



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PHARR INTERNATIONAL TOLL BRIDGE BOARD
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 12:00 PM ON
WEDNESDAY, JANUARY 22, 2025**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for December 2024.
- B) Finance Report for December 2024.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for December 18, 2024 - Regular Called Meeting.
- B) Discussion and action, if any, on renewal of Texas International Produce Association (TIPA) Annual Membership dues in the amount of \$2,000.
- C) Discussion and action, if any, on renewal of Border Trade Alliance (BTA) 2025 Patron Membership in the amount of \$2,500.

D) Discussion and action, if any, on Viva Fresh Summit Platinum Level Sponsorship and Booth in the amount of \$20,000.

E) Discussion and action, if any, on negotiating new pricing to current Professional Service Agreement with Blue Stone Capital Solutions, LLC. for Financial Consulting.

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. RECONVENE: *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956-402-4100 Ext 1007 or FAX 956-475-3442 or Email cityclerksoffice@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the International Toll Bridge Board was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 17th day of January 2025 at 5:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 17th day of January 2025



ALESSANDRA GARCIA, CPM
ASSISTANT CITY CLERK

I certify that the attached notice and agenda of items to be considered by the Pharr International Toll Bridge Board was removed from the bulletin board of City Hall on the _____ day of _____, 20__ by,

Name: _____

Title: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: January 17, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for December 2024.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/17/2025

**CROSSINGS AND REVENUES
FOR THE MONTH OF DECEMBER
FISCAL YEAR 2024 – 2025**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **113,440** vehicles for the month of December F.Y. 2024-2025, which showed an increase of **8,479** vehicles or **8.08%** over the same month in F.Y. 2023-2024.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **60,477** cars for the month of December F.Y. 2024 – 2025, showing an increase of **7,224** cars or **13.75%** over the same month in F.Y. 2023 – 2024.

c) NORTBOUND CAR CROSSINGS

Northbound Car crossings at the Pharr International Bridge totaled **50,228** cars for the month of December F.Y. 2024 – 2025, showing an increase of **5,195** cars or **11.54%** over the same month in F.Y. 2023 – 2024.

d) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **52,963** trucks for the month of December F.Y. 2024-2025, showing an increase of **1,255** trucks or **2.43%** over the same month in F.Y. 2023 - 2024.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-3,462) TRUCKS OR -6.14% FOR THE MONTH OF DECEMBER, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **56,425** trucks for the month of December F.Y. 2024-2025, showing an increase of **2,988** trucks or **5.59%** over the same month in F.Y. 2023-2024.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF DECEMBER TOTAL 109,388 REPRESENTING AN INCREASE OF 4,243 OR 4.04% OVER THE SAME TIME PERIOD IN F.Y. 2023-2024.

f) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,758,294** dollars for the month of December F.Y. 2024 – 2025.

\$ 302,385 Autos & other
\$ 1,451,461 Trucks
\$ 4,448 Profit on pesos
\$ 1,758,294 TOTAL

Revenues showed an increase of **\$212,598** or **13.75%** over the same month in F.Y. 2023 – 2024.

**PHARR INTERNATIONAL BRIDGE
TOTAL SOUTHBOUND CROSSINGS COMPARISON BY FISCAL YEAR
(CARS & TRUCKS)**

	F.Y. 2023-2024	F.Y. 2024-2025	GAIN / LOSS	INC% / DEC%
OCTOBER	101,828	107,028	5,200	5.11%
NOVEMBER	103,703	110,777	7,074	6.82%
DECEMBER	104,961	113,440	8,479	8.08%
YTD TOTAL	310,492	331,245	20,753	6.68%
JANUARY	98,056			
FEBRUARY	92,085			
MARCH	103,381			
APRIL	111,523			
MAY	107,554			
JUNE	97,012			
JULY	104,469			
AUGUST	111,425			
SEPTEMBER	101,107			
TOTAL CROSSING	1,237,104			

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2023-2024 F.Y. 2024-2025 GAIN / LOSS INC% / DEC%

OCTOBER	44,769	49,109	4,340	9.69%
NOVEMBER	49,801	54,183	4,382	8.80%
DECEMBER	53,253	60,477	7,224	13.57%
YTD TOTAL	147,823	163,769	15,946	10.79%
JANUARY	35,975			
FEBRUARY	34,782			
MARCH	47,136			
APRIL	48,934			
MAY	47,229			
JUNE	44,106			
JULY	48,430			
AUGUST	53,826			
SEPTEMBER	47,861			
TOTAL CROSSING	556,102			

SOUTHBOUND CAR CROSSINGS COMPARISON FOR THE MONTH OF DECEMBER F.Y. 2024 - 2025

			GAIN LOSS	% INC. % (DEC.)	DAILY AVERAGE
	DEC. F.Y. 24-25	DEC. F.Y. 23-24			
GATEWAY	95,916	106,785	-10,869	-10%	3,197
VETERANS (LOS TOMATES)	146,629	155,299	-8,670	-6%	4,888
FREE TRADE (LOS INDIOS)	40,271	41,072	-801	-2%	1,342
TOTAL BROWNSVILLE	282,816	303,156	-20,340	-7%	9,427
DEL RIO	150,992	130,478	20,514	16%	5,033
DONNA	72,847	69,042	3,805	5.51%	2,428
EAGLE PASS	262,344	186,284	76,060	41%	8,745
YSLETA-ZARAGOZA	289,085	247,810	41,275	17%	9,636
STANTON-LERDO	144,058	150,586	-6,528	-4%	4,802
TOTAL EL PASO	433,143	398,396	34,747	9%	14,438
LAREDO	470,398	471,360	-962	0%	15,680
McALLEN- HIDALGO	261,293	264,983	-3,690	-1%	8,710
ANZALDUAS	154,576	148,100	6,476	4%	5,153
TOTAL	415,869	413,083	2,786	1%	13,862
PHARR	60,477	53,253	7,224	13.57%	2,016
PROGRESO	44,617	48,183	-3,566	-7.40%	1,487
ROMA	64,741	63,815	926	1.45%	2,158

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND CAR CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2023-2024 F.Y. 2024-2025 GAIN / LOSS INC% / DEC%

OCTOBER	35,311	41,181	5,870	16.62%
NOVEMBER	37,578	43,427	5,849	15.56%
DECEMBER	45,033	50,228	5,195	11.54%
JANUARY	35,971			
FEBRUARY	37,625			
MARCH	41,810			
APRIL	39,903			
MAY	40,567			
JUNE	38,415			
JULY	40,487			
AUGUST	40,773			
SEPTEMBER	38,490			
TOTAL CROSSING	471,963			

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2023-2024 F.Y. 2024-2025 GAIN / LOSS INC% / DEC%

OCTOBER	57,059	57,919	860	1.51%
NOVEMBER	53,902	56,594	2,692	4.99%
DECEMBER	51,708	52,963	1,255	2.43%
YTD TOTAL	162,669	167,476	4,807	2.96%
JANUARY	62,081			
FEBRUARY	57,303			
MARCH	56,245			
APRIL	62,589			
MAY	60,325			
JUNE	52,906			
JULY	56,039			
AUGUST	57, 599			
SEPTEMBER	53,246			
TOTAL CROSSING	681,002			

SOUTHBOUND TRUCK CROSSINGS COMPARISON FOR THE MONTH OF DECEMBER F.Y. 2024 – 2025

			GAIN	% INC.	DAILY
	DEC. F.Y. 24-25	DEC. F.Y. 23-24	LOSS	% (DEC.)	AVERAGE
ANZALDUAS (Empty only)	3,329	2,628	701	27%	111
VETERANS (LOS TOMATES)	16,829	22,503	-5,674	-25%	561
FREE TRADE (LOS INDIOS)	4,350	2,490	1,860	75%	145
TOTAL BROWNSVILLE	21,179	24,993	-3,814	-15%	706
DEL RIO	4,837	5,095	-258	-5%	161
EAGLE PASS	24,939	12,115	12,824	106%	831
YSLETA-ZARAGOZA-EL PASO	52,399	46,935	5,464	12%	1,747
LAREDO	225,014	228,923	-3,909	-2%	7,500
PHARR	52,963	51,708	1,255	2%	1,765
PROGRESO	4,354	5,411	-1,057	-20%	145
ROMA	767	596	171	29%	26

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2023- 2024	F.Y. 2024- 2025	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	58,427	63,509	5,082	8.70%	41,202	22,307	16,756	8,875
NOVEMBER	57,049	61,144	4,095	7.18%	40,995	20,189	18,472	9,848
DECEMBER	53,437	56,425	2,988	5.59%	38,124	18,301	19,275	11,253
JANUARY	59,331							
FEBRUARY	57,446							
MARCH	58,119							
APRIL	63,383							
MAY	62,212							
JUNE	55,684							
JULY	59,822							
AUGUST	61,969							
SEPTEMBER	58,907							
TOTAL CROSSING	705,786							

Agriculture trucks at the Pharr International Bridge totaled 19,275 crossings for the month of December representing a 34% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of 2,050 trucks or 11.90% over the same month in F.Y. 2023-2024.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2023-2024	F.Y. 2024-2025	GAIN / LOSS	INC% / DEC%
OCTOBER	115,486	121,428	5,942	5.15%
NOVEMBER	110,951	117,738	6,787	6.12%
DECEMBER	105,145	109,388	4,243	4.04%
JANUARY	121,412			
FEBRUARY	114,749			
MARCH	114,364			
APRIL	125,972			
MAY	122,537			
JUNE	108,590			
JULY	115,861			
AUGUST	119,568			
SEPTEMBER	112,153			
TOTAL CROSSING	1,386,788			

**PHARR INTERNATIONAL BRIDGE
F.Y. 2024-2025 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	49,109	2,989	5,873	964	42,619	250	1	157	5,066	107,028
NOVEMBER	54,183	2,620	6,047	954	41,653	174	12	136	4,998	110,777
DECEMBER	60,477	2,443	5,492	782	38,814	159	7	132	5,134	113,440
JANUARY										
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF DECEMBER F.Y. 2024-2025.

