



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, JULY 17, 2024**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member

2. ADMINISTRATIVE:

- A) Approval of minutes for May 15, 2024 - Regular Called Meeting
- B) Introduction of new board members: Carlos Alanis and Jose Quintanilla
- C) Status Report-3rd Annual Advisory Board Golf Tournament
- D) Board Comments

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 11th day of July 2024 at 11:00 a.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 11th day of July 2024



IMELDA PEREZ, TRMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.

DATE SUBMITTED: June 4, 2024

MEETING DATE: July 17, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of minutes for May 15, 2024-Regular Called Meeting.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be presenting the board with the minutes for their approval.

Fiscal Consideration:

Staff Recommendation: The board approve the minutes.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 6/4/2024
Final Approval - 6/12/2024

**MINUTES
PARKS AND RECREATION COMMITTEE
REGULAR CALLED MEETING
WEDNESDAY, MAY 15, 2024
118 S. CAGE BLVD., 2ND FLOOR**

The Parks and Recreation Board of the City of Pharr, Texas met in a Regular Called meeting on Wednesday, May 15, 2024, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: Hector Treviño
Ben Cantu
Mario Lizcano
Erika Sciaraffa
Mario Guajardo
Bobby Carrillo Jr.
Hernan Figueroa

MEMBERS ABSENT: Isaac Smith
Rudy Beltran

STAFF PRESENT: Cynthia Castro, Parks and Recreation Assistant Director
Elva Guajardo, Administrative Assistant
Adam Diaz, Division Head
Anthony Rodriguez, Athletic Supervisor
Samantha Guzman, Athletic Supervisor
Roel Hinojosa, Athletic Supervisor

OTHERS PRESENT: David Alexander Guajardo

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Hector Treviño called the meeting to order at 5:30 p.m. Roll call established a quorum.

Board Member Mario Lizcano moved to excuse absent members. Board Member Bobby Carrillo seconded the motion and when put to a vote, it carried unanimously.

Board Member Erika Sciaraffa was not present at the time of roll call but arrived at 5:34 p.m.

ITEM 2. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR APRIL 17, 2024-REGULAR CALLED MEETING

Chairman Hector Treviño introduced the item.

Board Member Mario Lizcano **moved** to approve. Board Member Mario Guajardo seconded the motion and when put to a vote, it carried unanimously.

B) STATUS REPORT- SUMMER RECREATION, ATHLETICS, AQUATICS, AFTERSCHOOL PROGRAMS

Chairman Hector Treviño introduced the item.

Parks and Recreation Supervisors went over their spring programs and Athletic Supervisors gave a summary of the season for each of their respective programs and answered questions. All supervisors informed the board of the upcoming summer programs as well as the registration dates and answered questions board members asked.

Roel Hinojosa, Athletic Supervisor, advised the board that this would be his last meeting as he would start a new job on Monday. Board members wished him well and Board member Hernan Figueroa thanked him for all his help when he reached out for his assistance.

C) STATUS REPORT- 3RD ANNUAL ADVISORY BOARD GOLF TOURNAMENT

Chairman Hector Treviño introduced the item.

Elva Guajardo, Parks and Recreation Administrative Assistant went over the worksheet provided to the board. After a brief discussion, Ms. Guajardo stated she would be working on the commitment form and would be emailing them the complete packet so they can begin receiving sponsors for the tournament.

D) DISCUSSION AND ACTION, IF ANY, ON AWARDING YOUTH ACTIVITY FUND SCHOLARSHIP RECIPIENTS

Chairman Hector Treviño introduced the item.

Elva Guajardo, Administrative Assistant, went over the current scholarships

applications that had been submitted. Applications were reviewed and considered by the board.

After a brief discussion on the application submittals, Board Member Mario Lizcano **moved** to award the scholarship in the amount of \$1,000 to all the applicants that had submitted their application as presented. Board Member Mario Guajardo seconded the motion and when put to a vote, it carried by a majority vote of six (6) ayes and one (1) abstention. Chairman Hector Treviño abstained from voting.

E) BOARD COMMENTS

Chairman Hector Treviño introduced the item.

Board Member Mario Guajardo thanked the City of Pharr and the Parks and Recreation Department for everything they do to assist the special education students.

ITEM 3. ADJOURNMENT

There being no further business, Board Member Ben Cantu **moved** to adjourn. Board member Bobby Carrillo seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 5:53 p.m.

PARKS & RECREATION COMMITTEE

Hector Trevino, Chairman

ATTEST:

Mario Guajardo, Vice-Chairman

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 15th DAY OF MAY 2024, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place, and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:

Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: June 4, 2024

MEETING DATE: July 17, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Introduction of new board members: Carlos Alanis and Jose Quintanilla.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Introduction of newly appointed board members.

Fiscal Consideration:

Staff Recommendation:

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 6/4/2024
Final Approval - 6/12/2024



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: June 4, 2024

MEETING DATE: July 17, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-3rd Annual Advisory Board Golf Tournament.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will update the board on the golf tournament.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 6/4/2024
Final Approval - 6/12/2024



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: June 4, 2024

MEETING DATE: July 17, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Board Comments.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Board comments if any.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 6/4/2024
Final Approval - 6/12/2024