

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, FEBRUARY 21, 2024, AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for January 2024.
- B) Finance Report for December 2023.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for January 17, 2024.
- B) Discussion and action, if any, on 2024-2025 Texas Trucking Association Membership Directory for \$1,999.

AGENDA BRIDGE BOARD MEETING
February 21, 2024

4. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 16th day of February 2024 at 4:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 15th day of February 2024




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: February 16, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for January 2024.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/16/2024

**CROSSINGS AND REVENUES
FOR THE MONTH OF JANUARY
FISCAL YEAR 2023 – 2024**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **98,056** vehicles for the month of January F.Y. 2023-2024, which showed a decrease of **(-17,369)** vehicles or **-15.05%** over the same month in F.Y. 2022-2023.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **35,975** cars for the month of January F.Y. 2023 – 2024, showing a decrease of **-14,291** cars or **-28.43%** over the same month in F.Y. 2022 – 2023.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **62,081** trucks for the month of January F.Y. 2023-2024, showing a decrease of **(-3,078)** trucks or **-4.72%** over the same month in F.Y. 2022 - 2023.

SOUTHBOUND TRUCK CROSSINGS SHOWED AN INCREASE OF 2,750 TRUCKS OR 4.64% FOR THE MONTH OF JANUARY, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

d) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **59,331** trucks for the month of January F.Y. 2023-2024, showing a decrease of **(-1,061)** trucks or **-1.76%** over the same month in F.Y. 2022-2023.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF JANUARY TOTAL 121,412 REPRESENTING A DECREASE OF (-4,139) OR -3.30% OVER THE SAME TIME PERIOD IN F.Y. 2022-2023.

e) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,795,097** dollars for the month of January F.Y. 2023 – 2024.

\$	179,875	Autos & other
\$	1,607,260	Trucks
\$	7,962	Profit on pesos
\$	1,795,097	TOTAL

Revenues showed an increase of **\$241,943** or **15.58%** over the same month in F.Y. 2022 – 2023.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	107,357	101,828	(-5,529)	-5.15%
NOVEMBER	103,271	103,703	432	0.42%
DECEMBER	110,978	104,961	(-6,017)	-5.42%
JANUARY	115,425	98,056	(-17,369)	-15.05%
YTD TOTALS	437,031	408,548	(-28,483)	-6.52%
FEBRUARY	106,463			
MARCH	121,692			
APRIL	109,333			
MAY	111,852			
JUNE	101,657			
JULY	98,309			
AUGUST	104,179			
SEPTEMBER	96,334			
TOTAL CROSSING	1,286,850			

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2022-2023 F.Y. 2023-2024 GAIN / LOSS INC% / DEC%

OCTOBER	43,454	44,769	1,315	3.03%
NOVEMBER	42,460	49,801	7,341	17.29%
DECEMBER	51,652	53,253	1,601	3.10%
JANUARY	50,266	35,975	(-14,291)	-28.43%
YTD TOTALS	187,832	183,798	(-4,034)	-2.15%
FEBRUARY	50,155			
MARCH	53,570			
APRIL	44,513			
MAY	41,031			
JUNE	42,693			
JULY	43,707			
AUGUST	46,041			
SEPTEMBER	43,365			
TOTAL CROSSING	552,907			

SOUTHBOUND CAR CROSSINGS COMPARISON FOR THE MONTH OF JANUARY F.Y. 2023 – 2024

			GAIN LOSS	% INC. % (DEC.)	DAILY AVERAGE
	JAN. F.Y. 23-24	JAN. F.Y. 22-23			
GATEWAY	94,040	107,691	-13,651	-13%	3,135
VETERANS (LOS TOMATES)	146,387	156,164	-9,777	-6%	4,880
FREE TRADE (LOS INDIOS)	33,009	34,844	-1,835	-5%	1,100
TOTAL BROWNSVILLE	273,436	298,699	-25,263	-8%	9,115
DEL RIO	127,112	129,720	-2,608	-2%	4,237
DONNA	63,942	57,191	6,751	11.80%	2,131
EAGLE PASS	219,271	223,989	-4,718	-2%	7,309
YSLETA-ZARAGOZA	230,209	220,495	9,714	4%	7,674
STANTON-LERDO	134,198	165,346	-31,148	-19%	4,473
TOTAL EL PASO	364,407	385,841	-21,434	-6%	12,147
LAREDO	395,961	373,873	22,088	6%	13,199
McALLEN- HIDALGO	248,457	235,150	13,307	6%	8,282
ANZALDUAS	120,403	107,587	12,816	12%	4,013
TOTAL	368,860	342,737	26,123	8%	12,295
PHARR	35,975	50,266	-14,291	-28.43%	1,199
PROGRESO	43,474	45,053	-1,579	-3.50%	1,449
ROMA	55,116	52,545	2,571	4.89%	1,837

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2022-2023 F.Y. 2023-2024 GAIN / LOSS INC% / DEC%

OCTOBER	63,903	57,059	(-6,844)	-10.71%
NOVEMBER	60,811	53,902	(-6,909)	-11.36%
DECEMBER	59,326	51,708	(-7,618)	-12.84%
JANUARY	65,159	62,081	(-3,078)	-4.72%
YTD TOTALS	249,199	224,750	(-24,449)	-9.81%
FEBRUARY	56,308			
MARCH	68,122			
APRIL	64,820			
MAY	70,821			
JUNE	58,964			
JULY	54,602			
AUGUST	58,138			
SEPTEMBER	52,969			
TOTAL CROSSING	733,943			

SOUTHBOUND TRUCK CROSSINGS COMPARISON FOR THE MONTH OF JANUARY F.Y. 2023 – 2024

			GAIN LOSS	% INC. % (DEC.)	DAILY AVERAGE
	JAN. F.Y. 23-24	JAN. F.Y. 22-23			
ANZALDUAS (Empty only)	5,453	2,572	2,881	112%	182
VETERANS (LOS TOMATES)	18,130	21,226	-3,096	-15%	604
FREE TRADE (LOS INDIOS)	1,263	972	291	30%	42
TOTAL BROWNSVILLE	19,393	22,198	-2,805	-13%	646
DEL RIO	5,707	5,890	-183	-3%	190
EAGLE PASS	17,209	15,992	1,217	8%	574
YSLETA-ZARAGOZA-EL PASO	51,609	53,804	-2,195	-4%	1,720
LAREDO	240,254	227,528	12,726	6%	8,008
PHARR	62,081	65,159	-3,078	-5%	2,069
PROGRESO	6,229	3,876	2,353	61%	208
ROMA	586	594	-8	-1%	20

