

**TAKE NOTICE THAT A REGULAR MEETING
OF THE PHARR INTERNATIONAL TOLL BRIDGE BOARD
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 12:00 PM ON
WEDNESDAY, DECEMBER 18, 2024**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenue Report for November 2024
- B) Finance Report for November 2024
- C) Engineer's Report
- D) Director's Report

3. ADMINISTRATIVE:

- A) Approval of Minutes for November 26, 2024 - Regular Called Meeting.

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. RECONVENE: *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956-402-4100 Ext 1007 or FAX 956-475-3442 or Email cityclerksoffice@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the International Toll Bridge Board was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 13th day of December 2024 at 4:30 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, 13th day of December 2024




IMELDA PEREZ, TRMC
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the Pharr International Toll Bridge Board was removed from the bulletin board of City Hall on the ____ day of _____, 20__ by,

Name: _____

Title: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenue Report for November 2024.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024

**CROSSINGS AND REVENUES
FOR THE MONTH OF NOVEMBER
FISCAL YEAR 2024 – 2025**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **110,777** vehicles for the month of November F.Y. 2024-2025, which showed an increase of **7,074** vehicles or **6.82%** over the same month in F.Y. 2023-2024.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **54,183** cars for the month of November F.Y. 2024 – 2025, showing an increase of **4,382** cars or **8.80%** over the same month in F.Y. 2023 – 2024.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **56,594** trucks for the month of November F.Y. 2024-2025, showing an increase of **2,692** trucks or **4.99%** over the same month in F.Y. 2023 - 2024.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-4,550) TRUCKS OR -7.44% FOR THE MONTH OF NOVEMBER, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

d) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **61,144** trucks for the month of November F.Y. 2024-2025, showing an increase of **4,095** trucks or **7.18%** over the same month in F.Y. 2023-2024.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF NOVEMBER TOTAL 117,738 REPRESENTING AN INCREASE OF 6,787 OR 6.12% OVER THE SAME TIME PERIOD IN F.Y. 2023-2024.

e) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,815,436** dollars for the month of November F.Y. 2024 – 2025.

\$	270,915	Autos & other
\$	1,540,675	Trucks
\$	3,846	Profit on pesos
\$	1,815,436	TOTAL

Revenues showed an increase of **\$383,916** or **26.82%** over the same month in F.Y. 2023 – 2024.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

F.Y. 2023-2024 F.Y. 2024-2025 GAIN / LOSS INC% / DEC%

OCTOBER	101,828	107,028	5,200	5.11%
NOVEMBER	103,703	110,777	7,074	6.82%
YTD TOTAL	205,531	217,805	12,274	5.97%
DECEMBER	104,961			
JANUARY	98,056			
FEBRUARY	92,085			
MARCH	103,381			
APRIL	111,523			
MAY	107,554			
JUNE	97,012			
JULY	104,469			
AUGUST	111,425			
SEPTEMBER	101,107			
TOTAL CROSSING	1,237,104			

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2023-2024 F.Y. 2024-2025 GAIN / LOSS INC% / DEC%

OCTOBER	44,769	49,109	4,340	9.69%
NOVEMBER	49,801	54,183	4,382	8.80%
YTD TOTAL	94,570	103,292	8,722	9.22%
DECEMBER	53,253			
JANUARY	35,975			
FEBRUARY	34,782			
MARCH	47,136			
APRIL	48,934			
MAY	47,229			
JUNE	44,106			
JULY	48,430			
AUGUST	53,826			
SEPTEMBER	47,861			
TOTAL CROSSING	556,102			

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2023-2024 F.Y. 2024-2025 GAIN / LOSS INC% / DEC%

OCTOBER	57,059	57,919	860	1.51%
NOVEMBER	53,902	56,594	2,692	4.99%
YTD TOTAL	110,961	114,513	3,552	3.20%
DECEMBER	51,708			
JANUARY	62,081			
FEBRUARY	57,303			
MARCH	56,245			
APRIL	62,589			
MAY	60,325			
JUNE	52,906			
JULY	56,039			
AUGUST	57, 599			
SEPTEMBER	53,246			
TOTAL CROSSING	681,002			

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND CAR CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2023-2024 F.Y. 2024-2025 GAIN / LOSS INC% / DEC%

OCTOBER	35,311	41,181	5,870	16.62%
NOVEMBER	37,578	43,427	5,849	15.56%
DECEMBER	45,033			
JANUARY	35,971			
FEBRUARY	37,625			
MARCH	41,810			
APRIL	39,903			
MAY	40,567			
JUNE	38,415			
JULY	40,487			
AUGUST	40,773			
SEPTEMBER	38,490			
TOTAL CROSSING	471,963			

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2023- 2024	F.Y. 2024- 2025	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	58,427	63,509	5,082	8.70%	41,202	22,307	16,756	8,875
NOVEMBER	57,049	61,144	4,095	7.18%	40,995	20,189	18,472	9,848
DECEMBER	53,437							
JANUARY	59,331							
FEBRUARY	57,446							
MARCH	58,119							
APRIL	63,383							
MAY	62,212							
JUNE	55,684							
JULY	59,822							
AUGUST	61,969							
SEPTEMBER	58,907							
TOTAL CROSSING	705,786							