- 1X CARS 53%
- 2X TRUCKS 2.2%
- 3X TRUCKS 4.8%
- 4X TRUCKS 0.7%
- 5X TRUCKS 34%
- 6X TRUCKS 0.1%

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2023-2024	F.Y. 2024-2025	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,396,136	\$ 1,709,722	\$ 313,586	22.46%
NOVEMBER	\$ 1,431,520	\$ 1,815,436	\$ 383,916	26.82%
DECEMBER	\$ 1,545,696	\$ 1,758,294	\$ 212,598	13.75%
YTD TOTAL	\$ 4,373,353	\$ 5,283,454	\$ 910,100	20.81%
JANUARY	\$ 1,795,097			
FEBRUARY	\$ 1,662,818			
MARCH	\$ 1,720,767			
APRIL	\$ 1,935,889			
MAY	\$ 2,016,526			
JUNE	\$ 1,625,040			
JULY	\$ 1,778,230			
AUGUST	\$ 1,839,885			
SEPTEMBER	\$ 1,682,709			
TOTAL CROSSING	\$ 20,430,319			



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: January 17, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for December 2024.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

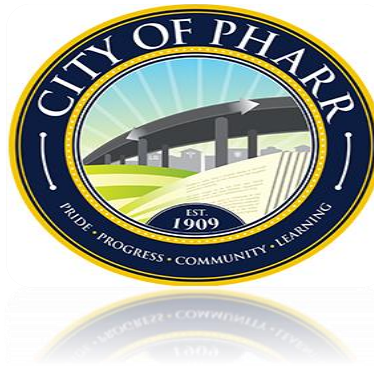
Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/17/2025



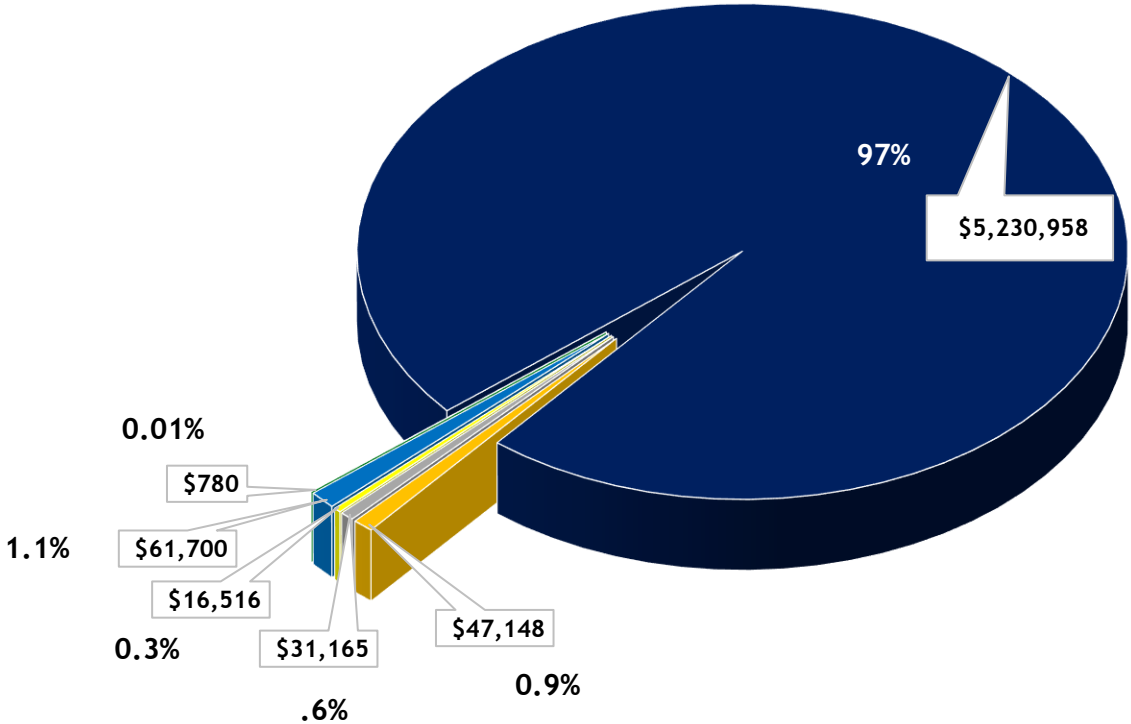
PHARR INTERNATIONAL BRIDGE

Financial Report
DECEMBER - FY 24/25



Bridge Revenues

- Toll Fees
- Credit Card - Surcharge
- Interest from Bond Proceeds
- Peso Exchange Rate Income
- Rental Income
- Other