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2022- 2023	F.Y. 2023- 2024	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	59,862	58,427	(-1,435)	-2.40%	39,969	18,458	16,450	8,669
NOVEMBER	56,312	57,049	737	1.31%	38,867	18,182	17,015	9,129
DECEMBER	55,104	53,437	(-1,667)	-3.03%	35,298	18,139	17,225	9,050
JANUARY	60,392	59,331	(-1,061)	-1.76%	40,976	18,355	20,566	11,525
FEBRUARY	56,904							
MARCH	65,349							
APRIL	58,672							
MAY	66,352							
JUNE	59,087							
JULY	56,078							
AUGUST	59,385							
SEPTEMBER	54,260							
TOTAL CROSSING	707,757							

Agriculture trucks at the Pharr International Bridge totaled 20,566 crossings for the month of January representing a 34% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed a decrease of (-718) trucks or -3.37% over the same month in F.Y. 2022-2023.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	123,765	115,486	(-8,279)	-6.69%
NOVEMBER	117,123	110,951	(-6,172)	-5.27%
DECEMBER	114,430	105,145	(-9,285)	-8.11%
JANUARY	125,551	121,412	(-4,139)	-3.30%
FEBRUARY	113,212			
MARCH	133,471			
APRIL	123,492			
MAY	137,173			
JUNE	118,051			
JULY	110,680			
AUGUST	117,523			
SEPTEMBER	107,229			
TOTAL CROSSING	1,441,700			

**PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	44,769	3,034	4,872	1,218	46,771	900	7	219	38	101,828
NOVEMBER	49,801	2,891	5,070	1,093	43,979	648	16	180	25	103,703
DECEMBER	53,253	2,538	4,645	889	41,734	1,673	12	196	21	104,961
JANUARY	35,975	2,566	4,458	943	49,179	4,791	1	135	8	98,056
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF JANUARY
F.Y. 2022-2023.**

- 1X CARS 37%
- 2X TRUCKS 2.7%
- 3X TRUCKS 4.6%
- 4X TRUCKS 1.0%
- 5X TRUCKS 50%
- 6X TRUCKS 4.9%

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,547,162	\$ 1,396,136	(-\$ 151,025)	-9.76%
NOVEMBER	\$ 1,375,261	\$ 1,431,520	\$ 56,258	4.09%
DECEMBER	\$ 1,556,275	\$ 1,545,696	(-\$ 10,578)	-0.68%
JANUARY	\$ 1,553,154	\$ 1,795,097	\$ 241,943	15.58%
YTD TOTALS	\$ 6,031,852	\$ 6,168,451	\$ 136,598	2.26%
FEBRUARY	\$ 1,350,030			
MARCH	\$ 1,649,118			
APRIL	\$ 1,537,725			
MAY	\$1,665,946			
JUNE	\$1,388,129			
JULY	\$1,314,776			
AUGUST	\$ 1,403,132			
SEPTEMBER	\$ 1,293,918			
TOTAL CROSSING	\$ 17,634,627			



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: February 14, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for December 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

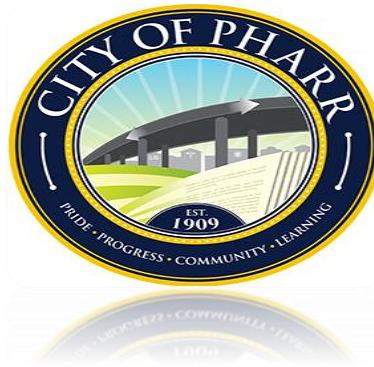
Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/14/2024



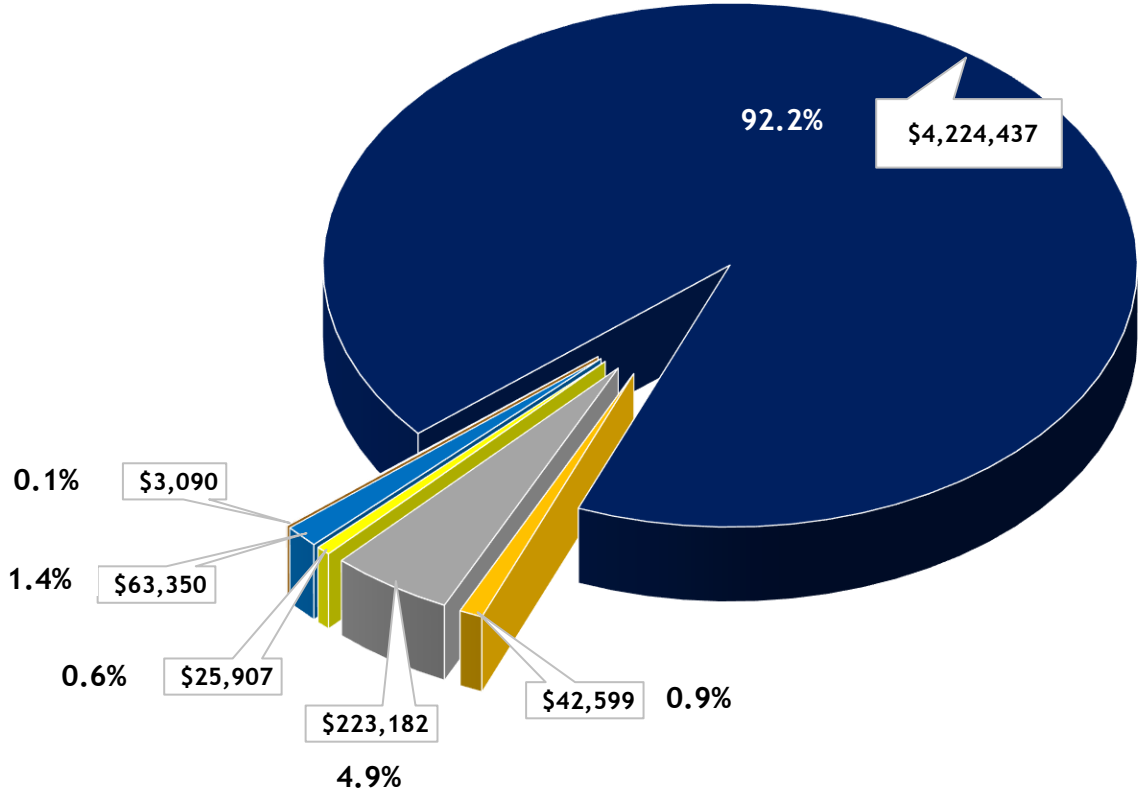
PHARR INTERNATIONAL BRIDGE

Financial Report
December - FY 2024



Bridge Revenues

- Toll Fees
- Credit Card - Surcharge
- Interest from Bond Proceeds
- Peso Exchange Rate Income
- Rental Income
- Other