Agriculture trucks at the Pharr International Bridge totaled **18,472** crossings for the month of November representing a **30%** of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of **1,457** trucks or **8.56%** over the same month in F.Y. 2023-2024.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2023-2024	F.Y. 2024-2025	GAIN / LOSS	INC% / DEC%
OCTOBER	115,486	121,428	5,942	5.15%
NOVEMBER	110,951	117,738	6,787	6.12%
DECEMBER	105,145			
JANUARY	121,412			
FEBRUARY	114,749			
MARCH	114,364			
APRIL	125,972			
MAY	122,537			
JUNE	108,590			
JULY	115,861			
AUGUST	119,568			
SEPTEMBER	112,153			
TOTAL CROSSING	1,386,788			

**PHARR INTERNATIONAL BRIDGE
F.Y. 2024-2025 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	49,109	2,989	5,873	964	42,619	250	1	157	5,066	107,028
NOVEMBER	54,183	2,620	6,047	954	41,653	174	12	136	4,998	110,777
DECEMBER										
JANUARY										
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF
NOVEMBER F.Y. 2024-2025.**

- 1X CARS 49%
- 2X TRUCKS 2.4%
- 3X TRUCKS 5.5%
- 4X TRUCKS 0.9%
- 5X TRUCKS 38%
- 6X TRUCKS 0.2%

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2023-2024	F.Y. 2024-2025	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,396,136	\$ 1,709,722	\$ 313,586	22.46%
NOVEMBER	\$ 1,431,520	\$ 1,815,436	\$ 383,916	26.82%
YTD TOTAL	\$ 2,827,656	\$ 3,525,159	\$ 697,502	24.67%
DECEMBER	\$ 1,545,696			
JANUARY	\$ 1,795,097			
FEBRUARY	\$ 1,662,818			
MARCH	\$ 1,720,767			
APRIL	\$ 1,935,889			
MAY	\$ 2,016,526			
JUNE	\$ 1,625,040			
JULY	\$ 1,778,230			
AUGUST	\$ 1,839,885			
SEPTEMBER	\$1,682,709			
TOTAL CROSSING	\$ 20,430,319			



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for November 2024.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

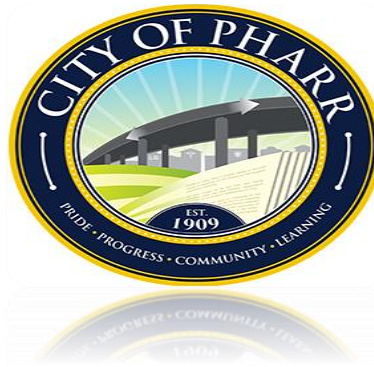
Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024



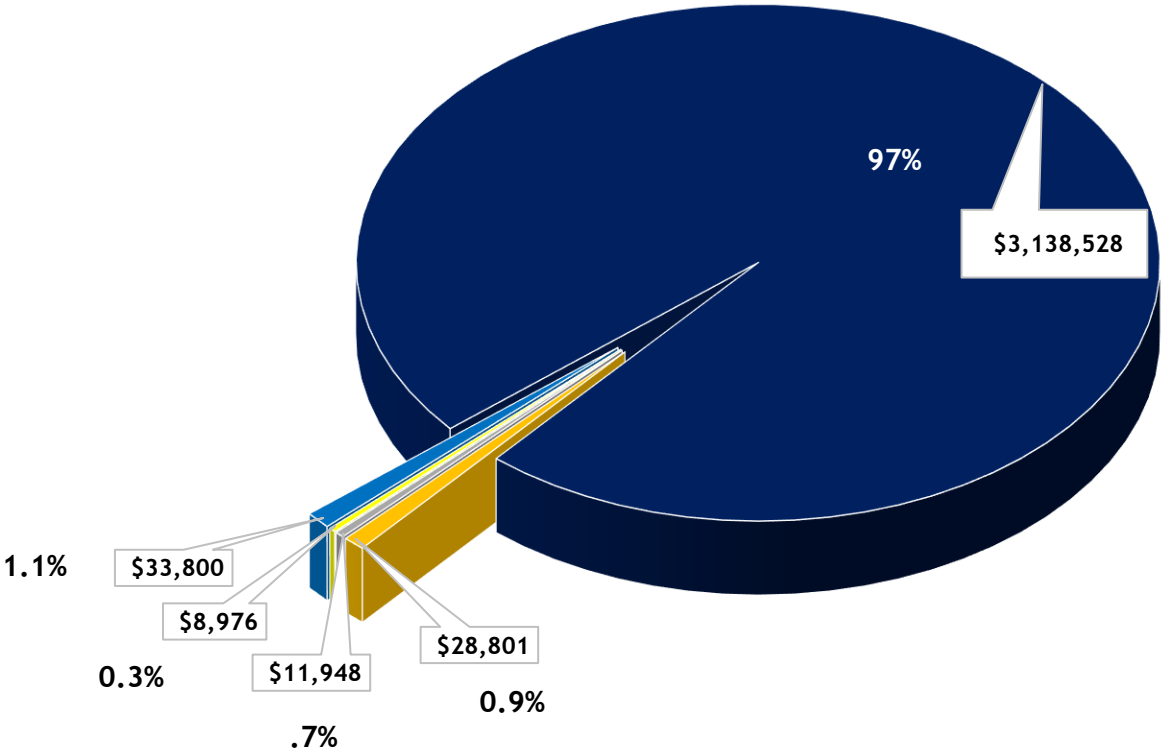
PHARR INTERNATIONAL BRIDGE

Financial Report
NOVEMBER - FY 24/25



Bridge Revenues

- Toll Fees
- Credit Card - Surcharge
- Interest from Bond Proceeds
- Peso Exchange Rate Income
- Rental Income



