

**MINUTES
PHARR MEMORIAL LIBRARY BOARD MEETING
THURSDAY, NOVEMBER 16, 2023
118 S CAGE 2ND FLOOR**

The Pharr Memorial Library Board met in a regular called meeting on Thursday, November 16, 2023, and following is the record of attendance.

MEMBERS PRESENT: Aida Escobar
Claudia Garcia
Anita Vela
Olga L. Cardoza
Mary Q Gonzalez
Emma Rosalez-Garcia

MEMBERS ABSENT: Diana Ruiz

STAFF PRESENT: Adolfo Garcia, Library Director
Linda Coronado, Administrative Assistant
Itzel Armendariz, Secretary
Brianna Bullion, Children's Supervisor
Jose Miguel Singleterry, DRC Manger

ITEM 1. CALL MEETING TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairperson, Aida Escobar, called the meeting to order at 6:00 p.m. Roll call established a quorum.

Emma Rosalez-Garcia moved to excuse absent board members. Olga Cardoza seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR SEPTEMBER 21, 2023 REGULAR CALLED MEETING

Chairperson Aida Escobar introduced the item.

Mary Q Gonzalez moved to approve the minutes as submitted. Olga Cardoza seconded the motion and when put to a vote, it carried unanimously.

ITEM 3: PRESENTATION OF DIRECTOR'S REPORT:

A) LIBRARY DIRECTOR'S REPORT

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director, reported the door gate count to date was 27,000 at the Development and Research Center (DRC) and the gate count at the main library was 116,249 and stated the traffic has increased. He further reported circulation transactions at the Main Library were 45,000 and for the Development and Research Center were 8,000.

Adolfo Garcia, Library Director, also reported the revenues at the Development and Research Center were \$7,000 for fax services, copies, late fees and other services and the revenue at the Main Library was \$41,096 and over \$19,000 at the Cafe. He further reported the new special project for the main library was to update the lighting and furniture.

B) DRC BRANCH MANAGER'S REPORT

Jose M. Singleterry, Branch Manager, went over the events held at the Development and Research Center (DRC) for the month of September and October 2023. He stated the events that took place were Arise Citizenship/ESL Classes, Border Perspectives, Pharr IT Department, C.B.P, and Hidalgo County Elections Office Early Voting.

C) REFERENCE DEPARTMENT REPORT

Adolfo Garcia, Library Director, went over the events held for the teens and adults at the Reference Department for the months of September, October, and November 2023. He further reported the library received the community literacy champion award from South Texas Literacy Coalition and introduced Nora Galvan from PSJA Adult Literacy program.

D) CHILDRENS'S DEPARTMENT REPORT

Brianna Bullion, Children's Supervisor, went over the events held for the children's department in the months of October and November 2023. She further extended an invitation to the board members to see the children's department Christmas decorations.

ITEM 4. ADJOURNMENT:

There being no other business to come before the Library Advisory Board, Olga L. Cardoza moved to adjourn the meeting and Claudia García seconded the motion. Meeting was adjourned at 6:38 p.m.

LIBRARY BOARD

Olga L. Cardoza
Aida Escobar, Chairperson

ATTEST:

Linda del T
Linda Del Toro, Administrative Assistant

APPROVED DATE: 9/19/2024