR CHAMPION	36F17X232G1 / ASSET 3200	NA	P	B
PUBLIC UTILITIES	3	GF	GM	50 - OVAL METER BOXES	N/A	NA	P	O
PUBLIC UTILITIES	4	GF	GM	43 - SHOVELS / SHOOTERS	N/A	NA	P	O
PUBLIC UTILITIES	5	GF	GM	11 - ORANGE WATER COOLERS	N/A	NA	P	S
PUBLIC UTILITIES	6	GF	GM	A/C WINDOW UNIT	PAHL200344	NA	P	B
PUBLIC UTILITIES	7	GF	GM	4 - TRUCK TOOL BOXES	NA	NA	P	S
PUBLIC UTILITIES	8	GF	GM	OLD BRASS METER	NA	NA	P	S
PUBLIC UTILITIES	9	GF	GM	TROY BUILT TRACTOR	1E182B10043	2012	P	B
PUBLIC UTILITIES	10	GF	GM	METER BENCH TESTER	NA	NA	P	O
PUBLIC UTILITIES	11	GF	GM	WACKER POWER SAW	5861435	2009	P	B
PUBLIC UTILITIES	12	GF	GM	WACKER POWER SAW	5861439	2009	P	B
PUBLIC UTILITIES	13	GF	GM	WACKER POWER SAW	18000119	2011	P	B
PUBLIC UTILITIES	14	GF	GM	HUSQVARNA POWER SAW	1201292	2020	P	B
PUBLIC UTILITIES	15	GF	GM	HUSQVARNA POWER SAW	NA	NA	P	B
PUBLIC UTILITIES	16	GF	GM	HUSQVARNA POWER SAW	3302147	2022	P	B
PUBLIC UTILITIES	17	GF	GM	HUSQVARNA POWER SAW	4101614	2022	P	B
PUBLIC UTILITIES	18	GF	GM	HUSQVARNA POWER SAW	1200295	2019	P	B

PUBLIC UTILITIES	19	GF	GM	STHIL POWER SAW	EA8XS0675RA	2014	P	B
PUBLIC UTILITIES	20	GF	GM	SCRAP METAL / MANHOLE RIM & COVERS / HYDRANTS / VAVLES	NA	NA	P	S
PUBLIC UTILITIES	21	GF	GM	SCRAP BRASS	NA	NA	P	S
PUBLIC UTILITIES	22	GF	GM	MANHOLE FAN	1609095806257	NA	P	B
PUBLIC UTILITIES	23	GF	GM	SCRAP METAL / BRASS	NA	NA	P	S
PUBLIC UTILITIES	24	GF	GM	SCRAP METAL COPPER	NA	NA	P	S
PUBLIC UTILITIES	25	GF	OFF	SCRAP OFFICE MATERIAL	NA	NA	P	O
PUBLIC UTILITIES	26	GF	GM	WATER PUMP	0720-3098	NA	P	B
PUBLIC UTILITIES	27	GF	GM	WATER PUMP	08207931	NA	P	B
PUBLIC UTILITIES	28	GF	GM	WATER PUMP	09210050	NA	P	B
PUBLIC UTILITIES	29	GF	GM	WATER PUMP	0620-7373	NA	P	B
PUBLIC UTILITIES	30	GF	GM	WATER PUMP	07164910	NA	P	B
PUBLIC UTILITIES	31	GF	GM	WATER PUMP	07207793	NA	P	B
PUBLIC UTILITIES	32	GF	GM	WATER PUMP	023326	NA	P	B
PUBLIC UTILITIES	33	GF	GM	WATER PUMP	09195376	NA	P	B
PUBLIC UTILITIES	34	GF	GM	WATER PUMP	05237855	NA	P	B
PUBLIC UTILITIES	35	GF	GM	WATER PUMP	08165204	NA	P	B
PUBLIC UTILITIES	36	GF	GM	A/C WINDOW UNIT	W10W9E2-3	2022	P	B
PUBLIC UTILITIES	37	GF	GM	ARI RELEIF VAVLE SCRAP	PRD00188381-51	2023	P	B
PUBLIC UTILITIES	38	GF	GM	ARI RELEIF VAVLE SCRAP	PRD00091202_6	2018	P	B
PUBLIC UTILITIES	39	GF	GM	ARI RELEIF VAVLE SCRAP	PRD00072023_8	2016	P	B
PUBLIC UTILITIES	40	GF	GM	ARI RELEIF VAVLE SCRAP	PRD00072023_11	2016	P	B
PUBLIC UTILITIES	41	GF	GM	ARI RELEIF VAVLE SCRAP	PRD00072023_13	2016	P	B
PUBLIC UTILITIES	42	GF	GM	ARI RELEIF VAVLE SCRAP	PRD00098407-81	2018	P	B
PUBLIC UTILITIES	43	GF	GM	ARI RELEIF VAVLE SCRAP	PRD0007_12	2016	P	B
PUBLIC UTILITIES	44	GF	GM	ARI RELEIF VAVLE SCRAP	PRD00098407-82	2018	P	B
PUBLIC UTILITIES	45	GF	GM	ARI RELEIF VAVLE SCRAP	PRD00091202_12	2018	P	B
PUBLIC UTILITIES	46	GF	GM	ARI RELEIF VAVLE SCRAP	NA	NA	P	B

PUBLIC UTILITIES	47	GF	GM	ARI RELEIF VAVLE SCRAP	NA	NA	P	B
PUBLIC UTILITIES	48	GF	GM	ARI RELEIF VAVLE SCRAP	NA	NA	P	B
PUBLIC UTILITIES	49	GF	GM	LOCATOR DETECTOR	223100551		P	B
PUBLIC UTILITIES	50	GF	GM	LOCATOR DETECTOR	026100497		P	B
PUBLIC UTILITIES	51	GF	GM	LOCATOR DETECTOR	702000022		P	B
PUBLIC UTILITIES	52	GF	GM	LOCATOR DETECTOR	506000174		P	B
PUBLIC UTILITIES	53	GF	GM	LOCATOR DETECTOR	026100491		P	B
PUBLIC UTILITIES	54	GF	GM	LOCATOR DETECTOR	028100438		P	B
PUBLIC UTILITIES	55	GF	GM	LOCATOR DETECTOR	F034K82412		P	B
PUBLIC UTILITIES	56	GF	GM	LOCATOR DETECTOR	NA		P	B
PUBLIC UTILITIES	57	GF	GM	LOCATOR DETECTOR	NA		P	B
PUBLIC UTILITIES	58	GF	GM	LOCATOR DETECTOR	NA		P	B
PUBLIC UTILITIES	59	GF	GM	LOCATOR DETECTOR	NA		P	B
PUBLIC UTILITIES	60	GF	GM	LOCATOR DETECTOR	NA		P	B
PUBLIC UTILITIES	61	GF	GM	LOCATOR DETECTOR	NA		P	B
PUBLIC UTILITIES	62	GF	GM	LOCATOR DETECTOR	068100452		P	B
PUBLIC UTILITIES	63	GF	GM	DAMAGED TOOLS	NA	NA	P	RB
PUBLIC UTILITIES	64	GF	GM	52 - HARDHATS	NA	NA	P	O
PUBLIC UTILITIES	65	GF	GM	OLD BORE MACHINE	XT04232T143489	NA	P	O
PUBLIC UTILITIES	67	GF	GM	YORK BUILDING A/C	W1E3712077	NA	P	B
PUBLIC UTILITIES	68	GF	GM	BUILDING A/C	W1B3454034	NA	P	B
PUBLIC UTILITIES	69	GF	GM	WATER PUMP	NA	NA	P	B
PUBLIC UTILITIES	70	GF	GM	WATER PUMP	12210493	NA	P	B
PURCHASING	P-1	GF	GM	CHAIRS-5	N/A	N/A	P	O
PURCHASING	P-1	GF	GM	PICTURE FRAME	N/A	N/A	P	O

