

**TAKE NOTICE THAT A REGULAR MEETING  
OF THE GOLF COURSE ADVISORY BOARD  
OF THE CITY OF PHARR, TEXAS  
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,  
118 S. CAGE BLVD., 2<sup>ND</sup> FLOOR, PHARR, TEXAS  
COMMENCING AT 5:30 PM ON  
TUESDAY, AUGUST 6, 2024**

*The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.*

**1. CALL TO ORDER:**

A) Roll call and possible action on the excusing of any absent member.

**2. ADMINISTRATIVE:**

A) Approval of Minutes for June 10, 2024 - Regular Called Meeting.

B) Revenue and Expenditure Report through the month of June 2024.

C) Status Report - Golf Course, Pro Shop and Kitchen Operations

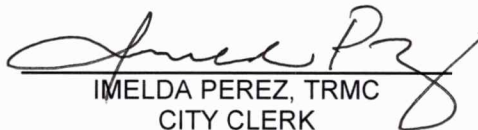
D) Board Comments

**3. ADJOURNMENT:**

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Golf Course Advisory Board of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at [www.pharr-tx.gov](http://www.pharr-tx.gov). This Notice was posted on the 30<sup>th</sup> day of July 2024 at 10:00 a.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

**WITNESS MY HAND AND SEAL, this 30<sup>th</sup> day of July 2024**



  
IMELDA PEREZ, TRMC  
CITY CLERK

**MINUTES  
REGULAR CALLED MEETING  
TIERRA DEL SOL GOLF CLUB ADVISORY BOARD  
JUNE 10, 2024, AT 5:30 P.M.  
118 S. CAGE BLVD., 2<sup>ND</sup> FLOOR, PHARR, TEXAS**

The Golf Club Advisory Board of the City of Pharr, Texas met Monday, June 10, 2024, at 5:30 p.m. and the following is the record of attendance.

**MEMBERS PRESENT:** Ricardo Medina  
Hector Gomez  
Jaime Villarreal  
Xavier Garcia  
Rudy Martinez

**ABSENT MEMBERS:** Jorge Gonzalez  
Myla Anderson  
Michael Pacheco  
Nyle Gruhn

**STAFF PRESENT:** Frank Nunez, Golf Course Manager  
Elva Guajardo, Administrative Assistant  
Arturo Lopez, Golf Course Superintendent  
Ruben Alfaro, City Engineer

**ITEM 1. CALL TO ORDER**

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER**

Chairman Ricardo Medina called the meeting to order at 5:33 p.m. Roll call established a quorum.

Board Member Xavier Garcia moved to excuse absent members. Board Member Rudy Martinez seconded the motion and when put to a vote, it was carried unanimously.

**ITEM 2. ADMINISTRATIVE**

**A) APPROVAL OF MINUTES FOR MAY 7, 2024- REGULAR CALLED MEETING**

Chairman Ricardo Medina introduced the item.

Jaime Villarreal **moved** to approve the minutes. Board Member Rudy Martinez seconded the motion and when put to a vote, it was carried unanimously.

**B) REVENUE AND EXPENDITURE REPORT THROUGH THE MONTH OF MARCH 2024**

Chairman Ricardo Medina introduced the item.

Frank Nunez, Golf Course Manager, went over the revenues and expenditures report through the month of May 2024, worksheet. He stated that as of May 2024, the revenues less expenditures were at -\$41,395.32 and the progressive revenue less expenditures through May were at -\$253,557.35 for the 2023-2024 budget.

**C) STATUS REPORT GOLF COURSE, PRO SHOP AND KITCHEN OPERATION**

Chairman Ricardo Medina introduced the item.

Frank Nunez, Golf Course Manager, reported on the golf course, pro shop, and snack area operations and stated the department had purchased a pump for hole #18.

Frank Nunez, Golf Course Manager, further reported he had spoken to Police Chief Juan Gonzalez and was advised that the police department was patrolling the golf course in the evenings and would be issuing citations to people trespassing on the course. A brief discussion was then held regarding the condition of the course and the sundowner's participation.

Ruben Alfaro, City Engineer provided a status report on the clubhouse renovations. He stated that the project would begin with the Request for Qualifications (RFQs) and preliminary design and stated the board would be updated throughout the selection process.

