TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, MARCH 20, 2024

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member

2. ADMINISTRATIVE

A) Approval of minutes for January 17, 2024-Regular Called Meeting

B) Review and approval of 2023-2024 Scholarship Application Form

C) Discussion and action, if any, on any potential fundraisers

D) Status Report- Spring Recreation, Athletics, Aquatics, and Afterschool Programs

E) Status Report-18th Annual St. Patrick's Day 5K Run/Walk

F) Comments: Board Members

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 14th day of March 2024 at 12:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 14th day of March 2024

IMELDA PEREZ, TRMC
ASSISTANT CITY CLERK

AGENDA MEMORANDUM

BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.
DATE SUBMITTED: January 30, 2024
MEETING DATE: March 20, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of minutes for January 17, 2024-Regular Called Meeting

Classification: Regular
(* If closed session, City Attorney must review and approve.)

Issue: Staff will be providing the board with the minutes for their approval.

Fiscal Consideration:

Staff Recommendation: The board approve the minutes for January 17, 2024.

Alternatives: N/A

Exclude Material from Public Packet? No
Reason: N/A

ROUTING:

Elva Guajardo	Created/Initiated - 1/30/2024
Sergio Alanis	Final Approval - 2/1/2024

MINUTES
PARKS AND RECREATION COMMITTEE
REGULAR CALLED MEETING
WEDNESDAY, JANUARY 17, 2024
118 S. CAGE BLVD., 2ND FLOOR

The Parks and Recreation Board of the City of Pharr, Texas met in a Regular Called meeting on Wednesday, January 17, 2024, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: Hector Treviño
Rudy Beltran
Ben Cantu
Mario Lizcano
Hernan Figueroa
Erika Sciaraffa

MEMBERS ABSENT: Isaac Smith
Mario Guajardo
Bobby Carrillo Jr.

STAFF PRESENT: Sergio Alanis, Parks and Recreation Director
Isaac Escobedo, Parks and Recreation Assistant Director
Elva Guajardo, Administrative Assistant
Adam Diaz, Division Head
Sara Guerra, Recreation Supervisor
Anthony Rodriguez, Athletic Supervisor
Roel Hinojosa, Athletic Supervisor
Abel Molina, Afterschool Program Supervisor

OTHERS PRESENT: David Alexander Guajardo

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Hector Treviño called the meeting to order at 5:32 p.m. Roll call established a quorum.

Board Member Mario Lizcano **moved** to excuse absent members. Board Member Rudy Beltran seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR OCTOBER 18, 2023-REGULAR CALLED MEETING

Chairman Hector Treviño introduced the item.

Board Member Mario Lizcano **moved** to approve. Board Member Hernan Figueroa seconded the motion and when put to a vote, it carried unanimously.

B) STATUS REPORT- FALL RECREATION, ATHLETICS, AQUATICS, AFTERSCHOOL PROGRAMS, AND URBAN ECOLOGIST

Chairman Hector Treviño introduced the item.

Parks and Recreation Supervisors provided a status on the fall recreation and athletic programs which included participation numbers and start and end dates. Supervisors further gave a summary of the season for each of their respective programs and answered questions for the board.

C) STATUS REPORT- 18TH ANNUAL ST. PATRICK'S DAY 5K RUN/WALK

Chairman Hector Treviño introduced the item.

Sergio Alanis, Parks and Recreation Director, reported the 18th Annual 5K Run/Walk was scheduled for Saturday, March 2, 2024, at the Pharr Aquatic Center and went over the details for the event.

D) COMMENTS: BOARD MEMBERS

Chairman Hector Treviño introduced the item.

Board member Hernan Figueroa commended staff on being awarded the Western Athletic Conference swim meet for the second year in a row to be hosted on February 27-March 2, 2024, at the Pharr Natatorium.

ITEM 3. ADJOURNMENT

There being no further business, Board Member Mario Lizcano **moved** to adjourn. Board member Hernan Figueroa seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 6:02 p.m.

PARKS & RECREATION COMMITTEE

_____
Hector Trevino, Chairman

ATTEST:

_____
Mario Guajardo, Vice-Chairman

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THE 17th DAY OF JANUARY 2024, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place, and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas,** certify that this is true and correct copy of the minutes.

ATTEST:

_____
Elva Guajardo, Administrative Assistant

APPROVED DATE: _____

AGENDA MEMORANDUM

BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.
DATE SUBMITTED: January 30, 2024
MEETING DATE: March 20, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Review and approval of 2023-2024 Scholarship Application Form

Classification: Regular
(* If closed session, City Attorney must review and approve.)

