

**MINUTES**  
**BOARD OF COMMISSIONERS**  
**REGULAR CALLED MEETING**  
**MONDAY, JUNE 3, 2024**  
**118 SOUTH CAGE 2<sup>nd</sup> FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, June 3, 2024 and following is the record of attendance.

**BOARD OF COMMISSIONERS PRESENT:** Mayor Ambrosio Hernandez  
Comm. Roberto Carrillo  
Comm. Ramiro Caballero  
Comm. Daniel Chavez  
Comm. Ricardo Medina  
Comm. Itza Flores

**BOARD OF COMMISSIONERS ABSENT:** Comm. Michael Pacheco

**STAFF PRESENT:** Jonathan Flores, City Manager  
Cynthia Garza, Assistant City Manager  
Hilda Pedraza, Assistant City Manager  
Imelda Perez, City Clerk  
Ruben Alfaro, City Engineer  
Jamison Merrick, Interim Finance Director  
Veronica Ramirez, HR Director  
Juan Villescas, Municipal Court Judge  
Daniel Leal, Deputy Chief of Police  
Pilar Rodriguez, Fire Chief  
Roland Gomez, Code Compliance Director  
Kimberly Mendoza, Dev. Svcs. Director  
Luis Marin, Public Works Director  
Melanie Cano, O.S.E. Director  
Ruben Rosales, Public Utilities Director  
Sergio Alanis, Parks & Rec. Director  
Adolfo Garcia, Library Director  
Jose Pena, I.T. Director  
Luis Bazan, Bridge Director  
Mayra Gomez, Purchasing Director  
Danny Ramirez, EMS Chief  
CJ Sanchez, Pharr Chamber President  
Yuri Gonzalez, Chief Comm. Officer  
Kenneth Ennis, Public Safety Comm. Dir.  
Cynthia Gutierrez, Public Health Director

**CITY ATTORNEY** Ricardo Rodriguez, City Attorney

**ITEM 1. CALL TO ORDER**

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD (ADMINISTRATION)**

Mayor Pro-Tem Comm. Chavez called the meeting to order at 4:02 p.m. Roll call established a quorum.

Comm. Carrillo moved to excuse absent members. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Mayor Hernandez was not present at the time of roll call but arrived at 4:06 p.m.

**B) PLEDGE OF ALLEGIANCE/INVOCATION (ADMINISTRATION)**

Luis Bazan, Bridge Director, led the pledge of allegiance and said the invocation.

**ITEM 2. PROCLAMATIONS**

**A) PROCLAMATION PROCLAIMING JUNE 2024 AS ALZHEIMER'S BRAIN AWARENESS MONTH**

The item was deferred from the agenda.

**ITEM 3. PUBLIC TESTIMONY**

There were no comments from the public.

**ITEM 4. PUBLIC HEARINGS**

**A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES**

There were no comments from the public.

**ITEM 5. CITY MANAGER'S REPORTS**

**A) CITY ENGINEER'S REPORT**

Jonathan Flores, City Manager, introduced the item. He stated Ruben Alfaro, City Engineer, was in the audience and questions could be entertained at this time.

**B) CITY EVENTS OF INTEREST**

Jonathan Flores, City Manager, called upon Yuri Gonzalez, Chief Communications Officer, for a report on upcoming city events.

Yuri Gonzalez, Chief Communications Officer, presented video recaps of the Memorial Day Ceremony, PSJA ISD Sustainability Fair, and Hurricane Preparedness Joint Press Conference.

Yuri Gonzalez, Chief Communications Officer, reported on the upcoming Work Mode On – Business 101 Workshop series. She stated the first workshop would be on Hurricane Preparedness on Wednesday, June 5, 2024 at Pharr One located at 1121 E. Nolana Loop from 10:00 a.m. to 12:00 p.m. She stated this workshop was to educate the business community and residents and get them prepared for hurricane season. She extended an invitation to the public to attend.

Yuri Gonzalez, Chief Communications Officer, further reported on the Graduation Photos at the Pharr Memorial Library on Thursday, June 6, 2024 and Thursday, June 20, 2024 from 1:00 p.m. to 8:00 p.m. both dates. She stated the City was offering two free graduation pictures for students of all ages and extended an invitation to those interested to call the library to reserve their spot.

Yuri Gonzalez, Chief Communications Officer, also reported on Night Under the Stars – Children's Edition event taking place on Friday, June 7, 2024 at City Hall Amphitheater located at 200 S. Cage Blvd. She stated the event would start at 8:00 p.m. and extended an invitation to the public to attend.

Yuri Gonzalez, Chief Communications Officer, also reported on Pharr Aquatic Center Splash-A-Palooza event taking place on Monday, June 10, 2024 at 1000 S. Fir Street from 12:00 p.m. to 6:00 p.m. She stated this event was to kick-off summer and mentioned they would have kayak races, live music and raffles. She further extended an invitation to the public to attend.