FUND SOURCE	CATEGORY	CONDITION CODES	REASON TO DISPOSE CODE
GF - GENERAL FUND	E - ELECTRONICS	P - POOR	O - OBSOLETE
GR - GRANT FUNDED	GM - GENERAL MERCHANDISE	F - FAIR	R - REPLACED BY UPGRADE
	OFF - OFFICE SUPPLIES	G - GOOD	B - BEYOND ECONOMIC REPAIR
	V - VEHICLES		S - SURPLUS TO REQUIREMENTS
			RS - RESALE

ITEM	MEASUREMENTS	QUANTITY
2014 Chevy Tahoe	1GNLC2E05ER228501	Unit 165
		
2014 Chevy Tahoe	1GNLC2E05ER226666	Unit 164
		
2012 Chevy Tahoe	1GNLC2E0XCR324752	Unit 34
		
2010 Chevy Aveo	KL1TD5DE5AB112469	
		
2010 Chevy Colorado	1GCCSBDE2A8136870	



2011 Chevy Traverse

1GNKVLEDOBJ315859



2008 Ford F-150

1FTRW12W88FB86005



2013 Ford Crown Victoria

2FABP7BV8AX135242

Unit 174



2019 Chevy Tahoe

1GNLCDEC5KR349367

Unit 28



2010 Chevy HHR

3GNBAEDB9AS544156



2015 Ford F-150

1FTEW1EF6FFB88861



2010 Chevy Malibu

1G1ZC5EB1AF121309



2004 Ram 1500

1D7HA18N84J268239





AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 7.F.

DATE SUBMITTED: September 16, 2025

MEETING DATE: October 6, 2025

FROM: Daniela Villarreal, Buyer II

DEPARTMENT: Purchasing

DIRECTOR: Maritza Magallan

Agenda Item: Consideration, and action, if any, on Resolution allowing participation with Choice Partners for Cooperative Purchases and/or Services. **This item supports SE - Service Excellence.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Purchasing requests approval to execute the attached Interlocal Agreement between the City of Pharr and Choice Partners Cooperative, pursuant to the "Texas Interlocal Cooperation Act", Chapter 791, Texas Government Code. Authorization to execute the Interlocal Agreement will allow the City of Pharr to participate in Choice Partners Cooperative Purchasing Program. The City of Pharr has the general legal authority to access the contracts of other government agencies available through local, state and national cooperative purchasing programs. The goal is to combine City of Pharr requirements with other government agencies to achieve higher volume pricing with results in direct cost and administrative savings.

The program is non-exclusive and voluntary. The City of Pharr can use those contracts that offer the best fit and overall value based on City of Pharr specific needs and requirements. There is no cost to participate in this program. Project # 2526-01-513-ILA01-01

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends authorization to utilize Choice Partners Cooperative for purchases and/or services when feasible.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Daniela Villarreal
Maritza Magallan
Hilda Pedraza
Ricardo Rodriguez
Jamison Merrick

Created/Initiated - 09/16/2025
Approved - 09/18/2025
Approved - 09/23/2025
Approved - 09/23/2025
Approved - 09/29/2025

City Management Office

Final Approval - 09/30/2025

Interlocal Agreement
between Harris County Department of Education
& _____

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE") (Choice Partners), located in Houston, Texas, and _____, a local governmental entity and/or political subdivision ("LGE"), located in _____ (city), _____ (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:

- By either Party, with or without cause, upon thirty (30) days' prior written notice;
- By mutual written agreement of the Parties; or
- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

_____ ("LGE")
Attn: _____
Title: _____
Address: _____
City, State, Zip: _____
Phone: _____
Email: _____

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
- Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Name of Local Governmental Entity

Harris County Department of Education

Authorized Signature

Printed Name

James Colbert, Jr.

Title

County School Superintendent

Date

Date

Type of Local Governmental Entity (*select one*):

- | | |
|---|--|
| ☐ School District | ☐ Charter School |
| ☐ County | ☐ City/Municipality |
| ☐ University | ☐ College |
| ☐ State Entity | |
| ☐ Governmental entity/other: _____ | |



AUGUST 2025 AWARDED CONTRACTS

New contracts are awarded frequently throughout the year. Go to www.choicepartners.org.

AUDITING/REPORTING SERVICES

BenefitScape
ETC Companies
Paragon Compliance, LLC

APPLIANCES

Pasco Brokerage

APPLIED TECHNOLOGY LAB

Creative Learning Systems
Quasar Data Center*

ART SUPPLIES

3 Oaks Resource Group, Int'l
Blick Art Materials
Butler Business Products, LLC*
Hallmark Office Products, Inc.
School Specialty, LLC

ATHLETIC AND PHYSICAL EDUCATION SUPPLIES AND RELATED ITEMS

Colorado Time Systems
Diadem Sports, LLC
Discount School Supply
Educator's Depot, Inc.
Fun and Function, LLC
Nasco Education, LLC
School Specialty, LLC
Texas Swim Shop

ATHLETIC SURFACES (JOC-IDIQ)

Ema Sports
FieldTurf USA, Inc.
TGS Sports, LLC

AUCTIONEER SERVICES & RELATED SOLUTIONS

Auctions International, Inc.
Lemons Auctioneers* (dba Online Pros)

AUDIO VISUAL EQUIPMENT

Encore Data Products, Inc.

AUTOMOTIVE EQUIPMENT, TIRE & TIRE REPAIR SUPPLIES

Cy-Fair Tire
Mohawk Lifts, LLC
Pan American Auto, LLC
Reelstrong, LLC

AWARD JACKETS, APPAREL, SCREEN PRINTING & EMBROIDERY

4Imprint, Inc.
Balfour
Buffalo Specialties, Inc.
Butler Business Products, LLC
Dilly Letter Jackets
J. Harding & Co.
Marketing Magic International, Ltd*
Pride and Recognition, Inc.
Tejas Office Products, Inc.
Texas Letter Jackets

BOXES, PACKAGING SUPPLIES & FREIGHT SERVICES

Veritiv Operating Co.

BUILDING CONTROLS

Automated Logic Contracting Services, Inc.

CABLING (JOC-IDIQ)

Accutek Technologies, Inc.
Pfeiffer & Son

CHEMICAL SUPPLIES

J.R. Simplot
*See Food/Cafeteria Supplies for more vendors

COLLEGE READINESS

The Academic Approach, LLC
The Princeton Review

COMMUNICATION / PHONE SYSTEMS (VOIP)

Datavox, Inc.

