

**TAKE NOTICE THAT A REGULAR MEETING
OF THE CIVIL SERVICE COMMISSION
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 9:00 AM ON
TUESDAY, JUNE 24, 2025**

If during the course of the meeting, the Civil Service Commission should determine that a closed or executive session of the commission is required, then such closed or executive session or meeting is authorized by Section 551.071 to 551.084 of the Texas Government Code. Notice of closed or executive session will be given after the commencement of the meeting covered by this notice.

Should any final action, decision or vote be required in the opinion of the Civil Service Commission with regard to any item discussed during the closed meeting, then such final action, decision or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.102 Government Code V.T.C.S.

In compliance with Section 551.041 et seq. of the Texas Government Code V.T.C.S. (Open Meetings Act), notice is hereby given that the Civil Service Commission will meet at the time and place indicated to consider and act upon the following:

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. PUBLIC TESTIMONY: *(Ordinance No. O-2019-45). A person intending on addressing the governing body may speak at a scheduled meeting of the governing body following registration with the presiding clerk and prior to the scheduled meeting. A registered speaker may speak only on items on the agenda and may not exceed 1.5 minutes when addressing the board regarding an agenda item. A registered speaker may not donate time to another speaker. A sign-in form for public testimony shall be promulgated by the presiding clerk and be made available at the city clerk's office. A person may sign up for public testimony beginning at the time the agenda is posted for the meeting. A person may not sign up later than one hour before the posted meeting is scheduled to begin. No registered speaker may be allowed to speak regarding an item once the public testimony portion of the agenda has ended.*

REGULAR AGENDA - OPEN SESSION:

A) Approval of minutes for November 26, 2024 - Regular Called Meeting.

B) Consideration and Action, if any, on approving and accepting the raw and final scores and approving and accepting the eligibility list created from the entry level exam for Fire Fighter for the Fire Department on Friday, May 30, 2025. **This item supports SSC - Safe and Secure Community.**

3. ADMINISTRATIVE REPORTS:

- A) Police Department and Fire Department Report
- B) Civil Service Director's Report
- C) Civil Service Board Comments

4. LEGAL:

5. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in closed session to discuss the items listed on the public portion of the meeting agenda, in accordance with the following below:*

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

6. RECONVENE into open session and consider action, if necessary, on any item(s) discussed in closed session:

7. ADJOURNMENT:

AGENDA REGULAR MEETING
June 24, 2025

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956-402-4100 Ext 1007 or FAX 956-475-3442 or Email cityclerksoffice@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Civil Service Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 19th day of June 2025 at 9:30 a.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 19th day of June 2025



Imelda Perez
IMELDA PEREZ, TRMC
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the Civil Service Commission was removed from the bulletin board of City Hall on the ____ day of _____, 20__ by,

Name: _____

Title: _____

**MINUTES
BOARD OF CIVIL SERVICE COMMISSIONERS
REGULAR CALLED MEETING
TUESDAY, NOVEMBER 26, 2024
118 SOUTH CAGE 2nd FLOOR**

The Civil Service Commission met in a Regular Called Meeting on Tuesday, November 26, 2024, at the Commissioners' Room located at 118 South Cage Blvd, 2nd Floor, Pharr, Texas. The following is the record of attendance.

MEMBERS PRESENT: Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

MEMBERS ABSENT: Chairperson, Dolores Rodriguez

STAFF PRESENT: HR Asst. Director/Civil Service, Ashley Melendez
HR Coord./Civil Service, Bea Fuentes
Fire Chief, Pilar Rodriguez
Police Chief, Juan F. Gonzalez

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER.

Vice-Chairperson Lizcano called the meeting to order at 9:00 a.m. Roll call established a quorum.

Board Member Puente **moved** to excuse absent member. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3. REGULAR AGENDA - OPEN SESSION

A) APPROVAL OF MINUTES FOR SEPTEMBER 24, 2024. THIS ITEM SUPPORTS SG – SOUND GOVERNANCE AND FISCAL SUSTAINABILITY.

Vice-Chairperson Lizcano introduced the item.

Board Member Puente **moved** to approve minutes as submitted. Vice-Chairperson, Mario Lizcano seconded the motion and when put to a vote, it was carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE RAW AND FINAL SCORES AND APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE PROMOTIONAL EXAM FOR

ENGINEER / FIRE INSPECTOR FOR THE FIRE DEPARTMENT ON WEDNESDAY, OCTOBER 30, 2024. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY.

Vice-Chairperson Lizcano introduced the item.

