

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, APRIL 17, 2024 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for March 2024.
- B) Finance Report for March 2024.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for March 20, 2024 - Regular Meeting

AGENDA BRIDGE BOARD MEETING

April 17, 2024

4. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*
6. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 12th day of April 2024 at 2:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 12th day of April 2024




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: April 12, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for March 2024.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/12/2024

**CROSSINGS AND REVENUES
FOR THE MONTH OF MARCH
FISCAL YEAR 2023 – 2024**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **103,381** vehicles for the month of March F.Y. 2023-2024, which showed a decrease of **(-18,311)** vehicles or **-15.05%** over the same month in F.Y. 2022-2023.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **47,136** cars for the month of March F.Y. 2023 – 2024, showing a decrease of **(-6,434)** cars or **-12.01%** over the same month in F.Y. 2022 – 2023.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **56,245** trucks for the month of March F.Y. 2023-2024, showing a decrease of **(-11,877)** trucks or **-17.43%** over the same month in F.Y. 2022 - 2023.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-1,874) TRUCKS OR -3.22% FOR THE MONTH OF MARCH, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

d) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **58,119** trucks for the month of March F.Y. 2023-2024, showing a decrease of **(-7,230)** trucks or **-11.06%** over the same month in F.Y. 2022-2023.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF MARCH TOTAL 114,364 REPRESENTING A DECREASE OF (-19,107) OR -14.32% OVER THE SAME TIME PERIOD IN F.Y. 2022-2023.

e) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,720,767** dollars for the month of February F.Y. 2023 – 2024.

\$	235,680 Autos & other
\$	1,475,212 Trucks
\$	9,875 Profit on pesos
\$	1,720,767 TOTAL

Revenues showed an increase of **\$71,649** or **4.34%** over the same month in F.Y. 2022 – 2023.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC % / DEC %
OCTOBER	107,357	101,828	(-5,529)	-5.15%
NOVEMBER	103,271	103,703	432	0.42%
DECEMBER	110,978	104,961	(-6,017)	-5.42%
JANUARY	115,425	98,056	(-17,369)	-15.05%
FEBRUARY	106,463	92,085	(-14,378)	-13.51%
MARCH	121,692	103,381	(-18,311)	-15.05%
YTD TOTAL	665,186	604,014	(-61,172)	-9.20%
APRIL	109,333			
MAY	111,852			
JUNE	101,657			
JULY	98,309			
AUGUST	104,179			
SEPTEMBER	96,334			
TOTAL CROSSING	1,286,850			

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2022-2023 F.Y. 2023-2024 GAIN / LOSS INC% / DEC%

OCTOBER	43,454	44,769	1,315	3.03%
NOVEMBER	42,460	49,801	7,341	17.29%
DECEMBER	51,652	53,253	1,601	3.10%
JANUARY	50,266	35,975	(-14,291)	-28.43%
FEBRUARY	50,155	34,782	(-15,373)	-30.65%
MARCH	53,570	47,136	(-6,434)	-12.01%
YTD TOTAL	291,557	265,716	(-25,841)	-8.86%
APRIL	44,513			
MAY	41,031			
JUNE	42,693			
JULY	43,707			
AUGUST	46,041			
SEPTEMBER	43,365			
TOTAL CROSSING	552,907			

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	63,903	57,059	(-6,844)	-10.71%
NOVEMBER	60,811	53,902	(-6,909)	-11.36%
DECEMBER	59,326	51,708	(-7,618)	-12.84%
JANUARY	65,159	62,081	(-3,078)	-4.72%
FEBRUARY	56,308	57,303	995	1.77%
MARCH	68,122	56,245	(-11,877)	-17.43%
YTD TOTAL	373,629	338,298	(-35,331)	-9.46%
APRIL	64,820			
MAY	70,821			
JUNE	58,964			
JULY	54,602			
AUGUST	58,138			
SEPTEMBER	52,969			
TOTAL CROSSING	733,943			

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2022- 2023	F.Y. 2023- 2024	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	59,862	58,427	(-1,435)	-2.40%	39,969	18,458	16,450	8,669
NOVEMBER	56,312	57,049	737	1.31%	38,867	18,182	17,015	9,129
DECEMBER	55,104	53,437	(-1,667)	-3.03%	35,298	18,139	17,225	9,050
JANUARY	60,392	59,331	(-1,061)	-1.76%	40,976	18,355	20,566	11,525
FEBRUARY	56,904	57,446	542	0.95%	41,842	15,604	20,069	11,386
MARCH	65,349	58,119	(-7,230)	-11.06%	43,260	14,859	21,497	11,034
APRIL	58,672							
MAY	66,352							
JUNE	59,087							
JULY	56,078							
AUGUST	59,385							
SEPTEMBER	54,260							
TOTAL CROSSING	707,757							

