



**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, JUNE 19, 2024 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for May 2024.
- B) Finance Report for May 2024.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for May 15, 2024 - Regular Meeting.
- B) Discussion and action, if any, on Southeast Produce Council (SEPC) Membership renewal for \$750.
- C) Discussion and action, if any, on International Bridge, Tunnel & Turnpike Association (IBTTA) Membership for \$8,127.

AGENDA BRIDGE BOARD MEETING
June 19, 2024

- D) Discussion and action, if any, on Asociacion de Agentes Aduanales de Reynosa "Sacos Sport" Sponsorship for \$8,000.

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. RECONVENE: *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 14TH day of June 2024 at 2:30 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 14th day JUNE 2024




IMELDA PEREZ, TRMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: June 14, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for May 2024.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/14/2024

**CROSSINGS AND REVENUES
FOR THE MONTH OF MAY
FISCAL YEAR 2023 – 2024**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **107,554** vehicles for the month of May F.Y. 2023-2024, which showed a decrease of **(-4,298)** vehicles or **-3.84%** over the same month in F.Y. 2022-2023.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **47,229** cars for the month of May F.Y. 2023 – 2024, showing an increase of **6,198** cars or **15.11%** over the same month in F.Y. 2022 – 2023.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **60,325** trucks for the month of May F.Y. 2023-2024, showing a decrease of **(-10,496)** trucks or **-14.82%** over the same month in F.Y. 2022 - 2023.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-1,887) TRUCKS OR -3.03% FOR THE MONTH OF MAY, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

d) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **62,212** trucks for the month of May F.Y. 2023-2024, showing a decrease of **-4,140** trucks or **-6.24%** over the same month in F.Y. 2022-2023.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF MAY TOTAL 122,537 REPRESENTING A DECREASE OF -14,636 OR -10.67% OVER THE SAME TIME PERIOD IN F.Y. 2022-2023.

e) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$2,016,526** dollars for the month of May F.Y. 2023 – 2024.

\$	236,145 Autos & other
\$	1,771,918 Trucks
\$	8,463 Profit on pesos
\$	2,016,526 TOTAL

Revenues showed an increase of **\$350,580** or **21.04%** over the same month in F.Y. 2022 – 2023.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC % / DEC %
OCTOBER	107,357	101,828	(-5,529)	-5.15%
NOVEMBER	103,271	103,703	432	0.42%
DECEMBER	110,978	104,961	(-6,017)	-5.42%
JANUARY	115,425	98,056	(-17,369)	-15.05%
FEBRUARY	106,463	92,085	(-14,378)	-13.51%
MARCH	121,692	103,381	(-18,311)	-15.05%
APRIL	109,333	111,523	2,190	2%
MAY	111,852	107,554	(-4,298)	-3.84%
YTD TOTAL	886,371	823,091	(-63,280)	-7.14%
JUNE	101,657			
JULY	98,309			
AUGUST	104,179			
SEPTEMBER	96,334			
TOTAL CROSSING	1,286,850			

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2022-2023 F.Y. 2023-2024 GAIN / LOSS INC% / DEC%

OCTOBER	43,454	44,769	1,315	3.03%
NOVEMBER	42,460	49,801	7,341	17.29%
DECEMBER	51,652	53,253	1,601	3.10%
JANUARY	50,266	35,975	(-14,291)	-28.43%
FEBRUARY	50,155	34,782	(-15,373)	-30.65%
MARCH	53,570	47,136	(-6,434)	-12.01%
APRIL	44,513	48,934	4,421	9.93%
MAY	41,031	47,229	6,198	15.11%
YTD TOTAL	377,101	361,879	(-15,222)	-4.04%
JUNE	42,693			
JULY	43,707			
AUGUST	46,041			
SEPTEMBER	43,365			
TOTAL CROSSING	552,907			

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	63,903	57,059	(-6,844)	-10.71%
NOVEMBER	60,811	53,902	(-6,909)	-11.36%
DECEMBER	59,326	51,708	(-7,618)	-12.84%
JANUARY	65,159	62,081	(-3,078)	-4.72%
FEBRUARY	56,308	57,303	995	1.77%
MARCH	68,122	56,245	(-11,877)	-17.43%
APRIL	64,820	62,589	(-2,231)	-3.44%
MAY	70,821	60,325	(-10,496)	-14.82%
YTD TOTAL	509,270	461,212	(-48,058)	-9.44%
JUNE	58,964			
JULY	54,602			
AUGUST	58,138			
SEPTEMBER	52,969			
TOTAL CROSSING	733,943			