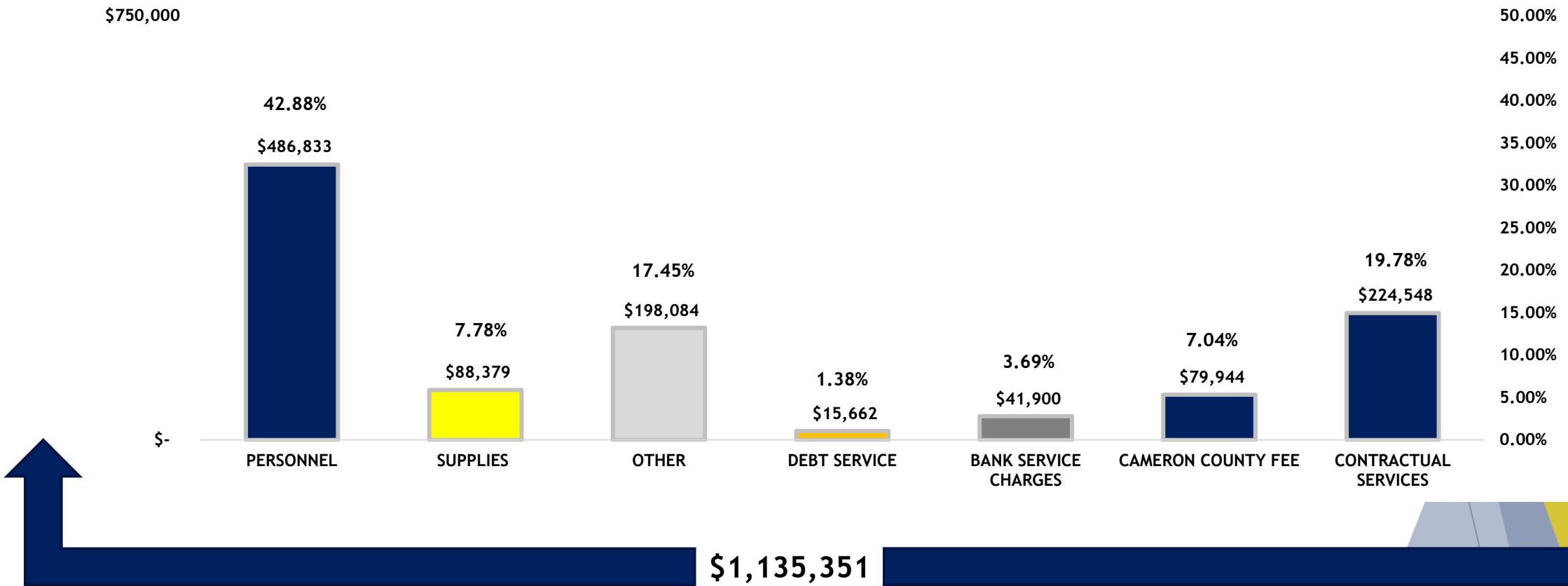


\$4,199,676

Total Revenues



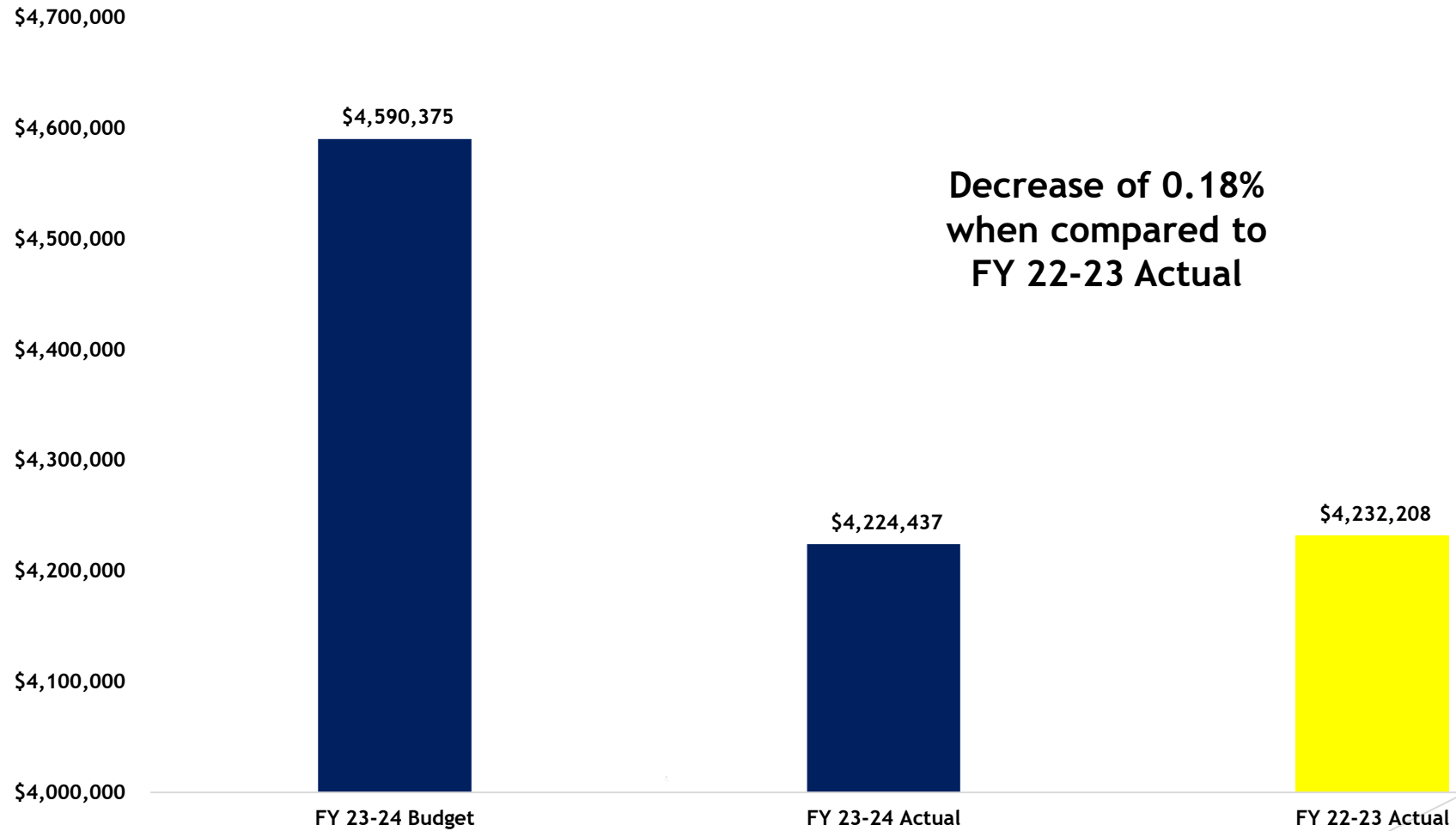
Total Operating Expenses



Operating Expenses



Toll Collections

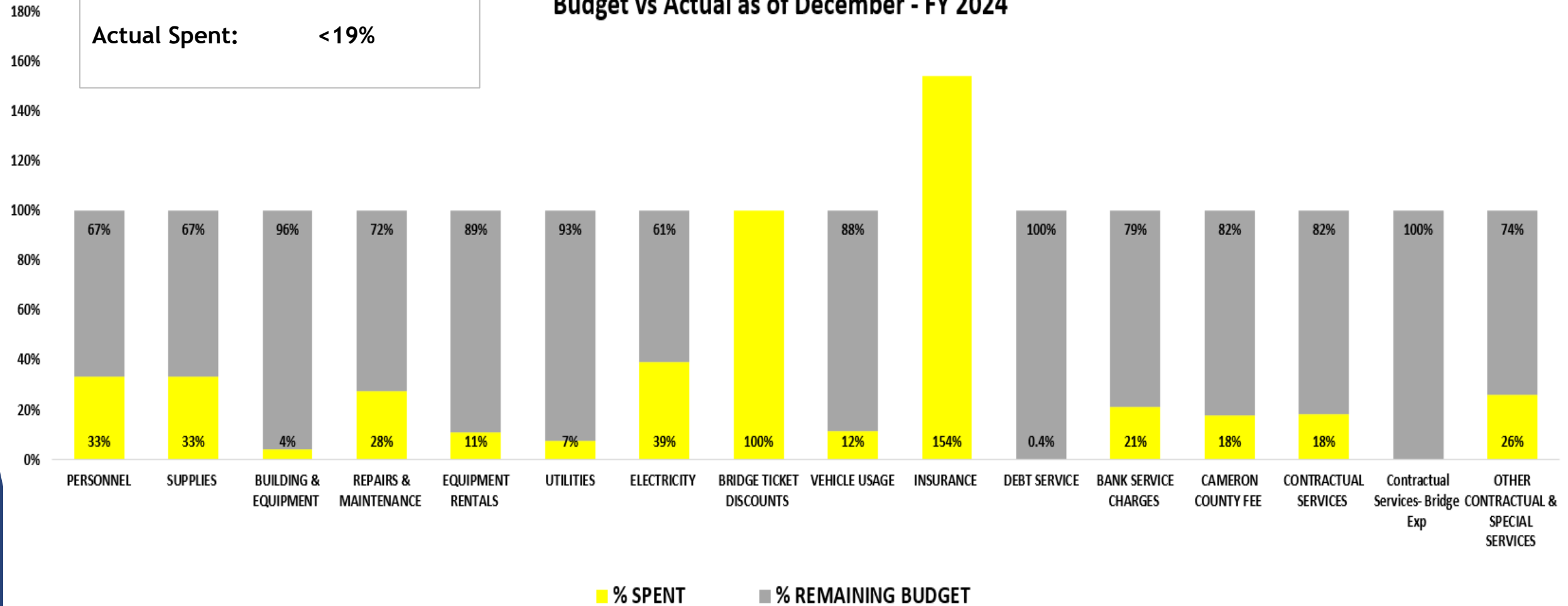


Bridge Expenditures

Budget vs Actual as of December - FY 2024

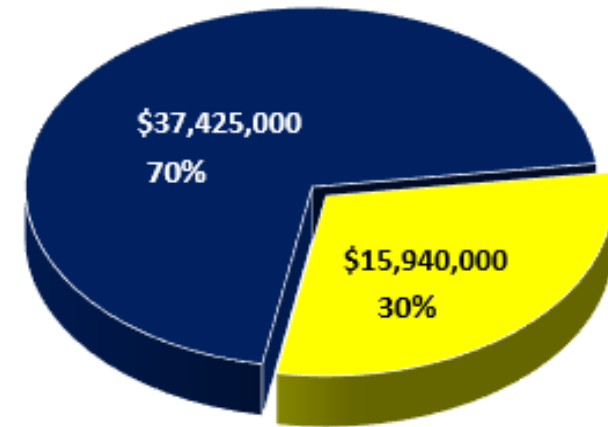
Budget Benchmark: $\leq 25\%$

Actual Spent: $\leq 19\%$



Fiscal Year	Principal	Interest	Total Debt Service
2021	\$ -	\$ -	\$ -
2022	\$ 545,000	\$ 2,368,673	\$ 2,913,673
2023	\$ 505,000	\$ 2,311,550	\$ 2,816,550
2024	\$ 1,925,000	\$ 2,286,300	\$ 4,211,300
2025	\$ 2,005,000	\$ 2,204,000	\$ 4,209,000
2026	\$ 2,095,000	\$ 2,118,250	\$ 4,213,250