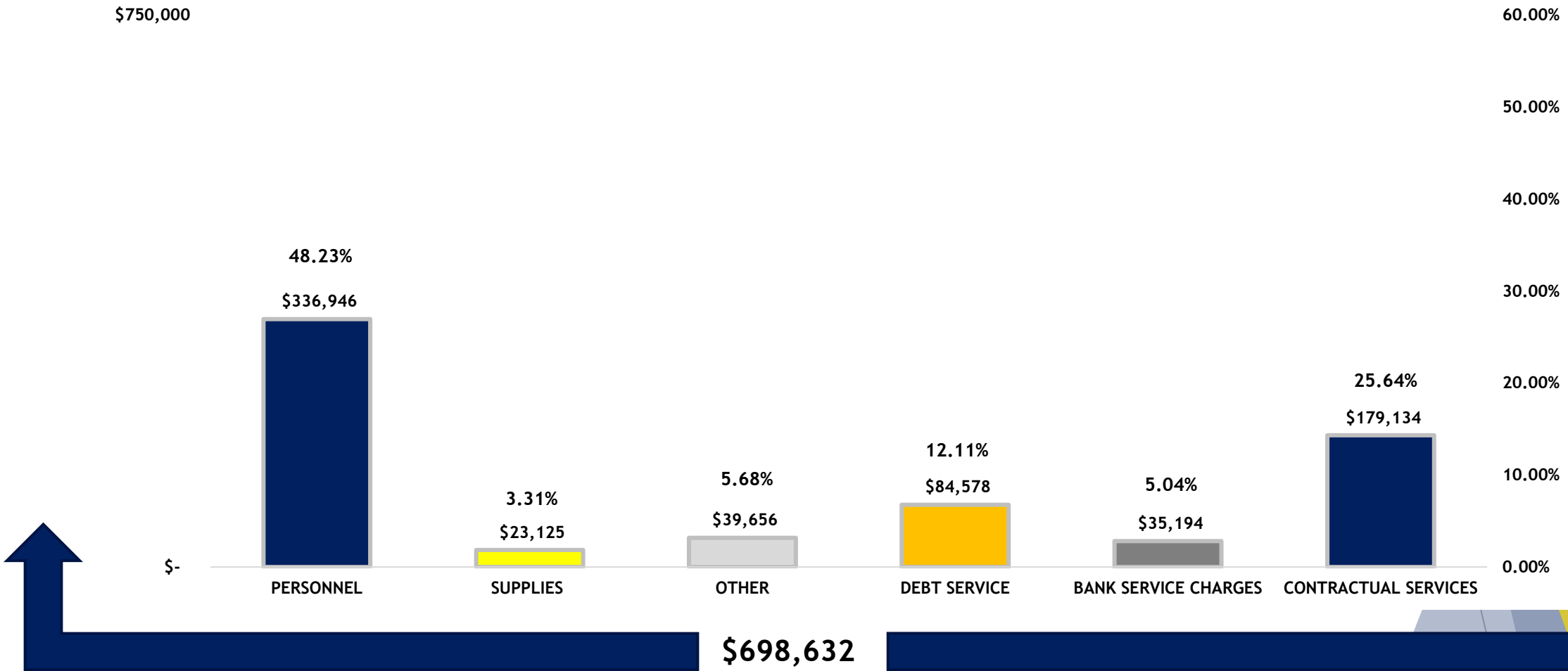
\$5,388,267

Total Revenues



Total Operating Expenses

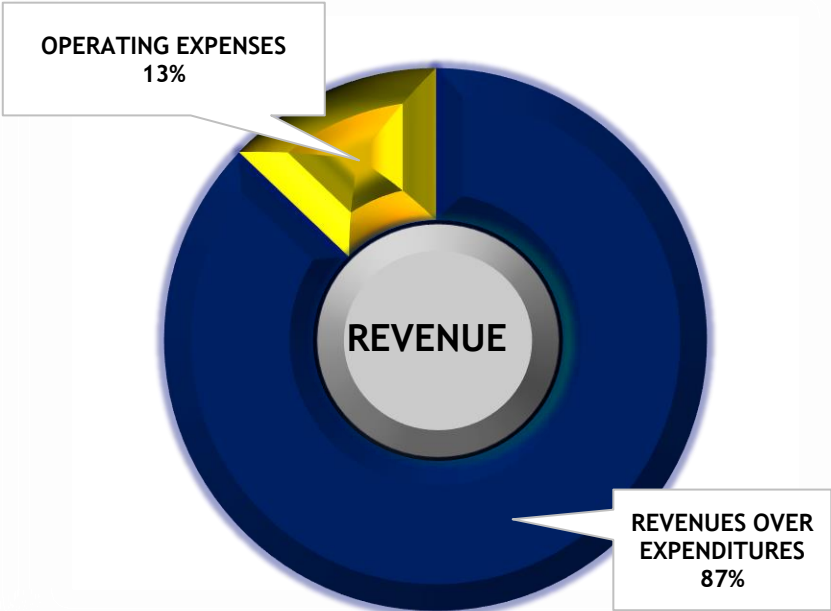
\$750,000



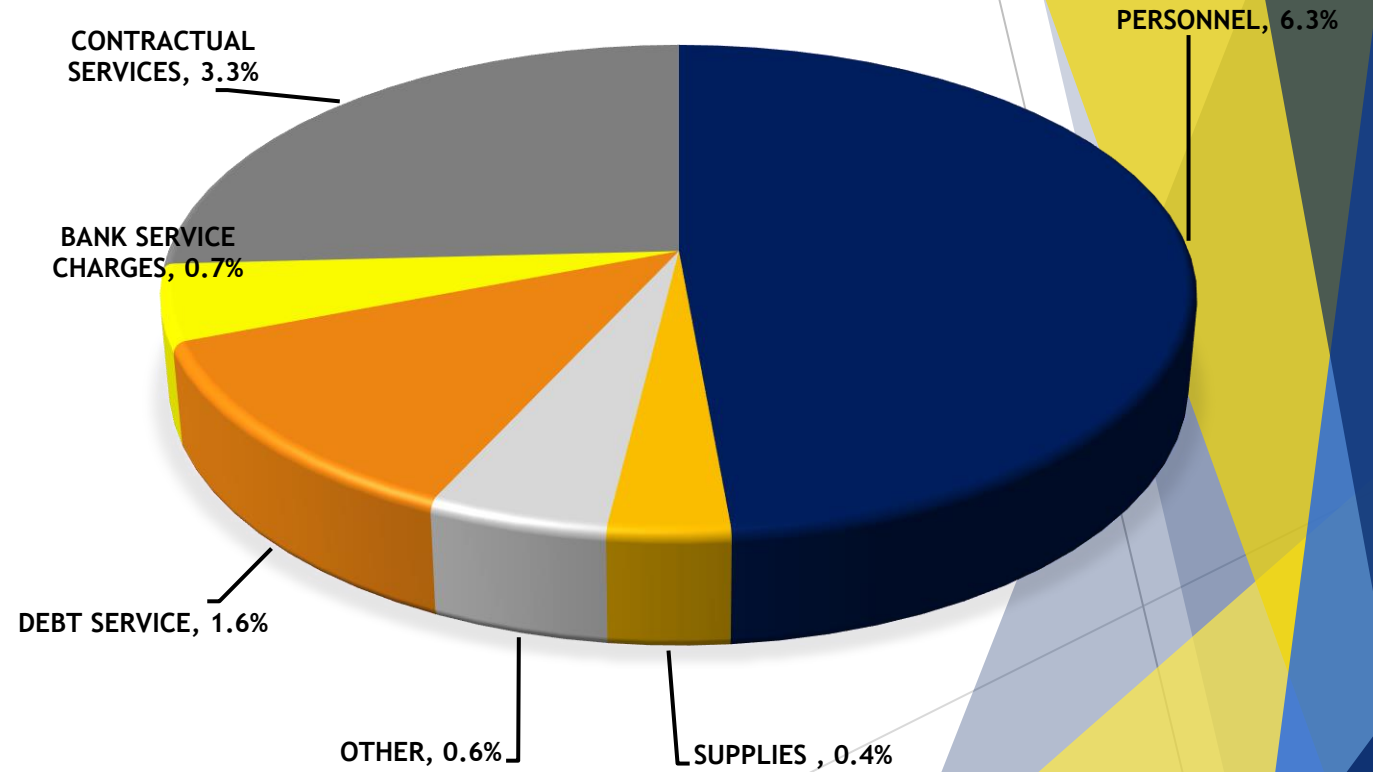
Operating Expenses



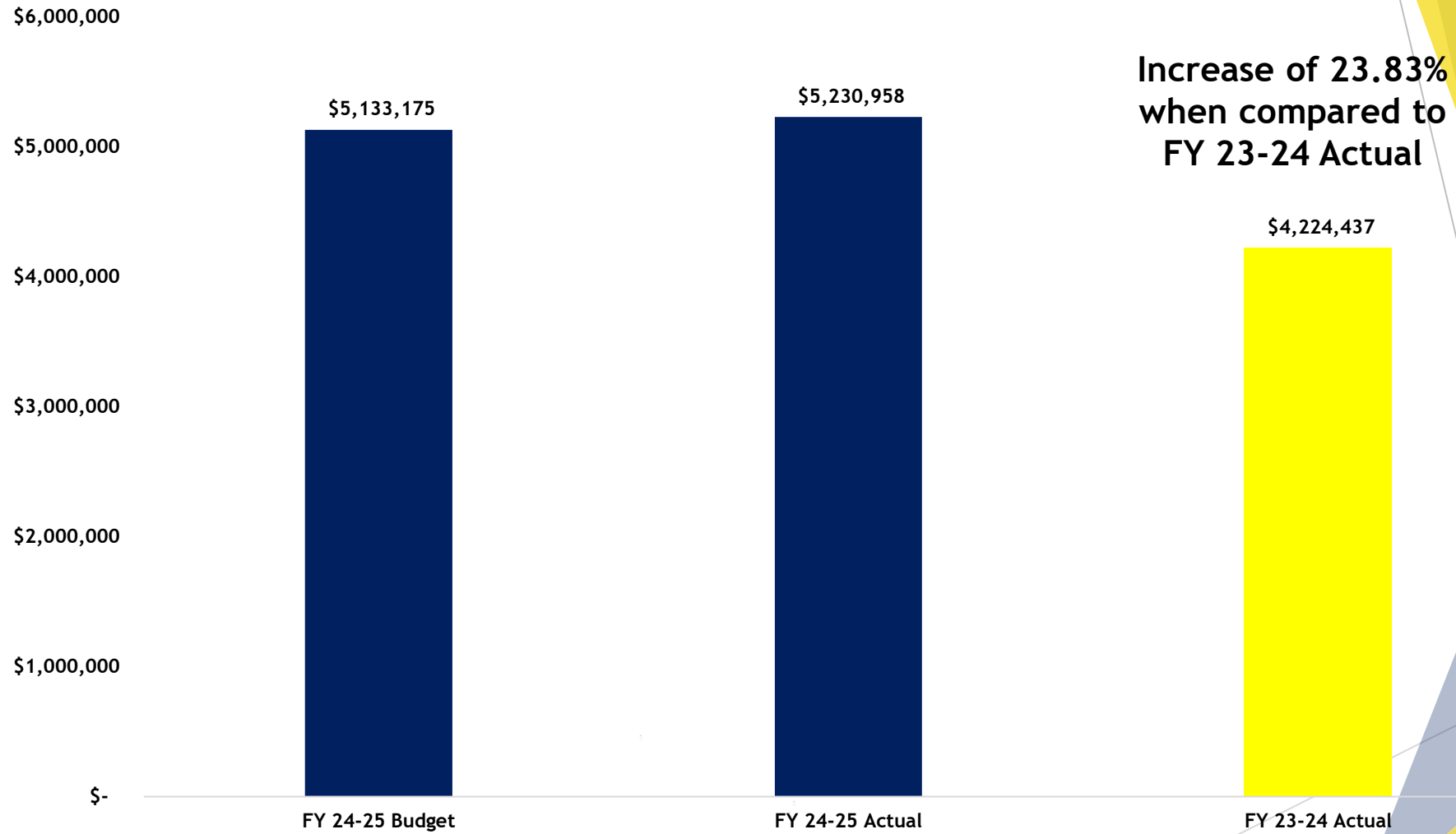
REVENUES OVER EXPENSES



OPERATING EXPENSES AS A % OF REVENUES



Toll Collections

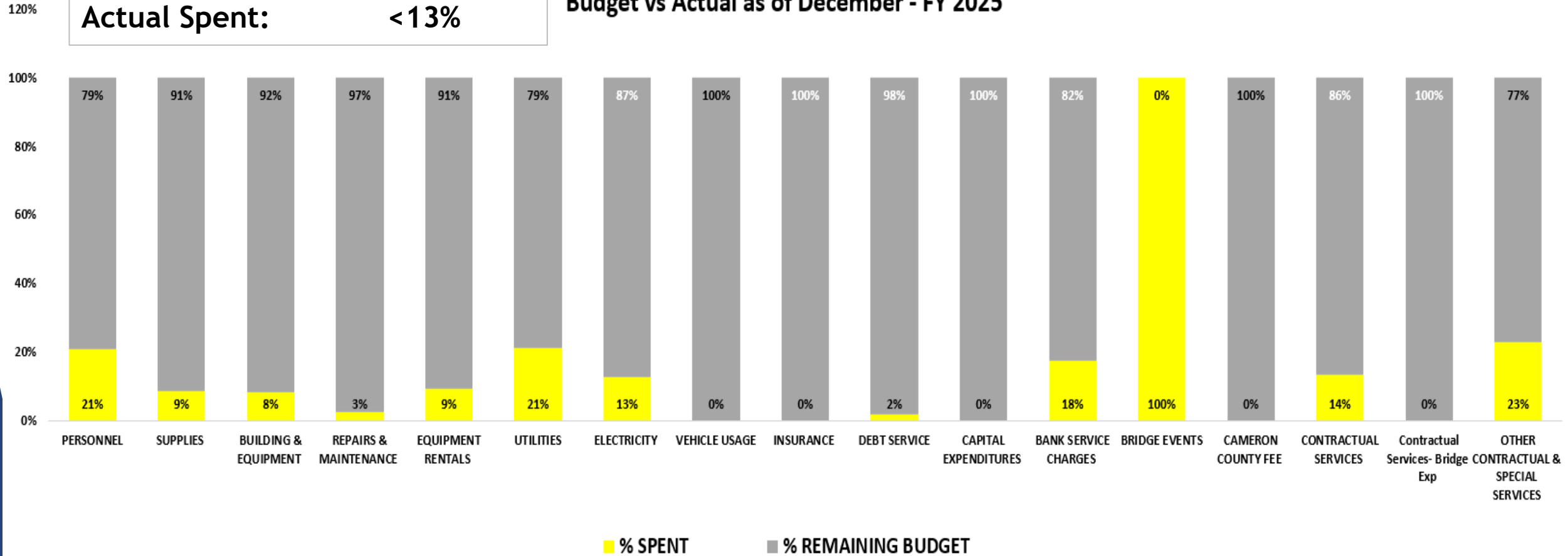


December - FY 2025

Budget Benchmark: $\leq 25\%$

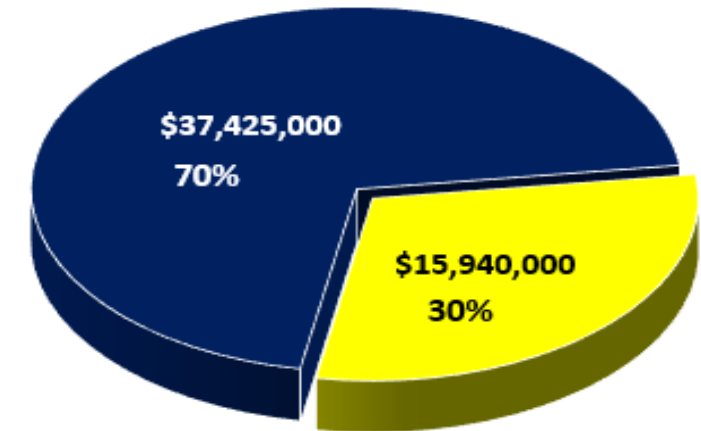
Actual Spent: $< 13\%$

Bridge Expenditures Budget vs Actual as of December - FY 2025



Fiscal Year	Principal	Interest	Total Debt Service
2021	\$ -	\$ -	\$ -
2022	\$ 545,000	\$ 2,368,673	\$ 2,913,673
2023	\$ 505,000	\$ 2,311,550	\$ 2,816,550
2024	\$ 1,925,000	\$ 2,286,300	\$ 4,211,300
2025	\$ 2,005,000	\$ 2,204,000	\$ 4,209,000
2026	\$ 2,095,000	\$ 2,118,250	\$ 4,213,250
2027	\$ 2,180,000	\$ 2,028,600	\$ 4,208,600
2028	\$ 2,295,000	\$ 1,919,600	\$ 4,214,600
2029	\$ 2,405,000	\$ 1,804,850	\$ 4,209,850
2030	\$ 2,530,000	\$ 1,684,600	\$ 4,214,600
2031	\$ 2,655,000	\$ 1,558,100	\$ 4,213,100
2032	\$ 2,785,000	\$ 1,425,350	\$ 4,210,350
2033	\$ 2,925,000	\$ 1,286,100	\$ 4,211,100
2034	\$ 3,070,000	\$ 1,139,850	\$ 4,209,850
2035	\$ 3,205,000	\$ 1,008,450	\$ 4,213,450
2036	\$ 3,340,000	\$ 871,200	\$ 4,211,200
2037	\$ 3,485,000	\$ 728,100	\$ 4,213,100
2038	\$ 3,635,000	\$ 578,700	\$ 4,213,700
2039	\$ 3,790,000	\$ 422,800	\$ 4,212,800
2040	\$ 3,925,000	\$ 287,100	\$ 4,212,100
2041	\$ 4,065,000	\$ 146,250	\$ 4,211,250
Total	\$ 53,365,000	\$ 28,178,423	\$ 81,543,423