Agriculture trucks at the Pharr International Bridge totaled **21,497** crossings for the month of March representing a **37%** of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed a decrease of **-1,093** trucks or **-4.84%** over the same month in F.Y. 2022-2023.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	123,765	115,486	(-8,279)	-6.69%
NOVEMBER	117,123	110,951	(-6,172)	-5.27%
DECEMBER	114,430	105,145	(-9,285)	-8.11%
JANUARY	125,551	121,412	(-4,139)	-3.30%
FEBRUARY	113,212	114,749	1,537	1.36%
MARCH	133,471	114,364	(-19,107)	-14.32%
APRIL	123,492			
MAY	137,173			
JUNE	118,051			
JULY	110,680			
AUGUST	117,523			
SEPTEMBER	107,229			
TOTAL CROSSING	1,441,700			

**PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	44,769	3,034	4,872	1,218	46,771	900	7	219	38	101,828
NOVEMBER	49,801	2,891	5,070	1,093	43,979	648	16	180	25	103,703
DECEMBER	53,253	2,538	4,645	889	41,734	1,673	12	196	21	104,961
JANUARY	35,975	2,566	4,458	943	49,179	4,791	1	135	8	98,056
FEBRUARY	34,782	2,522	4,494	905	46,293	2,911	3	174	1	92,085
MARCH	47,136	2,608	5,210	995	46,598	654	2	171	7	103,381
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF MARCH
F.Y. 2022-2023.**

- 1X CARS 46%
- 2X TRUCKS 2.5%
- 3X TRUCKS 5%
- 4X TRUCKS 1%
- 5X TRUCKS 45%
- 6X TRUCKS 0.6%

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,547,162	\$ 1,396,136	(-\$ 151,025)	-9.76%
NOVEMBER	\$ 1,375,261	\$ 1,431,520	\$ 56,258	4.09%
DECEMBER	\$ 1,556,275	\$ 1,545,696	(-\$ 10,578)	-0.68%
JANUARY	\$ 1,553,154	\$ 1,795,097	\$ 241,943	15.58%
FEBRUARY	\$ 1,350,030	\$ 1,662,818	\$ 312,788	23.17%
MARCH	\$ 1,649,118	\$ 1,720,767	\$ 71,649	4.34%
YTD TOTAL	\$ 9,031,000	\$ 9,552,037	\$ 521,036	5.77%
APRIL	\$ 1,537,725			
MAY	\$1,665,946			
JUNE	\$1,388,129			
JULY	\$1,314,776			
AUGUST	\$ 1,403,132			
SEPTEMBER	\$ 1,293,918			
TOTAL CROSSING	\$ 17,634,627			



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: April 12, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for March 2024.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

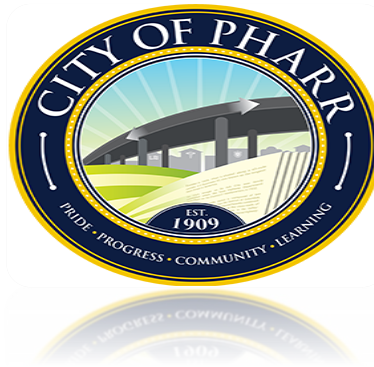
Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/12/2024



