

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, DECEMBER 2, 2024
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, December 2, 2024 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Michael Pacheco
Comm. Roberto Carrillo
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: Comm. Ramiro Caballero
Comm. Daniel Chavez

STAFF PRESENT: Jonathan Flores, City Manager
David Friedlein, Assistant City Manager
Cynthia Garza, Assistant City Manager
Hilda Pedraza, Assistant City Manager
Imelda Perez, City Clerk
Maria Rangel, City Engineer
Jamison Merrick, Finance Director
Veronica Ramirez, HR Director
Juan Villescas, Municipal Court Judge
Juan Gonzalez, Chief of Police
Pilar Rodriguez, Fire Chief
Roland Gomez, Code Compliance Director
Kimberly Mendoza, Dev. Svcs. Director
Luis Marin, Public Works Director
Melanie Cano, O.S.E. Director
Ruben Rosales, Public Utilities Director
Sergio Alanis, Parks & Rec. Director
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Mayra Gomez, Purchasing Dept. Director
Danny Ramirez, EMS Chief
C.J. Sanchez, Pharr Chamber President
Yuri Gonzalez, Chief Comm. Officer
Kenneth Ennis, P.S. Communications Dir.
Abel Molina, Interim Special Events Director
Elizabeth Diaz, Grants Management Director

CITY ATTORNEY Ricardo Rodriguez, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD.

Mayor Hernandez called the meeting to order at 4:00 p.m. Roll call established a quorum.

Comm. Medina moved to excuse absent members. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led the pledge of allegiance and said the invocation.

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ITEM 2. PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

There were no comments from the public.

B) PUBLIC HEARING: SOLICITATION OF COMMENTS ON THE MORATORIUM ON APPLICATIONS OR PLANS FOR DEVELOPMENT, PERMITS, PLATS, VERIFICATIONS, REZONINGS, SITE PLANS OR NEW OR REVISED CERTIFICATES OF OCCUPANCY FOR COMMERCIAL CAR WASHES WITHIN THE CITY OF PHARR. THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.

There were no comments from the public.

ITEM 4. CITY MANAGER'S REPORTS

A) CITY EVENTS OF INTEREST

Jonathan Flores, City Manager, called upon Yuri Gonzalez, Chief Communications Officer, for a report on upcoming city events.

Yuri Gonzalez, Chief Communications Officer, presented video recap of Thanksgiving Turkey Distribution event.

Lastly, Yuri Gonzalez, Chief Communications Officer, reported the Winter Wonderland event taking place on Saturday, December 6, 2024 at Pharr Downtown Park located at 200 N. Cage Blvd. from 6:00 p.m. to 11:00 p.m. She advised the lighting of the Christmas Tree would begin at 7:30 p.m. and extended an invitation to everyone to attend.

Lastly, Yuri Gonzalez, Chief Communications Officer, reported the New Years Eve 2025 Ball Drop event would take place on Tuesday, December 31, 2024 at Pharr Downtown Park located at 200 N. Cage Blvd. from 7:30 p.m. to 12:00 a.m. She advised music would be provided by the Spazmatics and extended everyone to join us for this great event.

B) CITY ENGINEER'S REPORT

Jonathan Flores, City Manager, introduced the item. He stated Maria Rangel, City Engineer, was in the audience and questions could be entertained at this time.

ITEM 5. CONSENT AGENDA

A) APPROVAL OF MINUTES FOR NOVEMBER 18, 2024 - REGULAR CALLED MEETING. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (ADMINISTRATION)

B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2024-07 ADOPTING AN UPDATED PROCUREMENT CARD POLICY MANUAL (3RD AND FINAL READING). THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE. (PURCHASING)

C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2024-17 MUNICIPAL FIBER OPTIC FEE SCHEDULE (3RD AND FINAL READING). THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (IT)

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- D) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE EXTENDING THE BOUNDARIES OF THE PRESENT CORPORATE LIMITS OF THE CITY OF PHARR, TEXAS AND ANNEXING NEW TERRITORY INTO THE CITY OF PHARR CONSISTING OF 22.94 ACRES MORE OR LESS, BEING PART OR PORTION OF LOT 255, KELLY-PHARR SUBDIVISION OF PORCIONES 69 AND 70, LOCATED ON THE SOUTH SIDE OF EAST JAVELINA DRIVE, APPROXIMATELY 1,700 FEET WEST OF SOUTH VETERANS BOULEVARD, IN THE CITY OF PHARR'S EXTRATERRITORIAL JURISDICTION (ETJ) IN HIDALGO COUNTY, TEXAS. (2ND READING) THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)
- E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE SEALED BIDS FOR THE SUGAR-MINNESOTA TRAFFIC LIGHT INSTALLATION. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (ENGINEERING)
- F) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM MOTHER CABRINI CHURCH FOR ASSISTANCE DURING THE CABALGATA A LA VIRGEN DE GUADALUPE ON SUNDAY, DECEMBER 8, 2024 FROM 1:00 P.M. TO 3:00 P.M. THIS ITEM SUPPORTS QL - QUALITY OF LIFE. (ADMINISTRATION)
- G) CONSIDERATION AND ACTION, IF ANY, RATIFYING SERVICE CONTRACT WITH SUNDAY MUSICAL, INC., FROM MCALLEN, TEXAS, FOR ENTERTAINMENT SERVICES AT THE NEW YEAR'S EVE BALL DROP. THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE. (ADMINISTRATION)
- H) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:
1. OSCAR J.E. GARZA, OWNER, FILED A REQUEST FOR A CHANGE OF ZONE FROM SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1) TO TOWNHOUSE RESIDENTIAL DISTRICT (R-TH). THE PROPERTY IS LEGALLY DESCRIBED AS LOT 3, BLOCK 3, MAGIC VALLEY INVESTMENTS SUBDIVISION NO. THREE, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 207 SOUTH MAGNOLIA STREET. COZ#241027 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)
 2. OSCAR J.E. GARZA, OWNER, FILED A REQUEST FOR A CHANGE OF ZONE FROM SINGLE FAMILY RESIDENTIAL-SMALL LOT (R1-A) TO RESIDENTIAL MULTI-FAMILY HIGH DENSITY DISTRICT (R-MFHD). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 1.161 ACRES, MORE OR LESS, OUT OF LOTS 2 & 3, BLOCK D, BEING ALL THAT PART OF THE RIGHT-OF-WAY OF LATERAL "F" LYING EAST OF THE ROAD IN THE WEST 320 FEET OF BLOCK "D" KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 910 NORTH FLAG STREET. COZ#241028 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)