Bridge Bond Debt



■ Bridge Expansion ■ DAP 15 & 16



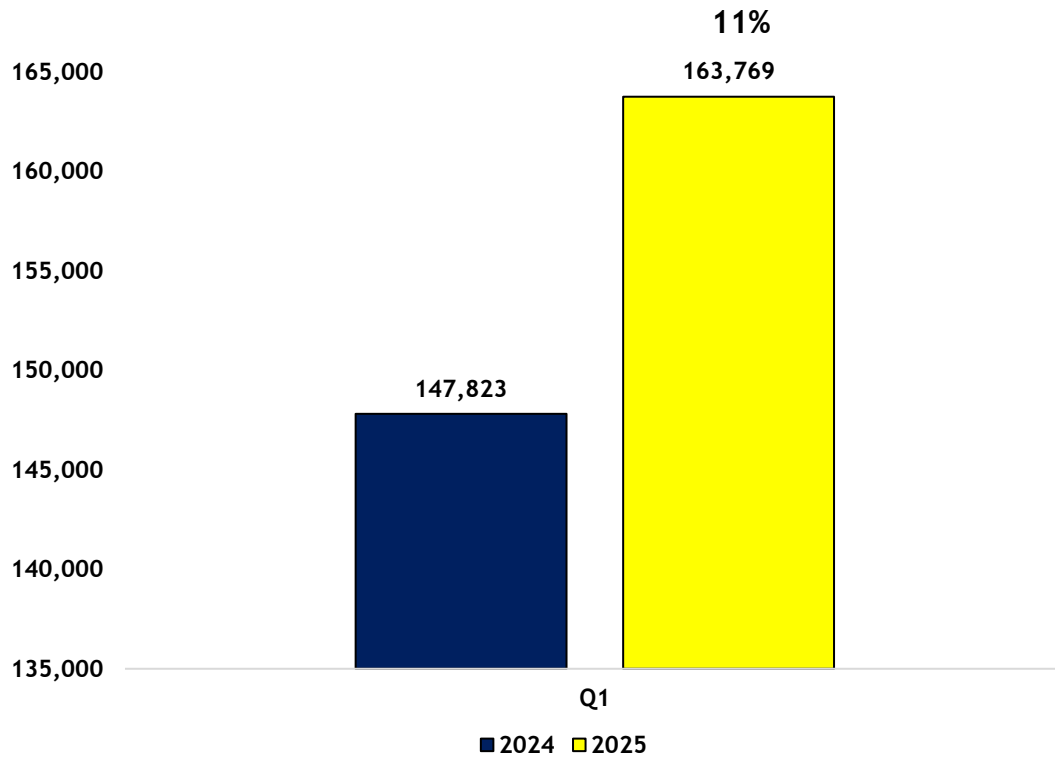
PHARR INTERNATIONAL BRIDGE

FY 2024 & 2025 1st Quarter Crossings & Revenue Comparison

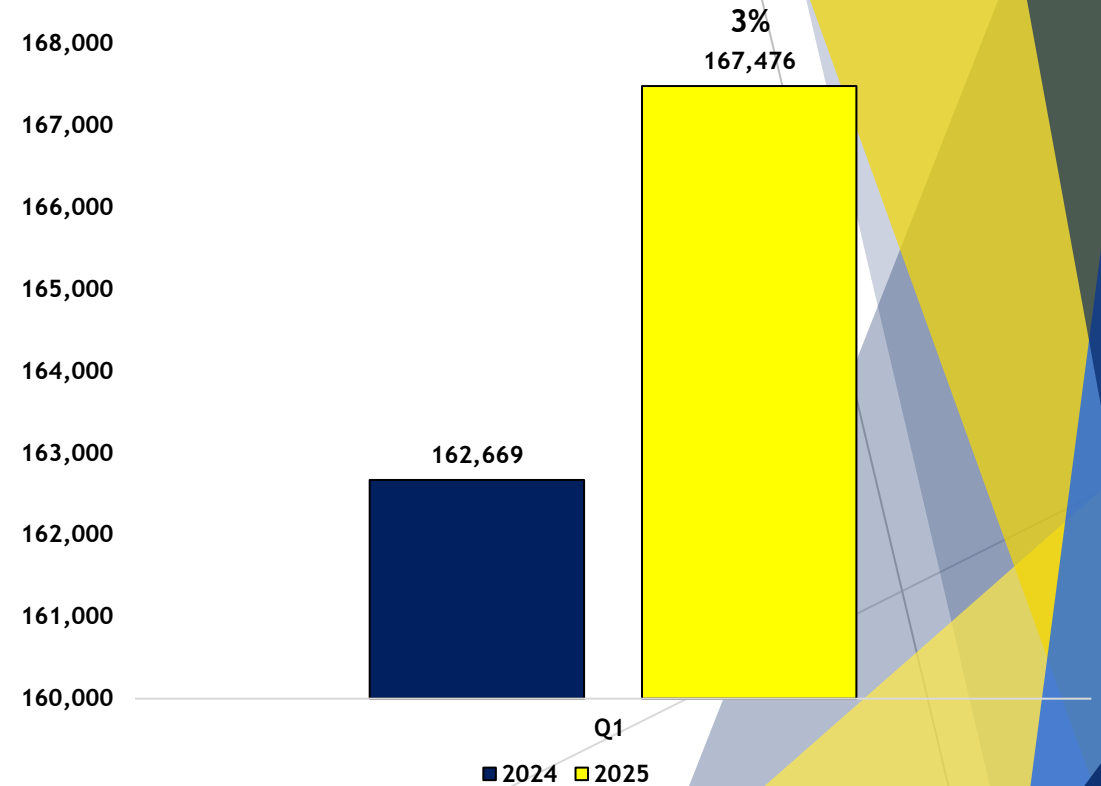


FY 2024 & 2025 1st Quarter SB Crossings Comparison

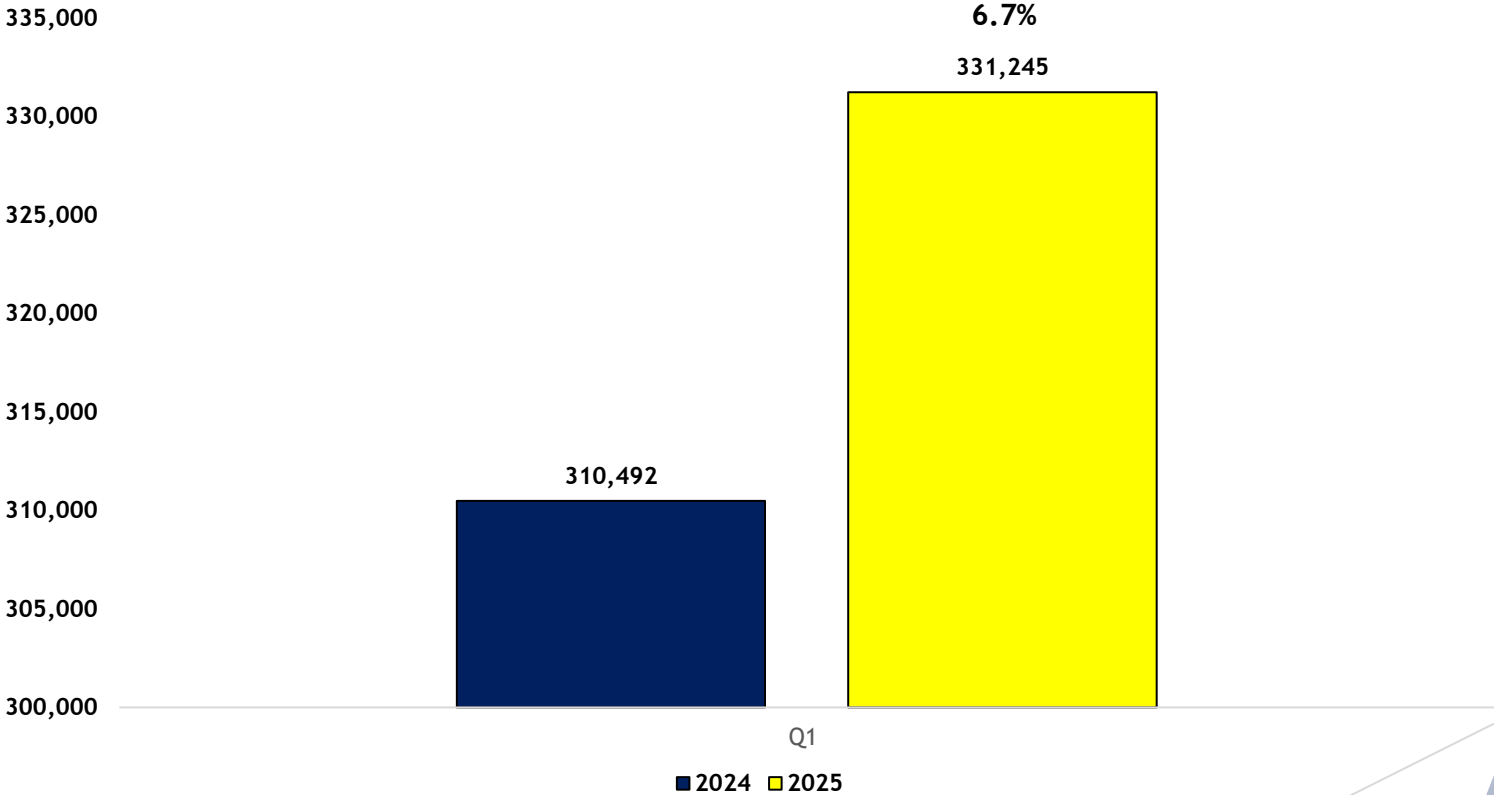
Southbound Car Crossings



Southbound Truck Crossings

