

**MINUTES  
BOARD OF COMMISSIONERS  
BUDGET WORKSHOP MEETING  
FRIDAY, AUGUST 16, 2024  
1121 E. NOLANA LOOP**

The Board of Commissioners of the City of Pharr, Texas, met in a Budget Workshop Meeting on Friday, August 16, 2024 and following is the record of attendance.

**BOARD OF COMMISSIONERS PRESENT:** Comm. Michael Pacheco  
Comm. Roberto Carrillo  
Comm. Ramiro Caballero  
Comm. Daniel Chavez  
Comm. Ricardo Medina

**BOARD OF COMMISSIONERS ABSENT:** Mayor Ambrosio Hernandez  
Comm. Itza Flores

**STAFF PRESENT:** Jonathan Flores, City Manager  
Cynthia Garza, Assistant City Manager  
Hilda Pedraza, Assistant City Manager  
Imelda Perez, City Clerk  
Maria Rangel, Interim City Engineer  
Jamison Merrick, Finance Director  
Fabiola Sanchez, Asst. Finance Director  
Ashley Melendez, Assistant HR Director  
Juan Villescas, Municipal Court Judge  
Juan Gonzalez, Chief of Police  
Pilar Rodriguez, Fire Chief  
Roland Gomez, Code Compliance Director  
Kimberly Mendoza, Dev. Svcs. Director  
Luis Marin, Public Works Director  
Melanie Cano, O.S.E. Director  
Ruben Rosalez, Public Utilities Director  
Sergio Alanis, Parks & Rec. Director  
Adolfo Garcia, Library Director  
Jose Pena, I.T. Director  
Luis Bazan, Bridge Director  
Mayra Gomez, Purchasing Director  
Danny Ramirez, EMS Chief  
Yuri Gonzalez, Chief Comm. Officer  
Kenneth Ennis, Public Safety Comm. Dir.  
Cynthia Gutierrez, Public Health Director  
Frank Nunez, Special Events Director

**CITY ATTORNEY** Ricardo Rodriguez, City Attorney

**ITEM 1. CALL TO ORDER**

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD.**

Mayor Pro Tem Chavez called the meeting to order at 8:36 a.m. Roll call established a quorum.

Comm. Carrillo **moved** to excuse absent members. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

**ITEM 2. PUBLIC TESTIMONY**

There were no comments from the public.

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Jonathan Flores, City Manager, introduced the item and stated no action was needed.

**ITEM 12. ADJOURNMENT**

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Chevez seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:46 p.m.

CITY OF PHARR



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AMBROSIO HERNANDEZ  
MAYOR

STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR

**ON THIS THE 5<sup>th</sup> DAY OF AUGUST 2024** the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2<sup>nd</sup> Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **IMELDA PEREZ, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

  
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IMELDA PEREZ, CITY CLERK

APPROVED: August 19, 2024

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**ITEM 3. ADMINISTRATIVE:**

**A) WELCOMING REMARKS BY CITY MANAGER AND/OR MAYOR.**

Jonathan Flores, City Manager, welcomed everyone in attendance.

**B) DISCUSSION OF PENDING AND/OR PROPOSED CITY PROJECTS, PROGRAMS AND INDIVIDUAL DEPARTMENTAL DIVISIONS, DUTIES, ROLES, STRUCTURE, EVALUATION; DISCUSSION OF THE FISCAL YEAR 2024-2025 BUDGET FOR ALL CITY GENERALLY AND INCLUDING THE FOLLOWING ENTITIES; TAX INCREMENT REINVESTMENT ZONE (TIRZ); TAX INCREMENT REINVESTMENT ZONE II (TIRZ II); PHARR ECONOMIC DEVELOPMENT CORPORATION II (PEDC II); AND PHARR PUBLIC FACILITIES CORPORATION; DISCUSSION ON CAPITAL PURCHASES, PERSONNEL, AND DEBT. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY. (ADMINISTRATION)**

Jonathan Flores, City Manager, introduced the item and called upon Melanie Cano, Office of Organizational Strategic Excellence Director, for a report on the budget priorities citizen survey results.

Melanie Cano, Office of Organizational and Strategic Excellence Director, went over the 2024-2025 budget priorities citizen survey results. She reported respondents were asked to identify a top priority from strategic priorities such as Service Excellence, City Infrastructure, Quality of Life, Economic Development and Public Safety. Once selected they were asked to identify a focus area. She stated the survey resulted in 1,207 responses and went over survey results by city-wide demographics from north, central and south side, and the percentages for their top priorities and focus areas.

At this time, Jonathan Flores, City Manager, introduced the item and called upon Jamison Merrick, Finance Director, for presentation on the city-wide budget.

Jamison Merrick, Finance Director, gave an overview of the budget process and went over general fund and proposed budget for fiscal year 2024-2025. He reported on property taxes, the city tax rate and history, sales taxes, general fund proposed budget, expenditures, general fund summary, utility and bridge funds, Pharr EMS revenues and expenditures, TeamPharr.Net revenues and expenditures, Pharr International Bridge revenues and expenditures, and city-wide debt. He further went over current budget and adopted budget changes.

At this time, Jamison Merrick, Finance Director, called upon Mariela Ruiz, Certified Public Accountant, for presentation on Fiscal Year 2024-2025 Budget Revisions.

Mariela Ruiz, Certified Public Accountant, gave an overview of Fiscal Year 2024-2025 Budget Revisions. She reported on budget goals and objectives, steps taken to achieve those goals, overall impact and departmental summaries. Lastly, she went over strategies and actions that were implemented to ensure the City was aligned with goals set.

Mayor Pro Tem Chavez left the workshop meeting at this point of the agenda. The time being 9:25 a.m.

**ITEM 4. CLOSED SESSION**

The time being 9:31 a.m., Alternate Mayor Pro Tem Carrillo stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

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**ITEM 5. RECONVENE**

The time being 11:44 a.m., Alternate Mayor Pro Tem Carrillo stated the commission would be resuming the open meeting.

Jonathan Flores, City Manager, provided closing remarks.

**ITEM 6. ADJOURNMENT**

There being no other business to come before the board, Comm. Medina **moved** to adjourn. Comm. Pacheco seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 11:46 a.m.

CITY OF PHARR



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AMBROSIO HERNANDEZ  
MAYOR

STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR

**ON THIS THE 16<sup>th</sup> DAY OF AUGUST 2024** the Board of Commissioners of the City of Pharr, Texas convened in a **BUDGET WORKSHOP MEETING** at the Pharr One located at 1121 E. Nolana Loop, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **IMELDA PEREZ, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



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IMELDA PEREZ, CITY CLERK

APPROVED: **SEPTEMBER 3, 2024**