Jonathan Flores, City Manager, introduced the consent agenda and recommended to table item 5H.1 be pulled from consent agenda.

Comm. Carrillo moved to table item. Mayor Hernandez seconded the motion and when put to a vote, it carried unanimously.

Jonathan Flores, City Manager, introduced the consent agenda.

Comm. Carrillo moved to approve. Comm. Pacheco seconded the motion and when put to a vote, it carried unanimously.

Ordinance No's. O-2024-36 and O-2024-37 and O-2024-38 were filed with the City Clerk's Office.

At this time, Mayor Hernandez, stated they would deviate from the agenda and go into closed session. There was no objection.

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ITEM 9. CLOSED SESSION

The time being 4:06 p.m., Alternate Mayor Pro Tem Carrillo stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 10. RECONVENE

The time being 5:03 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

ITEM 5. CONSENT AGENDA

H) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:

1. OSCAR J.E. GARZA, OWNER, FILED A REQUEST FOR A CHANGE OF ZONE FROM SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1) TO TOWNHOUSE RESIDENTIAL DISTRICT (R-TH). THE PROPERTY IS LEGALLY DESCRIBED AS LOT 3, BLOCK 3, MAGIC VALLEY INVESTMENTS SUBDIVISION NO. THREE, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 207 SOUTH MAGNOLIA STREET. COZ#241027 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)

Jonathan Flores, City Manager, introduced the item.

Comm. Carrillo moved to untable item. Mayor Hernandez seconded the motion and when put to a vote, it carried unanimously.

Comm. Carrillo moved to approve as recommended by staff. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

REGULAR AGENDA - OPEN SESSION

ITEM 6. ORDINANCES AND RESOLUTIONS

- A) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE IMPOSING A MORATORIUM ON APPLICATIONS AND PLANS FOR DEVELOPMENT, PERMITS, PLATS, VERIFICATIONS, REZONING, SITE PLANS AND NEW OR REVISED CERTIFICATES OF OCCUPANCY FOR COMMERCIAL CAR WASHES WITHIN THE CITY OF PHARR. (1ST READING) THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)**

Jonathan Flores, City Manager, introduced the item.

Comm. Medina moved to deny. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

ITEM 7. ADMINISTRATIVE

- A) **SUBMISSION OF CERTIFIED TAX ROLL TOTALS 2024 AS OF OCTOBER 1, 2024. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (FINANCE)**

Jonathan Flores, City Manager, introduced the item.

Comm. Carrillo moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

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ITEM 8. CONTRACTS/AGREEMENTS

- A) CONSIDERATION AND ACTION, IF ANY, ON RENEWAL OF A THREE (3) YEAR ENTERPRISE AGREEMENT WITH MICROSOFT THROUGH SHI GOVERNMENT SOLUTIONS, INC. USING TEXAS DIR COOPERATIVE CONTRACT #DIR-CPO-5237 FOR CITYWIDE OFFICE 365 EMAIL AND SOFTWARE SERVICES, IN THE AMOUNT OF \$121,712.64. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (IT)**

Jonathan Flores, City Manager, introduced the item.

Comm. Carrillo moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, ON AFFILIATION AGREEMENT WITH FIRSTLINE HOLDING GROUP FOR EMS STUDENT CLINICAL ROTATIONS AND EMS EDUCATION. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (EMERGENCY MEDICAL SERVICES)**

Jonathan Flores, City Manager, introduced the item.

Comm. Medina moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE CITY MANAGER TO AMEND THE CONTRACT WITH CAROLLO ENGINEERS INC. FOR THE AMOUNT OF \$121,666.00 FOR ADDITIONAL PROFESSIONAL ENGINEERING SERVICES FOR THE REDESIGN OF CLARIFIER NUMBER 1 AND 2 FOR THE WATER TREATMENT PLANT UPGRADE PROJECT. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (ENGINEERING)**

Jonathan Flores, City Manager, introduced the item.

Comm. Medina moved to table item. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- D) CONSIDERATION AND ACTION, IF ANY, ON AMENDMENT NO. 2 IN THE AMOUNT OF \$70,000.00 TO THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH TRIMAD CONSULTANTS, LLC, FOR THE LIFT STATION NUMBER 23 RELOCATION AND SANITARY SEWER IMPROVEMENTS. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (ENGINEERING)**

Jonathan Flores, City Manager, introduced the item.

Comm. Carrillo moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- E) CONSIDERATION AND ACTION, IF ANY, ON INTERLOCAL AGREEMENT WITH THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY FOR 0.8-MILES ON WEST DOFFING ROAD. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (ENGINEERING)**

Jonathan Flores, City Manager, introduced the item.

Comm. Carrillo moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

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ITEM 11. ADJOURNMENT

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:30 p.m.

CITY OF PHARR


AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 2nd DAY OF DECEMBER 2024 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **IMELDA PEREZ, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



IMELDA PEREZ, CITY CLERK

APPROVED: ~~DECEMBER~~ 16, 2024