

MINUTES
PHARR MEMORIAL LIBRARY BOARD MEETING
THURSDAY, SEPTEMBER 19, 2024
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The Pharr Memorial Library Board met in a regular called meeting on Thursday, September 19, 2024, and following is the record of attendance.

MEMBERS PRESENT: Cristina Espinoza
Anita Vela
Olga L. Cardoza
Rosana Gutierrez
Dahnya Trejo

MEMBERS ABSENT: Mary Q Gonzalez

STAFF PRESENT: Adolfo Garcia, Library Director
Linda Coronado, Administrative Assistant
Ruby Ramirez, Children's Supervisor
Jose Miguel Singleterry, DRC Manger
Paola Del Angle, Reference Supervisor

ITEM 1. CALL MEETING TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairperson, Olga Cardoza, called the meeting to order at 6:02 p.m. Roll call established a quorum.

Olga Cardoza moved to excuse absent board members. Anita Vela seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR November 16, 2023, REGULAR CALLED MEETING

Chairperson Olga Cardoza introduced the item.

Olga Cardoza moved to approve of the minutes as submitted. Anita Vela seconded the motion and when put to a vote, it carried it unanimously.

ITEM 3: PRESENTATION OF DIRECTOR'S REPORT:

A) LIBRARY DIRECTOR'S REPORT

Chairperson Olga Cardoza introduced the item.

Adolfo Garcia, Library Director, reported the door gate count to date was 25,000 at the Development and Research Center (DRC) and the gate count at the main library was 120,791 and stated the traffic has increased. He further reported circulation transactions at the Main Library were 47,898 and for the Development and Research Center were 5,602.

Adolfo Garcia, Library Director, also reported the revenues at the Development and Research Center were \$6,879 for fax services, copies, late fees and other services and the revenue at the Main Library was \$39,848 and over \$21,993 at the Cafe. He further reported on future events, trail of terror, veterans' day parade, and upcoming Christmas events. Lastly, he reported the upgraded new furniture for main library and new computers for Development and Research Center (DRC).

B) DRC BRANCH MANAGER'S REPORT

Jose M. Singleterry, Branch Manager, stated the water department increased staff from 1 to 4 employees and patrons can pay for utilities and fiber internet at this location. He also stated there was a new generator installed, and the DRC will serve as a shelter during natural disasters.

Mr. Singleterry also reported on events held at the Development and Research Center (DRC) for the months of July and August 2024. He further reported the events that took place were Arise Citizenship/ESL Classes, Border Perspectives, Pharr TXDOT (mental health training), Customs and Border Protection (C.B.P), and Pharr Events (Night Under The Stars), Region One (Gear Up Pathways to the Future) and Lucha Libros.

C) REFERENCE DEPARTMENT REPORT

Paola Del Angel, Reference Department Supervisor, went over the events held for the teens and adults at the Reference Department for the months of June, July, August 2024. She introduced members of a current reading program, "Club de Lectura" (CLAAP).

D) CHILDRENS'S DEPARTMENT REPORT

Ruby Ramirez, Children's Supervisor, went over the events held for the children's department in the months of June through August 2024. She reported statistics and went over future calendar for the upcoming events for the month of October.

ITEM 4. ADJOURNMENT:

There being no other business to come before the Library Advisory Board, Olga L. Cardoza moved to adjourn the meeting and Anita Vela seconded the motion. Meeting was adjourned at 6:49 p.m.

LIBRARY BOARD



Olga Cardoza Chairperson

ATTEST:



Linda Del Toro, Administrative Assistant

APPROVED DATE: 11/21/2024