2027	\$ 2,180,000	\$ 2,028,600	\$ 4,208,600
2028	\$ 2,295,000	\$ 1,919,600	\$ 4,214,600
2029	\$ 2,405,000	\$ 1,804,850	\$ 4,209,850
2030	\$ 2,530,000	\$ 1,684,600	\$ 4,214,600
2031	\$ 2,655,000	\$ 1,558,100	\$ 4,213,100
2032	\$ 2,785,000	\$ 1,425,350	\$ 4,210,350
2033	\$ 2,925,000	\$ 1,286,100	\$ 4,211,100
2034	\$ 3,070,000	\$ 1,139,850	\$ 4,209,850
2035	\$ 3,205,000	\$ 1,008,450	\$ 4,213,450
2036	\$ 3,340,000	\$ 871,200	\$ 4,211,200
2037	\$ 3,485,000	\$ 728,100	\$ 4,213,100
2038	\$ 3,635,000	\$ 578,700	\$ 4,213,700
2039	\$ 3,790,000	\$ 422,800	\$ 4,212,800
2040	\$ 3,925,000	\$ 287,100	\$ 4,212,100
2041	\$ 4,065,000	\$ 146,250	\$ 4,211,250
Total	\$ 53,365,000	\$ 28,178,423	\$ 81,543,423