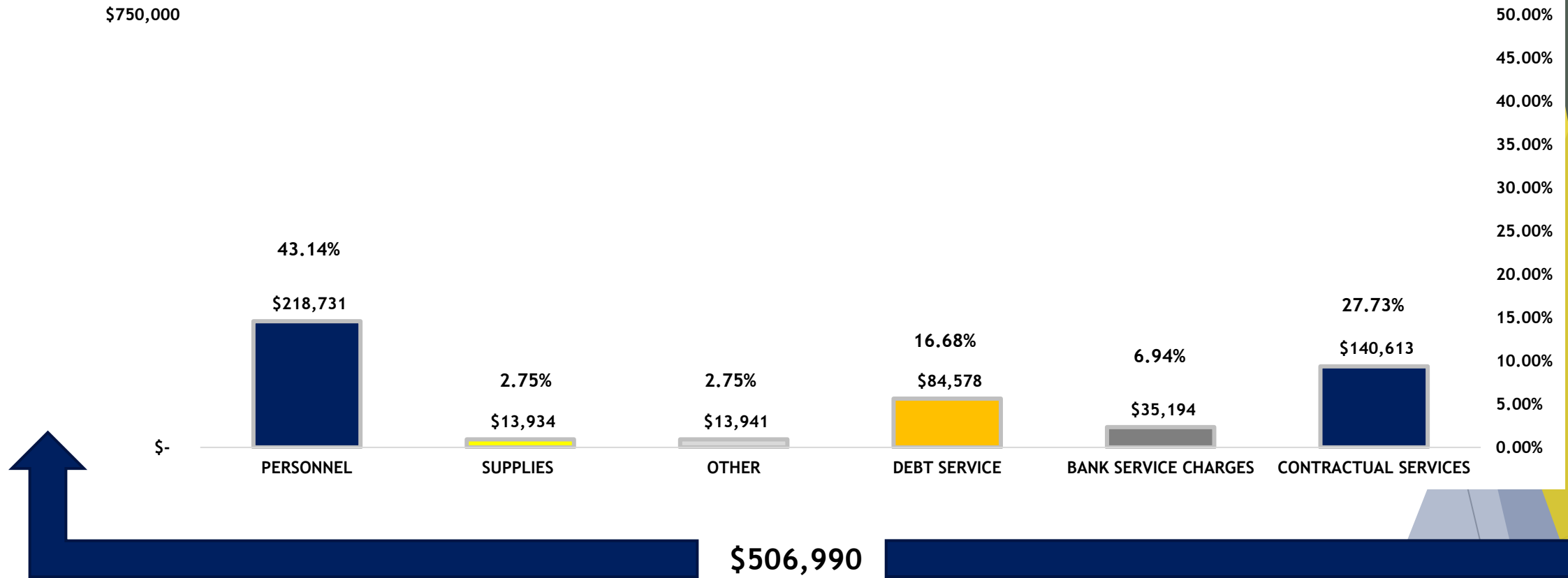
\$3,222,053

Total Revenues



Total Operating Expenses

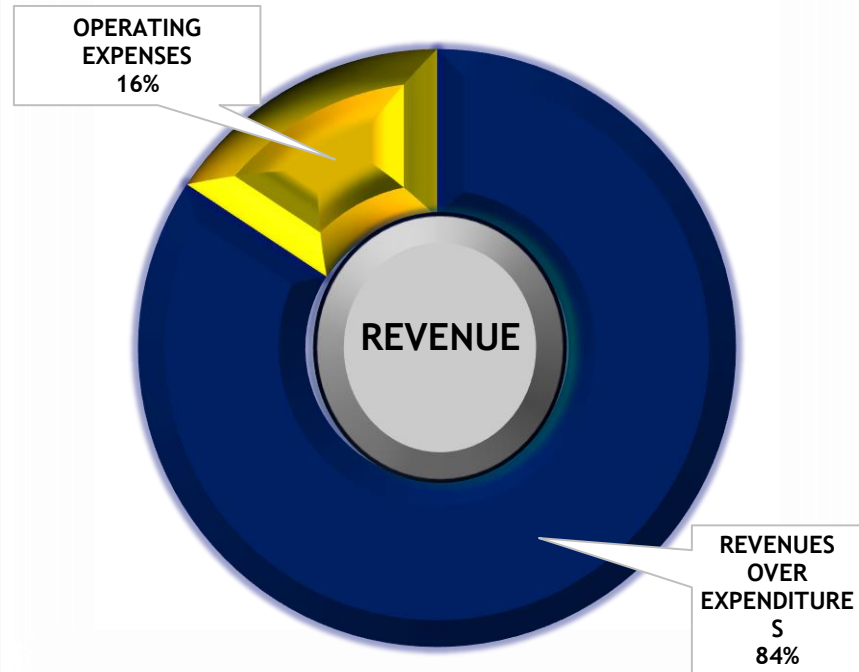
\$750,000



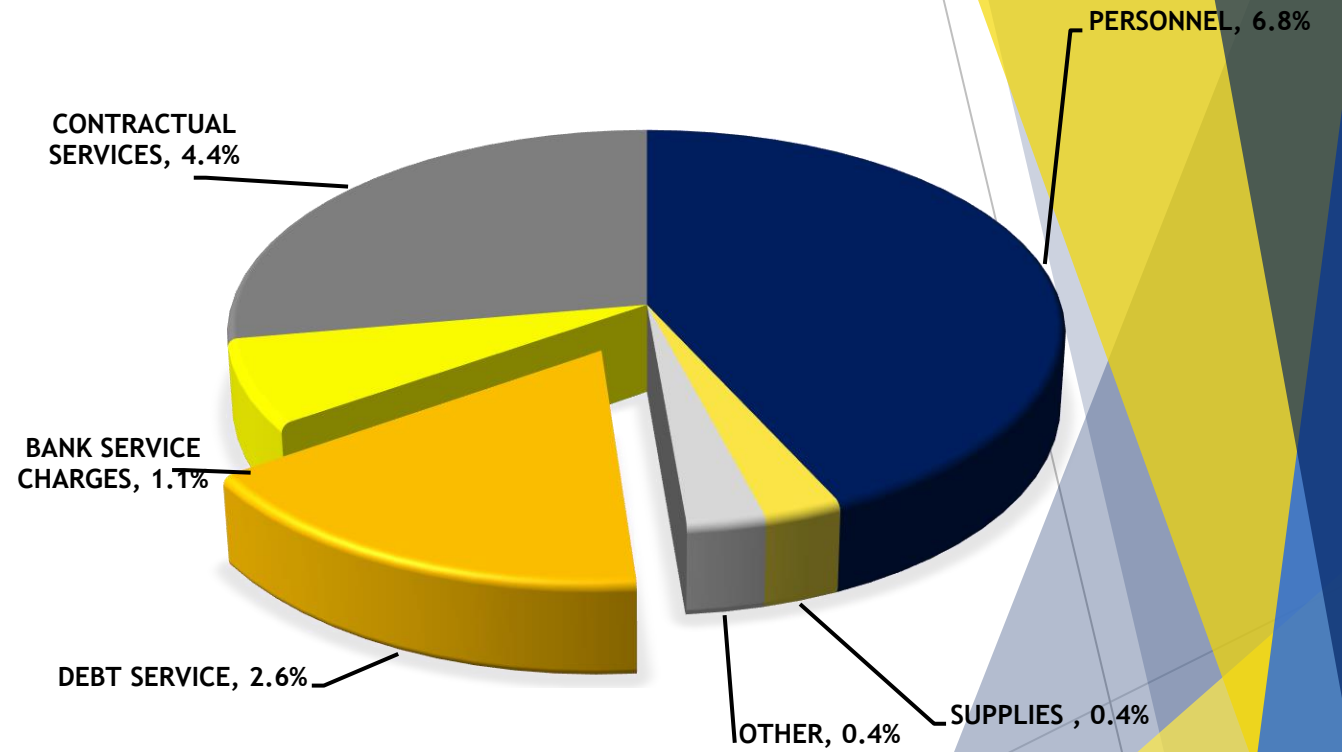
Operating Expenses



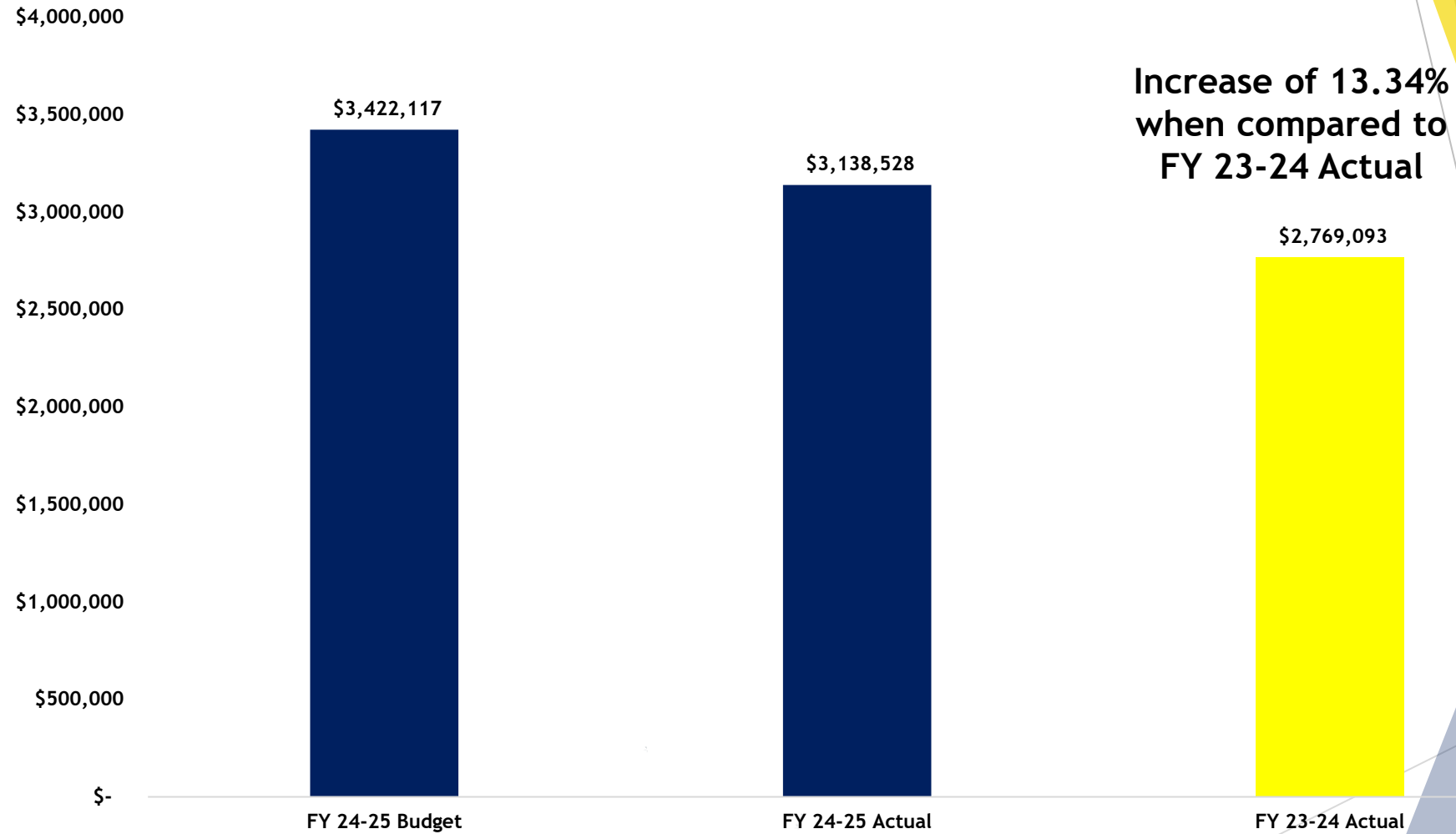
REVENUES OVER EXPENSES



OPERATING EXPENSES AS A % OF REVENUES



Toll Collections FY 24/25

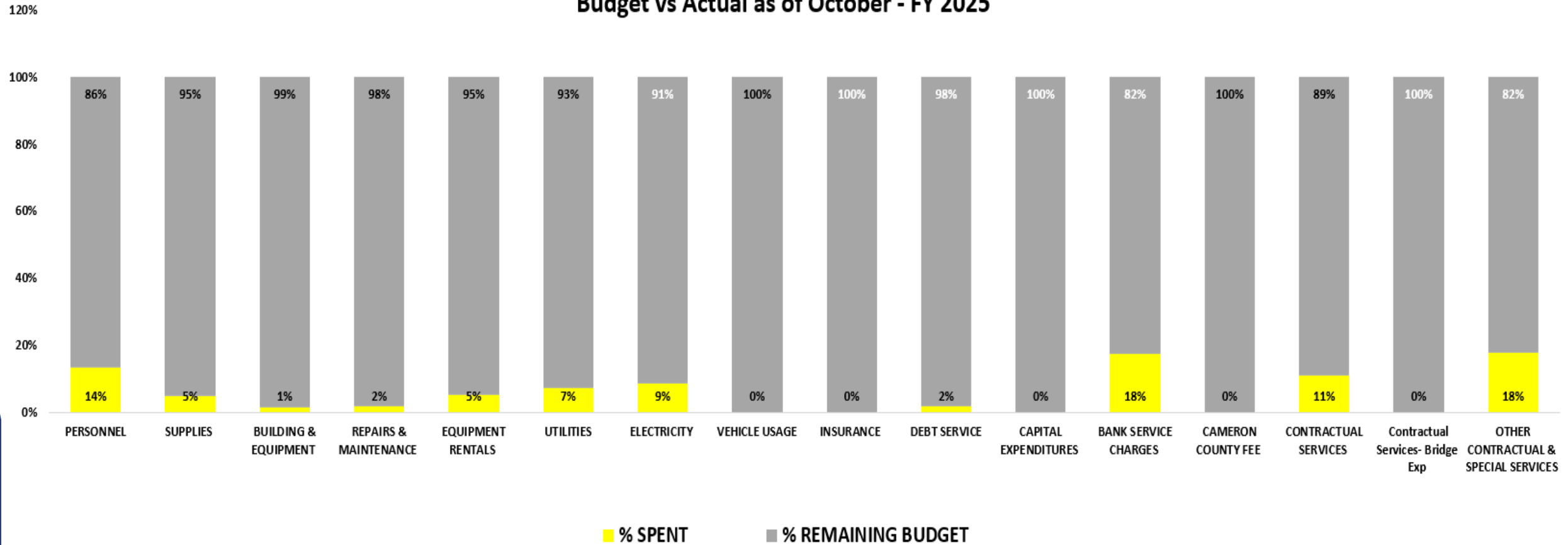


