

**MINUTES**  
**PHARR MEMORIAL LIBRARY BOARD MEETING**  
**THURSDAY, November 21, 2024**  
**118 S CAGE 2<sup>ND</sup> FLOOR**

The Pharr Memorial Library Board met in a regular called meeting on Thursday, November 21, 2024, and following is the record of attendance.

**MEMBERS PRESENT:** Cristina Espinoza  
Anita Vela  
Olga L. Cardoza  
Rosana Gutierrez  
Itza Flores

**MEMBERS ABSENT:** Dahnya Trejo  
Delia Soza

**STAFF PRESENT:** Adolfo Garcia, Library Director  
Linda Coronado, Administrative Assistant  
Ruby Ramirez, Children's Supervisor  
Jose Miguel Singleterry, DRC Manger  
Paola Del Angle, Reference Supervisor

**ITEM 1. CALL MEETING TO ORDER**

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER**

Chairperson, Olga Cardoza, called the meeting to order at 6:00 p.m. Roll call established a quorum.

Olga Cardoza moved to excuse absent board members. Itza Flores seconded the motion and when put to a vote, it carried unanimously.

**ITEM 2. REGULAR AGENDA – OPEN SESSION:**

**A) APPROVAL OF MINUTES FOR September 19, 2024, REGULAR CALLED MEETING**

Chairperson Olga Cardoza introduced the item.

Olga Cardoza moved to approve minutes as submitted. Anita Vela seconded the motion and when put to a vote, it carried it unanimously.

**ITEM 3: PRESENTATION OF DIRECTOR'S REPORT:**

**A) LIBRARY DIRECTOR'S REPORT**

Chairperson Olga Cardoza introduced the item.

Adolfo Garcia, Library Director, reported the door gate count to date was 26,851 at the Development and Research Center (DRC) and the gate count at the main library was 135,301 and stated the traffic had increased. He further reported circulation transactions at the Main Library were 43,485 and for the Development and Research Center was 7,540.

Adolfo Garcia, Library Director, also reported the revenues at the Development and Research Center were \$6,246 for fax services, copies, late fees and other services and the revenue at the Main Library was \$52,304 and \$24,153 at the Cafe. He further reported on future events, Trail of Terror, Veterans' Day parade, and upcoming Christmas events. Lastly, he reported on the upgraded new furniture for main library and new computers for Development and Research Center (DRC).

**B) DRC BRANCH MANAGER'S REPORT**

Jose M. Singleterry, Branch Manager, stated the dates and events that took place at Development and Research Center (DRC) to include Custom Border Protection and Pharr Utilities for staff training, Border Prospective and Youth Eco Alliance. Furthermore, on Tuesday, September 24, 2024, the Development and Research Center (DRC) was used by a local member of the community to host a Cancer Bingo Fundraiser.

Jose M. Singleterry, Branch Manager, also reported on events held at the Development and Research Center (DRC) for the months of September and October. He further reported the events that took place were Lincoln Heritage Life Insurance event, Customs and Border Protection, Pharr TXDOT (mental health training), Pharr Bridge Trade Talks, Superior Health, Medicaid for Pregnant Women event, Children in Nature Network event, and Hidalgo County Elections Department General Elections Early Voting. Lastly, Mr. Singleterry reported an update on the generator.

**C) REFERENCE DEPARTMENT REPORT**

Paola Del Angel, Reference Department Supervisor, went over the events held for teens and adults at the Reference Department for the month of September, October and

November 2024. She praised the success of the Origami Workshop for being able to replicate it for the Pathway to Independence (PTI) students. She further reported on project "Relax and Chill Space" and reported the Pharr Memorial Library would be the only library that would provide over 40,000 study prep materials. Ms. Del Angel also stated Pharr-SanJuan-Alamo ISD, University of Texas Rio Grande Valley, IDEA Public Schools is using the library for training, testing and other educational purposes and the library was working on strengthening those connections to better serve the community. Lastly, it was reported on local artists who used our gallery to display their art.

#### CHILDRENS'S DEPARTMENT REPORT

Ruby Ramirez, Children's Supervisor, reported on events held for the children's department in the months of September and October 2024. She reported statistics and went over future calendars on upcoming events for the months of November and December.

#### ITEM 4. ADJOURNMENT:

There being no other business to come before the Library Advisory Board, Olga L. Cardoza moved to adjourn the meeting and Anita Vela seconded the motion. Meeting was adjourned at 6:48 p.m.

#### LIBRARY BOARD

  
Olga Cardoza Chairperson

ATTEST:

  
Linda Del Toro, Administrative Assistant

APPROVED DATE: 3/20/2025