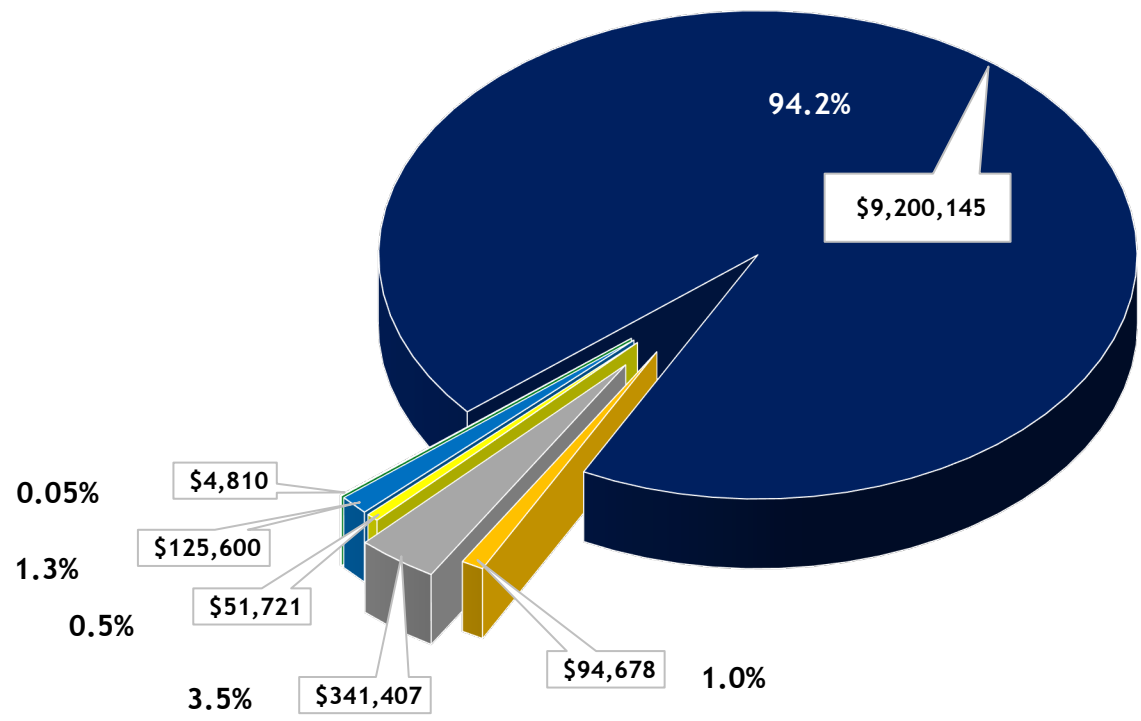
PHARR INTERNATIONAL BRIDGE

Financial Report
March - FY 2024



Bridge Revenues

- Toll Fees
- Credit Card - Surcharge
- Interest from Bond Proceeds
- Peso Exchange Rate Income
- Rental Income
- Other