October - FY 2025

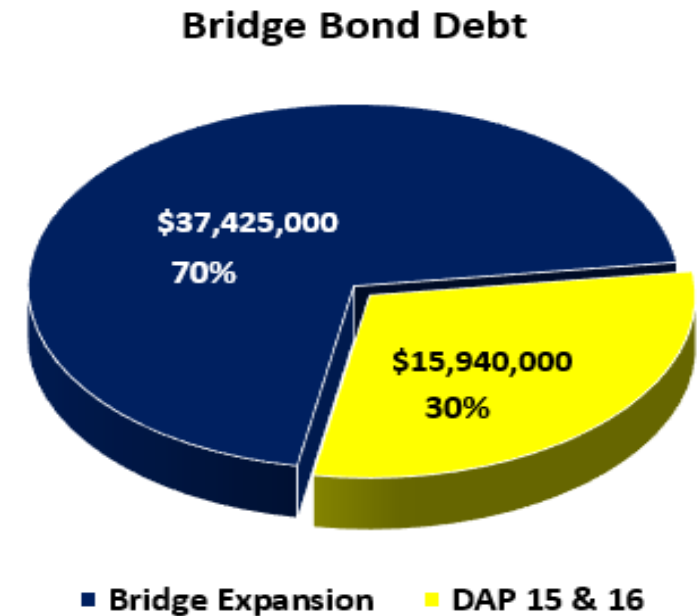
Budget Benchmark: $\leq 16.67\%$

Actual Spent: $\leq 7.77\%$

Bridge Expenditures Budget vs Actual as of October - FY 2025



Fiscal Year	Principal	Interest	Total Debt Service
2021	\$ -	\$ -	\$ -
2022	\$ 545,000	\$ 2,368,673	\$ 2,913,673
2023	\$ 505,000	\$ 2,311,550	\$ 2,816,550
2024	\$ 1,925,000	\$ 2,286,300	\$ 4,211,300