Bridge Bond Debt



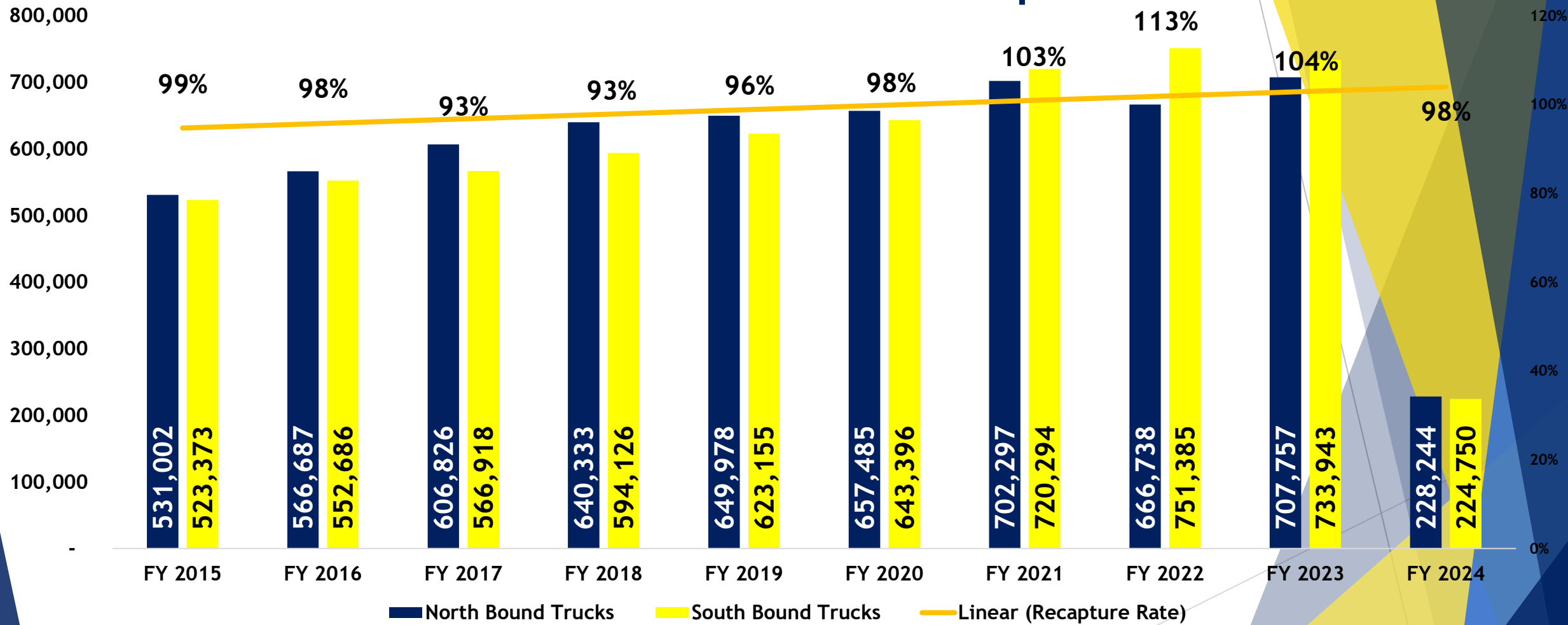
■ Bridge Expansion ■ DAP 15 & 16

PHARR INTERNATIONAL BRIDGE

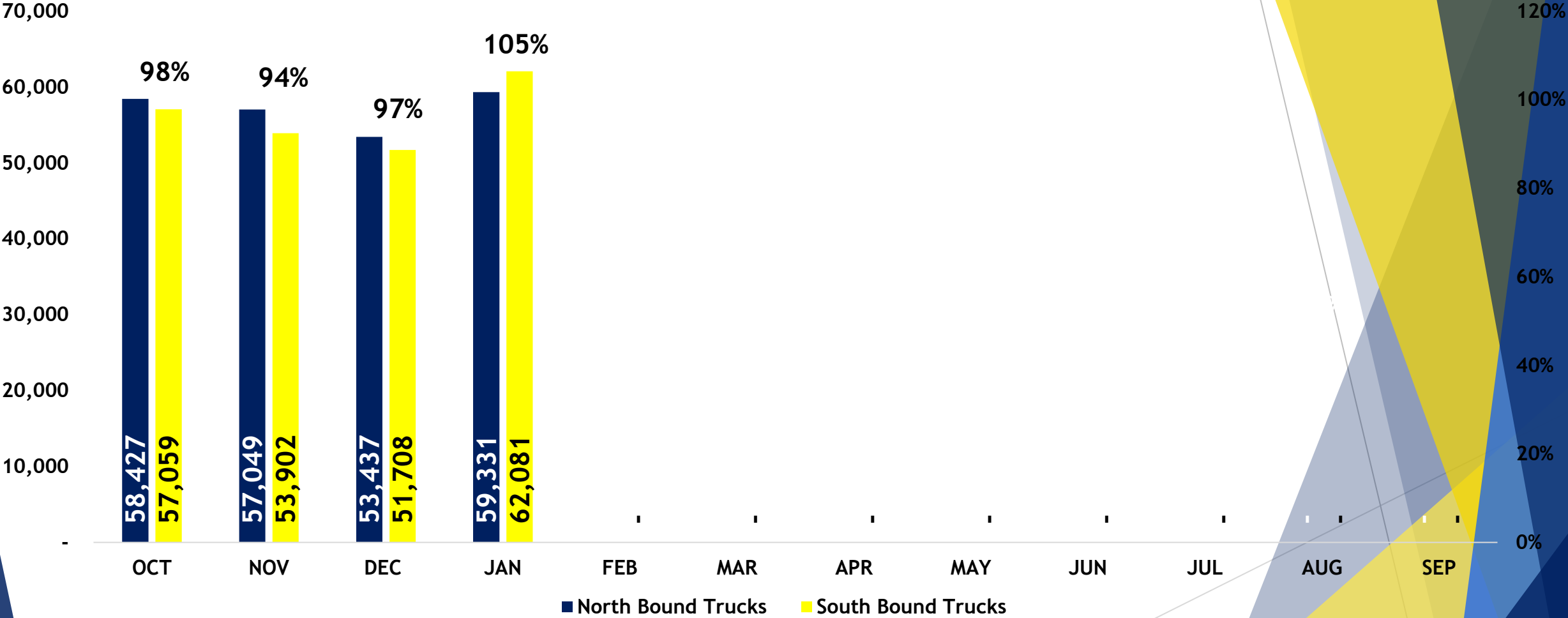
**Southbound Recapture Rate
January - FY 2024**