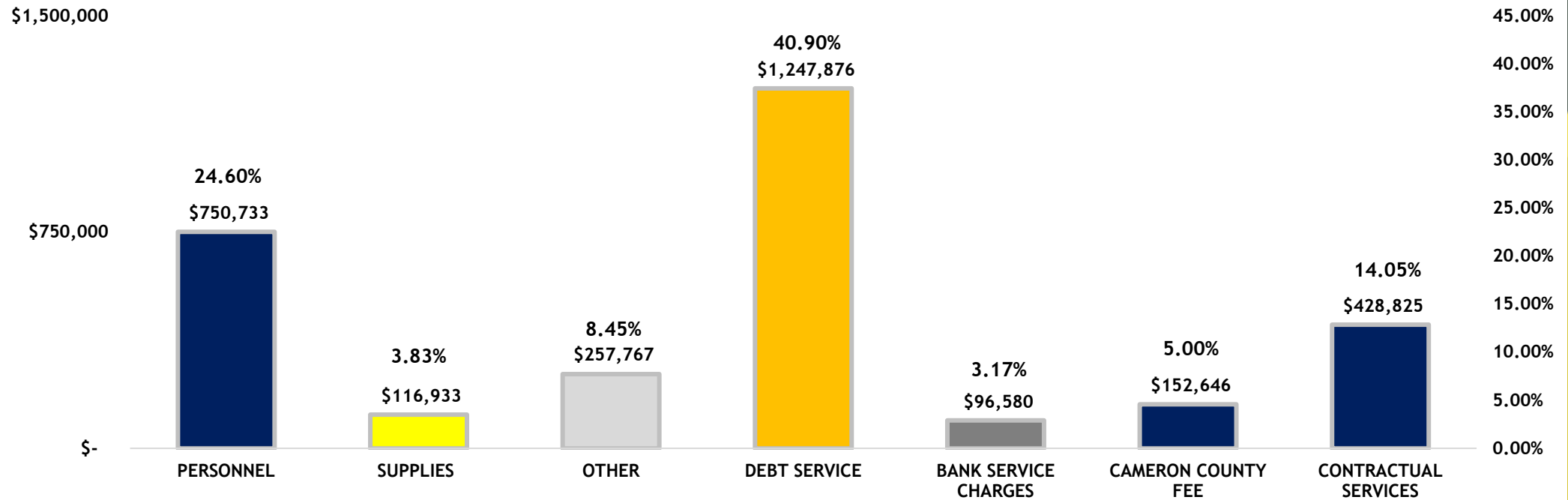


\$9,785,272

Total Revenues

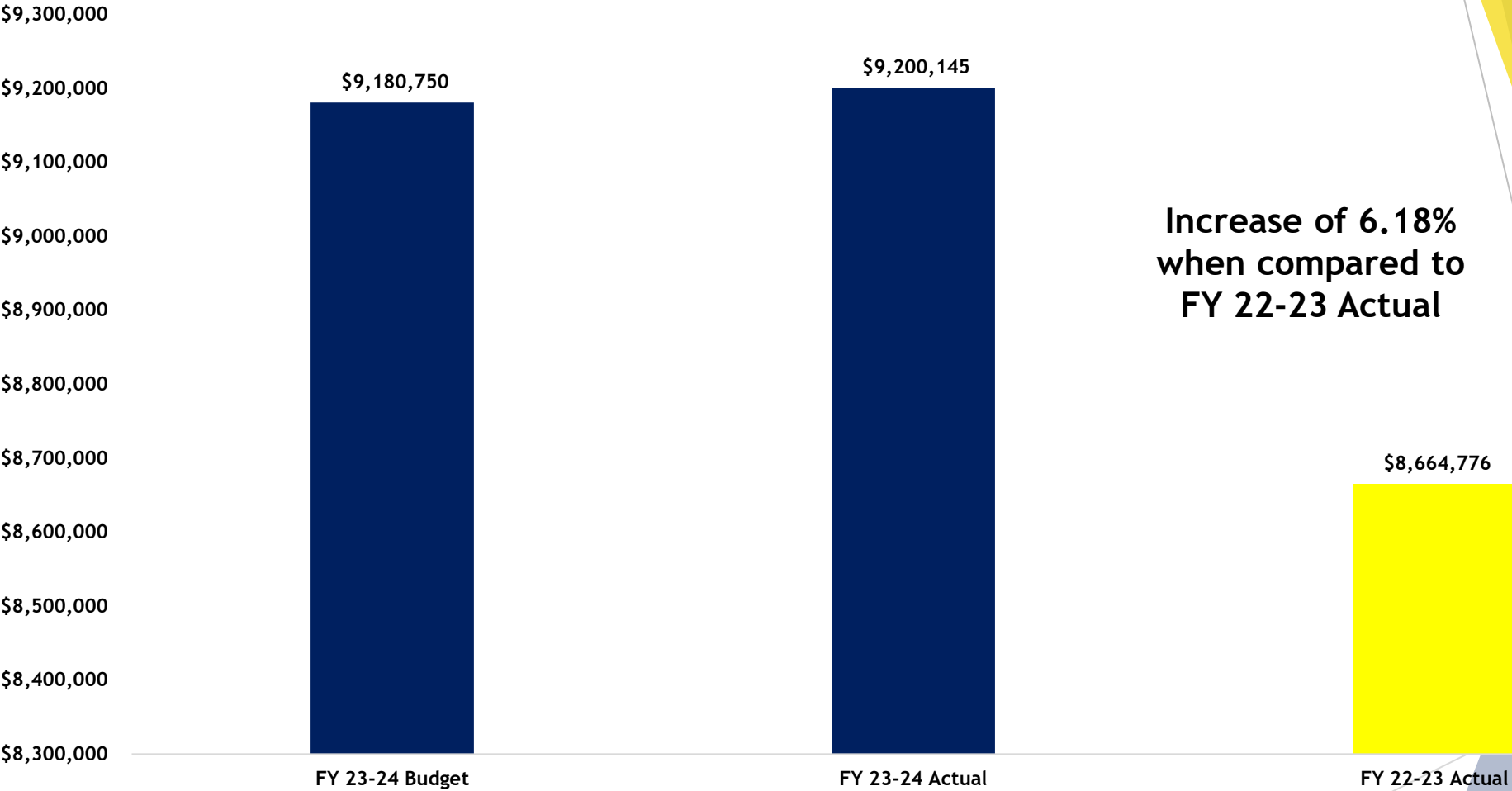


Total Operating Expenses



Operating Expenses

Toll Collections

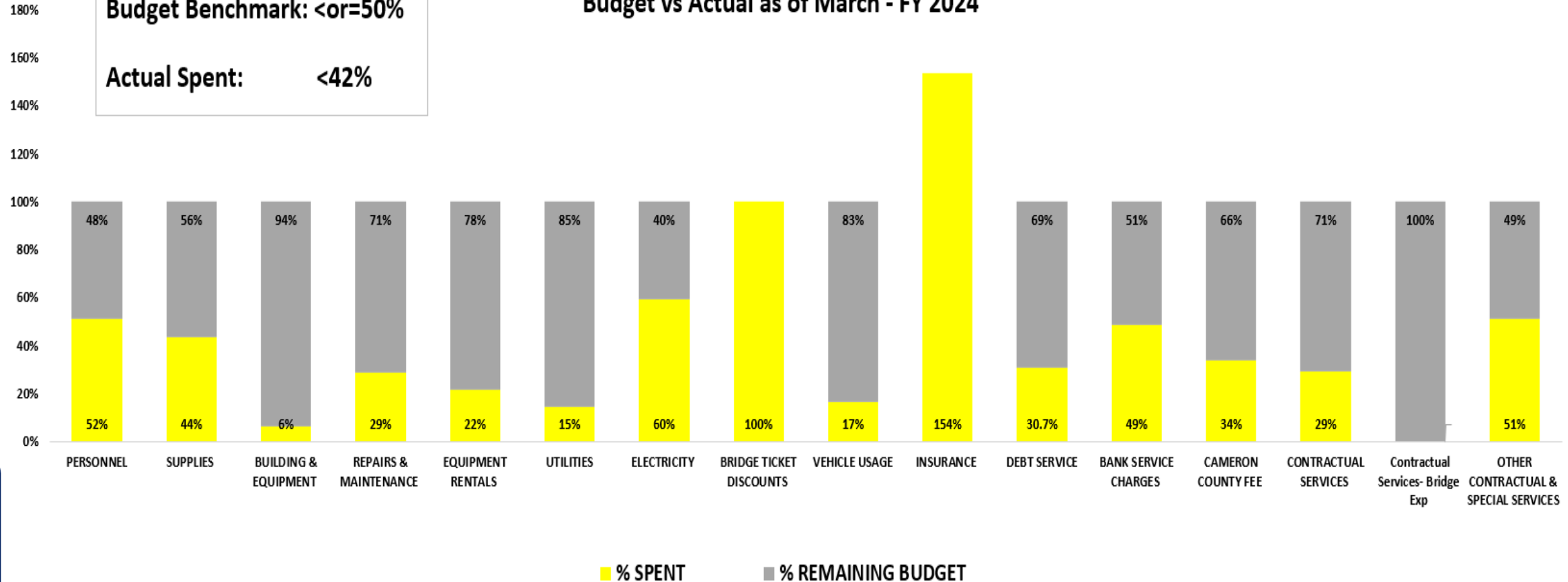


February - FY 2024

Budget Benchmark: $\leq 50\%$

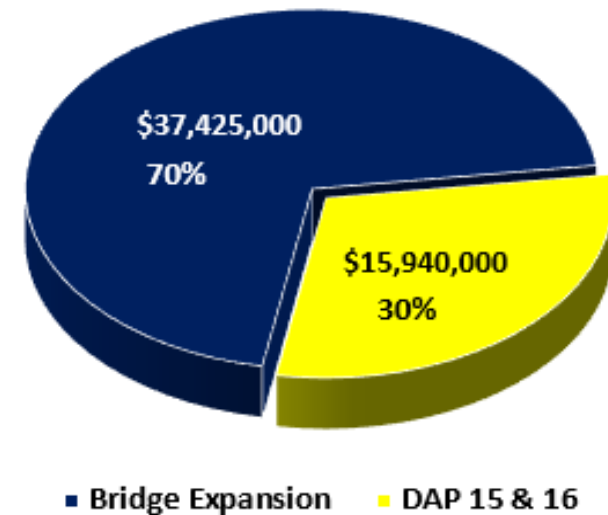
Actual Spent: $< 42\%$

Bridge Expenditures Budget vs Actual as of March - FY 2024



Fiscal Year	Principal	Interest	Total Debt Service
2021	\$ -	\$ -	\$ -
2022	\$ 545,000	\$ 2,368,673	\$ 2,913,673
2023	\$ 505,000	\$ 2,311,550	\$ 2,816,550
2024	\$ 1,925,000	\$ 2,286,300	\$ 4,211,300
2025	\$ 2,005,000	\$ 2,204,000	\$ 4,209,000
2026	\$ 2,095,000	\$ 2,118,250	\$ 4,213,250