COMMUNICATIONS, CREATIVE, LANGUAGE & MARKETING SERVICES

Albourn Translation Services
Love Advertising
Outreach Strategists
Provititi Government Services
Satori Marketing
Versa Creative Group

COMPUTER, HARDWARE, TECHNOLOGY DEVICES, MAINTENANCE AND RELATED SERVICES

Apple, Inc.
Conference Technologies, Inc.
Lync Verse Technologies
Micro Integration
Waypoint Business Solutions, LLC
Waypoint Government Solutions, LLC

CONSTRUCTION PHOTOGRAPHIC DOCUMENTATION SERVICE

Multivista Systems, LLC

CONSTRUCTION-IDIQ (JOC-IDIQ)

A&I Custom Manufacturing, LLC*
AggieLand Construction, LLC*
Allied Facility Partners, LLC
Amstar, Inc.
BaseLine Paving & Construction, Inc.
Basic IDIQ
Bear Construction Company
Blue Ox Construction, Inc.
BMS CAT, LLC
Brown & Root Industrial Services
Burman Construction, LLC
Construction Masters of Houston
Corestone Construction Services
Crowned Eagle Construction, LLC
DivisionOne Construction, LLC
Dudley Construction, LLC
Dunhill Development and Construction, LLC dba Dunhill Construction
E Contractors USA*
EcoXstream, LLC
EMA Sport Solutions, LLC
ERC Environmental & Construction Services
Evolve Holdings, Inc.
F.H. Paschen, S.N. Nielsen & Facilities Sources*
Falkenberg Construction Co., Inc.*
Fitz Associates, LLC
Floors 2 Adore*
FMG Construction Group, LLC
Freedom Construction
GC Commercial Construction, LLC
General Commercial Solutions, LLC
Generosity Services, Inc.
Gerloff Company, Inc.
HCS, Inc.
Horizon International Group, LLC*
Hunton Services
Indi Construction Partners LLC
Jamail & Smith Construction, LP
JC Stonewall Constructors, LP
JonesCo General Contractors, LLC.
JR Thomas Group, Inc.*
Leopardo Companies, Inc.
LMC Corporation

Marek Brothers Construction, Inc.
METCO Engineering, Inc.
Mid-Continental Restoration Company
Millennium Project Solutions, Inc.*
Nash Industries, Inc.*
Noble Texas Builders, LLC
Preferred Facilities Group-USA, LLC
Prestige Building Maintenance
Quad-Tex Construction, Inc.*
Rava Construction, LLC
Redline Builders, LLC
Rio United Builders, LLC
SDB Contracting Services
Signs and More, LLC
SKO Elite Repair, LLC
Southern Brothers Properties, LLC
SpawGlass Construction Corporation
Sphere Superior Services, LLC
Sterling Structures, Inc.
Structured Construction LLC
Sullivan Contracting Services
The Fence Lady, Inc.*
The Thomas Group
Triton Design and Construction, LLC
Valla Construction, Inc.
Vaughn Construction
Virtue Construction Partners, LLC
Westco Ventures*

CURRICULUM, INSTRUCTIONAL PROGRAMS, ASSESSMENT RESOURCE- ES AND RELATED ITEMS

10story Learning, LLC
Accelerate Learning, Inc.
(STEMscopes)
Amira Learning, Inc. (fka Istation)
EDU Solutions, LLC
Hive Class, Inc.
Just Right Reader, Inc.
Kesler Science, LLC
Little Stem Academy
Newsela
Okapi Educational Publishing, Inc.
Risas y Sonrisas, LLC
STEMfinity, LLC
Teacher's Discovery
TechTerra Education
Wilson Language Training

CUSTODIAL SUPPLIES AND SERVICES

Ambassador Services, LLC
Auto-Chlor Services, LLC
Buckeye Cleaning Center
High Point*
Kleen Supply Company*
Ridley's Vacuum & Janitorial Supply*
CUSTODIAL SERVICES ONLY
1 Stone Solutions, LLC
Caring Commercial Cleaning, Inc.*
DRC Fort Worth, LLC
McLemore Building Maintenance, Inc.
Metroclean Commercial Building Services*
The King's Southern Division, LLC

DEMAND RESPONSE SERVICES

CPower

DIGITAL/INTERNET INSTRUCTIONAL APPLICATIONS, PLATFORMS, CONTENT, AND RELATED ITEMS

Age of Learning, Inc.
Black Board International
Charmtech Labs, LLC, Capti
Edpuzzle, Inc.
Edusmart

Exploros
FocalPointK12, Inc.
MobyMax Education, LLC
Ori Learning
Rethink Autism, Inc.
Summit K12 Holdings, Inc.
ThinkCERCA.com, Inc.
U Startups, Inc.
Varsity Tutors for Schools, LLC
Waterford Research Institute

DISASTER MITIGATION AND RECOVERY

Blackmon Mooring/BMS CAT
Brown & Root Industrial Services, LLC
Cotton Commercial USA
DRC Fort Worth, LLC
ERC Environmental & Construction
Horizon International Group, LLC*
JR Jones Roofing
Roadrunner Moving and Storage
Texas General Contractors, Inc.

DISASTER RECOVERY CONSULTANTS

Disaster Recovery Services, LLC
Integrated Solutions Consulting, Corp.
The Sulzer Group, LLC

DOCUMENT / RECORD MANAGEMENT

Revolution Data Systems, LLC

DOOR & WINDOWS (JOC-IDIQ)

Bear Construction Company
Binswanger Enterprises, LLC
Flip Lok, LLC
Tri-Star Glass, Inc.

DRUG & ALCOHOL TESTING SERVICES

DSI Medical Services, Inc.
Pinnacle Medical

EARLY CHILDHOOD SUPPLIES

Butler Business Products, LLC*
Discount School Supply
hand2mind, Inc.
Kaplan Early Learning Company
Learning Beyond Paper, Inc.
Nasco
Play with a Purpose
Pyramid School Products
School Health Corporation
School Specialty, LLC
Teacher Created Materials
Teaching Strategies, LLC

EDUCATIONAL MATERIALS

Achieve3000
CEV Multimedia, Ltd.
EAI Education
eDynamic LP
Frog Street Press
Kaplan Early Learning Co.
Lab Resources, Inc.*
Lakeshore Learning
Learning Without Tears
McGraw Hill, LLC
Nasco Education, LLC
Neuhaus Education Center
NWEA
Oriental Trading
Pitsco Education, LLC
S & S Worldwide
School Specialty, LLC

EDUCATIONAL MATERIALS (CONT.)

Sirius Education Solutions
Teacher Created Materials, Inc.*

EDUCATIONAL/INSTRUCTIONAL SOFTWARE

Accelerate Learning, Inc.
Blackboard International
Finalsite
Footsteps 2 Brilliance, Inc.
Mango Languages
RALLY! Education
Teaching Strategies, LLC

ELECTRIC VEHICLE CHARGING STATIONS (JOC-IDIQ)

E Contractors USA
Westco Ventures

ELECTRICAL CONTRACTOR SERVICES (JOC-IDIQ)

Pfeiffer & Son

ELECTRONIC PROCUREMENT SOFTWARE

Authorium, Inc.
Biddingo
Euna Solutions, Inc.
Raindrop Systems, Inc.
S2Integrators, LLC
Sysintellects, LLC

ENERGY PURCHASE

TXU Energy

EVENT SCHEDULING SYSTEM

FM: Systems Group, LLC

FENCING SERVICE (JOC-IDIQ)

Foster Fence, LTD

FINANCIAL SOFTWARE

Agular Systems, Inc.
Robert Ferrilli, LLC (dba Ferrilli)
Focus School Software, LLC
FundView Software

FIRE, SAFETY, SECURITY, AND SURVEILLANCE EQUIPMENT, INSTALLATION, INSPECTION SERVICES, MAINTENANCE COMPONENT & SINGLE TRADE JOC

Accutek Technologies, Inc.
All Campus Security
American Fire Systems, Inc.
DSC
DAC, Inc.
Flip Lok, LLC
Quality Security Systems
Rescue Cooling, LLC
Telephonics Unlimited, Inc.

FLAGS & FLAG POLES

Eagle Mountain Flag & Flagpole*

FLEET LEASING & MANAGEMENT SERVICES

D&M Leasing*

FLOORING SERVICES (JOC/IDIQ)

Tarkett USA, Inc.

FUELS & LUBRICANTS

Arnold Oil Company of Austin
Jaguar Fueling Services
Liberty Equipment Sales, Inc.*
Petroleum Traders Corp.
Pinnacle Petroleum, Inc.

FUEL CARD MONITORING, GPS & BULK FUEL

Fleet IQ
Impac Fleet*
NexTrag, LLC
Pinnacle Petroleum, Inc.
WEX Bank

FURNITURE

A. Bargas & Associates, LLC*
Butler Business Products, LLC*
Carroll's Discount Office Furniture
Challenge Office Products, Inc.*

Educator's Depot, Inc.