Lastly, Yuri Gonzalez, Chief Communications Officer, reported on an upcoming Block Party taking place on Thursday, June 10, 2024 at Citrus Bay Owners Association located at 700 E. Sioux Rd., #514 from 5:30 p.m. to 7:00 p.m. She stated various city departments would be onsite to answer questions from citizens and mentioned there would be food, fun, and music. She further stated this event was free and extended an invitation to the public.

Jonathan Flores, City Manager, recognized and congratulated the directors who completed the Texas Municipal League Leadership Academy in Round Rock, Texas. He recognized Veronica Ramirez, Human Resources Director; Sergio Alanis, Parks & Recreation Director; Ruben Rosales, Public Utilities Director; Juan Gonzalez, Chief of Police; Luis Marin, Public Works Director and Adolfo Garcia, Library Director.

#### **ITEM 6. CONSENT AGENDA**

**A) APPROVAL OF MINUTES FOR MAY 20, 2024 - REGULAR CALLED MEETING. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (ADMINISTRATION)**

**B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE TO REQUEST FOR PROPOSALS FOR EXTERNAL AUDITING SERVICES FOR THE CITY OF PHARR AND COMPONENT UNITS. THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE (PURCHASING)**

**C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR SEALED BIDS ON A SUPPLY CONTRACT FOR THE PURCHASE AND DELIVERY OF HMAC, COLD MIX, AND CALICHE. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (PURCHASING)**

**D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR STATEMENT OF QUALIFICATIONS FOR THE DESIGN-BUILD FOR THE GOLF COURSE CLUBHOUSE. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PURCHASING)**

**E) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**

- 1. LUIS MARIO GUERRA, REPRESENTING ESCONDIDO ESTATES, LLC., OWNER, REQUESTED A CHANGE OF ZONE FROM SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1) TO GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS LOT 23, BEAMSLEY SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 4402 NORTH JACKSON ROAD. COZ#240415 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.**

#### **F) PLATS:**

- 1. KCI TECHNOLOGIES, REPRESENTING JOAQUIN SPAMER, JORGE DE COSS AND GABRIEL VILLASEÑOR, OWNERS, REQUESTED FINAL PLAT APPROVAL OF THE PROPOSED QUEENSTOWN PARK SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING 25.738 ACRES OUT OF LOT 352, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 900 BLOCK OF EAST LAS MILPAS ROAD. SUB#210306 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.**
- 2. SALINAS ENGINEERING & ASSOCIATES, REPRESENTING MARIA DEL CARMEN PACHECO, MANAGER FOR ENCARLEN, LTD., A TEXAS LIMITED PARTNERSHIP, REQUESTED PRELIMINARY AND FINAL PLAT APPROVAL OF THE PROPOSED VILLA ESPAÑA ESTATES PHASE VI SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING A REPLAT OF ALL OF LOTS 1 AND 2, VILLA ESPAÑA ESTATES PHASE V AND A 0.22 ACRE TRACT OF LAND OUT OF LOT 8, BLOCK 9, A.J. MCCOLL SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 2500 BLOCK OF SOUTH SALAMANCA STREET. SUB#240515 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.**

Jonathan Flores, City Manager, introduced the consent agenda and recommended approval.

Comm. Carrillo moved to approve. Comm. Flores seconded the motion. Comm. Chavez requested clarification on items 6-B and 6-D.

There being no further discussion, the motion was put to a vote, and it carried unanimously.

Ordinance No. O-2024-19 is filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION

ITEM 7. ORDINANCES AND RESOLUTIONS

- A) **CONSIDERATION AND ACTION, IF ANY, AMENDING ORDINANCE NO. O-2017-7 RELATING TO THE PROVISION OF WRECKER SERVICES (1ST READING). THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (POLICE)**

Jonathan Flores, City Manager, introduced the item.

Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- B) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION TO DENY THE RATE CHANGE APPLICATION PROPOSED BY AEP TEXAS INC. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (ADMINISTRATION)**

Jonathan Flores, City Manager, introduced the item.

Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2024-33 is filed with the City Clerk's Office.

- C) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION DESIGNATING THE CITY CLERK'S OFFICE FOR RECEIPT OF REQUESTS FOR INFORMATION. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (ADMINISTRATION)**

Jonathan Flores, City Manager, introduced the item.

Comm. Chavez moved to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2024-34 is filed with the City Clerk's Office.

- D) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING/REAPPOINTING FIVE (5) MEMBERS TO THE PARKS AND RECREATION ADVISORY BOARD. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (PARKS)**

Jonathan Flores, City Manager, introduced the item and recommended the appointment of Carlos Alanis and Jose Quintanilla and reappointment of Ben Cantu II, Bobby Carrillo Jr. and Mario Guajardo.