Chairman Ricardo Medina inquired if Mr. Nunez had revenues on the ball dispenser. Mr. Nunez informed the board for the month of May it had brought in \$2,470.38.

**D) BOARD COMMENTS**

Chairman Ricardo Medina introduced the item. There were no board comments.

**ITEM 3. ADJOURNMENT**

There being no other business to come before the board, Board Jaime Villarreal

moved to adjourn. Board Member Rudy Martinez seconded the motion and when put to a vote, it was carried unanimously. Meeting adjourned at 6:11 p.m.

## GOLF COURSE COMMITTEE

\_\_\_\_\_  
Ricardo Medina, Chairman

ATTEST:

\_\_\_\_\_  
Jorge Gonzalez, Vice-Chairman

STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR

**ON THE 10<sup>th</sup> OF JUNE, 2024**, the Golf Club Advisory Board of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 2<sup>nd</sup> Floor, 118 S. Cage, the meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government Code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:

\_\_\_\_\_  
Elva Guajardo, Administrative Assistant

APPROVED DATE:\_\_\_\_\_



## Revenue & Expenditure History Summary



| FY 2023-2024     | Revenue             | Expenditures          | Revenues Less Expenditures Monthly | Progressive Revenues Less Expenditures |
|------------------|---------------------|-----------------------|------------------------------------|----------------------------------------|
| <b>October</b>   | \$95,189.14         | \$102,467.42          | -\$7,278.28                        | -\$7,278.28                            |
| <b>November</b>  | \$96,027.29         | \$131,251.70          | -\$35,224.41                       | -\$42,502.69                           |
| <b>December</b>  | \$113,769.33        | \$154,538.17          | -\$40,768.84                       | -\$83,271.53                           |
| <b>January</b>   | \$95,771.78         | \$93,631.92           | \$2,139.86                         | -\$81,131.67                           |
| <b>February</b>  | \$104,342.73        | \$96,225.62           | \$8,117.11                         | -\$73,014.56                           |
| <b>March</b>     | \$123,590.66        | \$286,588.08          | -\$162,997.42                      | -\$236,011.98                          |
| <b>April</b>     | \$121,966.76        | \$98,116.81           | \$23,849.95                        | -\$212,162.03                          |
| <b>May</b>       | \$74,067.47         | \$115,462.79          | -\$41,395.32                       | -\$253,557.35                          |
| <b>June</b>      | \$49,534.11         | \$78,504.62           | -\$28,970.51                       | -\$282,527.86                          |
| <b>July</b>      |                     |                       | \$0.00                             |                                        |
| <b>August</b>    |                     |                       | \$0.00                             |                                        |
| <b>September</b> |                     |                       | \$0.00                             |                                        |
| <b>Totals</b>    | <b>\$874,259.27</b> | <b>\$1,156,787.13</b> | <b>-\$282,527.86</b>               |                                        |



## **STATUS REPORT GOLF COURSE OPERATIONS**

### **ROUTINE GOLF COURSE MAINTANCE CONTINUES**

- **Still Fixing minor leaks**
- **Spraying greens on rough areas**
- **Had Parks & Recreation come help with mowing**
- **Transplantation from nursery to hole's 13,14 and 15 will be starting this coming month. We purchased transplant apparatus equipment**
- **Working on greens to make sure no fungal infection due to rain form on them**
- **Pharr Police still doing Patrol in the evening hours**

### **Pro-Shop**

- **Last day of Sundowners will be at the end of August**
- **Going thru Members list and making sure all dues are up to date**
- **Will be hiring two more Pro-Shop Staff to work from 5 to 10 so we can have driving range open until 10**



## AGENDA MEMORANDUM



**BOARD:** Tierra Del Sol Golf Club Advisory Board

**AGENDA ITEM #:** 2.D.

**DATE SUBMITTED:** June 27, 2024

**MEETING DATE:** August 6, 2024

**FROM:** Cindy Bernal, Administrative Assistant

**DEPARTMENT:** Parks

**DIRECTOR:**

**Agenda Item:** Board Comments

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** Board comments if any.

**Fiscal Consideration:**

**Staff Recommendation:**

**Alternatives:**

**Exclude Material from Public Packet?** No

**Reason:**

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**ROUTING:**

Cindy Bernal  
Sergio Alanis

Created/Initiated - 6/27/2024  
Final Approval - 6/28/2024