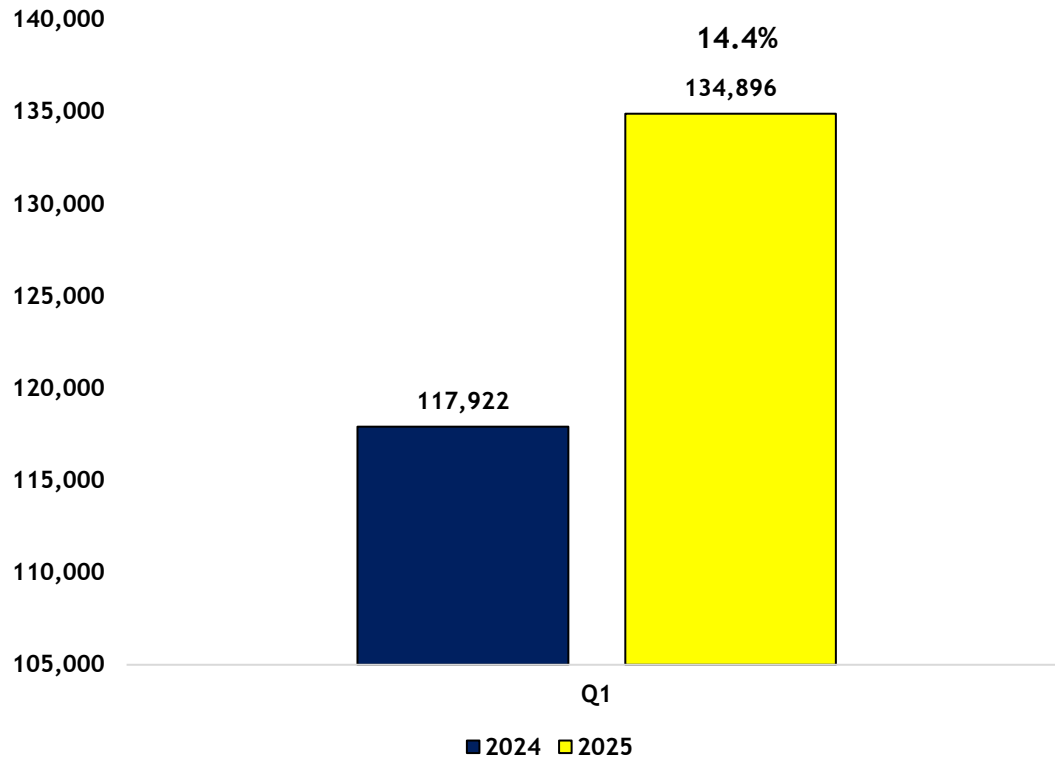


FY 2024 & 2025 1st Quarter Total SB Crossings Comparison

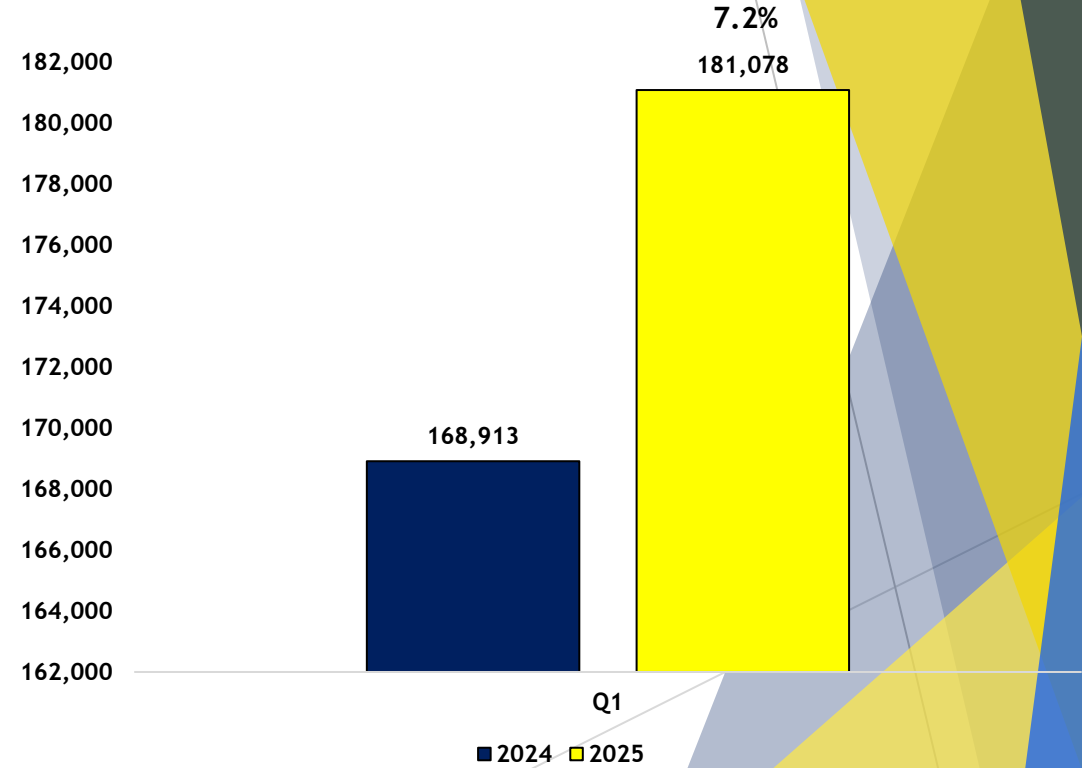


FY 2024 & 2025 1st Quarter NB Crossings Comparison

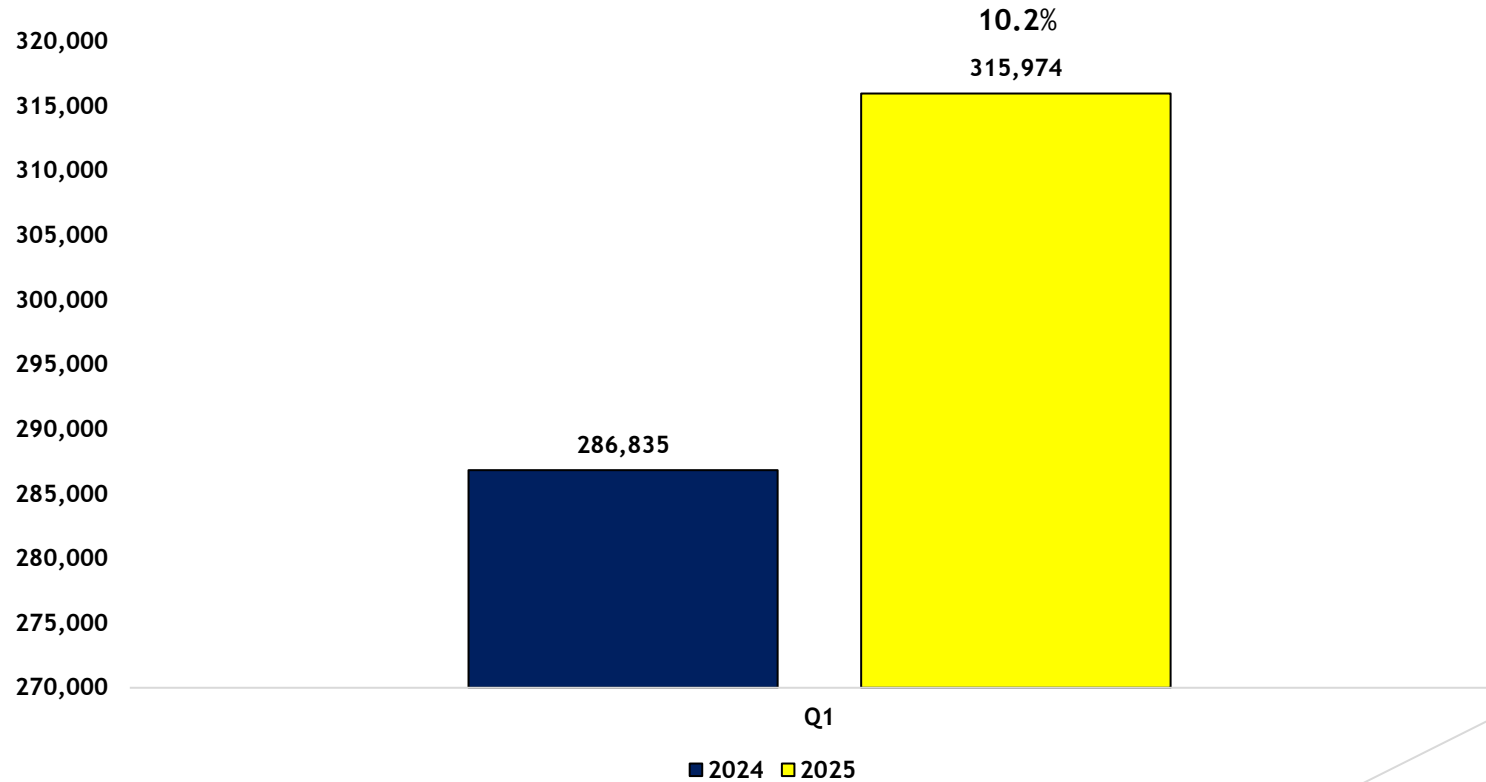
Northbound Car Crossings



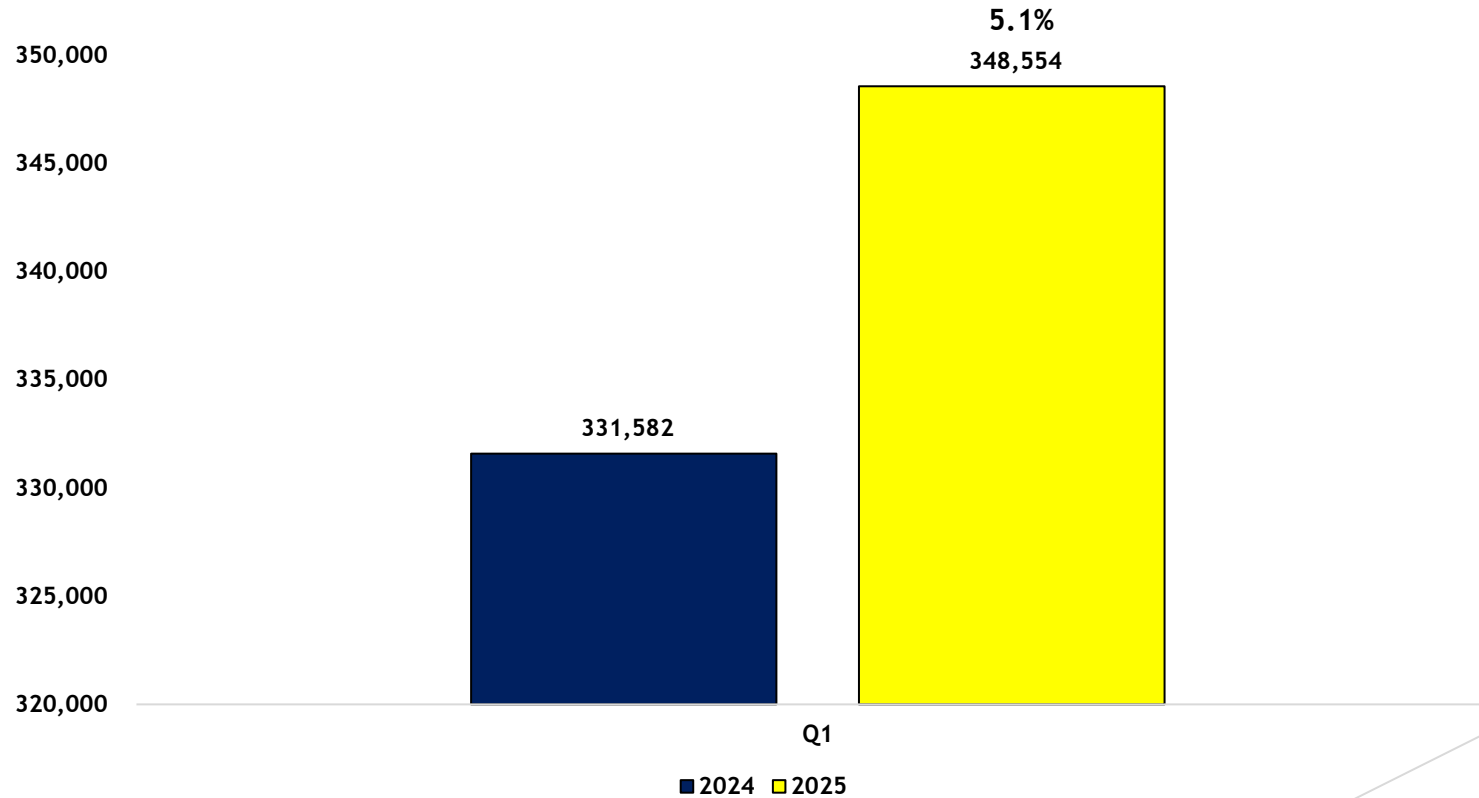
Northbound Truck Crossings



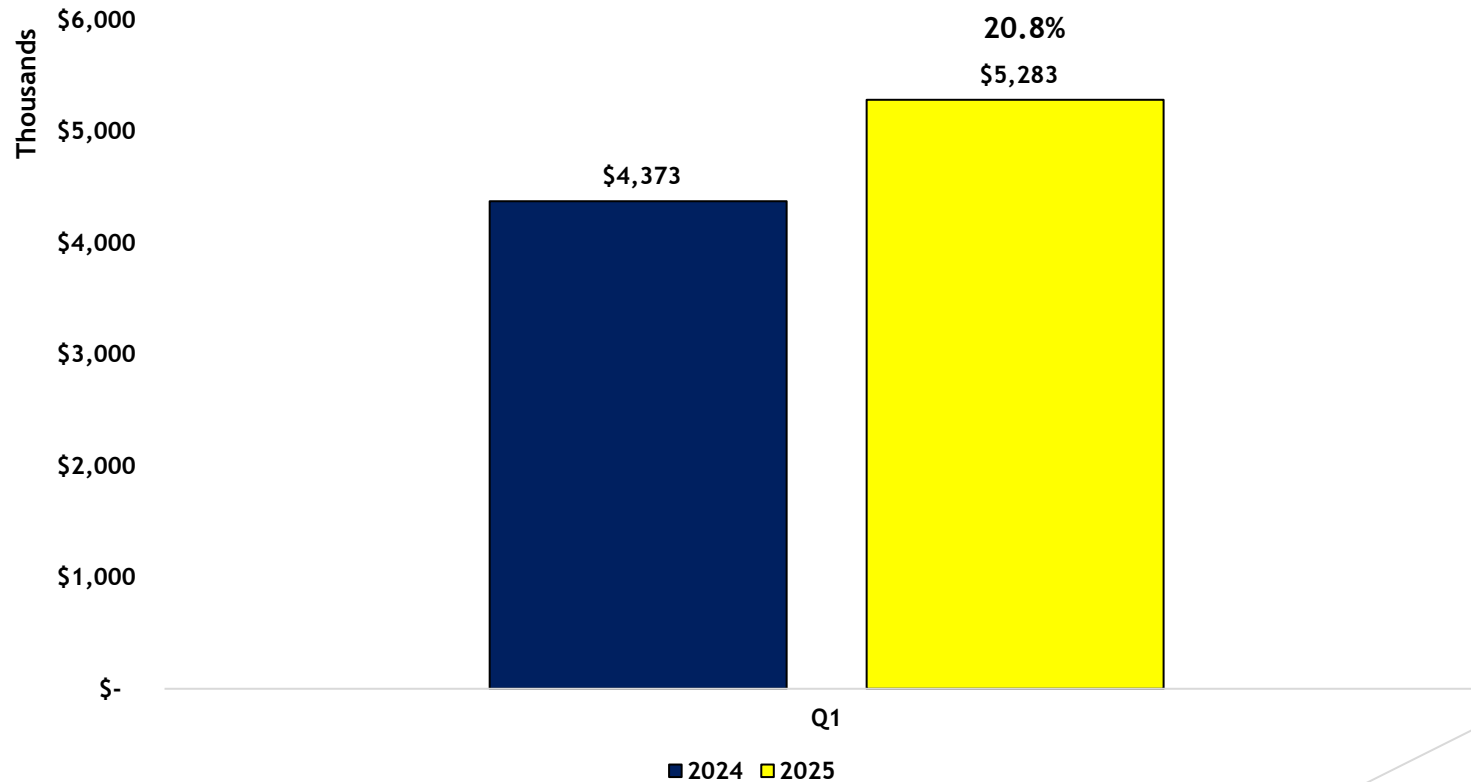