Indeco Sales, Inc.

Kay Davis Associates LLC*

Lakeshore Learning Materials

Learning Environments, LLC

Liberty Office Products*

Library Interiors of Texas*

Omega Furniture & Design

Services, LLC

TESCO Learning Environments

Velocity Business Products, LLC*

GRADUATION, YEARBOOKS & COMMEMORATIVE

Balfour
Dilly Letter Jackets
Herff Jones, LLC
Jostens, Inc.
Pride and Recognition, Inc.
Varsity Yearbook
Walsworth Publishing Company

GREASE TRAPS/VENT HOOD CLEANING

Always Here Septic, Ltd., Co.
Kept Companies, Inc.
Southwest Disposal, LLC
ST Sanitation LLC

HEALTH AND MEDICAL SUPPLIES & RELATED ITEMS

NAO Global Health*
Products Unlimited, Inc.*
School Health Corporation
School Nurse Supply, Inc.

HEALTH, WELLNESS, SCREENING & RELATED ITEMS

Next Level Urgent Care
Ramp Health
TeleHelp 24/7

HEALTH, MEDICAL, AND VETERINARY SUPPLIES

NAO Global Health, Inc.
Products Unlimited, Inc.
School Nurse Supply, Inc.

HUMAN RESOURCES SUPPORT SOFTWARE AND SERVICES

Aspire HR, Inc.
Agular Systems, Inc.

HVAC EQUIPMENT & SERVICE (JOC-IDIQ)

Cary Services, Inc.
Dependable Comfort Air
Conditioning & Heating, Inc.
Digital Air Control, Inc.
Envirotech Mechanical
Systems, LLC
Heritage Air Services, LLC
Huntun Services
MLN Service Company

INDUSTRIAL EQUIPMENT (RENT OR PURCHASE)

Huntun Services
United Rentals

INSURANCE SERVICES

Brown & Brown Lone Star
Insurance Services
Covergame USA, Inc.
First Financial Administrators, Inc.
McGriff Insurance Services, LLC
US Employee Benefits Service
Group
Zynera

INTERNET ACCESS

Pure Speed Lightwave*

LANDSCAPE, MAINTENANCE, AND TREE TRIMMING SERVICES

AGIS
Ambassador Services, LLC
Arbor True, LLC
Bartlett Tree Experts
Bella Luna Engineering & Building
Maintenance
Central Landscape & Maintenance

Metropolitan Landscape

Management, Inc.

Skilled Construction Subs

Unlimited, LLC

Yellowstone Landscape

LEASING (TECHNOLOGY & ASSETS)

Insight Investments, LLC

MAINTENANCE, REPAIR & OPERATIONS (MRO) PARTS, EQUIPMENT AND RELATED SERVICES

Acme Architectural Hardware, Inc.
Best Plumbing Specialties, Inc.
Blades Group, LLC
Capsuletek, LLC
Chemsearch FE
Competitive Choice, Inc.
Complete Supply, Inc.
Delta Air Conditioning and Heating
Design Security Controls, LLC
Evans Equipment & Environmental
(fka Alklean Industries)
Eagle Mountain Flag & Flagpole
Flip Lok, LLC
Gardner, Inc.
Gaskets First
Heavy Duty HQ
Huntun Distribution
Kleen Supply Company
Lawson Products, Inc.
LSM Outdoor Power
Lyncverse Technologies
NUR Electrical Services, Inc.
Parts Town, LLC
Pelco Parts Corp.
Playground Solutions of Texas, Inc.
RAE Security, Inc.
Reliant Elevators Inspections, LLC
SignageONE
TMS South*
Wholesale Electric Supply of
Houston, Inc.

MECHANICAL, ELECTRICAL & PLUMBING

AW Mechanical Services, LP
AMS of Houston, LLC
CEC Facilities Group, LLC
CFI Mechanical, Inc.
CS Advantage USAA, Inc.
Cosmo Electric Services
D3 PAINTING SERVICES, LLC
Delta Air Conditioning &
Facilities Sources
Gowan, Inc.
Huntun Services
John A. Walker Roofing Co, Inc.
LECS, Ltd. Electrical Contractors
Letos Company
Mechanical Partners, Inc.
MLN Service Company
NUR Electrical Services, Inc.
Pfeiffer & Sons, Ltd.
Prestige Building Group, LLC
Star Service, Inc.
The Brandt Companies, LLC
Trio Electric, LLC

MEDICAID CLAIMING & BILLING SERVICES

MSB School Services, LLC

MODULAR BUILDINGS (JOC-IDIQ)

Aries Building Systems, LLC
E Contractors, LLC
Facilities Sources

MOVING SERVICES AND PACKAGING SUPPLIES

All Points of Texas
A-Rocket Moving & Storage
East End Transfer & Storage, Inc.
Motivated Movers
Pioneer Contract Services, Inc.
Precision Packouts, LLC
Roadrunner Moving & Storage
Suddath Workplace Solutions
Veritiv Operating Company

MUSICAL INSTRUMENTS

H&H Music/Brook Mays Music
The Mariachi Connection, Inc.
West Music Company, Inc.

OFFICE SUPPLIES

Blick Art Materials
Butler Business Products, LLC*
Challenge Office Products, Inc.*
DOCumation (fka PopSmart)
Liberty Office Products*
Products Unlimited, Inc.
School Specialty, LLC
Tejas Office Products*

ONLINE MARKETPLACE

Amazon.com Services, LLC
Butler Business Products, LLC*

PAINTING, DRYWALL, CEILINGS & FLOORING (JOC-IDIQ)

AD2 Construction Services
Azteca Designs & Construction
D3 Painting Services, LLC
Facilities Sources
Mitchell Contracting
Westco Ventures, LLC

PAPER (FINE)

Butler Business Products, LLC*
OVOL USA (fka Bosworth)

PARKING LOT CLEANING, EXTERIOR BUILDINGS ENVIRONMENTAL SOLUTIONS, AND RELATED SERVICES

A1 Mobil Fleet Wash & Detail
Services, Inc.
Ameri-Clean
GreasePro
Southern Brothers Properties, LLC
Southern Care Sweeping and
Paving Company
Texas Power Equipment, Inc.
Xtreme Kleen Pressure
Washing, LLP

PAVING SERVICE, ASPHALT/ CONCRETE (JOC-IDIQ)

Ballew Construction, LLC
Brazos Urethane, Inc.
Corestone Construction Services
Skilled Construction Subs
Unlimited, LLC
SpawGlass Construction Corporation

PEST CONTROL SERVICES

Holder's Pest Solutions
Rhino Pest Protection, LLC

PLAYGROUND EQUIPMENT SYSTEMS, FURNISHINGS, & SURFACES, MAINTENANCE (JOC-IDIQ)

Adventure Playground
Systems, Inc.
ERC
Foster Fence, Ltd
The PlayWell Group, Inc.

POWER & COOLING SOLUTIONS

Critical Infrastructure Solutions
(CIS), LLC

PRINTING, COPYING & RELATED ITEMS

LP Printing
Texas Litho

PROMOTIONAL ITEMS

4Imprint
Action Wear Plus, Inc.
Blink Marketing, Inc.
Buffalo Specialties*
Butler Business Products, LLC
Identity Plus, LLC
Lasting Impressions Promotions, Inc.
Liberty Office Products
Printed Promotions

REPAIR & RENOVATION SERVICES - (JOC-IDIQ)

ERC Environmental &
Constructions Services

Facilities Sources*
LMC Corporation

RETAIL ENERGY PURCHASE

Champion Energy Services, LLC
TXU Energy Retail Company, LLC

ROOFING (JOC-IDIQ)

Ally Roofing Services, LLC
Argio Roofing & Construction, LLC
Axiom Division 7, Inc.
Brazos Commercial Roofing
Brazos Urethane, Inc.
Centennial Moisture Control, Inc.
CR Systems, Inc.
CS Advantage USAA, Inc.*
Cavalry Construction
Company, LLC
Harvest Innovative Solutions
JJ Flores Roofing
John A. Walker Roofing Co. Inc.
Liqua Tech
Prestige Building Group, LLC
Rain King, Inc.
Sea-Breeze Roofing, Inc.

