



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, JANUARY 15, 2025**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.

2. ADMINISTRATIVE:

- A) Approval of Minutes for September 23, 2024 - Regular Called Meeting
- B) Introduction of Urban Ecologist - Remy Vargas
- C) Status Report - 19th Annual St. Patrick's Day 5K Run/Walk
- D) Status Report - Loteria Event
- E) Status Report - Fall Recreation, Athletics, Aquatics, and Afterschool Program
- F) Board Comments

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 8th day of January 2025 at 3:30 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 8th day of January 2025





ALESSANDRA GARCIA, CPM
ASSISTANT CITY CLERK



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.

DATE SUBMITTED: January 6, 2025

MEETING DATE: January 15, 2025

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of Minutes for September 23, 2024-Regular Called Meeting

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be presenting the board with the September 23, 2024-Regular Called Minutes

Fiscal Consideration:

Staff Recommendation: The board approve the minutes as presented.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 1/6/2025
Final Approval - 1/7/2025

**MINUTES
PARKS AND RECREATION COMMITTEE
REGULAR CALLED MEETING
MONDAY, SEPTEMBER 23, 2024
118 S. CAGE BLVD., 2ND FLOOR**

The Parks and Recreation Board of the City of Pharr, Texas met in a Regular Called meeting on Monday, September 23, 2024, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: Hector Treviño
Mario Guajardo
Bobby Carrillo Jr.
Rudy Beltran
Jose Quintanilla
Carlos Alanis
Erika Sciaraffa
Ben Cantu
Mario Lizcano

MEMBERS ABSENT: Bobby Carrillo Jr.

STAFF PRESENT: Sergio Alanis, Parks and Recreation Director
Isaac Escobedo, Parks and Recreation Assistant Director
Cynthia Castro, Parks and Recreation Assistant Director
Elva Guajardo, Administrative Assistant
Adam Diaz, Division Head
Sara Guerra, Recreation Supervisor
Anthony Rivera, Athletic Supervisor
Sergio Llanas, Athletic Supervisor
Samantha Guzman, Athletic Supervisor
Abel Molina, Afterschool Program Supervisor

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Hector Treviño called the meeting to order at 5:30 p.m. Roll call established a quorum.

Board Member Mario Guajardo moved to excuse absent member. Board Member Ben Cantu seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR AUGUST 21, 2024 - REGULAR CALLED MEETING

Chairman Hector Treviño introduced the item.

Board Member Mario Lizcano **moved** to approve. Board Member Mario Guajardo seconded the motion and when put to a vote, it carried unanimously.

B) STATUS REPORT – FALL RECREATION, ATHLETICS, AQUATICS AND AFTERSCHOOL PROGRAM

Chairman Hector Treviño introduced the item.

Parks and Recreation Supervisors provided a recap of the fall programs which included participation numbers and teams. Athletic Supervisors gave a summary of the season for each of their respective programs and answered questions. All athletic supervisors informed the board that they were lacking volunteer coaches in all their perspective sport.

C) STATUS REPORT-3RD ANNUAL ADVISORY BOARD GOLF TOURNAMENT

Chairman Hector Treviño introduced the item. Elva Guajardo, Administrative Assistant

D) BOARD COMMENTS

Chairman Hector Treviño introduced the item.

ITEM 3. ADJOURNMENT

There being no further business, Board Member Bobby Carrillo **moved** to adjourn. Board Member Mario Guajardo seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 6:07 p.m.

PARKS & RECREATION COMMITTEE

Hector Trevino, Chairman

ATTEST:

Mario Guajardo, Vice-Chairman

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 23RD DAY OF SEPTEMBER 2024, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place, and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:

Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: January 6, 2025

MEETING DATE: January 15, 2025

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Introduction of Urban Ecologist-Remy Vargas

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be introducing to the board, the department's new Urban Ecologist.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 1/6/2025
Final Approval - 1/7/2025



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: January 6, 2025

MEETING DATE: January 15, 2025

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-19th Annual St. Patrick's Day 5K Run/Walk

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be updating the board on the 19th Annual 5K Run/Walk.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 1/6/2025
Final Approval - 1/7/2025



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: January 6, 2025

MEETING DATE: January 15, 2025

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-Loteria Event

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be updating the board on the loteria event.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 1/6/2025
Final Approval - 1/7/2025



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.E.

DATE SUBMITTED: January 6, 2025

MEETING DATE: January 15, 2025

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report- Fall Recreation, Athletics, Aquatics, and Afterschool Program

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be updating the board on all the fall programs.

Fiscal Consideration:

Staff Recommendation: n/a

Alternatives: n/a

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 1/6/2025
Final Approval - 1/7/2025



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.F.

DATE SUBMITTED:

MEETING DATE: January 15, 2025

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR:

Agenda Item: Board Comments

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Elva Guajardo
Sergio Alanis

Created -