2027	\$ 2,180,000	\$ 2,028,600	\$ 4,208,600
2028	\$ 2,295,000	\$ 1,919,600	\$ 4,214,600
2029	\$ 2,405,000	\$ 1,804,850	\$ 4,209,850
2030	\$ 2,530,000	\$ 1,684,600	\$ 4,214,600
2031	\$ 2,655,000	\$ 1,558,100	\$ 4,213,100
2032	\$ 2,785,000	\$ 1,425,350	\$ 4,210,350
2033	\$ 2,925,000	\$ 1,286,100	\$ 4,211,100
2034	\$ 3,070,000	\$ 1,139,850	\$ 4,209,850
2035	\$ 3,205,000	\$ 1,008,450	\$ 4,213,450
2036	\$ 3,340,000	\$ 871,200	\$ 4,211,200
2037	\$ 3,485,000	\$ 728,100	\$ 4,213,100
2038	\$ 3,635,000	\$ 578,700	\$ 4,213,700
2039	\$ 3,790,000	\$ 422,800	\$ 4,212,800
2040	\$ 3,925,000	\$ 287,100	\$ 4,212,100
2041	\$ 4,065,000	\$ 146,250	\$ 4,211,250
Total	\$ 53,365,000	\$ 28,178,423	\$ 81,543,423