SAFETY SUPPLIES & EQUIPMENT

ASIET, Inc.
Hunton Services
United Rentals

SCIENTIFIC EQUIPMENT

Gaumard Scientific Co., Inc.
Nasco
School Specialty, LLC

SECURITY OFFICER SERVICES & PRIVATE INVESTIGATION WORK (OFF-DUTY POLICE)

Blue Knight Security, LLC*
Ranger Security Service

SIGNAGE (JOC-IDIQ)

Ezzi Signs, Inc.
Signs and More, LLC

SOFTWARE AS A SERVICE

R3 Collaboratives, Inc.*

STAFFING AND RELATED SERVICES

22nd Century Technologies, Inc.
A-1 Personnel of Houston, Inc.
Abacus Service Corporation
Action Staffing of Georgia, Inc.
Alois, LLC
American Technology Consulting, LLC
BE Staffing Solutions
Burnett Specialists
BuzzClan, LLC
Codeforce 360
Cogent Infotech Corporation
Compunnel, Inc.
CornerStone Staffing
CPS HR Consulting
Cross Country Healthcare Staffing Services
Deirdre Orr Consulting, LLC
E7Strategies Inc.
Elegant Enterprise-Wide Solutions, Inc.
Elite Solution LLC
eNcloud Services, LLC
E-Solutions
Hireteq Solutions, Inc.
HJ Staffing
Infojini Inc.
InstantServe Limited Liability Company
LanceSoft, Inc.
LaneStaffing, Inc.
Marathon Staffing Group, Inc.
MSys, Inc.
ObjectWin Technology, Inc.
Omm IT Solutions
Openwork, LLC
PROLIM Global Corporation
Protivity Government Services, Inc.
Protouch Staffing

RADgov, Inc.
Rang Technologies, Inc.
Robert Half, Inc.
Swing Education, Inc.
Synergy Staffing, Inc.
The Reserves Network, Inc.
The Spearhead Group, Inc.*
Tryfacta, Inc.
Zion Cloud Solutions, LLC

STEM & CTE

Accelerate Learning, Inc.
BrainBuzzed Tutoring, Inc.
Cengage Learning, Inc.
Kaemark
Lab Resources, Inc.
Nasco Education, LLC
Pitsco Education, LLC
STEMfinity, LLC
Teaching Systems, Inc.
Trio Education, LLC

TECHNOLOGY HARDWARE, SOFTWARE AND SERVICES

Unique Digital
Waypoint Business Solutions, LLC

TECHNOLOGY PRODUCTS AND SERVICES

22nd Century Technologies, Inc.
ACCO Brands USA, LLC
Adorama, Inc.
Advanced Digital Solutions, LLC
Advantage Imaging Supply, Inc.
Air Comm Corporation
American Technology
Branching Minds, LLC
Capsuletek LLC
CCS Global Tech
CDW Government, LLC
Certified Simple
Challenge Office Products, Inc.
Clever, Inc.
Concourse Tech, Inc.
Connection - Public Sector Solutions
Critical Infrastructure Solutions, LLC
Digi Security Systems, LLC
Dominus Gray, LLC
Enhanced Laser Products
Evolve Holdings, Inc.
Ferrilli
Food Handler Solutions, LLC
Gyrus Systems
HiEd, Inc.
Houston Communications
In-Telecom Consulting, LLC
Jonahen, LLC
Knight Office Solutions, Inc.
Lab Resources, Inc.
Lakeshore Learning Materials, LLC
Liberty Office Products/Gateway Printing and Office Supplies
Lone Star Security Shield, Inc.
LyncVerse Technologies, Inc.
New Horizons
New Tech Solutions, Inc.
NoodleTools, Inc.
Notia Tech LLC
NW Radio
NWN Corporation
Panorama Education, Inc.
Paragon Micro, Inc.
Paratum Solutions, LLC
PC Parts Plus LLC
PCS Telecom, Inc.
PCs2U, Inc.
Perfection Learning Corporation
Performance Scoring, LLC
Phoenix Business Consulting, Inc.
PowerSchool Group, LLC
Premise One, LLC
Prime Systems / Directron
PS Lighwave, LLC
Pyramid School Products
Quasar Data Center, Ltd
R3 Collaboratives, Inc.
Reliant Business Products
Revolution Data Systems, LLC
Sirius Education Solutions

Swan Solutions, LLC
TapeWorks Texas, Inc.
Tech Fest Live
Technical Laboratory Systems, Inc.
Telephonics Unlimited, Inc.
Tessera Technology Group
The Library Corporation
ThinkCERCA
Trace3, LLC (fka Set Solutions)
Ubergo, Inc.
Unique Digital Technology, LLC
VolunteerNow
WebRevelation, Inc.
WeVideo, Inc.
Wyebot, Inc.
Xerox Business Solutions Southwest

TECHNOLOGY SECURITY SOLUTIONS

Birch Cline Technologies, LLC

TECHNOLOGY SOFTWARE

Burlington English
Nearpod, Inc.
Nutri-Link Technologies, Inc.
Project Education
The Scholastic Network

TECHNOLOGY SUPPLIES

Howard Technology Solutions
KeyWarden Systems Partners, LLP
Mark III Systems
Square3

TEXTBOOKS, LIBRARY BOOKS, PRINTED INSTRUCTIONAL RESOURCES AND RELATED ITEMS

CELEBRATE Successful Early Learning, LLC
Complete Book & Media Supply
Gumdrop Books
Lerner Publishing Group
McGraw Hill, LLC
Perfection Learning Corporation
Perma-Bound Books
Rosen Classroom

THIRD PARTY CODE

INSPECTION SERVICES

Bureau Veritas North America, Inc.
Willdan Engineering

TONER & INK CARTRIDGES

Coast to Coast Computer Products, Inc.
Enhanced Laser Products

TRAINING SYSTEMS

Technical Lab Systems

TRANSLATION SERVICES

Albourn & Associates, LLC

TRANSPORTATION

AFC Transportation
First Class Transportation, LLC
HopSkipDrive
Majestic Transportation & Shuttle Service

TRUCKS AND TRAILERS

Bruckner Truck Sales, Inc.

TWO WAY RADIOS

Houston Communications*
NW Radio*

VETERINARY SUPPLIES

NAO Global Health, LLC*

VIDEO SURVEILLANCE SYSTEM

Preferred Technologies, LLC

WASTE & RECYCLING SERVICES

Waste Management of Texas, Inc.

WATERPROOFING/MASONRY (JOC-IDIQ)

Atlas Universal
D&G Quality Roofing
D7 Roofing & Metal, LLC
Farrell Roofing
Harvest Innovative Solutions, LLC
Mid-Continental Restoration Company, Inc.

Reliable Commercial Roofing Services, Inc.
Tadco Roofing, LLC
Weatherproofing Services

WATER TREATMENT CHEMICALS AND RELATED ITEMS

Chem Aqua, Inc.
ChemDAC Solutions
Worth Hydrochem of Houston

WEB DESIGN SERVICES

WebRevelation



AUGUST 2025

AWARDED FOOD CONTRACTS

New food contracts are awarded frequently throughout the year. Go to www.choicepartners.org.

APPAREL AND FOOTWEAR

Shoes for Crews, LLC
SR Max
The Happy Chef, Inc.