Historical Southbound Recapture Rate



YTD Southbound Recapture Rate



QUESTIONS



THANK YOU





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: February 16, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/16/2024



Report on Capital Improvement Project Activity

Pharr-Reynosa International Bridge

February 2024

City Engineer – Ruben Alfaro, P.E.
Wednesday, February 21, 2024



Pharr
Engineering



BRIDGE BOARD MEETING

UPCOMING ACTIVITY

- ☐ All project activities completed with the exception of ATS.
- ☐ Priority DO-N4 Request submitted for ATS to vendor. No Response.
- ☐ ATS Delivery expected 03-18-24. Project Closeout 04-24-24.

Engineer: TEDSI Infrastructure Group, Inc.
Contractor: International Consulting Engineers
CM: Brownstone Consultants, LLC



NB Lane Expansion & 2nd BSIF Exit (FY 15 DAP)



Pharr
Engineering



CONSTRUCTION

Engineer: Halff Associates, Inc.

Contractor: TBD

CM: Brownstone Consultants, LLC

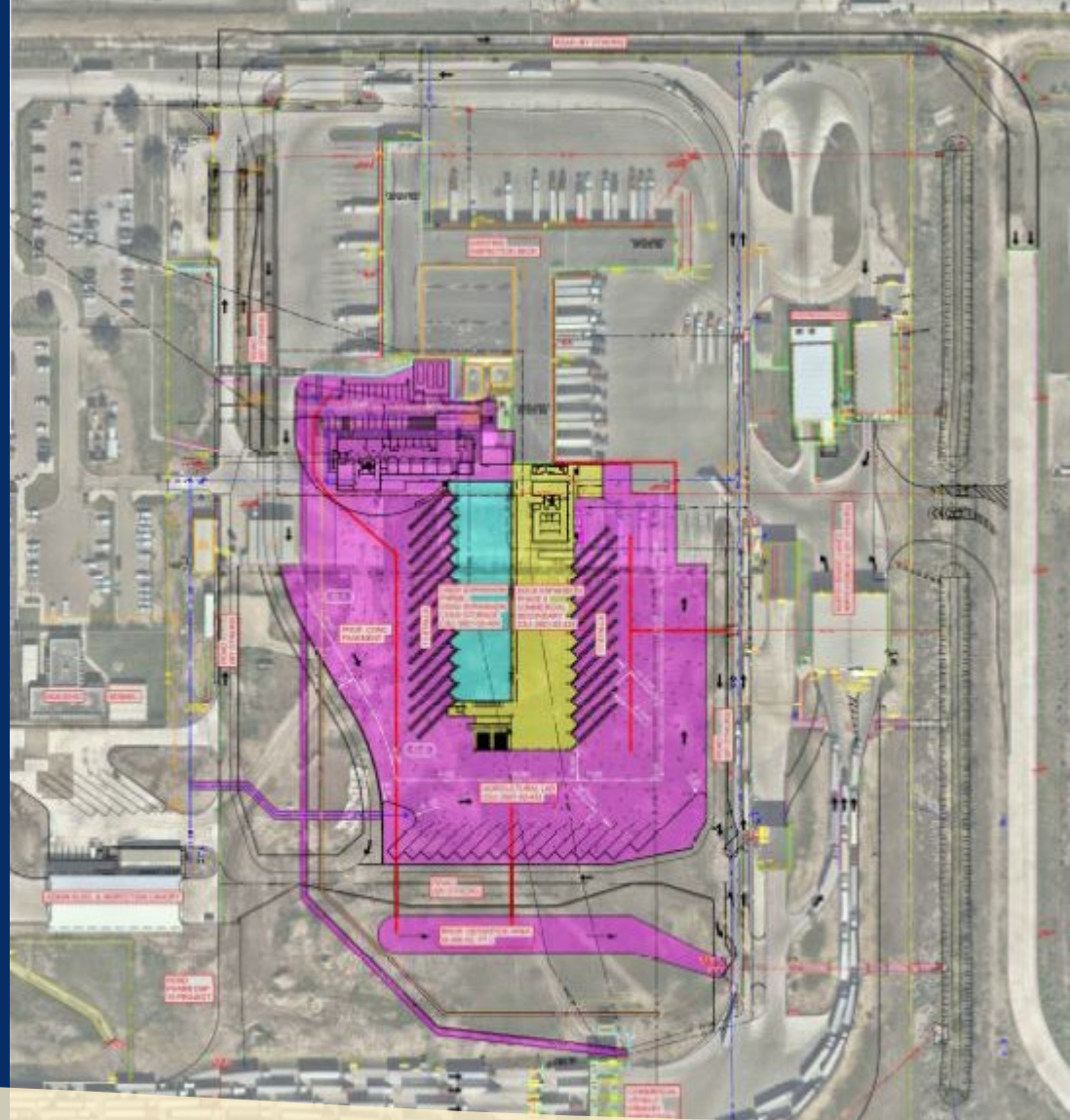
Status:

- Waiting for authority to advertise.
- Final DAA Executed 11-28-24.
- AFA amendment executed 01-08-24.

Next Steps:

- Receive FPAA & SLOA from TxDOT.
- Begin Advertisement process.