Bridge Bond Debt

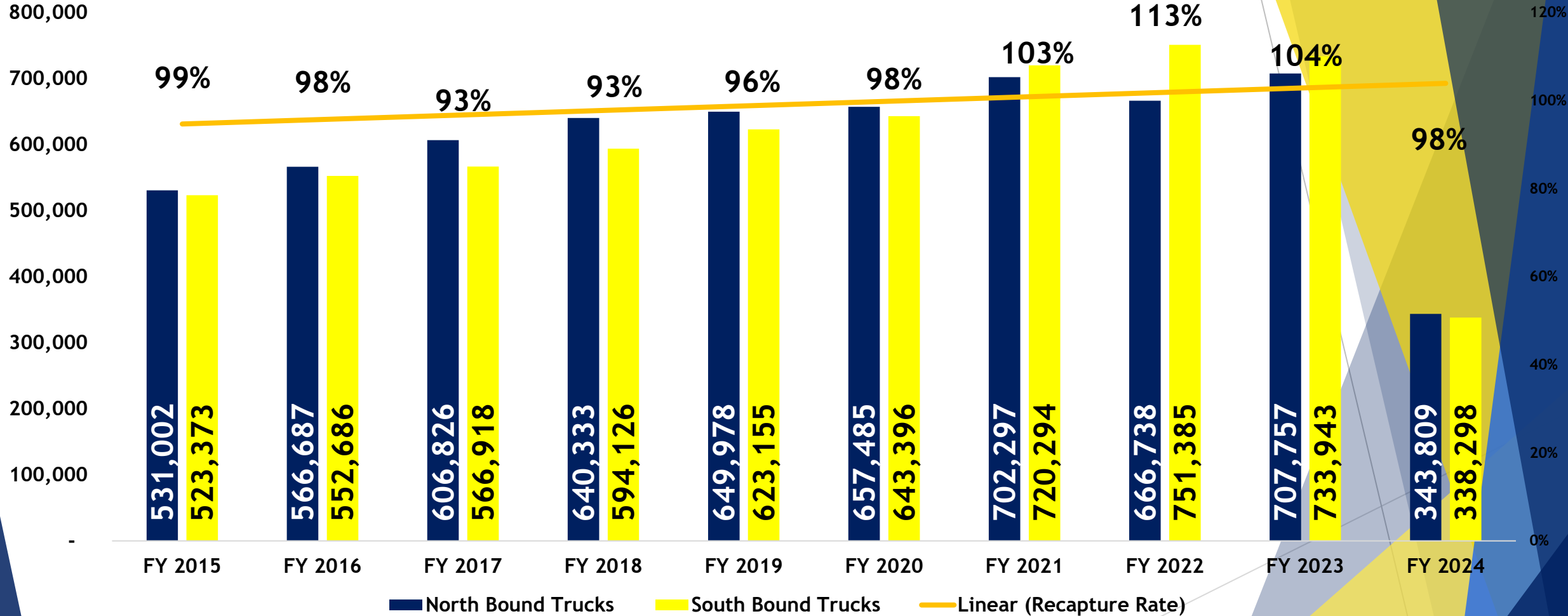


PHARR INTERNATIONAL BRIDGE

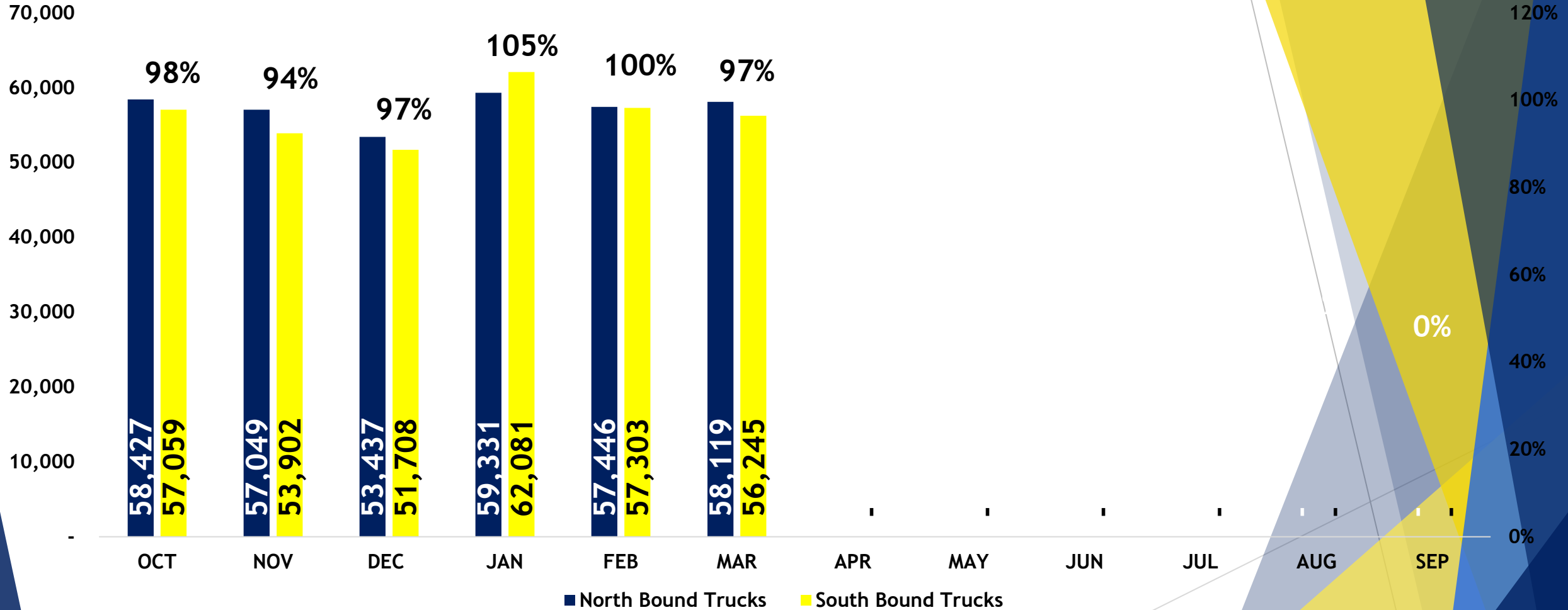
Southbound Recapture Rate
March - FY 2024



Historical Southbound Recapture Rate



YTD Southbound Recapture Rate



QUESTIONS



THANK YOU





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: April 12, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/12/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: April 12, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/12/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: April 11, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for March 20, 2024 - Regular Meeting

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2024

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
WEDNESDAY, MARCH 20, 2024
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular meeting on Wednesday, March 20, 2024, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Lazaro Beas, Member
Ilse Vidaurri, Member

MEMBERS ABSENT: Adalberto Campero, Secretary

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: David Friedlein, Asst. City Manager
Ricardo Rodriguez III, City Attorney
Ruben Alfaro, City Engineer
Jamison Merrick, Interim Finance Director
Cynthia Garza, Director of External Relations
Victoria Brewster, Public Affairs Liaison
Jose Luengo, Pharr Bridge PD
Eric Garcia, Pharr Bridge PD
Hollis Rutledge, Governmental Affairs
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Andy Vega, CBP

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:04 p.m. Roll call established a quorum.

Vice-Chairman Martinez moved to excuse absent members. Member Beas seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR FEBRUARY 2024

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, went over the total crossings and revenues report for the month of February 2024. He reported total crossings for the month of February were 92,085, which was a decrease of -14,378 vehicles or -13.51% compared to last year. Mr. Bazan further reported total car crossings for the month of February were 34,782, which was a decrease of -15,373 cars or -30.65% and went over car crossing compassions from other bridges for the month of February 2024.

Luis Bazan, Bridge Director, reported on the total truck crossings for the month of February 2024. He stated crossings were 57,303, which was an increase of 995 trucks or 1.77% increase and went over truck crossings compassions from other bridges for the month of February 2024.

Luis Bazan, Bridge Director, also reported northbound crossings for the month of February 2024 were 57,446, which was an increase of 542 trucks or 0.95% increase. Mr. Bazan stated the agriculture for the month of February 2024 had 20,069 trucks, which represents 35% of all imports from Mexico to the U.S. He further reported a combination of northbound and southbound truck crossings for the month of February 2024 were 114,749, which was an increase of 1,537 or 1.36%.