BOTTLED WATER, COOLERS & FILTRATION SYSTEMS

BlueTriton Brands, Inc.

MASTERS DISTRIBUTION CAFETERIA DESIGN & RENOVATIONS

Palmer Hamilton, LLC
Radius Design Works, LLC
The Edu-Source Corporation

CHEMICAL PRODUCTS & SERVICES

Armstrong Repair Center, Inc.
Auto-Chlor Services
Ecolab, Inc.
PortionPac (SFSPac)
Seatex

COFFEE, TEA AND RELATED GOODS AND SERVICES

Compass Group USA, Inc.
(Canteen)

COMMODITY PROCESSING OF USDA FOODS

Alpha Foods Co.
Asian Food Solutions (International Food Solutions)
Bake Crafters Food Company
Basic American Foods
Bongards Creameries
Brookwood Farms, Inc.
Butterball
Cargill Kitchen Solutions
Chefs Corner Foods
Cherry Central Cooperative
ConAgra Foods, Inc.
Del Monte Foods, Inc.
Don Lee Farms

ES Foods
Foster Farms
Gold Creek Foods, LLC
High Liner Foods
Hormel Foods
Idahoan Foods, LLC
Integrated Food Service
JTM Food Group
Kraft Heinz Food Company
Land O'Lakes
M.C.I. Foods/Los Cabos
McCain Foods USA, Inc.
Michael Foods, Inc.
Nardone Bros Baking Co. Inc.
National Food Group, Inc.
Out of the Shell (Yangs 5th Taste)
Peterson Farms Fresh, Inc.
Pilgrims Pride Corporation
Red Gold, LLC
Rich Chicks, LLC
Rich Products Corporation
Rodriguez Foods LTD
S.A. Piazza & Associates, LLC
Schwan's Food Service, Inc.
Smucker Foodservice
Tabatchnick Fine Foods, Inc.
Tasty Brands
Trident Seafoods
Tyson Prepared Foods, Inc.

DAIRY PRODUCTS

Clearbrook Farms
Hiland Dairy Foods Company

FOOD EQUIPMENT, PARTS, REPAIR, INSTALLATION, MAINTENANCE & SMALLWARES & RELATED ITEMS & SERVICES

1st Choice Restaurant
Equipment
A-Tex Restaurant Supply
Ace Mart Restaurant Supply
American Vending Sales
Arnold Refrigerations Inc.
Budget Restaurant Supply*

Commercial Kitchen Parts & Service
Coolers Inc.
Hobart Service
Innoseal Systems
Jean's Restaurant Supply
Kommercial Kitchens
Liberty Office Products
Mission Restaurant Supply
Parts Town, LLC
Pasco Brokerage*
Shepherd Food
TriMark USA

FROZEN & CHILLED BEVERAGE PRODUCTS

Freezing Point (fka Trident Beverage)

GROCERY PRODUCTS

Gordon Food Service*
Labatt Food Service

HYDROPONICS

Fork Farms
Gardyn, Inc.
Hydroponic Farm
Zip Grow, Inc.

ICE CREAM PRODUCTS

La Costenita Distributor*
Southern Ice Cream*
Yumi Ice Cream

PIZZA PROGRAM

Bull's Eye Brands - Smart Mouth
Domino's Pizza
MAC Pizza Management, Inc.

PRODUCE

Brothers Food Service
Brothers Produce, Inc.
Hardie's Fruit & Vegetable Co.

SNACKS & BEVERAGES

Masters Distribution

TECHNOLOGY & OTHER RELATED SERVICES & PRODUCTS FOR NUTRITION SERVICES

Descon Signage Solutions
EMS LINQ
Health-e Pro
Heartland School Solutions
PCS Revenue Control Systems
PrimeroEdge
TabletKiosk
TekVisions

VENDING

Compass Group USA, Inc.(Canteen)

WIRELESS TEMPERATURE MONITORING SYSTEMS AND OTHER RELATED PRODUCTS

ITD Food Safety
Shipcom Federal Solutions, LLC
SmartSense by Digi
Talosys, Inc.



The Right Resources. Right Now.

Division of Harris County Department of Education.
www.ChoicePartners.org

STATE OF TEXAS

§

RESOLUTION

COUNTY OF HIDALGO

§

NO. R-2025-

CITY OF PHARR

§

WHEREAS, the City of Pharr, Texas, pursuant to the authority granted by TEX. GOV'T CODE § 791.001, et seq, desires to participate in the Harris County Department of Education (Choice Partners) Cooperative offered by the Lead Contracting Agency, and in the opinion that by participating in this program, will be highly beneficial to the taxpayers through the anticipated savings to be realized.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:

The City of Pharr requests a stated need for participation in National Choice Partners Purchasing Cooperative whereby **Dr. Jonathan B. Flores, City Manager**, is authorized and directed to sign and deliver any and all necessary requests and documents in connection therewith for and on behalf of the City of Pharr.

READ, PASSED AND APPROVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2025.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 7.G.

DATE SUBMITTED: September 17, 2025

MEETING DATE: October 6, 2025

FROM: LINDA DEL TORO, Secretary

DEPARTMENT: Library

DIRECTOR: Adolfo Garcia

Agenda Item: Consideration and action, if any, on Resolution designating a Poet Laureate for the City of Pharr. **This item supports QL - Quality of Life**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The library would like to designate Amanda Puryear El as Pharr's Poet Laureate.

Fiscal Consideration: N/A

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

LINDA DEL TORO
Adolfo Garcia
Ricardo Rodriguez
Jamison Merrick
City Management Office

Created/Initiated - 09/17/2025
Approved - 09/17/2025
Approved - 09/17/2025
Approved - 09/29/2025
Final Approval - 09/30/2025

RESOLUTION NO. R-2025-__

RESOLUTION DESIGNATING A POET LAUREATE FOR THE CITY OF PHARR

WHEREAS, Poet Laureates are chosen for the exceptional quality of their work and for their outstanding commitment to the arts, they are among the RGV artists who are recognized for work that defines the character of a place and reflects the distinctive qualities that make Pharr unique; and

WHEREAS, Amanda Puryear El is the author of eleven books of poetry, including her poetry album Daily Dosage which features Tejano legend and Rio Grande native Bobby Pulido. She is currently working on converting her children's book "The Legend of La Chancla" into a short animation film; and

WHEREAS, this gifted artist has coordinated several literacy and community events across the nation, she has helped young people in the community gain literacy skills, emotional health and self-esteem. She has organized poetry recitations and served as a leader in the RGV Women Poet Society. She has also brought poetry to a TEDx stage and has been nominated for the 2025 State of Texas Poet Laureate; and

WHEREAS, Amanda Puryear El has won the hearts of countless people with her evocative and witty language, making her an exemplary choice for this prestigious honor.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:

Amanda Puryear El is hereby designated as Pharr's Poet Laureate and shall serve a one-year term beginning October 6, 2025, and expiring September 30, 2026.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 6th day of October, 2025.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

IMELDA PEREZ, CITY CLERK

September 10, 2025

City of Pharr

118 S. Cage Blvd
Pharr, TX 78577

Dear City of Pharr Leaders,

I have known Amanda Puryear EI for a year, and in that time I have witnessed her propensity to create literary art and share those to everyone around her. We met when my husband, Dr. Michael Barnes, and Amanda were both chosen and selected for TEDxMcAllen. During that time, Amanda introduced me to the RGV Women Poetry Society, which is led by Dr. Paola Carrasco. Since then, we have become close friends, supporters and collaborators in the art that we love, poetry.

One of the things that I most admire about Amanda is her energy and enthusiasm to create and collaborate with community leaders, organizations, and individuals. I have been able to experience this through our work presenting our poetry in local poetry readings in our region, as well as collaborating directly with her to produce pieces that will be featured in her upcoming spoken word poetry album.