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2022- 2023	F.Y. 2023- 2024	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	59,862	58,427	(-1,435)	-2.40%	39,969	18,458	16,450	8,669
NOVEMBER	56,312	57,049	737	1.31%	38,867	18,182	17,015	9,129
DECEMBER	55,104	53,437	(-1,667)	-3.03%	35,298	18,139	17,225	9,050
JANUARY	60,392	59,331	(-1,061)	-1.76%	40,976	18,355	20,566	11,525
FEBRUARY	56,904	57,446	542	0.95%	41,842	15,604	20,069	11,386
MARCH	65,349	58,119	(-7,230)	-11.06%	43,260	14,859	21,497	11,034
APRIL	58,672	63,383	4,711	8.03%	44,362	19,021	20,598	10,463
MAY	66,352	62,212	(-4,140)	-6.24%	42,998	19,214	19,031	9,769
JUNE	59,087							
JULY	56,078							
AUGUST	59,385							
SEPTEMBER	54,260							
TOTAL CROSSING	707,757							

Agriculture trucks at the Pharr International Bridge totaled **19,031** crossings for the month of May representing a **31%** of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of **-1,428** trucks or **-6.98%** over the same month in F.Y. 2022-2023.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	123,765	115,486	(-8,279)	-6.69%
NOVEMBER	117,123	110,951	(-6,172)	-5.27%
DECEMBER	114,430	105,145	(-9,285)	-8.11%
JANUARY	125,551	121,412	(-4,139)	-3.30%
FEBRUARY	113,212	114,749	1,537	1.36%
MARCH	133,471	114,364	(-19,107)	-14.32%
APRIL	123,492	125,972	2,480	2.01%
MAY	137,173	122,537	(-14,636)	-10.67%
JUNE	118,051			
JULY	110,680			
AUGUST	117,523			
SEPTEMBER	107,229			
TOTAL CROSSING	1,441,700			

**PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	44,769	3,034	4,872	1,218	46,771	900	7	219	38	101,828
NOVEMBER	49,801	2,891	5,070	1,093	43,979	648	16	180	25	103,703
DECEMBER	53,253	2,538	4,645	889	41,734	1,673	12	196	21	104,961
JANUARY	35,975	2,566	4,458	943	49,179	4,791	1	135	8	98,056
FEBRUARY	34,782	2,522	4,494	905	46,293	2,911	3	174	1	92,085
MARCH	47,136	2,608	5,210	995	46,598	654	2	171	7	103,381
APRIL	48,934	3,011	4,873	1,078	51,818	1,575	3	219	12	111,523
MAY	47,229	2,923	4,877	995	42,529	534	1	154	8,312	107,554
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF MAY F.Y. 2023-2024.

- 1X CARS 44%
- 2X TRUCKS 2.9%
- 3X TRUCKS 4.6%
- 4X TRUCKS 1%
- 5X TRUCKS 39.6%
- 6X TRUCKS 0.5%

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,547,162	\$ 1,396,136	(-\$ 151,025)	-9.76%
NOVEMBER	\$ 1,375,261	\$ 1,431,520	\$ 56,258	4.09%
DECEMBER	\$ 1,556,275	\$ 1,545,696	(-\$ 10,578)	-0.68%
JANUARY	\$ 1,553,154	\$ 1,795,097	\$ 241,943	15.58%
FEBRUARY	\$ 1,350,030	\$ 1,662,818	\$ 312,788	23.17%
MARCH	\$ 1,649,118	\$ 1,720,767	\$ 71,649	4.34%
APRIL	\$ 1,537,725	\$ 1,935,889	\$ 398,164	25.89%
MAY	\$ 1,665,946	\$ 2,016,526	\$350,580	21.04%
YTD TOTAL	\$ 12,234,671	\$ 13, 504,453	\$ 1,269,781	10.38%
JUNE	\$1,388,129			
JULY	\$1,314,776			
AUGUST	\$ 1,403,132			
SEPTEMBER	\$ 1,293,918			
TOTAL CROSSING	\$ 17,634,627			



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: June 14, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for May 2024.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/14/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: June 14, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/14/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for May 15, 2024-Regular Meeting.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
WEDNESDAY, MAY 15, 2024
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular meeting on Wednesday, May 15, 2024, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary

MEMBERS ABSENT: Lazaro Beas, Member
Roberto Garza, Member

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
George Selvera, Assistant Bridge Director
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Jonathan Flores, City Manager
Hilda Pedraza, Asst. City Manager
Cynthia Garza, Asst. City Manager
Ricardo Rodriguez III, City Attorney
Ruben Alfaro, City Engineer
Jamison Merrick, Interim Finance Director
Victoria Brewster, Public Affairs Liaison
Hollis Rutledge, Governmental Affairs
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Andy Vega, CBP

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:01 p.m. Roll call established a quorum.

