

**MINUTES**  
**PHARR MEMORIAL LIBRARY BOARD MEETING**  
**THURSDAY, MAY 15, 2025**  
**118 S. CAGE 2<sup>ND</sup> FLOOR**

The Pharr Memorial Library Board met in a regular called meeting on Thursday, May 15, 2025, and following is the record of attendance.

**MEMBERS PRESENT:** Cristina Espinoza  
Anita Vela  
Olga L. Cardoza  
Delia Sosa  
Joly Sanchez  
Maricela Cortez  
Rosana Gutierrez

**MEMBERS ABSENT:** Diana Cuevas  
Itza Flores  
Dahnya Trejo

**STAFF PRESENT:** Adolfo Garcia, Library Director  
Linda Coronado, Administrative Assistant  
Ruby Ramirez, Children's Supervisor  
Jose Miguel Singleterry, DRC Manger

**ITEM 1. CALL MEETING TO ORDER**

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER**

Chairperson Olga Cardoza called the meeting to order at 6:00 p.m. Roll call established a quorum.

Chairperson Olga Cardoza moved to excuse absent board members. Board Member Cristina Espinoza seconded the motion and when put to a vote, it carried unanimously.

**ITEM 2. REGULAR AGENDA – OPEN SESSION:**

**A) APPROVAL OF MINUTES FOR MAY 15, 2025 - REGULAR CALLED MEETING**

Olga Cardoza moved to approve minutes as submitted. Board Member Rosana Gutierrez seconded the motion and when put to a vote, it carried it unanimously.

**B) APPOINTING OFFICERS – CHAIRPERSON, VICE-CHAIRMAN AND SECRETARY**

Chairperson Olga Cardoza introduced the item.

Chairperson Olga Cardoza moved to appoint Joly Sanchez as Vice-Chairman and Cristina Espinoza as Secretary to the Library Board. Anita Vela seconded the motion and when put to a vote, it carried unanimously.

**ITEM 3: PRESENTATION OF DIRECTOR'S REPORT:**

**A) LIBRARY DIRECTOR'S REPORT**

Chairperson Olga Cardoza introduced the item.

Adolfo Garcia, Library Director, reported the door gate count to date was 98,482 at the Main Library and at the Development and Research Center (DRC) gate count was approximately 12,030 and stated the total gate count was 110,512. He further reported circulation transactions at the Main Library were 27,890 and for the Development and Research Center was 3,773.

Adolfo Garcia, Library Director, also reported that the revenues at the Development and Research Center were \$4,055 for fax services, copies, late fees and other services and the revenue at the Main Library was \$23,784 and \$12,678 at the Cafe. He further reported on budget, future events and upcoming projects for the library.

Adolfo Garcia, Library Director, introduced Lisa Palomin and Valeria Ramirez co-leaders of the Girl Scout Troop 54. Troop 54 presented the library with an appreciation award.

**B) DRC BRANCH MANAGER'S REPORT**

Jose M. Singletery, Branch Manager, reported on events that took place at Development and Research Center which included Dr. Seuss Birthday Celebration, Arise Woman's Day, Customs Border Protection Bridge Connect, Pharr Parks & Recreation Pickel Ball Tournament and Pharr Bridge Connect.

**C) REFERENCE DEPARTMENT REPORT**

Paola Del Angel, Reference Department Supervisor, reported on events held for teens and adults in the Reference Department for the months of March and April. She further praised the success of the book clubs for both adults and teens.

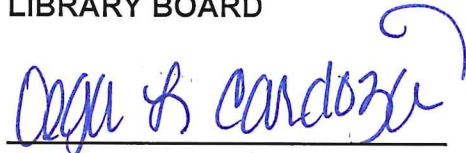
**D) CHILDRENS'S DEPARTMENT REPORT**

Ruby Ramirez, Children's Supervisor, reported on events held for the children's department for the months of March, April, and May. She provided statistical data and mentioned upcoming events for the months of June and July.

**ITEM 4. ADJOURMENT:**

There being no other business to come before the Library Board, Chairperson Olga L. Cardoza moved to adjourn the meeting and Board Member Anita Vela seconded the motion. Meeting was adjourned at 6:54 p.m.

**LIBRARY BOARD**



Olga Cardoza Chairperson

**STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR**

**ON THIS THE 15<sup>TH</sup> DAY OF MAY 2025**, the Library Board of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 2<sup>nd</sup> Floor, 118 S. Cage Blvd., the meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government Code (Open Meeting Act) and there being a present quorum, I, **Linda Del Toro, Library Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:



Linda Del Toro, Administrative Assistant

APPROVED DATE: 7/17/2025