



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, MAY 15, 2024**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. ADMINISTRATIVE:

A) Approval of minutes for April 17, 2024-Regular Called Meeting

B) Status Report-Summer Recreation, Athletics, Aquatics, and Afterschool Programs

C) Status Report-3rd Annual Advisory Board Golf Tournament

D) Discussion and action, if any, on awarding Youth Activity Fund Scholarship Recipients

E) Board Comments

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 9th day of May 2024 at 5:15 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 9th day of May 2024.




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.

DATE SUBMITTED: May 9, 2024

MEETING DATE: May 15, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of minutes for April 17, 2024-Regular Called Meeting

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be presenting the board the April 17, 2024-Regular Called Minutes.

Fiscal Consideration:

Staff Recommendation: The board approve the minutes.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 5/9/2024
Final Approval - 5/9/2024

**MINUTES
PARKS AND RECREATION COMMITTEE
REGULAR CALLED MEETING
WEDNESDAY, APRIL 17, 2024
118 S. CAGE BLVD., 2ND FLOOR**

The Parks and Recreation Board of the City of Pharr, Texas met in a Regular Called meeting on Wednesday, April 17, 2024, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: Hector Treviño
Rudy Beltran
Ben Cantu
Mario Lizcano
Erika Sciaraffa
Mario Guajardo
Bobby Carrillo Jr.

MEMBERS ABSENT: Isaac Smith
Hernan Figueroa

STAFF PRESENT: Sergio Alanis, Parks and Recreation Director
Elva Guajardo, Administrative Assistant
Adam Diaz, Division Head
Anthony Rodriguez, Athletic Supervisor
Roel Hinojosa, Athletic Supervisor
Abel Molina, Afterschool Program Supervisor

OTHERS PRESENT: David Alexander Guajardo

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Hector Treviño called the meeting to order at 5:30 p.m. Roll call established a quorum.

Board Member Mario Guajardo moved to excuse absent members. Board Member Ben Cantu seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR JANUARY 17, 2024-REGULAR CALLED MEETING

Chairman Hector Treviño introduced the item.

Board Member Mario Guajardo moved to approve. Board Member Rudy Beltran seconded the motion and when put to a vote, it carried unanimously.

B) STATUS REPORT- SPRING RECREATION, ATHLETICS, AQUATICS, AFTERSCHOOL PROGRAMS

Chairman Hector Treviño introduced the item.

Parks and Recreation Supervisors presented a PowerPoint presentation recap of their spring programs which included participation numbers and start and end dates. Roel Hinojosa, Athletic Supervisor, also informed the board on the mid-season tournaments that would begin on Monday, June 22, 2024.

Staff supervisors each gave a summary of the season for each of their respective programs and answered questions board members asked.

At this time, Sergio Alanis, Parks and Recreation Director, recommended deviating from the agenda and go to item 2E. There was no objection.

E) STATUS REPORT- 18TH ANNUAL ST. PATRICK'S DAY 5K RUN/WALK

Chairman Hector Treviño introduced the item.

Sergio Alanis, Parks and Recreation Director, reported on the 18th Annual 5K Run/Walk that took place on March 2, 2024. He stated the event was a great success and thanked all the sponsors and everyone who assisted.

C) DISCUSSION AND ACTION, IF ANY, ON ANY POTENTIAL FUNDRAISERS

Chairman Hector Treviño introduced the item.

Sergio Alanis, Parks and Recreation Director, opened up the floor to the board for recommendations on potential fundraisers.

After some discussion, Board Member Mario Lizcano moved to hosting a golf

tournament with each board member to commit with two teams. Board member Mario Guajardo seconded the motion and when put to a vote, it carried unanimously.

D) REVIEW AND APPROVAL OF 2023-2024 SCHOLARSHIP APPLICATION FORM

Chairman Hector Treviño introduced the item. Elva Guajardo, Parks and Recreation Administrative Assistant went over the current scholarship application form and asked the board to provide any revisions to the current application. A brief discussion ensued on the application and was modified by the board members.

Board Member Mario Lizcano moved to approve scholarship application with modifications. Board Member Bobby Carrillo seconded the motion and when put to a vote, it carried unanimously.

F) COMMENTS: BOARD MEMBERS

There were no board comments.

ITEM 3. ADJOURNMENT

There being no further business, Board Member Ben Cantu moved to adjourn. Board member Rudy Beltran seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 6:12 p.m.

PARKS & RECREATION COMMITTEE

Hector Trevino, Chairman

ATTEST:

Mario Guajardo, Vice-Chairman

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 17th DAY OF APRIL 2024, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place, and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:

Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: May 9, 2024

MEETING DATE: May 15, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-Summer Recreation, Athletics, Aquatics, and Afterschool Programs

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Recreation and Athletic Supervisors will be presenting the board on all the upcoming summer programs.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 5/9/2024
Final Approval - 5/9/2024



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: May 9, 2024

MEETING DATE: May 15, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-3rd Annual Advisory Board Golf Tournament

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be updating the board on the golf tournament.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 5/9/2024
Final Approval - 5/9/2024



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: May 9, 2024

MEETING DATE: May 15, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Discussion and action, if any, on awarding Youth Activity Fund Scholarship Recipients

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be providing the board with the scholarship recipient applications for their review and approval.

Fiscal Consideration:

Staff Recommendation: The board approve any recipients, if any.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 5/9/2024
Final Approval - 5/9/2024



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.E.

DATE SUBMITTED: May 9, 2024

MEETING DATE: May 15, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Board Comments

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Board Comments

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 5/9/2024
Final Approval - 5/9/2024