Secretary Campero moved to excuse absent member. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR APRIL 2024

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, went over the total crossings and revenues report for the month of April 2024. He reported total crossings for the month of April were 111,523, which was an increase of 2,190 vehicles or 2.00% compared to last year. Mr. Bazan further reported total car crossings for the month of April were 48,934, which was an increase of 4,421 cars or 9.93% and went over car crossing compassions from other bridges for the month of April 2024.

Luis Bazan, Bridge Director, reported on the total truck crossings for the month of April 2024. He stated crossings were 62,589, which was a decrease of -2,231 trucks or -3.44% decrease and went over truck crossings compassions from other bridges for the month of April 2024.

Luis Bazan, Bridge Director, also reported northbound crossings for the month of April 2024 were 63,383, which was an increase of 4,711 trucks or 8.03% decrease and stated the agriculture for the month of April 2024 had 20,598 trucks, which represents 32% of all imports from Mexico to the U.S. He further reported a combination of northbound and southbound truck crossings for the month of April 2024 were 125,972, which was an increase of 2,480 or 2.01%.

Luis Bazan, Bridge Director, went over the crossing comparisons by axle for the month of April 2024. He stated cars were 48,934, 2X trucks were 3,011, 3X trucks were 4,873, 4X trucks were 1,078, 5X trucks were 51,818, 6X trucks were 1,575, mobile homes were 3, and wide loads were 219. He stated special crossings were 12 and the total combination for the month of March was 111,523.

Lastly, Luis Bazan, Bridge Director, reported on total revenues collected for the month of April 2024. He reported total revenues collected for the month were \$1,935,889, which showed an increase of \$398,164 or 25.89% in revenues.

B) FINANCE REPORT FOR APRIL 2024

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Eddie Gutierrez, Bridge Financial Consultant, for the finance report for April 2024.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, briefly reported on the expenditures and revenues year to date for the bridge. Discussion ensued on the finance report.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Ruben Alfaro, City Engineer, was present and questions on projects could be entertained at this time.

Ruben Alfaro, City Engineer, reported DAP FY15 Projects were complete and stated they were working with GSA, CBP, Brownstone and ICE to get all the necessary closeout documents for city commission meeting at the first meeting in June.

Ruben Alfaro, City Engineer, further reported on DAP FY16 projects and stated they had received only one bid and it was 10% over the engineers estimate. He stated TXDOT had recommended to reject and re-advertise the project and the advertisement period would start on May 22, 2024 with a bid opening date on June 20, 2024. He further stated construction would start in October 2024.

Ruben Alfaro, City Engineer, also reported on the 2nd Span Project. He stated the bid opening date was April 30, 2024 and they had received a total of 5 bids. He stated a bid analysis was completed and a letter of recommendation was submitted to TxDOT for their concurrence in order to award the project. He further stated they were advancing with the final permits from IBWC which were signed by the Mayor on Friday May 10, 2024 and the US Coast Guard would follow IBWC permit and the Hidalgo County Irrigation District No.2. He further stated they were looking into finalizing all documents and start construction in July 2024.

Lastly, Ruben Alfaro, City Engineer, reported on Truck Staging area and stated the advertisement period was opened. He further stated the truck staging area would bring much needed parking on the South.

D) DIRECTOR'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on Industrial Warehouse Summit Part 3. He stated they have been doing this since early 2023 but have been planning it since 2022 and going on to part 4 will be more of a collaboration effort with the Pharr Economic Development Corporation and the Pharr Border Business Advancement Initiative. At this time recap video of the event was shown and stated over 100 participants were in attendance and the purpose was to introduce industrial developers, real estate developers, investors, bankers and any other financial institutions to prepare for the future.

Luis Bazan, Bridge Director, showed the recap video of the IWS3. He stated they were very proud of this event and it was going to continue to grow and they already had ideas for the next one which would probably be in September or October 2024. He explained this event concentrated on workforce development as it would be important for the future as well as AI, which was something they had been hearing about for the last few years.