2025	\$ 2,005,000	\$ 2,204,000	\$ 4,209,000
2026	\$ 2,095,000	\$ 2,118,250	\$ 4,213,250
2027	\$ 2,180,000	\$ 2,028,600	\$ 4,208,600
2028	\$ 2,295,000	\$ 1,919,600	\$ 4,214,600
2029	\$ 2,405,000	\$ 1,804,850	\$ 4,209,850
2030	\$ 2,530,000	\$ 1,684,600	\$ 4,214,600
2031	\$ 2,655,000	\$ 1,558,100	\$ 4,213,100
2032	\$ 2,785,000	\$ 1,425,350	\$ 4,210,350
2033	\$ 2,925,000	\$ 1,286,100	\$ 4,211,100
2034	\$ 3,070,000	\$ 1,139,850	\$ 4,209,850
2035	\$ 3,205,000	\$ 1,008,450	\$ 4,213,450
2036	\$ 3,340,000	\$ 871,200	\$ 4,211,200
2037	\$ 3,485,000	\$ 728,100	\$ 4,213,100
2038	\$ 3,635,000	\$ 578,700	\$ 4,213,700
2039	\$ 3,790,000	\$ 422,800	\$ 4,212,800
2040	\$ 3,925,000	\$ 287,100	\$ 4,212,100
2041	\$ 4,065,000	\$ 146,250	\$ 4,211,250
Total	\$ 53,365,000	\$ 28,178,423	\$ 81,543,423

