

**MINUTES
PHARR MEMORIAL LIBRARY BOARD MEETING
THURSDAY, SEPTEMBER 21, 2023
118 S CAGE 2ND FLOOR**

The Pharr Memorial Library Board met in a regular called meeting on Thursday, September 21, 2023, and following is the record of attendance.

MEMBERS PRESENT: Claudia Garcia
Anita Vela
Olga L. Cardoza
Mary Q Gonzalez

MEMBERS ABSENT: Aida Escobar
Diana Ruiz
Emma Rosalez-Garcia

STAFF PRESENT: Adolfo Garcia, Library Director
Linda Coronado, Administrative Assistant
Brianna Bullion, Children's Supervisor
Jose Miguel Singleterry, DRC Manger
Paola Del Angel, Reference Supervisor

ITEM 1. CALL MEETING TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairperson, Olga L. Cardoza, called the meeting to order at 6:00 p.m. Roll call established a quorum.

Mary Q. Gonzalez moved to excuse absent board members. Claudia Garcia seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR MAY 25, 2023

Anita Vela moved to approve the minutes as submitted. Mary Q Gonzalez seconded the motion and when put to a vote, it carried unanimously.

ITEM 3: PRESENTATION OF DIRECTOR'S REPORT:

A) LIBRARY DIRECTOR'S REPORT

Chairperson Olga Cardoza introduced the item.

Adolfo Garcia, Library Director, further reported the door gate count to date was 25,000 at the Development and Research Center (DRC) and the gate count at the main library was 106,000. He further reported that the traffic has increased prior to previous years. He further reported circulation transactions at the Main Library were 42,432 and for the Development and Research Center were 7,176.

Adolfo Garcia, Library Director, further reported the revenues at the Development and Research Center were \$6,500 for fax services, copies, late fees and other services and the revenue at the Main Library was \$37,864 and over \$17,000 at the Cafe.

Adolfo Garcia, Library Director, further reported that the new special project for the main library will be updating the furniture.

ITEM 4: PRESENTATION OF SUPERVISOR'S REPORT

A) DRC BRANCH MANAGER'S REPORT

Jose M. Singleterry, Branch Manager, went over the events held at the Development and Research Center (DRC) for the month of July and August 2023. He stated the events that took place were Border Perspective, Cafecitio Con Mama, Pharr Public Works Block Party, Back to School Health Fair, and Lucha Libros.

B) REFERENCE DEPARTMENT REPORT

Paola Del Angel, Reference Supervisor, went over the events and projects being held for the teens and adults at the Reference Department for July, August, and September.

C) CHILDRENS'S DEPARTMENT REPORT

Brianna Bullion, Children's Supervisor, went over the Summer Reading Program with a total of 645 participants and read over 20,000 books. Brianna Bullion, Children's Supervisor, went over the ongoing and upcoming events that would be held for the children's department for August and September. Lastly, Brianna Bullion, Children's Supervisor, invited the board members to visit the renovated children's department.

ITEM 5. ADJOURNMENT:

There being no other business to come before the Library Advisory Board, Olga L. Cardoza moved to adjourn the meeting and Mary Q. Gonzalez seconded the motion. Meeting was adjourned at 6:45 p.m.


Chairperson

ATTEST:


Linda Del Toro, Administrative Assistant

APPROVED DATE: 11/16/2023