Letting Date: March 2024



Dock Expansion Phase I, II & Ag Lab (DAP FY 16)



Pharr
Engineering



DESIGN

Engineer: Structural Engineering Associates, Inc. (SEA)

CM: Brownstone Consultants, LLC

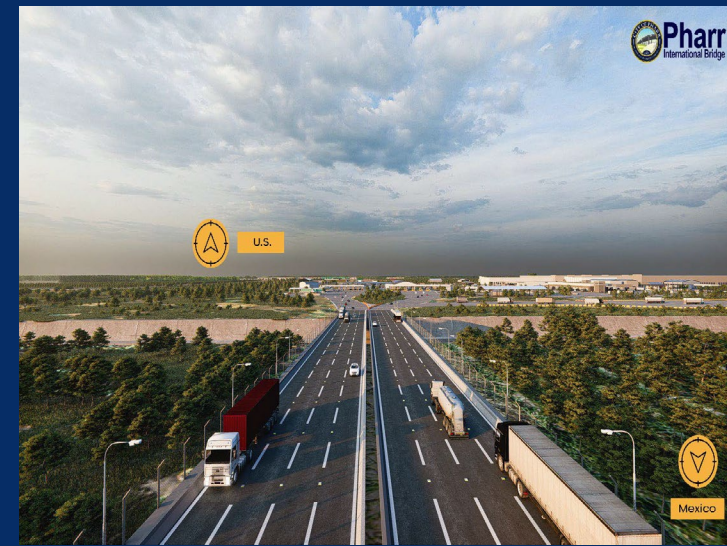
Contractor: TBD

Status:

- Environmental Clearance received.
- Army Corps of Engineers permit received.
- ROW Acquisition in progress. Offer letter sent and negotiations with owner started.

Next Steps:

- Obtain final permits from IBWC, USCG and HCID No. 2.
 - Receive FPAA & SLOA from TxDOT.
 - Begin Advertisement process.
-
- **Letting Date:** April 2024



International Bridge Expansion



Pharr
Engineering



DESIGN

WE ARE

**TEAM
PHARR**



Pharr
Engineering



END



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: February 14, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/14/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: February 14, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for January 17, 2024.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/14/2024

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
WEDNESDAY, JANUARY 17, 2024
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular meeting on Wednesday, January 17, 2024, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Lazaro Beas, Member
Ilse Vidaurri, Member

MEMBERS ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Jonathan Flores, Interim City Manager
Ricardo Rodriguez III, City Attorney
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Cynthia Garza, Director of External Relations
Michael Rodriguez, Deputy Chief
Hollis Rutledge, Governmental Affairs
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Carlos Rodriguez, Port Director
Andy Vega, CBP
Elmer Martinez, CBP

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:00 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR DECEMBER 2023

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, went over the total crossings and revenues report for the month of December 2023. He reported total crossings for the month of December were 104,961, which was a decrease of -6,017 vehicles or -5.42% compared to last year. Mr. Bazan further reported total car crossings for the month of December were 53,253, which was an increase of 1,601 cars or 3.10% and went over car crossing compassions from other bridges for the month of December 2023.

Luis Bazan, Bridge Director, reported on the total truck crossings for the month of December 2023. He stated crossings were 51,708, which was a decrease of -7,618 trucks or -12.84% decrease and went over truck crossings compassions from other bridges for the month of December 2023.

Luis Bazan, Bridge Director, also reported northbound crossings for the month of December 2023 were 53,437, which was a decrease of -1,667 trucks or -3.03% increase. Mr. Bazan stated the agriculture for the month of December 2023 had 17,225 trucks, which represents 32% of all imports from Mexico to the U.S. He further reported a combination of northbound and southbound truck crossings for the month of December 2023 were 105,145, which was a decrease of -9,285 or -8.11%.

Luis Bazan, Bridge Director, went over the crossing comparisons by axle for the month of December 2023. He stated cars were 53,253, 2X trucks were 2,538, 3X trucks were 4,645, 4X trucks were 889, 5X trucks were 41,734, 6X trucks were 1,673, mobile homes were 12, and wide loads were 196. He stated special crossings were 21 and the total combination for the month of December was 104,961.

Lastly, Luis Bazan, Bridge Director, reported on total revenues collected for the month of December 2023. He reported total revenues collected for the month were \$1,545,696, which showed a decrease of -\$10,578 or -0.68% in revenues.

B) FINANCE REPORT FOR NOVEMBER 2023

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Eddie Gutierrez, Bridge Financial Consultant, for the finance report for November 2023.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, briefly reported on the expenditures and revenues year to date for the bridge. Discussion ensued on the finance report.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Ruben Alfaro, City Engineer, was present and questions on projects could be entertained at this time.

Ruben Alfaro, City Engineer, reported on the recent activity for DAP FY15 Projects. He stated DAP15 was about to be finished and GSA and CBP requested access panels for the inspection booths which were being installed. He stated the DON4 Request for the Automatic Transfer Switch had been submitted but had not received a response from the vendor. He added they requested availability for a manual transfer switch and the wait time was twelve weeks and for the automatic transfer switch was sixteen weeks, so they decided to stay with the automatic transfer switch. He further stated the delivery for the automatic transfer switch would be March 18, 2024 and expected project closeout date was April 24, 2024.

Ruben Alfaro, City Engineer, further reported on DAP FY16 projects. He stated plans were 100% and the final Donations Acceptance Agreement Amendment # 1 was executed on the 28th of November, 2023 and the AFA Amendment was executed on January 8, 2024 and was ready to go. He added TxDOT received all the plans and documents and were currently under review. He further stated they should be receiving the authority to advertise this project soon and expect a letting date of March 2024.

Ruben Alfaro, City Engineer, also reported on the 2nd Span Project. He stated the environmental clearance had been received and the right-of-way acquisition was in progress. He further stated offer letters for the overhead sign bridges would be sent out in the upcoming days and TxDOT was currently reviewing the 100% submittal. Once authority to advertise is received, they would advertise in January 2024. Lastly, he reported additional final permits from the Army Corps of Engineers, US Coast Guard, and Hidalgo County Irrigation District No. 2 were still needed. Once permits and

authority to advertise are received, they would be ready to move with the project and construction would probably begin in July 2024.

D) DIRECTOR'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reminded the board about the State of the City Address on Thursday, January 18, 2024 and stated they were excited to hear the Mayor talk about the city's major accomplishments.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR NOVEMBER 15, 2023

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

At this time, Chairman Delgadillo stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE BOARD HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 12:19 p.m., Chairman Delgadillo stated the Bridge Board would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 5. RECONVENE

The time being 12:47 p.m., Chairman Delgadillo stated the Bridge Board would be resuming the open meeting.