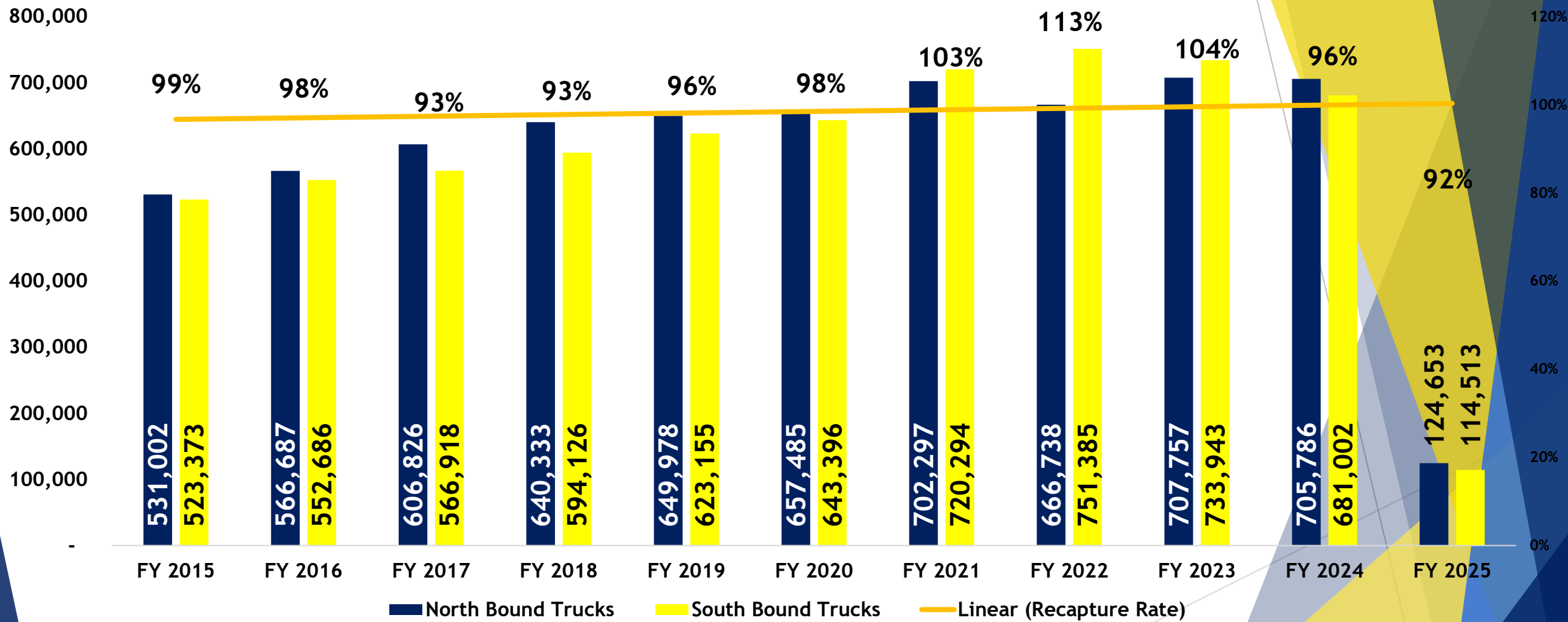


PHARR INTERNATIONAL BRIDGE

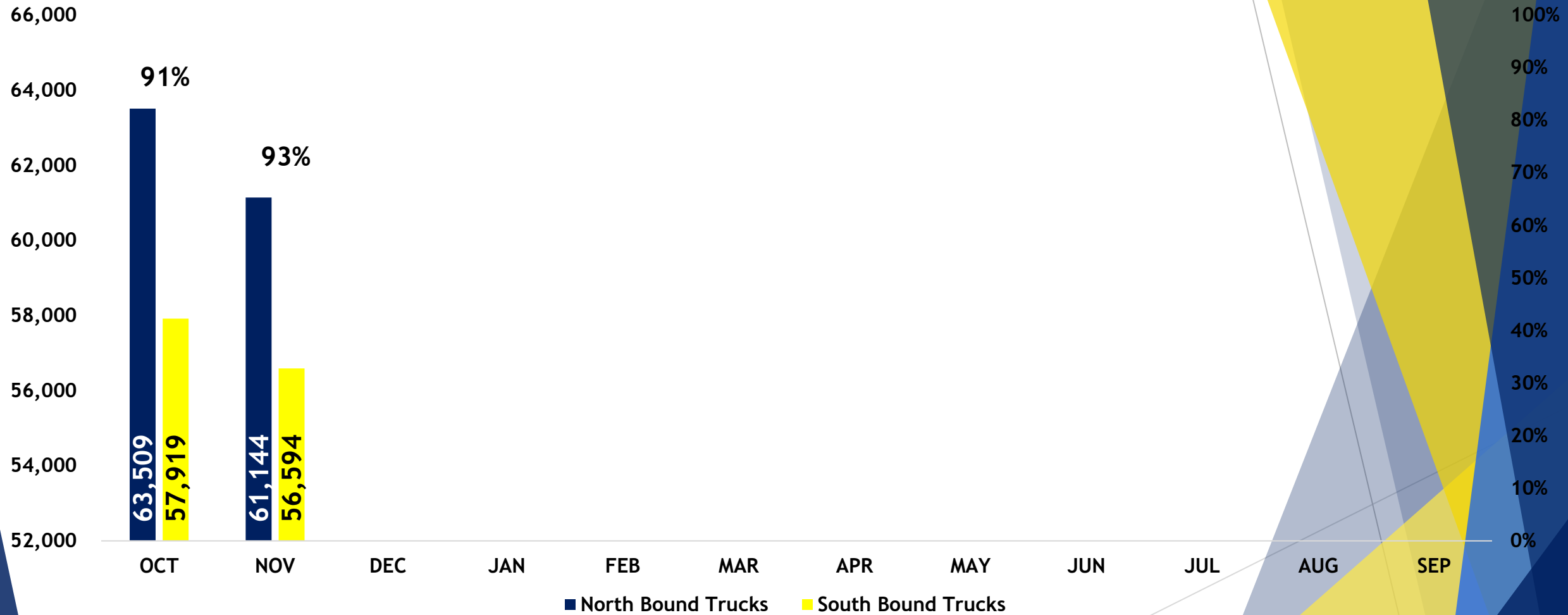
**Southbound Recapture Rate
November - FY 2025**



Historical Southbound Recapture Rate



YTD Southbound Recapture Rate



QUESTIONS



THANK YOU





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for November 26, 2024 - Regular Called Meeting.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
TUESDAY, NOVEMBER 26, 2024
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular meeting on Tuesday, November 26, 2024, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Lazaro Beas, Member
Roberto Garza, Member

MEMBERS ABSENT: Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Vanessa Guzman, Marketing Coordinator
Freddy Flores, Trade Liaison

OTHERS PRESENT: Cynthia Garza, Asst. City Manager
Jamison Merrick, Finance Director
Maria Rangel, City Engineer
Michael Rodriguez, Asst. Police Chief
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Andy Vega, CBP
Lauro Garza, CBP

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:02 p.m. Roll call established a quorum.