Luis Bazan, Bridge Director, went over the crossing comparisons by axle for the month of February 2024. He stated cars were 34,782, 2X trucks were 2,522, 3X trucks were 4,494, 4X trucks were 905, 5X trucks were 46,293, 6X trucks were 2,911, mobile homes were 3, and wide loads were 174. He stated special crossings were **one (1)** and the total combination for the month of February was 92,085.

Lastly, Luis Bazan, Bridge Director, reported on total revenues collected for the month of February 2024. He reported total revenues collected for the month were \$1,662,818, which showed an increase of \$312,788 or 23.17% in revenues.

B) FINANCE REPORT FOR FEBRUARY 2024

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Eddie Gutierrez, Bridge Financial Consultant, for the finance report for February 2024.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, briefly reported on the expenditures and revenues year to date for the bridge. Discussion ensued on the finance report.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Ruben Alfaro, City Engineer, was present and questions on projects could be entertained at this time.

Ruben Alfaro, City Engineer, reported on the recent activity for DAP FY15 Projects. He reported the automatic transfer switch had arrived and had been installed and the next step was to get the generator started up and get the testing dates from the manufacturer to make sure it was working as expected. He added after that go through the motions to close out the project next month.

Ruben Alfaro, City Engineer, further reported on DAP FY16 projects. He stated the advertising period for the project started on February 28, 2024 and bids were originally due on March 21, 2024 but the due date had been extended to March 28, 2024 as contractors needed more time to prepare the bid. He added the next step was to open bids, perform bid analysis, and recommend the contractor award to TxDOT and receive their approval. He further reported they expect to begin construction in June.

Ruben Alfaro, City Engineer, also reported on the 2nd Span Project. He stated they received the environmental clearance, and the right-of-way acquisition was still in progress. He stated that the next step was to obtain the final permits from IBWC, US Coast Guard, and Hidalgo County Irrigation District No. 2. He stated they were expecting to receive the FPAA & SLOA from TxDOT early this week but that did not happen. Therefore, this would delay the advertisement process by a week moving the letting date to April 25, 2024, and construction would begin in July 2024.

D) DIRECTOR'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on BridgeConnect Trade Session. He stated this would be on Level 1 and Hazmat Inspection saw a huge influx of 6-axle trucks back in January and had not seen this increase of tanker trucks crossing the Pharr Bridge in over a year and a half to two years. He stated they want to make sure tanker drivers and the oil and gas company owners moving this product into Mexico were aware of this and were properly trained. He further stated they have had Level 1 and Hazmat Inspection several times throughout the last few years but because of the issues they continued to see and the fact that the customers were complaining about fines, they wanted to make sure that they comply. He briefly reported a training would be hosted on Thursday, March 21, 2024, from 10:00 a.m. to 12:00 p.m. at the Development and Research Center extended an invitation to the oil and gas industry to attend the training.

Luis Bazan, Bridge Director, reported an Industrial Warehouse Summit Part 3 series would be hosted on May 9, 2024 from 9:00 a.m. to 1:00 p.m. at the Development and Research Center. He stated some of the topics that would be presented were Nearshoring Trends, AI's Impact on the Supply Chain, Workforce, Educational Trainings and Opportunities, and current Economic conditions for the Region and how that was affecting trade.

Luis Bazan, Bridge Director, reported Ezequiel Ordonez, Mexico Liaison was lining up some meetings in Mexico in partnership with the Pharr Economic Development Corporation as part of their collaboration efforts in Mexico. He added the association Mr. Ordonez met with was COMCE Noreste whom they have signed agreements and had a database with major corporations.

Luis Bazan, Bridge Director, reported they went out for Request for Qualifications for the toll system. He further stated they were invited to a Technology Conference/Expo coming up on May 4-7, 2024, in Atlanta, Georgia and stated this was a hands-on approach with toll system.

Luis Bazan, Bridge Director, called upon Ezequiel Ordonez, Mexican Liaison, for an update report on his trip and meetings in Monterrey, N.L. Mr. Ordonez gave a brief update to the board in Spanish.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR JANUARY 17, 2024

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

B) DISCUSSION AND ACTION, IF ANY, ON 2024-2025 TEXAS TRUCKING ASSOCIATION MEMBERSHIP DIRECTORY FOR \$1,999

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE BOARD HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

None.

ITEM 5. RECONVENE

None.

ITEM 6. ADJOURNMENT

There being no other business to come before the board, Vice-Chairman Martinez **moved** to adjourn. Member Beas seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:40 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 20th DAY OF MARCH 2024, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2024

MEETING DATE: April 17, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2024