FY 2024 & 2025 1st Quarter Total NB Crossings Comparison



FY 2024 & 2025 1st Quarter Combined SB & NB Truck Crossings Comparison



FY 2024 & 2025 1st Quarter Total Revenue Comparison

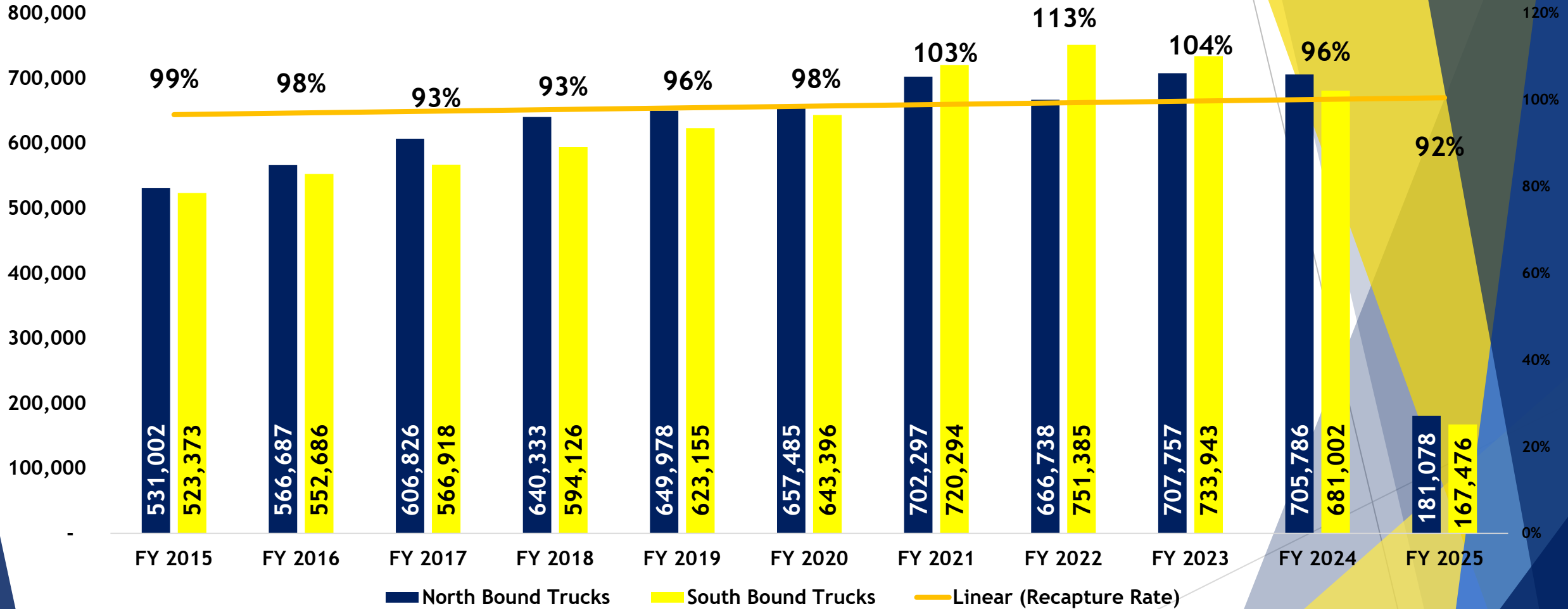


PHARR INTERNATIONAL BRIDGE

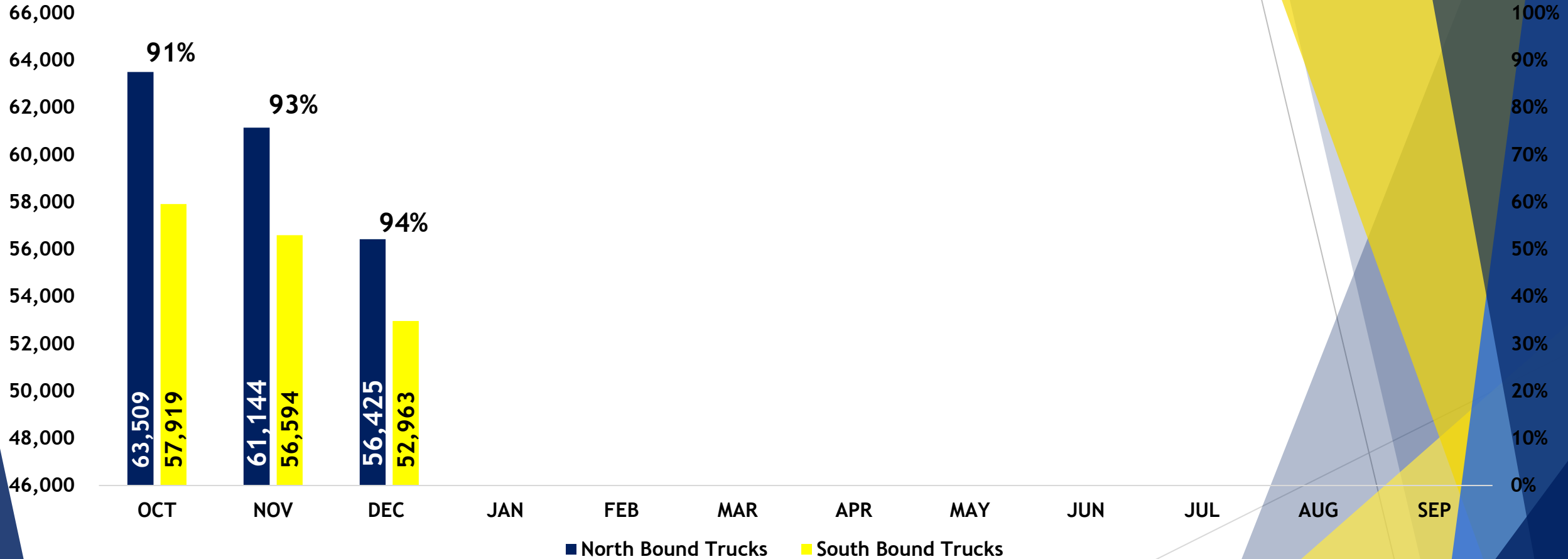
Southbound Recapture Rate
December - FY 2025