Member Beas **moved** to excuse absent members. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR OCTOBER 2024

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, went over the total crossings and revenues report for the month of October 2024. He reported total crossings for the month of October were 107,028, which was an increase of 5,200 vehicles or 5.11% compared to last year. Mr. Bazan further reported total car crossings for the month of October were 49,109, which was an increase of 4,340 cars or 9.69% and went over car crossing comparisons from other bridges for the month of October 2024.

Luis Bazan, Bridge Director, reported on the total truck crossings for the month of October 2024. He stated crossings were 57,919, which was an increase of 860 trucks or 1.51% increase and went over truck crossings comparisons from other bridges for the month of October 2024.

Luis Bazan, Bridge Director, also reported northbound crossings for the month of October 2024 were 63,509, which was an increase of 5,082 trucks or 8.70% increase and stated the agriculture for the month of October 2024 had 16,756 trucks, which represents 26% of all imports from Mexico to the U.S. He further reported a combination of northbound and southbound truck crossings for the month of October 2024 were 121,428, which was an increase of 5,942 or 5.15%.

Luis Bazan, Bridge Director, went over the crossing comparisons by axle for the month of October 2024. He stated cars were 49,109, 2X trucks were 2,989, 3X trucks were 5,873, 4X trucks were 964, 5X trucks were 42,619, 6X trucks were 250, mobile homes were 1, and wide loads were 157. He stated special crossings were 5,066 and the total combination for the month of October was 107,028.

Lastly, Luis Bazan, Bridge Director, reported on total revenues collected for the month of October 2024. He reported total revenues collected for the month were \$1,709,722, which showed an increase of \$313,586 or 22.46% in revenues.

B) FINANCE REPORT FOR OCTOBER 2024

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Eddie Gutierrez, Bridge Financial Consultant, for October 2024 finance report.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, briefly reported on the expenditures and revenues year to date for the bridge. He also reported on the 30th Anniversary Crossings report.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Maria Rangel, City Engineer, was present and questions on projects could be entertained at this time.

Maria Rangel, City Engineer, reported DAP FY16 project. She stated project started on November 4, 2024, and they were currently sixteen days into construction. She further, reported it would last four hundred twenty five (425) standard work-week days to equal approximately twenty-two (22) months, and the project would end in July of 2026.

Lastly, Maria Rangel, City Engineer, also reported on the 2nd Span Project. She stated they were one hundred twelve (112) calendar days into the contract which was about 23% completed and have paid out approximately 9% of the contract which was about \$4.3 million. She stated completed work was 36 columns and 82 drilled shafts.

Discussion ensued on the engineer's report.

D) DIRECTOR'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on Trucksgiving Lucheon. He stated they held their 3rd Annual Trucksgiving Luncheon last week and had over 120 people in attendance. He then showed a video recap of the event and reported the end-of-the-year celebration would be held on Friday, December 13, 2024, from 6:00 p.m. to 11:00 p.m. He further extended an invitation to the Bridge Board to attend.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR OCTOBER 25, 2024 – REGULAR MEETING

Luis Bazan, Bridge Director introduced the item.

Member Beas **moved** to approve. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

B) DISCUSSION AND ACTION, IF ANY, ON 2025 NATIONAL CUSTOMS BROKERS & FORWARDERS ASSOCIATION OF AMERICA (NCBFAA) MEMBERSHIP IN THE AMOUNT OF \$889.

Luis Bazan, Bridge Director introduced the item.

Member Beas **moved** to approve. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

C) DISCUSSION AND ACTION, IF ANY, ON THE GREATER PHARR CHAMBER OF COMMERCE MEMBERSHIP RENEWAL IN THE AMOUNT OF \$1,200.

Luis Bazan, Bridge Director introduced the item.

Member Beas **moved** to approve. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

D) DISCUSSION AND ACTION, IF ANY, ON INTERNATIONAL BRIDGE, TUNNEL & TURNPIKE ASSOCIATION (IBTTA) MEMBERSHIP IN THE AMOUNT OF \$18,436.

Luis Bazan, Bridge Director introduced the item.

Member Beas **moved** to approve. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

E) DISCUSSION AND ACTION, IF ANY, ON PROPOSAL FROM WORLD CITY FOR THE 2024 PHARR TRADE NUMBERS BOOK IN THE AMOUNT OF \$49,600.

Luis Bazan, Bridge Director introduced the item.

Member Beas **moved** to approve. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

ITEM 6. ADJOURNMENT

There being no other business to come before the board, Member Beas **moved** to adjourn. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:31 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 26TH DAY OF NOVEMBER 2024, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 13, 2024

MEETING DATE: December 18, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2024