Luis Bazan, Bridge Director, further reported on BridgeConnect Trade Session. He stated this session would be on Strengthening Organic Enforcement (SOE) and was taking place on Thursday, May 23, 2024 from 10:00 am to 12:00 pm.

Lastly, Luis Bazan, Bridge Director, stated this year in November 2024 was the 30 Year Anniversary of the Pharr International Bridge and he was excited to work with the team. He stated everything they do moving forward would have the seal.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR APRIL 17, 2024 – REGULAR MEETING

Chairman Edgar Delgadillo introduced the item.

Vice-Chair Martinez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

B) DISCUSSION AND ACTION, IF ANY, ON CONFEDERACION DE ASOCIACIONES AGENTES ADUANALES DE LA REPUBLICA MEXICANA (CAAAREM) SPONSORSHIP FOR \$11,000

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated this was a sponsorship they had been doing for several years and the reason was to allow them a speaking engagement which puts them front and center of over 500 customs brokers in Mexico and that allows them to talk to the decision makers.

Vice-Chair Martinez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE BOARD HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

None.

ITEM 5. RECONVENE

None.

ITEM 6. ADJOURNMENT

Vice-Chairman Martinez **moved** to excuse absent Member Beas. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

There being no other business to come before the board, Vice-Chairman Martinez **moved** to adjourn. Secretary Campero seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:26 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 15th DAY OF MAY 2024, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on Southeast Produce Council (SEPC) Membership renewal for \$750.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024

Southeast Produce Council Inc
242 N Masonic St.
Millen, GA 30442
(478) 982-4411
accounting@seproducecouncil.com
www.seproducecouncil.com



BILL TO

Cleo Salinas
Pharr International Bridge
9900 S Cage Blvd
Pharr, TX 78577

INVOICE SPC39331

DATE 06/12/2024

DUE DATE 07/12/2024

DESCRIPTION

Membership

DESCRIPTION	AMOUNT
FY'24 Corporate Membership for 2-4 members	750.00

Payment options:

1. ACH: Routing/Transit #021052053 Account # 97994259 (SEPC not responsible for your company's bank fees)
2. Credit Card (non-refundable 3% fee)
3. Check: SEPC address above

It's time to renew membership for our FY'24 year. Register using the link below and you may pay online at the end or use another payment method listed below. Thank you for supporting the SEPC.

Membership is valid June-May of each year.

2024-25 Membership registration: Scroll to the bottom of page after reviewing restructured tiers/levels.

<https://seproducecouncil.com/membership/>

TOTAL DUE

\$750.00



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on International Bridge, Tunnel & Turnpike Association (IBTTA) Membership for \$8,127.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024



Invoice

1101 14th Street, NW
Suite 625
Washington, DC 20005

TO:
City of Pharr (Pharr-Reynosa International Bridge)
118 S. Cage Boulevard
Pharr, TX 78577
United States

DATE: May 20, 2024
INVOICE: INV-26917-Q6B1G9
DUE DATE: June 20, 2024

Description	PRICE	QTY	TOTAL
12/31/2024 Operator Member, Inside USA	\$8,127.00	1.00	\$8,127.00
SUBTOTAL			\$8,127.00
PAYMENTS			(\$0.00)
PLEASE PAY			\$8,127.00

PAYMENT OPTIONS & INSTRUCTIONS	
Payment by Check Make check payable to IBTTA and mail to: International Bridge Tunnel & Turnpike Association PO Box 825608 Philadelphia, PA 19182-5608 by Overnight Courier to: PNC Bank C/O International Bridge Tunnel & Turnpike Association Lockbox Number 825608 525 Fellowship Road Suite 330 Mt. Laurel, NJ 08054-3415	Payment by Wire Transfer Reference: IBTTA Send to PNC Bank 249 Fifth Avenue Pittsburgh, PA 15222 Account: 5303670856 ABA: 031000053 ACH: 054000030 Swift Code: PNCCUS 33 (if International) Must be in US funds and drawn on a US Bank. Payor must bear all bank charges.

Credit Card Payment Information
Contact Terri Lankford at tlankford@ibtta.org for assistance. (Operators Only: Please provide your organization’s annual toll revenue to Terri Lankford at tlankford@ibtta.org. Your invoice will be made available for payment online.)