I have also seen her bring her whole self in all situations, fearless of being who she is and a fierce advocate for so many things, including autism awareness, nature and wildlife conservation, and of course literacy and education. I have seen her work closely with PSJA ISD (presenting at the selected campuses - including her alma maters) and championing for our students in the RGV to achieve their dreams and aspirations by acquiring their education.

I'm so honored to recommend my friend, Amanda Puryear EI, as Pharr's first Poet Laureate. I know she will honor this role and be an exemplar in the greater Pharr community.

Sincerely,

Criscelle Navalta Barnes, M.A.

Educator & Poet

Criscelle I. Navalta Barnes, M.A.
Director, Teacher Leadership Programs

"Work is love made visible." - Kahlil Gibran "On Work"

September 10, 2025

To Whom It May Concern,

It is my honor to write this letter of support for Amanda Puryear El in her nomination for Poet Laureate. As an Social Studies teacher at Buell Central High School DAEP I had the privilege of working directly with Ms. Puryear El, I can attest to her extraordinary dedication to poetry, education, and community enrichment.

Ms. Puryear El brings a unique voice to contemporary poetry—one that reflects both artistic excellence and cultural depth. She has consistently used her talent to uplift others, giving voice to experiences that might otherwise go unheard. Her work and community projects not only celebrate the power of language but also foster meaningful dialogue across generations and cultures.

In every collaboration, I have witnessed her ability to inspire students, colleagues, and audiences alike. She combines creativity with a profound sense of responsibility, ensuring that her work as a poet extends beyond the page into classrooms, community and cultural spaces. Her mentorship of emerging writers demonstrates her commitment to cultivating the next generation of voices.

I firmly believe that Amanda Puryear El embodies the values and vision of a Poet Laureate. She is compassionate and gifted artist, whose work bridges divides and builds understanding. Her appointment would not only recognize her outstanding achievements but also bring immense benefit to the community.

Sincerely,

Mr. Stacey Proctor

Social Studies Department Head

Buell Central DAEP High School

stacey.proctor@psjaisd.us

Amanda Puryear El

Biographical information:

Amanda was born and raised in Pharr, Texas. She has always held a strong work ethic, which has given her the opportunity to work in many different avenues. Amanda turned her youthful stubbornness into a reality that required a lot of work, change, and dedication. She grew up expecting nothing for herself, but she always wanted and strived for more. Amanda beat the odds by changing her mentality and perspective. By focusing on changing her outlook and access, she grew to love working in marketing for the music and television entertainment industry, where she combined her local survival skills and introduced them to the national stage, working for several companies such as Telemundo, Advertir, Puro Tejano TV, Cennarium, and Wall Street. Amanda currently lives in Pharr, TX, and has published 11 books. On October 29th, she brought poetry to a TEDx stage. She has also been nominated for the 2025 State of Texas Poet Laureate appointment by the State of Texas Arts Commission. Amanda released her poetry album Daily Dosage on April 6th 2025, which features Tejano legend and Rio grande native Bobby Pulido. She is currently working on converting her children's book "The legend of la Chancla" into a short animation film.

Published Books:

1. Poesía Todo los dias
Publication date/January 16,2024

2. Where is my bear?
Publication date/ June 7,2023

3. Dear daddy, I am writing poetry as usual. Sincerely, your
Poetess.

Publication date/ February 18,2021

4. Amanda The Panda

Publication date/ March 9,2019

5. Amanda vs Anxiety

Publication date/ June26,2019

6. The legend of La Chancla

Publication date/ November11,20202

7. Positive Nudity

Publication date/ January 18,2019

8. Poetic Window

Publication date/ January 4,2020

9. Poetically Speaking

Publication date/ June 8,2023

10. Neighborhood Poet

Publication date/ July 13,2021

Narrative and/or outline of community involvement

-Leader of RGV Women Poet Society

<https://www.instagram.com/womenspoetsocietyrgv/?hl=en>

-Buell Poetry Workshop and talks:

<https://myrgv.com/local-news/2025/05/09/pharr-poet-gives-back-to-at-risk-youth-through-poetry-and-guidance/>

<https://www.youtube.com/watch?si=fylamuKxijqM-vWT&v=NZKnKZPXiK0&feature=youtu.be>

-TedxMcAllen

<https://www.youtube.com/watch?si=pETegZ9Lh0AnjNW7&v=uAMNXKn4fgA&feature=youtu.be>

-Contributor to the Texas Poet Laureate Praisong for the People

<https://www.praisesongforthepeople.com/post/the-legend-of-coach-perez>

-Composed song advocating for autism care

<https://www.youtube.com/watch?v=FvFDFbUtvz0>

Samples of Original Poetry

Border order

A little girl raised by the border in a place where there isn't much order made her believe she's someone with a disorder based on her skin profile, inked with stories about her culture.

She reads about her ancestors and their hard work ethic, a bloodline that makes her understand everything she represents with a knowledge word armor.

She is loved by herself and hated by those vultures.

She appreciates those sacks of potatoes brought from Boise, Idaho, when she was a kid, looking forward to an Idaho spud, her uncles sweating through agriculture.

A seed from a single mom of five, her great-grandmother, yet she still provided opportunities; that labor was the ultimate ultra.

She writes poetry near the Rio Grande that divides the roots that nourished her upbringing, like that rock identified better under pressure.

Mexican American DNA, abuelita so clever.

Despite any background, anyone can fight without having to suffer.

Damaged goods

I had a dream that became a reality in an instant. I then had a reality turn into a nightmare, and then I had a nightmare become a physical existence. In this journey, we at times invite our path; we must respect what we asked for and live with those choices to teach us that a necessity is honorable without continuously wanting something or someone that was not intended

to be vital for survival or coexistence. Two people being persistent in this back-and-forth commitment disrespect her loving holidays, like Christmas. He pushes her away, even with her DIY deliverance. This voice is always putting her on the isle of clearance. He is trying to convince her that she's damaged and must be a defect; he keeps apologizing for his mistress. She must find a way to realize he is a narcissist, but her broken-hearted childhood traumatic experience finds beauty where she is comfortable with mental abuse and his incoherence.

Writing poetically, her journey is to provide generational wealth for those she brought into a world with her repetitive descendant lectures. If you ever want to know what is faster than lightning, it's a little girl raised in poverty whose effort was the assignment left by her successor, and failure wasn't identified as the thunder.

P.S.J.A

Psja! What does that explain? Positive Students Joyfully Accomplishing in every which way.

Leaders that are truthful believers, excitingly helping them so they continuously stay.

Generations paving an educational formula to mold the young, stronger than clay.

Mothers, fathers, and grandparents keeping faith when they pray.

Children embarking on a new year in a different type of race; COVID-19 did not stop the brave.

Neighborhoods uplifting, pushing our future to evolve.

We can't stand still when the earth is moving, floating flower bouquets.

Technology growth teaching us we can have cleaner airways.

Dreamers becoming leaders, expanding Pharr San Juan Alamo; we are a rare Broadway.

Children nervously writing their essays, telling a story on research from the past to a newer decade.

Education must be respected, teaching our young there is time for horseplay, but we must understand commitment for paydays.

The community is faithfully asking for assurance as those responsible take leadership roles that will deliver even when the clouds are grey. We are creatively thinking of a strategic protocol on how knowledge can never be a delay. We need your vote to continue this change through every stage and age. We've kept our promise by developing a stronger passageway. We will lead your children towards an admission day, a diversified future home

for our alumni at universities. This is the home of dual language DNA. We are proud when we say PSJA.

Biodegradable

They tried to bury my body under soil and forgot I'm biodegradable.
My conversion from decomposed minerals will grow into a garden of roses,
definitely adorable.