Board Member Puentes **moved** to approve scores as submitted. Vice-Chairperson, Mario Lizcano seconded the motion and when put to a vote, it was carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE RAW AND FINAL SCORES AND APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE ENTRY LEVEL EXAM FOR POLICE OFFICER FOR THE POLICE DEPARTMENT ON SATURDAY, NOVEMBER 16, 2024. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY.**

Vice-Chairperson Lizcano introduced the item.

Board Member Puentes **moved** to approve scores as submitted. Vice-Chairperson, Mario Lizcano seconded the motion and when put to a vote, it was carried unanimously.

- D) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE RAW AND FINAL SCORES AND ON APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE ENTRY LEVEL EXAM FOR FIRE FIGHTER FOR THE FIRE DEPARTMENT ON SATURDAY, NOVEMBER 23, 2024. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY.**

Vice-Chairperson Lizcano introduced the item.

Board Member Puentes **moved** to approve scores as submitted. Vice-Chairperson, Mario Lizcano seconded the motion and when put to a vote, it was carried unanimously.

ITEM 4. ADMINISTRATIVE REPORTS

A) POLICE DEPARTMENT AND FIRE DEPARTMENT REPORT

Vice-Chairperson Lizcano introduced the item.

Fire Chief, Pilar Rodriguez, announced the “Annual Turkey Give Away” was taking place at 400 N. Jackson Road, Pharr, TX. on November 26, 2024, at 10:00 a.m. Chief Rodriguez further reported the hiring of three (3) entry level firefighters and the recent promotions in the rank of Engineer.

Police Chief, Juan Gonzalez, reported he would start the process to fill any vacant police officer vacancies with the approved eligibility list for entry level police officer. Chief Gonzalez further reported the upcoming “Tips for Toys” drive event was scheduled for December.

B) Civil Service Director's Report

Vice-Chairperson Lizcano introduced the item.

Assistant. Civil Service Director, Ashley Melendez, announced there was nothing to report for this meeting.

C) Civil Service Board Comments

Vice-Chairperson Lizcano introduced the item.

Vice-Chairperson Lizcano thanked the City of Pharr for all their efforts and the Police and Fire departments for their continuous efforts to go above and beyond to protect and serve but also give back to the community.

Board Member Puente stated that during this holiday, especially Thanksgiving, we should extend our gratitude and take time to reflect on these last few months of the year.

ITEM 5. CLOSED SESSION

None

ITEM 6. RECONVENE into open session and consider action, if necessary, on any item(s) discussed in closed session

None

ITEM 7. ADJOURNMENT

There being no further business to come before the Board, Board Member Vittorio Puente moved to adjourn. Vice-Chairperson Mario Lizcano seconded the motion and when put to a vote, it was carried unanimously. The meeting adjourned at 9:06 a.m.

Chairperson Dolores Rodriguez

Vice-Chairperson Mario Lizcano

Board Member Vittorio Puente

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 26th DAY OF NOVEMBER 2024 the Board of Civil Service Directors of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **BEATRIZ FUENTES, HUMAN RESOURCE COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

BEATRIZ FUENTES
HUMAN RESOURCES COORDINATOR

APPROVED:



AGENDA MEMORANDUM

BOARD: Civil Service Commission

AGENDA ITEM #: B.

DATE SUBMITTED: June 18, 2025

MEETING DATE: June 24, 2025

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Veronica Ramirez

Agenda Item: Consideration and Action, if any, on approving and accepting the raw and final scores and approving and accepting the eligibility list created from the entry level exam for Fire Fighter for the Fire Department on Friday, May 30, 2025. **This item supports SSC - Safe and Secure Community.**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Previous eligibility list has been exhausted.

Fiscal Consideration:

Staff Recommendation: Approval of scores and eligibility list as presented.

Alternatives:

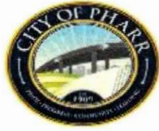
Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes
Veronica Ramirez

