



**TAKE NOTICE THAT A REGULAR MEETING  
OF THE PARKS & RECREATION COMMITTEE  
OF THE CITY OF PHARR, TEXAS  
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,  
118 S. CAGE BLVD., 2<sup>ND</sup> FLOOR, PHARR, TEXAS  
COMMENCING AT 5:30 PM ON  
WEDNESDAY, APRIL 16, 2025**

*The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.*

**1. CALL TO ORDER:**

A) Roll call and possible action on the excusing of any absent member.

**2. ADMINISTRATIVE:**

A) Approval of minutes for January 15, 2025 - Regular Called Meeting

B) Status Report - 19th Annual St. Patrick's Day 5K Run/Walk

C) Status Report - Spring Recreation, Athletics, Aquatics, and Afterschool Program

D) Board Comments

E) Discussion and action, if any, on any potential fundraisers

**3. ADJOURNMENT:**

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956-402-4100 Ext 1007 or FAX 956-475-3442 or Email [cityclerksoffice@pharr-tx.gov](mailto:cityclerksoffice@pharr-tx.gov) for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Committee of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at [www.pharr-tx.gov](http://www.pharr-tx.gov). This Notice was posted on the 9<sup>th</sup> day of April 2025 at 12:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

AGENDA REGULAR MEETING  
April 16, 2025



WITNESS MY HAND AND SEAL, this 9<sup>th</sup> day of April 2025

\_\_\_\_\_  
ALESSANDRA GARCIA, CPM  
ASSISTANT CITY CLERK

I certify that the attached notice and agenda of items to be considered by the Parks & Recreation Committee was removed from the bulletin board of City Hall on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by,

Name: \_\_\_\_\_

Title: \_\_\_\_\_



## AGENDA MEMORANDUM



**BOARD:** Parks & Recreation Committee

**AGENDA ITEM #:** 2.A.

**DATE SUBMITTED:** February 12, 2025

**MEETING DATE:** April 16, 2025

**FROM:** Elva Guajardo, Administrative Assistant

**DEPARTMENT:** Parks

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Approval of minutes for January 15, 2025-Regular Called Meeting

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** Staff is requesting approval of the January 15, 2025-Regular Called Meeting minutes.

**Fiscal Consideration:**

**Staff Recommendation:** The board approve the minutes as presented.

**Alternatives:** N/A

**Exclude Material from Public Packet?** No

**Reason:** N/A

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### **ROUTING:**

Elva Guajardo  
Sergio Alanis

Created/Initiated - 2/12/2025  
Final Approval - 2/12/2025

**MINUTES  
PARKS AND RECREATION COMMITTEE  
REGULAR CALLED MEETING  
WEDNESDAY, JANUARY 15, 2025  
118 S. CAGE BLVD., 2<sup>ND</sup> FLOOR**

The Parks and Recreation Board of the City of Pharr, Texas met in a Regular Called meeting on Wednesday, January 16, 2025, at 5:30 p.m. and the following is the record of attendance.

**MEMBERS PRESENT:** Hector Treviño  
Mario Guajardo  
Bobby Carrillo Jr.  
Rudy Beltran  
Jose Quintanilla  
Carlos Alanis  
Mario Lizcano

**MEMBERS ABSENT:** Erika Sciaraffa  
Ben Cantu

**STAFF PRESENT:** Sergio Alanis, Parks and Recreation Director  
Isaac Escobedo, Parks and Recreation Assistant Director  
Elva Guajardo, Administrative Assistant  
Adam Diaz, Division Head  
Anthony Rivera, Athletic Supervisor  
Samantha Guzman, Athletic Supervisor  
Brittney Huerta, Afterschool Program Supervisor

**ITEM 1. CALL TO ORDER**

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER**

Chairman Hector Treviño called the meeting to order at 5:30 p.m. Roll call established a quorum.

Board Member Mario Guajardo moved to excuse absent members. Board Member Mario Lizcano seconded the motion and when put to a vote, it carried unanimously.

## **ITEM 2. ADMINISTRATIVE**

### **A) APPROVAL OF MINUTES FOR SEPTEMBER 23, 2024 - REGULAR CALLED MEETING**

Chairman Hector Treviño introduced the item.

Board Member Mario Guajardo **moved** to approve. Board Member Mario Lizcano seconded the motion and when put to a vote, it carried unanimously.

### **B) INTRODUCTION OF URBAN ECOLOGIST-REMY VARGAS**

Chairman Hector Treviño introduced the item.

Remy Vargas, Urban Ecologist began by introducing himself to the board; he gave the board a brief history of himself that included his past employment. The board welcomed him.

He then informed the board on the department's successful event; the Coastal Expo was held at the Pharr Natatorium on December 12-13, 2024, for kids from 1<sup>st</sup>-6<sup>th</sup> grade from all the Rio Grande Valley that were invited to learn about coastal ecology and experience outdoor adventure.