My thorns will make them bleed once again, all from my seed that is
unbelievably unbreakable.

It's sad when one tries to remove what they need, all over greed, despite
what they refuse to read that can actually be relatable.

Emotionally fried, begging for mercy on their knees when karma has
reached from beneath and takes the lead, showing them anyone can be
replaceable.

In this life, we should protect everything available because this journey is
erasable.

Love who you are even when you think it's unavailable.

The Legend of Coach Perez

There is a man named Jose who roams the hallways of a school. He speaks fluently in "jump high," "run another lap," "stretch over here," and "stretch over there." "Don't be mad, don't swear; this is necessary." Vivid memories of hearing his whistle and yelling, "Get in the back of that line with your hands behind your back!" How can anyone forget? He's been saying this for 54 years in the same place—that's almost a century! A community of kids always confides in our favorite coach, who has the heart of gold and is always effortlessly so friendly. So many years, cheers, fears, and tears. He has retired and gotten rehired; no one can take his marathon-running fire that is completely extraordinary. Throughout the streets of PSJA, there is a legend better known as Coach Perez, waiting for his class every single session and worrying about the physical health of every student inside his favorite sanctuary. A gymnasium where, for over 5 decades, he shows up explaining everything that he loves without giving up, in a neighborhood that adores Henry Ford Elementary and their favorite celebrity.

Why does this poet merit the title of City of Pharr Poet Laureate and how is it poised to represent the City of Pharr?

Amanda Puryear El has written more than ten books, coordinated several literacy and community events across the nation, and has come back to her hometown in Pharr to raise her family and serve her city. Upon arriving to the RGV, she has helped young people in Buell High School gain literacy skills, emotional health, and self-esteem. She has also organized poetry recitations and has been a leader in the RGV Women Poet Society, mentoring other writers and creating safe spaces for artistic expression. She has welcomed other poets to create a Spoken Word Album, which now has more than 150k streams and is being considered for a Grammy. Additionally she has championed through her art nature preservation and advocacy for those suffering from autism.



AGENDA MEMORANDUM



BOARD: BOARD OF COMMISSIONERS

AGENDA ITEM #: 8.A.

DATE SUBMITTED: September 16, 2025

MEETING DATE: October 6, 2025

FROM: Daniela Villarreal, Buyer II

DEPARTMENT: Purchasing

DIRECTOR: Maritza Magallan

Agenda Item: Consideration and action, if any, on Interlocal Agreement between the City of Pharr and the City of Weslaco for Animal Shelter Services. **This item supports QL - Quality of Life.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The City of Pharr Interlocal Agreement with the City of Weslaco was due to expire on October 1, 2025. The City of Pharr Health Department would like to enter into a new Interlocal Agreement for one (1) year with the following rates:

PHARR shall pay CITY \$150.00 per animal impounded at CITY's shelter.

PHARR shall pay CITY \$85.00 per deceased animal taken to CITY's shelter.

PHARR citizens seeking to reclaim animals shall pay fees as set by CITY.

PHARR shall pay CITY \$150.00 to tranquilize or euthanize an animal on site.

PHARR shall pay CITY \$250.00 to quarantine an animal.

Project No. 2526-01-532-ILA02-01

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends approval to enter into an Interlocal Agreement

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Daniela Villarreal

Maritza Magallan

Niko Tapangan

Hilda Pedraza

Ricardo Rodriguez

Jamison Merrick

City Management Office

Created/Initiated - 09/16/2025

Approved - 09/18/2025

Approved - 09/22/2025

Approved - 09/22/2025

Approved - 09/22/2025

Approved - 09/29/2025

Final Approval - 09/30/2025

F. Hours of operation:

- Weslaco Animal Care Services hours are from 8:00 a.m. to 5:00 p.m. Monday through Friday.

SECTION II CALL NOTIFICATION / REPRESENTATIVE

Each party will have a designated representative to receive any notices under this agreement and to act on their behalf as follows:

i) CITY OF PHARR
Niko Tapangan, Health Department.
1121 E Nolana Loop,
Pharr, TX 78577

ii) CITY OF WESLACO
Krista Cheramie, Animal Care Services Director.
255 S. Kansas Avenue
Weslaco, Texas 78596

No other representative from PHARR may request services from CITY.

All notices required or permitted herein must be in writing and shall be forwarded by United States Mail, by Registered or Certified Mail, Return Receipt Requested, Postage Prepaid, to the party whom notice is to be given at the address set forth above or to such address as either party hereto may designate to the other by notice from time to time for the purpose. Notices shall be deemed given upon deposit in a receptacle of the United States Postal Service.

SECTION III PAYMENTS AND FEES

PHARR agrees to pay CITY for services contracted herein as follows:

- A. PHARR shall pay CITY \$250.00 per animal impounded at CITY'S shelter.
- B. PHARR shall pay CITY \$85.00 per deceased animal taken to CITY'S shelter.
- C. PHARR citizens seeking to reclaim animals shall pay fees as set by CITY.
- D. PHARR shall pay CITY \$150.00 to tranquilize or euthanize an animal on site

E. PHARR shall pay CITY \$250.00 to quarantine an animal.

Invoicing shall be completed in accordance with CITY'S Finance Department regulations and an activity log will be provided with PHARR'S invoice.

PHARR will approve all work submitted and authorize all payments made for services within 30 days from receipt of CITY'S invoice.

SECTION IV CHOICE OF LAW

This Agreement shall be governed by the laws of the State of Texas. Venue and jurisdiction shall lie in Hidalgo County, Texas.

SECTION V TERM OF AGREEMENT AND TERMINATION

A. This Agreement shall be for an initial term of one year, effective _____, 2025 and shall continue in full-force and effect through October 1, 2026.

B. Either party to this Agreement shall have the right to terminate this Contract at any time without cause after 30 days written notice and upon payment to CITY for services rendered and obligations incurred to date.

SECTION VI NON-APPROPRIATIONS

If PHARR cannot appropriate sufficient funding to fulfill it's contractual obligations under this agreement, then CITY has the right to terminate this contract by providing ten (10) days written notice to PHARR.

SECTION VII MEDIATION

It is the intent of the parties that litigation be avoided, and in order to allow for the quick resolution of any and all disputes, if any, the parties hereby agree that any claims, demands or disputes that cannot be amicably resolved between the parties upon written request by either party shall be submitted within two (2) weeks to a neutral, trained third party for assistance in dispute resolution by means of non-binding mediation. The parties agree to share cost of mediation equally.

SECTION VIII HOLD HARMLESS

To the extent permitted under the Constitution and laws of the State of Texas City Of Pharr agrees to indemnify and hold harmless and defend City, its agents, employees and officers from and against any claim, loss, damage, liability and expense, including reasonable attorney's fees, incurred or suffered by it, by reason of any and all claims, demands or causes of action asserted or that may be asserted, against any or all of the above named parties, whether alleging intentional or negligent acts or omissions, and whether seeking compensatory or punitive damages, and involving, arising out of, or in any manner related to this agreement.

IN WITNESS WHEREOF, CITY and PHARR have executed two (2) copies of this Agreement as of the date set forth above.

CITY OF WESLACO

BY: _____
Adrian Gonzalez, Mayor

255 S Kansas
Weslaco, Texas 78596
Phone: 956.968.3181
Fax: 956.973.3128

ATTEST:

BY: _____
Norma A. Cantu, City Secretary

APPROVED AS TO FORM ONLY:

Juan E. Gonzalez
Attorney at Law

City Attorney

CITY OF PHARR

BY: _____
Dr. Jonathan B. Flores, City Manager

City Of Pharr
118 S Cage Blvd.
Pharr, Texas 78577
956-402-4000

APPROVED AS TO FORM ONLY:

Ricardo Rodriguez, City Attorney