Created/Initiated - 6/18/2025
Final Approval - 6/18/2025



Pharr

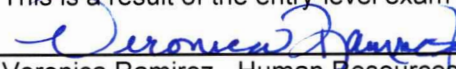
Human Resources



LName	FName	MI	Raw Score	Final Score
MARQUEZ	BRANDON	M	92	97
SAENZ	ANDEL	A	92	92
GARZA	JOSIAH		87	92
SUAREZ	GIOVANNY		91	91
QUIJAS	JACOB	M	91	91
BENAVIDES	JORGE		91	91
ACEVEDO	GERARDO		89	89
GUTIERREZ	GERARDO		89	89
LOPEZ	JAVIER	H	88	88
LOZANO	MAURO		88	88
RAMIREZ	MARKANTH		87	87
ESCOBEDO	MARCELO	A	87	87
MOYA	ALY		86	86
SOLIZ	ALFREDO	A	85	85
QUINTERO	JOSHUA		85	85
HERNANDEZ	CESAR	F	84	84
CISNEROS	JESUS	E	84	84
DILLARD	MATTHEW	J	84	84
NAVARRO	JORGE	D	84	84
DE LOS REYES	ASTRID		84	84
ORTEGON	DANIEL		82	82
GARCIA	JUDE	C	82	82
GARCIA	ROMAN	J	81	81
GUERRERO	ARMANDO		81	81
MORENO	JESUS	A	80	80

LName	FName	MI	Raw Score	Final Score
ROCHA	JULIA	D	80	80
DEL ANGEL	ARMANDO	A	78	78
GARCIA	MARTIN		78	78
REYES	MARCELO	E	77	77
VALDEZ	CARLOS		75	75
CERDA	SERGIO		73	73
TORRES	ADAM	N	73	73
CASTILLO	EDUARDO		63	63
SANTILLAN	ADRIAN	T	62	62
BECERRA	ALEJANDR	J	62	62
MONTELONGO	GABINO		61	61
RODRIGUEZ	ROLANDO		61	61
RIVERA	DIEGO	S	61	61
SALINAS	JOSHUA	R	60	60
FITZPATRICK	BRIAN	D	60	60
NAVA	ELIAS	D	59	59
ESCOBEDO	BRANDON	L	58	58
BLANCO	ROBERT	B	57	57
YBARRA	CHRISTOP	M	56	56
MARTINEZ	KRISTIAN	G	53	53
GARZA	RAMIRO	A	52	52
GONZALEZ	DEON	D	49	49
LUGO	GILBERTO		47	47
LERMA	GILBERTO		45	45

This is a result of the entry-level exam administered for Firefighter on Friday, May 30, 2025.


Veronica Ramirez - Human Resources / Civil Service Director



Pharr

Human Resources



	LName	FName	MI
1	MARQUEZ	BRANDON	M
2	SAENZ	ANDEL	A
3	GARZA	JOSIAH	
4	SUAREZ	GIOVANNY	
5	QUIJAS	JACOB	M
6	BENAVIDES	JORGE	
7	ACEVEDO	GERARDO	
8	GUTIERREZ	GERARDO	
9	LOPEZ	JAVIER	H
10	LOZANO	MAURO	
11	RAMIREZ	MARKANTH	
12	ESCOBEDO	MARCELO	A
13	MOYA	ALY	
14	SOLIZ	ALFREDO	A
15	QUINTERO	JOSHUA	
16	HERNANDEZ	CESAR	F
17	CISNEROS	JESUS	E
18	DILLARD	MATTHEW	J
19	NAVARRO	JORGE	D
20	DE LOS REYES	ASTRID	
21	ORTEGON	DANIEL	
22	GARCIA	JUDE	C
23	GARCIA	ROMAN	J
24	GUERRERO	ARMANDO	
25	MORENO	JESUS	A
26	ROCHA	JULIA	D
27	DEL ANGEL	ARMANDO	A
28	GARCIA	MARTIN	
29	REYES	MARCELO	E
30	VALDEZ	CARLOS	
31	CERDA	SERGIO	
32	TORRES	ADAM	N

The eligibility list created for the rank of Firefighter from the entry level exam held Friday, May 30, 2025, will remain in effect for a period of (1) one year or until exhausted, whichever date comes first.

APPROVED AND CERTIFIED BY THE CIVIL SERVICE COMMISSION ON TUESDAY, JUNE 24, 2025.

Veronica Ramirez - Human Resources / Civil Service Director



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.A.

DATE SUBMITTED:

MEETING DATE: June 24, 2025

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT:

DIRECTOR:

Agenda Item: Police Department and Fire Department Report

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

Created -

Ricardo Rodriguez

Jamison Merrick

City Management Office



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.B.

DATE SUBMITTED:

MEETING DATE: June 24, 2025

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT:

DIRECTOR:

Agenda Item: Civil Service Director's Report

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

Created -

Ricardo Rodriguez

Jamison Merrick

City Management Office



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.C.

DATE SUBMITTED:

MEETING DATE: June 24, 2025

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT:

DIRECTOR:

Agenda Item: Civil Service Board Comments

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

Created -

Ricardo Rodriguez

Jamison Merrick

City Management Office