Issue: Staff will be presenting the board with the 2023-2024 Scholarship Application Form for their review and approval.

Fiscal Consideration:

Staff Recommendation: The board approve the scholarship application form as presented.

Alternatives: N/A

Exclude Material from Public Packet? No
Reason: N/A

ROUTING:

Elva Guajardo	Created/Initiated - 1/30/2024
Sergio Alanis	Final Approval - 2/1/2024

CITY OF PHARR PARKS & RECREATION DEPARTMENT
ADVISORY BOARD
Mail application to: 1011 W. Kelly Pharr, TX 78577

SCHOLARSHIP APPLICATION FORM

2023-2024

Deadline April 11, 2024

Criteria:

- Provide a Copy of Your Current Transcript with Minimum 3.0 G.P.A. or higher
- Must be a Resident of Pharr, Texas (Provide Water or Utility Bill)
- Must Provide Proof of U.S. Citizenship or Legal Residents
- (Examples- Birth Certificate, Texas I.D., or Driver License. Do not provide Social Security Number)
- Must Provide a Letter of Recommendation from a Teacher or Coach
- Must Prepare a One Page Typed Essay Introducing Yourself, and Why it is that You Should be Chosen for this Award)
- Must be a Senior in High School Going into College in the Fall of 2024 (Recipient)
- There will be a 12 Day Census Day Grace Period
- Must be a Full-Time Student
- Must have participated or worked in any of the City of Pharr Parks and Recreation Programs

Applicant Name: _____ Current School Attending: _____

Mailing Address: _____ City: _____ St. _____ Zip _____

Physical Address: _____City: _____ St. _____ Zip _____

Primary Phone Number: _____Secondary Phone Number: _____

Parents or Guardian's Name: _____Contact phone number: _____

What Accredited 2yr, 4yr, or Vocational/Trade School do you Plan to Attend? _____

_____

Location of school: _____

Are you Currently Involved in any School Community Service or Church Organization (Youth Group, Fire Dept. Explorers, etc.)?

Are you a Volunteer? If yes, Please list Organization Name or Name of Place where you have Volunteered.

_____

_____

List which programs, the years participated and whether you worked with the City of Pharr Parks and Recreation Department.

_____

_____

_____

_____

AGENDA MEMORANDUM

BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.
DATE SUBMITTED: January 30, 2024
MEETING DATE: March 20, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Discussion and action, if any, on any potential fundraisers

Classification: Regular
(* If closed session, City Attorney must review and approve.)

Issue: Staff will be proposing different potential fundraisers to the board for their recommendation and approval to raise funds for the Youth Activity Fund.

Fiscal Consideration:

Staff Recommendation: The board approve a potential fundraiser.

Alternatives: N/A

Exclude Material from Public Packet? No
Reason: N/A

ROUTING:

Elva Guajardo	Created/Initiated - 1/30/2024
Sergio Alanis	Final Approval - 2/1/2024

AGENDA MEMORANDUM

BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.
DATE SUBMITTED: January 30, 2024
MEETING DATE: March 20, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report- Spring Recreation, Athletics, Aquatics, and Afterschool Programs

Classification: Regular
(* If closed session, City Attorney must review and approve.)

Issue: Parks supervisors will be updating the board with all the spring programs.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No
Reason: N/A

ROUTING:

Elva Guajardo	Created/Initiated - 1/30/2024
Sergio Alanis	Final Approval - 2/1/2024

AGENDA MEMORANDUM

BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.E.
DATE SUBMITTED: January 30, 2024
MEETING DATE: March 20, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-18th Annual St. Patrick's Day 5K Run/Walk

Classification: Regular
(* If closed session, City Attorney must review and approve.)

Issue: Staff will be updating the board on the 18th Annual 5K Run/Walk.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No
Reason: N/A

ROUTING:

Elva Guajardo	Created/Initiated - 1/30/2024
Sergio Alanis	Final Approval - 2/1/2024

AGENDA MEMORANDUM

BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.F.
DATE SUBMITTED: January 30, 2024
MEETING DATE: March 20, 2024

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Comments: Board Members

Classification: Regular
(* If closed session, City Attorney must review and approve.)

Issue: Board comments if any.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No
Reason: N/A

ROUTING:

Elva Guajardo	Created/Initiated - 1/30/2024
Sergio Alanis	Final Approval - 2/1/2024