Comm. Chavez moved to appoint Carlos Alanis and Jose Quintanilla and reappoint Ben Cantu II, Bobby Carrillo Jr. and Mario Guajardo to the Parks and Recreation Advisory Board. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2024-35 is filed with the City Clerk's Office.

- E) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING/REAPPOINTING ONE (1) MEMBER TO THE KEEP PHARR BEAUTIFUL COMMITTEE. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (PARKS)**

Jonathan Flores, City Manager, introduced the item and recommended the appointment of Jessica Trevino.

Comm. Carrillo **moved** to appoint Jessica Trevino to the Keep Pharr Beautiful Committee. Comm. Chavez seconded the motion.

Comm. Medina questioned why the previous member was being replaced. Jonathan Flores, City Manager, briefly stated the member was being replaced due to attendance.

There being no further discussion, the motion was put to a vote, and it carried unanimously.

Resolution No. R-2024-36 is filed with the City Clerk's Office.

At this time, Mayor Hernandez stated they would be deviating from the agenda and go into closed session. There was no objection.

**ITEM 9. CLOSED SESSION**

The time being 4:19 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

**ITEM 10. RECONVENE**

The time being 4:44 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

**F) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING/RE-APPOINTING FIVE (5) MEMBERS TO PHARR MEMORIAL LIBRARY BOARD. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (LIBRARY)**

Jonathan Flores, City Manager, introduced the item and recommended the reappointment of Olga Cardoza and the appointment of Rosana Gutierrez and Cristina G. Espinoza.

Comm. Carrillo **moved** to reappoint Olga Cardoza and appoint Rosana Gutierrez and Cristina G. Espinoza to the Pharr Memorial Library Board. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2024-37 is filed with the City Clerk's Office.

**ITEM 8. CONTRACTS/AGREEMENTS**

**A) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER NUMBER 1 IN THE AMOUNT OF \$8,710.00 FOR THE PURCHASE OF A PUMPER/ TANKER FOR THE FIRE DEPARTMENT FROM DACO FIRE EQUIPMENT UTILIZING BUYBOARD COOPERATIVE PURCHASING CONTRACT NUMBER 651-21. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (FIRE)**

Jonathan Flores, City Manager, introduced the item.

Comm. Carrillo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

**B) CONSIDERATION AND ACTION, IF ANY, ON AMENDMENT NO. 6 IN THE AMOUNT OF \$9,000 WITH HALFF ASSOCIATES, INC., FROM MCALLEN, TX FOR THE DONATIONS ACCEPTANCE PROGRAM FISCAL YEAR 2016 (DAP FY 16). THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)**

Jonathan Flores, City Manager, introduced the item.

Comm. Chavez asked how many change orders had been made for this project and the original cost of the project.

Ruben Alfaro, City Engineer, stated this was Amendment #6 and it was to re-bid the project because previous bid was significantly high. He further stated he did not have the total for additional change order amount but would provide information at a later time.

There being no further discussion, Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

**C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH TRIMAD CONSULTANTS, LLC FROM PHARR, TX FOR THE LIFT STATION NUMBER 23 RELOCATION. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (ENGINEERING)**

Jonathan Flores, City Manager, introduced the item.

Comm. Chavez asked how TRIMAD Consultants LLC. was selected from pool of engineers for this project. Ruben Alfaro, City Engineer, stated TRIMAD Consultants had done a feasibility study in the area and therefore requested a proposal from the company.

Comm. Chavez suggested requested that it become best practice to interview all engineers within the pool for the betterment of the City of Pharr.

There being no further discussion, Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

At this time, Jonathan Flores, City Manager, stated they would deviate back to Item 2-A.

**ITEM 2. PROCLAMATIONS**

**A) PROCLAMATION PROCLAIMING JUNE 2024 AS ALZHEIMER'S BRAIN AWARENESS MONTH**

Jonathan Flores, City Manager, introduced the item.

Maxine Vieyra, Alzheimer's Association, thanked the Commission for the collaborative work in the recent months and went over things to do to prevent cognitive decline.

Comm. Carrillo read the proclamation proclaiming June 2024 as Alzheimer's Brain Awareness Month and presented proclamation to Maxine Vieyra.

**ITEM 11. ADJOURNMENT**

There being no other business to come before the board, Comm. Carrillo moved to adjourn. Comm. Chavez seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:52 p.m.

CITY OF PHARR  
  
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AMBROSIO HERNANDEZ  
MAYOR



STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR

ON THIS THE 3<sup>rd</sup> DAY OF JUNE 2024 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2<sup>nd</sup> Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **IMELDA PEREZ, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

  
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IMELDA PEREZ, CITY CLERK

APPROVED: June 17, 2024