### **C) STATUS REPORT – 19<sup>TH</sup> ANNUAL ST. PATRICK'S DAY 5K RUN/WALK**

Chairman Hector Treviño introduced the item.

Sergio Alanis, Parks and Recreation Director, reported the 19<sup>th</sup> Annual 5K Run/Walk was scheduled for Saturday, March 1, 2025, at the Pharr Aquatic Center and briefly went over the details for the event.

### **D) STATUS REPORT – LOTERIA EVENT**

Chairman Hector Treviño introduced the item.

Sergio Alanis, Parks and Recreation Director, reported on worksheet that was distributed to the board in regard to the Loteria event that was held on Sunday, November 3, 2024, at the Jose "Pepe" Salinas Recreation Center. A brief discussion was then held. The board commended staff on a successful event.

**E) STATUS REPORT – FALL RECREATION, ATHLETICS, AQUATICS AND AFTERSCHOOL PROGRAM**

Chairman Hector Treviño introduced the item.

Parks and Recreation Supervisors provided a recap of the fall programs which included participation numbers and teams. Athletic Supervisors gave a summary of the season for each of their respective programs and answered questions.

**F) BOARD COMMENTS**

Chairman Hector Treviño introduced the item.

Board Member Mario Guajardo commended the department for all the hard work. Fellow board members echoed the sentiment.

**ITEM 3. ADJOURNMENT**

There being no further business, Board Member Mario Lizcano **moved** to adjourn. Board Member Rudy Beltran seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 5:56 p.m.

**PARKS & RECREATION COMMITTEE**

\_\_\_\_\_  
Hector Trevino, Chairman

**ATTEST:**

\_\_\_\_\_  
Mario Guajardo, Vice-Chairman

**STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR**

**ON THE 15th DAY OF JANUARY 2025**, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place, and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

**ATTEST:**

\_\_\_\_\_  
Elva Guajardo, Administrative Assistant

**APPROVED DATE:** \_\_\_\_\_



## AGENDA MEMORANDUM



**BOARD:** Parks & Recreation Committee

**AGENDA ITEM #:** 2.B.

**DATE SUBMITTED:** February 12, 2025

**MEETING DATE:** April 16, 2025

**FROM:** Elva Guajardo, Administrative Assistant

**DEPARTMENT:** Parks

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Status Report-19th Annual St. Patrick's Day 5K Run/Walk

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** Staff will be updating the board on the 19th Annual St. Patrick's Day 5K Run/Walk

**Fiscal Consideration:**

**Staff Recommendation:** N/A

**Alternatives:** N/A

**Exclude Material from Public Packet?** No

**Reason:** N/A

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**ROUTING:**

Elva Guajardo  
Sergio Alanis

Created/Initiated - 2/12/2025  
Final Approval - 2/12/2025



## AGENDA MEMORANDUM



**BOARD:** Parks & Recreation Committee

**AGENDA ITEM #:** 2.C.

**DATE SUBMITTED:** February 12, 2025

**MEETING DATE:** April 16, 2025

**FROM:** Elva Guajardo, Administrative Assistant

**DEPARTMENT:** Parks

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Status Report-Spring Recreation, Athletics, Aquatics, and Afterschool Program

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** Staff will be updating the board on the department's spring programs.

**Fiscal Consideration:**

**Staff Recommendation:** N/A

**Alternatives:** N/A

**Exclude Material from Public Packet?** No

**Reason:** N/A

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**ROUTING:**

Elva Guajardo  
Sergio Alanis

Created/Initiated - 2/12/2025  
Final Approval - 2/12/2025



## AGENDA MEMORANDUM



**BOARD:** Parks & Recreation Committee

**AGENDA ITEM #:** 2.D.

**DATE SUBMITTED:** February 12, 2025

**MEETING DATE:** April 16, 2025

**FROM:** Elva Guajardo, Administrative Assistant

**DEPARTMENT:** Parks

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Board Comments

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** Board comments.

**Fiscal Consideration:**

**Staff Recommendation:** N/A

**Alternatives:** N/A

**Exclude Material from Public Packet?** No

**Reason:** N/A

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**ROUTING:**

Elva Guajardo  
Sergio Alanis

Created/Initiated - 2/12/2025  
Final Approval - 2/12/2025



## AGENDA MEMORANDUM



**BOARD:** Parks & Recreation Committee

**AGENDA ITEM #:** 2.E.

**DATE SUBMITTED:** March 12, 2025

**MEETING DATE:** April 16, 2025

**FROM:** Elva Guajardo, Administrative Assistant

**DEPARTMENT:** Parks

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Discussion and action, if any, on any potential fundraisers

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** Staff will be presenting to the board the option of future fundraisers.

**Fiscal Consideration:**

**Staff Recommendation:** The board approve a fundraiser.

**Alternatives:** N/A

**Exclude Material from Public Packet?** No

**Reason:** N/A

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### **ROUTING:**

Elva Guajardo  
Sergio Alanis

Created/Initiated - 3/12/2025  
Final Approval - 3/12/2025