ITEM 3. ADMINISTRATIVE

B) DISCUSSION AND ACTION, IF ANY, ON 2024 INDEX REYNOSA MEMBERSHIP RENEWAL FOR \$1,905.12

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

C) DISCUSSION AND ACTION, IF ANY, ON RENEWAL OF COMCE NORESTE MEMBERSHIP FOR \$2,235

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

D) DISCUSSION AND ACTION, IF ANY, ON COMCE NORESTE INSTITUTIONAL SPONSORSHIP 2024 FOR \$2,800

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

E) DISCUSSION AND ACTION, IF ANY, ON VIVA FRESH SUMMIT PLATINUM LEVEL SPONSORSHIP AND BOOTH FOR \$20,000

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve as discussed in executive session. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

ITEM 6. ADJOURNMENT

There being no other business to come before the board, Vice-Chairman Martinez **moved** to adjourn. Secretary Campero seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:50 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 17th DAY OF JANUARY 2024, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: February 16, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on 2024-2025 Texas Trucking Association Membership Directory for \$1,999.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/16/2024

2023-2024 TEXAS TRUCKING ASSOCIATION MEMBERSHIP DIRECTORY

Review the proof carefully and clearly mark any changes that you require. We make every effort to avoid mistakes, but despite our precautions, errors can occur. We cannot be held responsible for any errors that you do not correct. If we do not hear back from you prior to printing, your ad will print as shown. Thank you for your cooperation.



Pharr

International Bridge

*Your Connection.
Your Business.
Your Bridge.*

INVESTING *Big...* ...FOR *Faster* TRADE

Building sustainable infrastructure today to meet the needs of tomorrow.



Bridge Expansion (2nd Span)
Project Construction starts in 2023
Competitive Advantage:

- 4 Additional Lanes-F.A.S.T. Lanes
- Intelligent Traffic System
- Increased Capacity & Efficiency



DAP 16 Project
Construction starts in 2023
Competitive Advantage:

- Cold Chain Streamlined Ag-Produce Inspections
- Dry Goods Process Improvements
- Increased Commercial Truck Throughput



DAP 15 Project
Construction ends in 2023
Competitive Advantage:

- 2 Additional Primary Lanes & 2 Exit Lanes
- Gate-to-Gate Service for Maximum Efficiency
- Reduced Truck Wait Times




For more information about the Pharr International Bridge, contact:

956-402-4660
www.pharrbridge.com

Follow us on:   




STEP 1

PLEASE CHECK ONE & SIGN BELOW

{

☐ OK as shown
☐ OK with changes
☐ NEED another proof

X

By signing above, I (advertising company) am approving my ad as is or with changes and I represent and warrant that this advertisement placed with all content, text, images, pictures and/or logos do not infringe on any other person's copyright, trademark, rights of literary property, and intellectual property, nor do they violate the rights of privacy of, or libel other persons. I agree to indemnify and hold harmless E&M Consulting, Inc. against any claims, judgments, court costs, attorney's fees and other expenses arising from any alleged or actual breach of this warranty.

Colors in the ad are for representational purposes only and will be brighter and more exact in the final product. Also artwork and photos shown in the ad are not exact, only because our printers are limited and once printed, the quality will be much improved.

E&M Consulting, Inc.
 www.emconsultinginc.com
 1107 Hazeltine Blvd, Ste #350
 Chaska, MN 55318
 TF: 800-572-0011 | P: 952-448-9920
 F: 952-448-9928
 artwork@emconsultinginc.com



STEP 2

INVOICE INCLUDED

IN THIS DOCUMENT IF APPLICABLE

Click here to pay **ONLINE** or fill & return the **FORM** below:
www.emconsultinginc.com/adreservation/InvoicePayment

CARD NUMBER: _____ EXP. DATE (MO./YR.): _____ NAME ON CARD: _____ SIGNATURE:  _____	BILLING ADDRESS: _____ CITY, STATE: _____ ZIP CODE: _____ *AMOUNT: _____ DATE: _____
---	--

By signing above, I (advertising company) authorize E&M to charge the credit card provided for full payment of all advertisements, ad change fees, & ad creation fees placed with E&M. *Processing & handling fees will apply. Please fill in credit card information above. Charges on credit card statement will appear from E&M Consulting, Inc.

E&M CONSULTING, INC. OFFICE USE ONLY

Advertiser Pharr International Bridge
Attention Vanessa Guzman
Phone 956-402-4660

Email
Size
Color

vanessa.guzman@pharr-tx.gov
 Full Page Tab
 CMYK



Pharr
International Bridge

**Your Connection.
Your Business.
Your Bridge.**

INVESTING *Big...* *...FOR* **FASTER TRADE**

**Building sustainable infrastructure
today to meet the needs of tomorrow.**



Bridge Expansion (2nd Span)
Project Construction starts in 2023

Competitive Advantage:

- 4 Additional Lanes-F.A.S.T. Lanes
- Intelligent Traffic System
- Increased Capacity & Efficiency



DAP 16 Project
Construction starts in 2023

Competitive Advantage:

- Cold Chain Streamlined Ag-Produce Inspections
- Dry Goods Process Improvements
- Increased Commercial Truck Throughput



DAP 15 Project
Construction ends in 2023

Competitive Advantage:

- 2 Additional Primary Lanes & 2 Exit Lanes
- Gate-to-Gate Service for Maximum Efficiency
- Reduced Truck Wait Times



**For more information about the Pharr
International Bridge, contact:**

956-402-4660
www.pharrbridge.com

Follow us on:   



**E&M CONSULTING, INC.**

PUBLICATIONS | APPS | WEBSITES | SOFTWARE | SALES

www.emconsultinginc.com

1107 Hazeltine Boulevard, Suite #350 | Chaska, MN 55318

Phone: (800) 572-0011 | Fax: (952) 448-9928

Invoice

Bill To

Pharr International Bridge
Attn. Vanessa Guzman
9900 S Cage Blvd
Pharr, TX 78577
956-402-4660 vanessa.guzman@pharr-tx.gov

Date

6/29/2023

Invoice #

107280

P.O. No.**Terms**

If receipt required, provide email address here.

Quantity	Description	Rate	Amount
1	full page divider advertisement placed in the 2023-2024 Texas Trucking Association Membership Directory	1,999.00	1,999.00
1	contract processing & handling fee	COMP	COMP
*Card/Account Number Expiration Date Security Code \$ Amount Address Zip Code Cardmember Signature Date			
If not paid within 30 days a 1.5% finance charge will start to accrue			Total \$1,999.00



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 14, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/14/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 14, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/14/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 14, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/14/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 14, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/14/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 14, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/14/2024



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 14, 2024

MEETING DATE: February 21, 2024

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/14/2024