Historical Southbound Recapture Rate



YTD Southbound Recapture Rate



QUESTIONS



THANK YOU





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: January 17, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/17/2025



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: January 14, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/14/2025



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: January 14, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for December 18, 2024 - Regular Called Meeting.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/14/2025

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
WEDNESDAY, DECEMBER 18, 2024
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular meeting on Wednesday, December 18, 2024, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Lazaro Beas, Member

MEMBERS ABSENT: Roberto Garza, Member

EX-OFFICIO MEMBERS

PRESENT: None

EX-OFFICIO MEMBERS

ABSENT: Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Vanessa Guzman, Marketing Coordinator
Freddy Flores, Trade Liaison
Oscar Duenas, Intl' Business Development Manager

OTHERS PRESENT: Maria Rangel, City Engineer
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Carlos Rodriguez, CBP

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:01 p.m. Roll call established a quorum.

Chairman Delgadillo **moved** to excuse absent members. Member Beas seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR NOVEMBER 2024

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, went over the total crossings and revenues report for the month of November 2024. He reported total crossings for the month of November were 110,777, which was an increase of 7,074 vehicles or 6.82% compared to last year. Mr. Bazan further reported total car crossings for the month of November were 54,183, which was an increase of 4,382 cars or 8.80% and went over car crossing comparisons from other bridges for the month of November 2024.

Luis Bazan, Bridge Director, reported on the total truck crossings for the month of November 2024. He stated crossings were 56,594, which was an increase of 2,692 trucks or 4.99% increase and went over truck crossings comparisons from other bridges for the month of November 2024.

Luis Bazan, Bridge Director, also reported northbound crossings for the month of November 2024 were 61,144, which was an increase of 4,095 trucks or 7.18% increase and stated the agriculture for the month of November 2024 had 18,472 trucks, which represents 30% of all imports from Mexico to the U.S. He further reported a combination of northbound and southbound truck crossings for the month of November 2024 were 117,738, which was an increase of 4,095 or 7.18%.

Luis Bazan, Bridge Director, went over the crossing comparisons by axle for the month of November 2024. He stated cars were 54,183, 2X trucks were 2,620, 3X trucks were 6,047, 4X trucks were 954, 5X trucks were 41,653, 6X trucks were 174, mobile homes were 12, and wide loads were 136. He stated special crossings were 4,998 and the total combination for the month of November was 110,777.

Lastly, Luis Bazan, Bridge Director, reported on total revenues collected for the month of November 2024. He reported total revenues collected for the month were \$1,815,436, which showed an increase of \$383,916 or 26.82% in revenues.

B) FINANCE REPORT FOR OCTOBER 2024

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Eddie Gutierrez, Bridge Financial Consultant, for November 2024 finance report.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, briefly reported on the expenditures and revenues year- to- date for the bridge.

C) ENGINEER’S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Maria Rangel, City Engineer, was present and questions on projects could be entertained at this time.

Maria Rangel, City Engineer, reported DAP FY16 project. She stated they were thirty-three (33) days into the contract time and had submitted their first pay out which was about half a million dollars of work they had completed. She further, reported on the recent activities where the contractors continue the demolition of the existing concrete pavement on the northeast side of the project area.

Maria Rangel, City Engineer, reported on the 2nd Span Project. She stated they were one hundred thirty-five (135) calendar days into the contract which was about 23.33% completed and had paid out approximately 16.7% of the contact which was about \$8 million. She stated completed work was 57 columns and 105 drilled shafts.

Lastly, Maria Rangel, City Engineer, also reported on the Commercial Vehicle Parking Area and stated they were still waiting on the 2nd TxDOT concurrence so there was no update to this project.

Discussion ensued on the engineer’s report.

D) DIRECTOR’S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Ezequiel Ordonez, Mexican Liaison, for his quarterly report. Ezequiel Ordonez, Mexican Liaison gave a brief update to the board in Spanish.

Luis Bazan, Bridge Director, presented a video that was created by the City of Pharr Award Winning Media Department for the Pharr Bridge’s 30th Anniversary. He added they debuted the video at their Annual Customer Appreciation Holiday Social event that took place last Friday, December 13, 2024 and had around four-hundred (400) guests. He thanked those that made it out to the event and for sponsoring the food, music and for their assistance when they needed it the most.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR NOVEMBER 26, 2024 – REGULAR CALLED MEETING

Luis Bazan, Bridge Director introduced the item.

Chairman Delgadillo **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

ITEM 4. ADJOURNMENT

There being no other business to come before the board, Vice-Chairman Martinez **moved** to adjourn. Secretary Campero seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:39 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 18TH DAY OF DECEMBER 2024, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, I, **VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: January 14, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on renewal of Texas International Produce Association (TIPA) Annual Membership dues in the amount of \$2,000.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/14/2025



901 Business Park Drive, Suite 500
Mission, Texas 78572
Phone: (956) 581-8632 ★ Fax: (956) 581-3912
www.texipa.org
Invoice/Payments: Lilly.garcia@texipa.org

August 26, 2024

INVOICE #MM 2425-1006

Mr. Luis Bazan
Pharr International Bridge
9900 S. Cage Blvd.
Pharr, TX 78577

Membership Dues - "MUNICIPAL/EDC MEMBER"

This classification includes members who are city or county government entity.

Membership period: August 2024 – July 2025.

THANK YOU!

Total Amount Due: \$ 2,000

- Full amount \$2,000 due by 09/26/2024
- Installments: 1st payment \$1,000 due 09/26/2024
2nd payment \$1,000 due 11/15/2024

Effective August 1, 2020: A service charge of 3.5% will be applied when using credit cards for payment.

Signature: _____

Credit Card #: _____

Expiration Date: ____/____ CSV Code # _____ Billing Zip Code: _____

If you have any questions or concerns, please do not hesitate to contact our office at 956.581.8632.

Now in our 83rd year of dedicated service to our members.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: January 14, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on renewal of Border Trade Alliance (BTA) 2025 Patron Membership in the amount of \$2,500.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/14/2025

Renewal



Bill To:

Pharr International Bridge
9900 S. Cage
Pharr, TX 78577

www.thebta.org

Phone # 202-302-6225

Invoice #: 2025-365

Invoice Date: 1/13/2025

Due Date: 2/12/2025

Description	Amount
Patron Membership	2,500.00
<p>Please remit payment to: Border Trade Alliance ID# 2145 PO BOX 659506 San Antonio, TX 78265-9506</p>	
Total	\$2,500.00



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED: January 17, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on Viva Fresh Summit Platinum Level Sponsorship and Booth in the amount of \$20,000.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/17/2025

HOUSTON ★ TEXAS

MARRIOTT MARQUIS | APRIL 10 - 12, 2025

VIVAFRESHEXPO.COM

2025

SPONSORSHIP OPPORTUNITIES





Hosted by the Texas International Produce Association (TIPA), the tenth annual Viva Fresh Produce Expo is coming to Houston on April 10 - 12, 2025 at the luxurious Marriott Marquis in downtown Houston.

Since the first Viva Fresh Expo launched in 2015, retail and foodservice attendance has tripled. Sponsoring an event at the Viva Fresh Expo provides great marketing opportunities to build brand awareness with retail and foodservice attendees who are ready to do business. Your sponsorship will put your brand directly in front of a captive audience composed of current and potential industry customers. There are multiple levels and benefits to sponsorship that fit any budget.

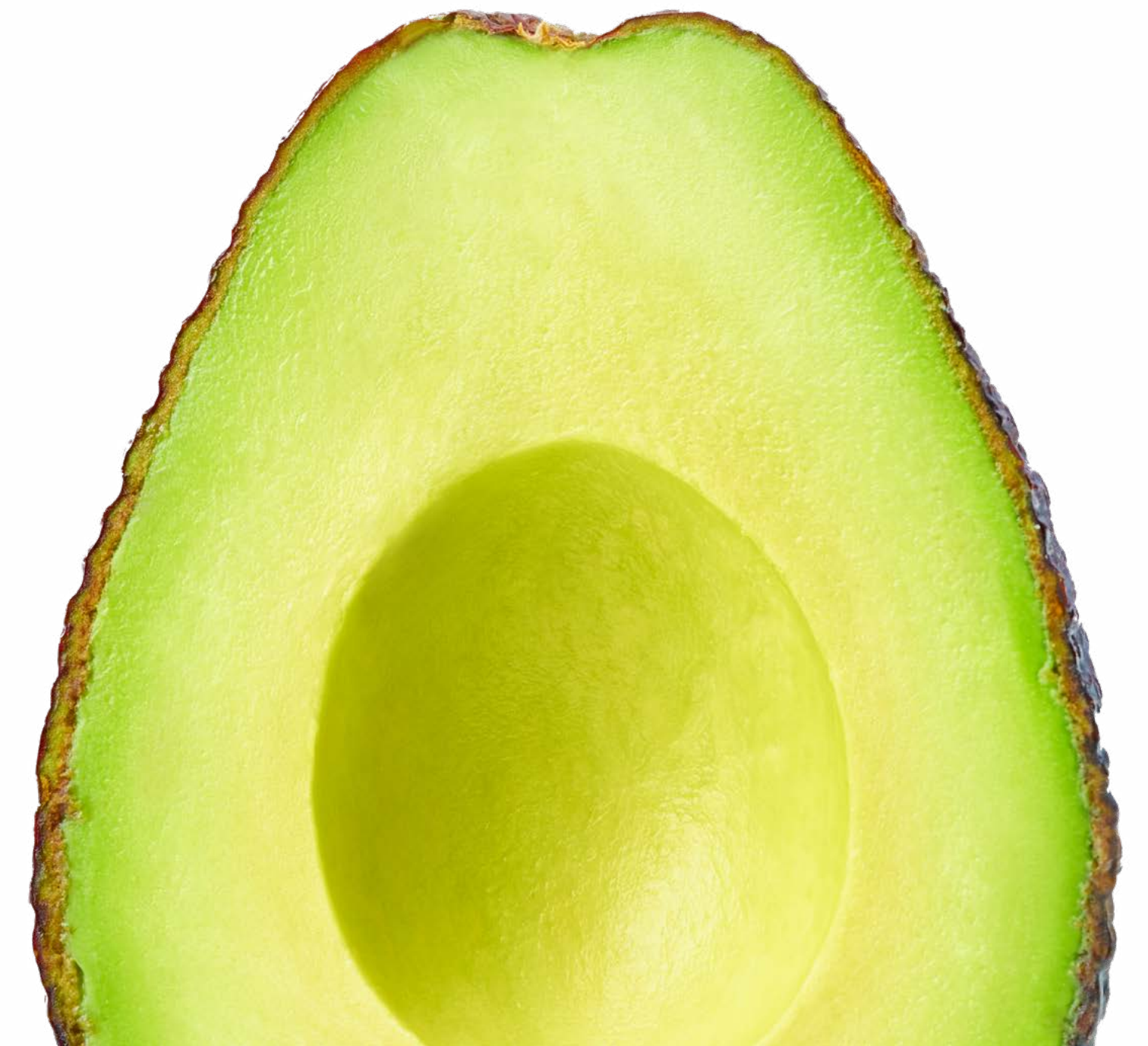
BENEFITS OF SPONSORSHIP INCLUDE:

