

**MINUTES
CIVIL SERVICE COMMISSION**

The Civil Service Commission met in a Regular Called Meeting on Tuesday, February 27, 2024, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas. The following is the record of attendance.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Board Member, Vittorio Puente

MEMBERS ABSENT: Vice-Chairperson, Mario Lizcano

STAFF PRESENT: Hilda Pedraza, Asst. City Manager/CS Director
Bea Fuentes, HR Coordinator/CS assistant
Albert Gonzalez, Asst. Fire Chief
Juan Gonzalez, Police Chief

ITEM 1 CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairperson Rodriguez called the meeting to order at 9:00 a.m. Roll call established a quorum.

Board Member Puente moved, and Chairperson Rodriguez seconded to excuse Vice-Chairperson Lizcano for being absent from the meeting.

ITEM 2 PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3 REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR JANUARY 30, 2024. THIS ITEM SUPPORTS SG- SOUND GOVERNANCE AND FISCAL SUSTAINABILITY

Chairperson Rodriguez introduced the item.

Board Member Puente **moved** to approve minutes as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION TO APPOINT A CIVIL SERVICE DIRECTOR FOR THE CIVIL SERVICE COMMISSION FOR THE CITY OF PHARR PURSUANT TO SECTION 143.012 OF THE TEXAS LOCAL GOVERNMENT CODE.

Chairperson Rodriguez introduced the item.

Hilda Pedraza, Civil Service Director, recommended Veronica Ramirez, Human Resources Director.

Board Member Puente **moved** to approve. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 4. ADMINISTRATIVE REPORTS

A) POLICE DEPARTMENT AND FIRE DEPARTMENT REPORT

Chairperson Rodriguez introduced the item.

Albert Gonzalez, Asst. Fire Chief, briefly reported there was one (1) vacancy, and an entrance exam has been scheduled for Saturday, March 23, 2024.

Juan Gonzalez, Police Chief, reported a 10-week Community Police Academy scheduled for March 26, 2024. He further stated that there were upcoming promotional exams scheduled for April for the positions of Sergeant and Lieutenant. Chief Gonzalez further reported that an entry level exam was scheduled for March 9, 2024, at the Pharr One facility.

B) CIVIL SERVICE DIRECTOR'S REPORTS

Chairperson Rodriguez introduced the item.

Hilda Pedraza, Civil Service Director, reported there was a scheduled promotional exam on March 20, 2024, for the position of Engineer for the Fire Department.

C) CIVIL SERVICE BOARD COMMENTS

Chairperson Rodriguez introduced the item.

Civil Service members stated they had no comments at this time.

Chairperson Rodriguez thanked Veronica Ramirez for accepting the appointment of Civil Service Director.

ITEM 5. CLOSED SESSION

None

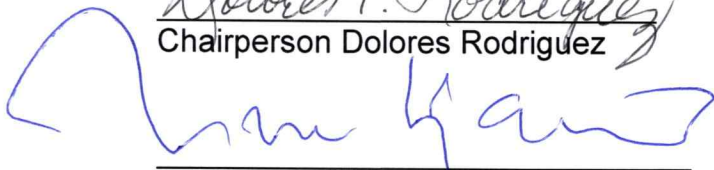
ITEM 6. RECONVENE INTO REGULAR SESSION, AND CONSIDER ACTION, IF NECESSARY, ON ANY ITEM(S) DISCUSSED IN THE EXECUTIVE SESSION.

None

ITEM 7. ADJOURNMENT

There being no further business to come before, Board Member Puentes **moved** to adjourn. Chairperson Dolores Rodriguez seconded the motion and when put to a vote, it was carried unanimously. The meeting was adjourned at 9:05 a.m.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano


Board Member Vittorio Puentes

APPROVED: BF