IMPORTANT TAX INFORMATION ABOUT YOUR IBTTA DUES PAYMENT
Membership dues, contributions or gifts made to IBTTA are not deductible as charitable contributions for U.S. Federal income tax purposes. Membership dues are deductible for most U.S. members of a trade association under Section 162 of the U.S. Internal Revenue Code as an ordinary and necessary business expense. In addition, we are required to notify you each year the portion of your dues that is allocated to lobbying expenses and is therefore not deductible as a business expense for U.S. income tax purposes. In 2024 and 2023, 94% of your dues contribution may be deductible as a business expense. These laws apply only to tax-paying organizations in the United States. IBTTA TAX ID # 53-0259945

Thank you for supporting IBTTA. We’re looking forward to working together!
Questions? Contact Chris Gray at cgray@ibtta.org



An Overview of the Benefits of Membership:



About IBTTA

The International Bridge, Tunnel & Turnpike Association (IBTTA) is the worldwide association for the owners and operators of toll facilities and the businesses that serve them. Founded in 1932, IBTTA has members in 26 countries on six continents. Through advocacy, thought leadership and education, members are implementing state-of-the-art, innovative user-based transportation financing solutions to address the critical infrastructure challenges of the 21st Century.

IBTTA guides members toward the implementation of new technological applications and efficient business practices. Our operator members represent the global market and include organizations such as the Pennsylvania Turnpike Commission, Port Authority of New York and New Jersey, Cintra, Transurban, Maine and New Hampshire Turnpike Authorities, Georgia State Road and Tollway Authority, Texas DOT, Florida DOT, NJ DOT, MIDOT, Florida's Turnpike, The Golden Gate Bridge, Highway & Transportation District and city and county formed transportation authorities, in Florida, California, Texas, Colorado, and many others.

International Members include the East Nippon Expressway Company, Freeway Bureau of Taiwan, Globalvia, Jamaica Ministry of Transport, Korea Expressway Corporation, NEXCO-Central Japan, ROADIS Transportation Holding, Atlas Arteria, Transport Infrastructure Ireland, and more.

Our vendor members include companies such as: Conduent HNTB, Egis, Fitch Ratings, Deloitte, Oracle, Accenture, Bank of America, Jacobs, Applegreen, Transcore, WSP, AECOM, etc.

IBTTA Membership Benefits

IBTTA brings you unequalled opportunities for Networking with industry leaders and experts.

- Inclusion in the online [IBTTA Membership Directory](#), a one-stop resource for Industry contacts. Members have access to directly network with other members;
- Peer-to-Peer (P2P) Exchanges for members to connect and address challenges;
- Participation and recognition through [IBTTA's Toll Excellence Awards](#);
- Access to IBTTA's [Leadership Academy](#), a members-only executive program tailored to those looking to move the industry forward;
- Speaking opportunities and thought leadership:

- [Leadership](#) through [Committees, meeting planning groups](#) and presentation opportunities.

Pharr International Bridge representatives are invited to participate in leadership committees including:

- IBTTA Board of Directors
- Toll Revenue Assurance Committee
- CTO/CIO Forum
- Roadway Safety Steering Committee
- Road Usage Charging Committee
- Sustainability and Resilience Task Force
- Engineering & Construction Task Force
- Emerging Technologies Committee and working groups addressing industry concerns including:
 - "Smart Infrastructure" Subcommittee of Emerging Tech
 - "Smart Data" Subcommittee of Emerging Tech
 - "Smart Operations" Subcommittee of Emerging Tech
 - Road User Charging Subcommittee of Emerging Tech
 - Electric Vehicles and Associated Infrastructure Subcommittee of Emerging Tech
- DEI Committee
- Government Affairs Committee
- International Committee
- Internal Audit Professionals Working Group
- Young Professionals Council
- Women in Tolling Council

IBTTA provides Member exclusive market intelligence.

- [TollMiner™](#) - Tolling Data Visualization Tool allows members to mine, view, compare and analyze industry data;
- [RevFinder™](#) **enables toll operators to rapidly determine where they stand in terms of revenue collection improvement**
- [Exchange](#) documents library provides actual examples of agency business documents including RFP's, policies, job descriptions, annual reports, many more.
- [Reports, Studies, Fact Sheets](#), white papers, [newsletters](#);
- [Interoperability](#) resources;
- Business opportunities including RFPs and advance procurement notifications;
- Webinars on emerging industry topics – from RUC, Managed Lanes, Drone Usage, to Autonomous Vehicles, Vendor Solutions Forums, and more.

Members have access to high quality educational workshops, webinars, and programs that cover a wide variety of topics unique to the tolling industry. IBTTA connects members to industry leaders and peers to address the most pressing issues, provide personal and professional development at all levels of agency operations.

Members enjoy unlimited complimentary registrations to all virtual and on demand content and significant discounts on attending IBTTA Meetings and Events.