- Reach a captive audience of retail and foodservice buyers
- Position your company as an industry leader
- Increase your company's exposure and awareness with highly visible recognition
- Attract more visitors to your booth
- Create opportunities to increase sales

ALL SPONSOR COMPANIES WILL RECEIVE:

- Company logo/name featured on the Viva Fresh website
- Listing in the sponsor section of the Viva Fresh mobile app
- Invitation to attend special VIP reception with retail and foodservice attendees

Once you choose a sponsorship level, you can determine from the sponsorship opportunities list which event(s) you'd like to sponsor.





SPONSORSHIP:
LEVELS

◀ BACK TO TABLE OF CONTENTS

Page 3



**DIAMOND
LEVEL:
\$25,000 AND UP**

- Company listed as Diamond Level Sponsor on the Viva Fresh mobile app
- Complimentary push notification on app to event attendees during expo *(must be scheduled in advance with event coordinators)*
- Company logo included on entrance signage at main Exhibit Hall doors
- Use of TIPA/Viva Fresh logo throughout the year *(with approval by TIPA Executive Board)*
- Company logo on homepage and sponsors page of Viva Fresh website
- Preferred priority to reserve premium exhibit space in central aisle *(applicable for those companies eligible to reserve a booth)*

- Ten (10) expo guest badges (does not include golf), including VIP reception with retail and foodservice attendees
- Four (4) complimentary rounds of golf at the Viva Fresh Open *(Must submit player names by January 15, otherwise will forfeit spot)*
- Reserved table seating upon written request at Keynote Luncheon
- Company logo/name on select Viva Fresh signage
- Guarantee a block of up to 10 hotel rooms in the conference hotel up to 90 days before the Expo
- Booth Fee Waived

**PLATINUM
LEVEL:
\$20,000 - \$24,999**

- Company listed as a Platinum Level Sponsor on the Viva Fresh mobile app
- Complimentary push notification on app to event attendees during expo *(must be scheduled in advance with event coordinators)*
- Use of TIPA/VIVA Fresh logo throughout the year *(with approval by TIPA Executive Board)*
- Company logo on homepage and sponsors page of Viva Fresh website
- Preferred priority for premium exhibit space in central aisle *(applicable for those companies eligible to reserve a booth)*
- Six (6) expo guest badges (does not include golf), including special VIP reception with retail and foodservice attendees

- Two (2) complimentary rounds of golf at the Viva Fresh Open *(Must submit player names by January 15, otherwise will forfeit spot)*
- Keynote luncheon reserve seating available only by written request in advance
- Company logo/name on select Viva Fresh signage
- Guarantee a block of up to 5 hotel rooms in the conference hotel up to 90 days before the Expo
- Booth Fee Waived

**GOLD
LEVEL:
\$15,000 - \$19,999**

- Company listed as a Gold Level Sponsor on the Viva Fresh mobile app
- Use of TIPA/VIVA Fresh logo throughout the year *(with approval by TIPA Executive Board)*
- Company logo on sponsors page of Viva Fresh website
- Premium exhibit space on either sponsors' row (space permitting) or premium end caps *(applicable for those companies eligible to reserve a booth)*

- Four (4) expo guest badges (does not include golf), including special VIP reception with retail and foodservice attendees
- Company logo/name on select Viva Fresh signage
- Booth Fee Waived

**SILVER
LEVEL:
\$7,500 - \$14,999**

- Company listed as a Silver Level Sponsor on Viva Fresh mobile app
- Use of TIPA/VIVA Fresh logo throughout the year *(with approval by TIPA Executive Board)*
- Company logo on sponsors page of Viva Fresh website
- Prime exhibit space, if available *(applicable for those companies eligible to reserve a booth)*

- Two (2) expo guest badges (does not include golf)
- Invitation to attend special VIP reception with retail and foodservice attendees
- Company logo/name on select Viva Fresh signage

**BRONZE
LEVEL:
\$3,500 - \$7,499**

- Company listed as a Bronze Level Sponsor on Viva Fresh mobile app
- Company logo on sponsors page of Viva Fresh website
- Company logo/name on select Viva Fresh signage

- Invitation to attend special VIP reception with retail and foodservice attendees for one (1) individual
- One expo attendee badge



Invoice

DATE	INVOICE NO.
9/23/24	2024-6247

**901 Business Park Drive, Ste#500
Mission, Texas 78572**

BILL TO
Pharr International Bridge Luis Bazan 9900 South Cage Blvd. Pharr, Texas 78577

ITEM	DESCRIPTION	QTY	AMOUNT
Platinum Level	Benefits include: <ul style="list-style-type: none"> • Company listed as Platinum Level Sponsor on the Viva Fresh mobile app • Complimentary push notification on app to event attendees during expo (must be scheduled in advance with event coordinators) • Use of TIPA/Viva Fresh logo throughout the year (with approval by TIPA Executive Board) • Company logo on homepage and sponsors page of Viva Fresh website • Preferred priority for premium exhibit space in central aisle (applicable for those companies eligible to reserve a booth) • Six (6) all access badges (does not include golf), including special VIP reception with retail and foodservice attendees • Two (2) complimentary rounds of golf at the Viva Fresh Open • Reserved table seating at Keynote Luncheon • Company logo/name on select Viva Fresh signage • Guarantee a block of up to 10 hotel rooms in the conference hotel up to 90 days before the Expo • Booth Fee Waived 	1	20,000.00

Effective: August 1, 2020. A service charge of 3.5% will be applied when using credit cards for payment.

METHOD OF PAYMENT: MasterCard, Visa, Discover American Express.

Name on Card: _____

Card Number: _____ CSV _____ Expiration: ____/____ ZipCode: _____

Signature: _____

Thank you for participating in our annual Viva Fresh Expo. You can pay and register online. We are currently accepting the MasterCard, Visa and American Express Card.	Balance Due:
--	---------------------



Invoice

DATE	INVOICE NO.
9/23/24	2024-6247

**901 Business Park Drive, Ste#500
Mission, Texas 78572**

BILL TO
Pharr International Bridge Luis Bazan 9900 South Cage Blvd. Pharr, Texas 78577

Due Upon Receipt

ITEM	DESCRIPTION	QTY	AMOUNT
Exhibitor Booth	Each exhibitor will receive an 8X10 booth space (one per company). The booth includes up to five show badges, access to all of the educational workshops and receptions. Booth #709	1	0.00
Golf Individual	This registration includes entry for an individual player into the golf tournament and access to the awards ceremony. This registration includes entry for an individual player into the golf tournament and access to the awards ceremony. Price will increase to \$750 after March 1st.	2	0.00

Effective: August 1, 2020. A service charge of 3.5% will be applied when using credit cards for payment.

METHOD OF PAYMENT: MasterCard, Visa, Discover American Express.

Name on Card: _____

Card Number: _____ CSV _____ Expiration: ____/____ ZipCode: _____

Signature: _____

Thank you for participating in our annual Viva Fresh Expo. You can pay and register online. We are currently accepting the MasterCard, Visa and American Express Card.

Balance Due:

\$20,000.00



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.E.

DATE SUBMITTED: January 17, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on negotiating new pricing to current Professional Service Agreement with Blue Stone Capital Solutions, LLC. for Financial Consulting.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/17/2025

Date: December 9, 2024

Luis Bazan, Pharr Reynosa International Bridge Director
Pharr Reynosa International Bridge - City of Pharr
118 S. Cage Blvd.; 4th Floor
Pharr, Texas 78577

Subject: Request for Contract Amendment to Include an Additional \$10,000

Mr. Bazan,

I am writing to respectfully and formally request an amendment to the current contract agreement between Blue Stone Capital Solutions, LLC and the City of Pharr dated February 7, 2023, for consulting services related to the Pharr-Reynosa International Toll Bridge. Specifically, I request an additional \$10,000 to the agreement for the scope of work detailed in the contract, including an inflationary amount adjustment.

The additional funding will enhance our ability to deliver comprehensive and high-quality services, particularly considering the increasing complexity and scope of the following tasks:

1. Conducting detailed financial analysis, including Toll Fee and Convenience Fee Analysis, which require additional resources and expertise.
2. Conducting research and preparing business plans with robust projections and forecasting to guide decision-making and organizational planning.
3. Assisting in complex market analysis and organizational efforts that align with both the Bridge and City of Pharr Officials.
4. Compilation Study to include forecasting bond-related efforts, Mexico's benefit analysis, Pharr Parking Lot Project, Stevedore Project, including detailed projections and bridge crossings analysis.

The requested increase of \$10,000 would result in a total annual compensation of \$90,000, billed at \$7,500 per month. This adjustment reflects the level of effort and resources needed to ensure the successful completion of this contract's objectives and to align with the high standards expected by the Pharr Reynosa International Bridge and the City of Pharr.

I am confident that this amendment will further enable us to provide exceptional value and results for the City of Pharr. Please let me know if further documentation or a meeting is required to discuss this request.

Thank you for your consideration.

Sincerely,



Heriberto "Eddie" Gutierrez, President



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: January 14, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/14/2025



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: January 14, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/14/2025



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: January 14, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/14/2025



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: January 14, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/14/2025



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: January 14, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/14/2025



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: January 14, 2025

MEETING DATE: January 22, 2025

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 1/14/2025