Our 2024 education schedule includes:

- o [Technology Summit](#) May 4 - 7, 2024 in Atlanta, GA
 - o [Finance and Road Usage Charging Summit](#) June 9 - 11 2024 in Baltimore, MD
 - o [Maintenance, Engineering & Roadway Operations Workshop](#) July 28 - 30, 2024, Fort Myers, FL
 - o [Global Tolling Summit](#) September 15 - 17, 2024 in Seville, Spain
 - o [92nd Annual Meeting & Exhibition](#) October 26 - 29, 2024 in Cleveland, OH
- **Members-only educational and networking forums for key executives including:**
 - o Executive Directors
 - o General Counsels
 - o Chief Technology Officers
 - o Chief Financial Officers
 - o Chief Engineers
 - o Women in Tolling
 - o Public Relations and Communications Professionals
 - o Procurement Directors
 - o Young Professionals
 - o Diversity & Inclusion experts

Our objective is to create a political environment that supports tolling as a viable means to fund and finance surface transportation.

- Leverage IBTTA's expertise to educate government officials and advance policy.
- Join our [Government Affairs Committee](#);
- Build public support for toll financed transportation using IBTTA communication resources to deliver a clear message;
- Member exclusive policy briefings;
- Participate in annual Washington, DC Fly-In;
- Receive [IBTTA's SmartBrief](#) daily e-newsletter and other periodic emails.

Summary and Request

IBTTA provides access to an invaluable industry network to support, inform and advise the Pharr International Bridge at all levels.

IBTTA invites the Pharr International Bridge to join the global tolling community as an [Operator Member](#). Annual membership dues are calculated based on annual toll revenue according to the association's [calculation tool](#).

Based on the Pharr International Bridge's total toll revenue of \$17,634,627 for FY2023, the IBTTA calculated annual membership dues are \$16,255.

For new members joining mid-year, IBTTA prorates the annual membership dues by 50%. Therefore, the Pharr International Bridge's membership dues for the remainder of 2024 will be prorated to \$8,127.50.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on Asociacion de Agentes Aduanales de Reynosa "Sacos Sport" Sponsorship for \$8,000.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024



REYNOSA

**ASOCIACION DE AGENTES ADUANALES
DE REYNOSA, A.C.**

"Una Asociación con Visión"

Cd. Reynosa, Tamps a 5 de junio del 2024.

Luis Bazán
Director del Puente de Internacional
Pharr International Bridge
9900 S. Cage, Pharr Texas, 78577
Presente.-

Asunto: Se solicita patrocinio.

Estimado Mr. Bazán:

Por este conducto y como cada año solicitamos al Puente Internacional de Pharr se adhiera a nuestros Patrocinadores Oficiales para la compra de Sacos sport que serán utilizados en el **"Congreso Nacional de Agentes Aduanales"**, el cual se llevará a cabo en la **Ciudad de México, del 10 al 12 de Julio del presente año**; solicito a Usted lo siguiente:

La cantidad de \$8,000.00 dls (Ocho mil dólares us/cy), para la compra de Sacos sport, para dicho Congreso (esto incluye el costo de los sacos, los impuestos, la paquetería).

Esperando vernos favorecidos con nuestra petición, me es grato quedar a sus apreciables órdenes.

Atentamente,

A.A. José Luis García Martínez.
Presidente.



**Asociación de Agentes
Aduanales de Reynosa, A.C.**

Bill To:

Address: **PHARR INTERNATIONAL**

BRIDGE

ALVARO OBREGON 1550
MEDARDO GONZALEZ
REYNOSA, TAMPAS C.P.
88700

Phone: **956-4024660**

Email: **vanessa.guzman@pharr-tx.gov**

Phone: **01899-9324010**

talina.gomez@aaareynosa.org.mx

aaareynosa.org.mx

INVOICE **23052024**

Invoice Date **04/06/2024**

Contact: **Vanessa Guzman**

Date	Item #	Description	Qty	Unit Price	Discount	Total
04/06/2024	112305	SPORT COAT	1	\$8,000.00	\$0.00	\$8,000.00

NATIONAL CONGRESS OF CUSTOMS AGENTS

OF JULY 10-12, 2024

MEXICO, CITY

Invoice Subtotal \$8,000.00

Tax Rate 0%

Sales Tax \$0.00

Shipping \$0.00

Deposit Received \$0.00

Total \$8,000.00



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 13, 2024

MEETING DATE: June 19, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/13/2024