

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, NOVEMBER 6, 2023
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, November 6, 2023 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Michael Pacheco
Comm. Roberto Carrillo
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: None

STAFF PRESENT: Jonathan, Interim City Manager
Hilda Pedraza, Interim ACM/City Clerk
Imelda Perez, Asst. City Clerk
Ruben Alfaro, City Engineer
Fabiola Sanchez, Asst. Finance Director
Juan Villescas, Municipal Court Judge
Juan Gonzalez, Police Chief
Pilar Rodriguez, Fire Chief
Roland Gomez, Code Compliance Director
Kimberly Mendoza, Dev. Svcs. Director
Luis Marin, Public Works Director
Melanie Cano, OSE Director
Ruben Rosales, Public Utilities Dir.
Sergio Alanis, Parks & Rec. Dir.
Cynthia Garza, CDBG/External Affairs Dir.
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Mayra Gomez, Purchasing Director
Daniel Ramirez, E.M.S. Chief
Eloina Gonzalez, Chamber
Yuri Gonzalez, Chief Comm. Officer
Kenneth Ennis, Public Safety Dir.
Cynthia Gutierrez, Health Dir.

CITY ATTORNEY Ricardo Rodriguez, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD

Mayor Hernandez called the meeting to order at 4:00 p.m. Roll call established a quorum.

Comm. Chavez was not present at the time of roll call but arrived at 4:03 p.m.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led the pledge of allegiance and said the invocation.

ITEM 2. PROCLAMATIONS:

A) PROCLAMATION PROCLAIMING NOVEMBER 6, 2023 AS ROMEO ROBLES DAY

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Jonathan Flores, Interim City Manager, introduced the item.

Kimberly Mendoza, Development Services Director, stated Romeo Robles was appointed to the Planning & Zoning Board on October 21, 1999 and continues to serve as an active member of the commission. Mr. Robles thanked the Mayor and Commissioners for the recognition and for allowing him to serve on the board.

Comm. Flores read proclamation proclaiming November 6, 2023 as Romeo Robles Day and presented proclamation to Mr. Robles and his family.

B) PROCLAMATION PROCLAIMING NOVEMBER 11, 2023 AS HONOR OUR VETERANS DAY

Mayor Hernandez read proclamation proclaiming November 11, 2023 as Honor Our Veterans Day. Lucio Gaitan and American Legion Post 101 members received the proclamation and thanked the Commission for the recognition.

ITEM 3. PUBLIC TESTIMONY

Connielynn Guss signed up to speak but was not present at the meeting.

ITEM 4. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

Francisca Martinez signed up to speak but was not present at the meeting.

B) PUBLIC HEARING: SOLICITATION OF COMMENTS FROM THE GENERAL PUBLIC ON THE VOLUNTARY ANNEXATION OF A 0.104 ACRE TRACT OF LAND OUT OF LOT 1, BLOCK 1, RE-SUBDIVISION OF CLOSER SUBDIVISION LOCATED ON SOUTH VETERANS ROAD AND DOFFING ROAD, A 1.71 ACRE TRACT OF LAND, MORE OR LESS LOCATED ON THE RIGHT-OF-WAY OF SOUTH VETERANS ROAD AND DOFFING ROAD, AND A 241.56 ACRE TRACT OF LAND OUT OF PORCION 71 LOCATED ON THE SOUTH SIDE OF DOFFING ROAD, IN THE CITY OF PHARR'S EXTRATERRITORIAL JURISDICTION (ETJ) IN HIDALGO COUNTY, TEXAS. THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)

There were no comments from the public.

ITEM 5. CITY MANAGER'S REPORTS

A) CITY ENGINEER'S REPORT

Jonathan Flores, Interim City Manager, introduced the item and stated the City Engineer was present and questions could be entertained at this time.

B) CITY EVENTS OF INTEREST

Jonathan, Interim City Manager, introduced the item and called upon Yuri Gonzalez, Chief Communications Officer.

Yuri Gonzalez, Chief Communications Officer, presented a video recap of the Salute to Veteran's Day Parade and Arbor Day event.

ITEM 6. CONSENT AGENDA

A) APPROVAL OF MINUTES FOR OCTOBER 23, 2023 REGULAR CALLED MEETING. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (ADMINISTRATION)

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- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT (TMRS) SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM ON AN ANNUAL BASIS FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO AT THE EFFECTIVE DATE OF THE ALLOWANCE ARE MEMBERS OF THE CITY OF PHARR; AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE (3RD AND FINAL READING) THIS ITEM SUPPORTS QL - QUALITY OF LIFE (HR)
- C) CONSIDERATION AND ACTION, IF ANY, ON MEMORANDUM OF UNDERSTANDING BETWEEN SOUTH TEXAS COLLEGE POLICE DEPARTMENT AND THE PHARR POLICE DEPARTMENT FOR JURISDICTIONAL AND INTERAGENCY SUPPORT. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (POLICE)
- D) CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT WITH LASER SPECTACLES, INC. FOR A LASER LIGHT SHOW FOR THE NEW YEAR'S EVE BALL DROP CELEBRATION ON DECEMBER 31, 2023 IN THE AMOUNT OF \$9,783.00. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (FIRE)
- E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO A SERVICE CONTRACT FOR ELECTRONIC DOCUMENT SUBSCRIPTION SERVICES WITH DOCUSIGN, INC. FROM SAN FRANCISCO, CA. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (PURCHASING)
- F) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO REJECT ALL PROPOSALS RECEIVED FOR THE CITY-WIDE ON-CALL ELECTRICAL AND MAINTENANCE SERVICES. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PURCHASING)
- G) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO RE-ADVERTISE FOR BIDS FOR THE SANITARY SEWER COLLECTION SYSTEM IMPROVEMENTS AND LIFT STATIONS NUMBER 1, 29, AND 33 ELIMINATION PROJECT. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)
- H) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:
 - 1. J & R ENGINEERING, REPRESENTING CARRILLO PROPERTIES I, LTD., OWNER, REQUESTED A CHANGE OF ZONE FROM AGRICULTURAL AND/OR OPEN SPACE DISTRICT (A-O) TO GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 1.96 ACRES, MORE OR LESS, OUT OF LOT 245, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 3210 SOUTH CAGE BOULEVARD. COZ#230923 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)
 - 2. J & R ENGINEERING, REPRESENTING CARRILLO PROPERTIES I, LTD., OWNER, REQUESTED A CHANGE OF ZONE FROM AGRICULTURAL AND/OR OPEN SPACE DISTRICT (A-O) TO SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 4.66 ACRES, MORE OR LESS, OUT OF LOT 245, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 100 WEST JAVELINA DRIVE. COZ#230924 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)
- I) PLATS:
 - 1. PABLO SOTO JR., P.E., REPRESENTING ASHLEY ANETTE PEREZ AND HUSBAND, DIEGO ARMANDO TORRES, OWNERS, REQUESTED FINAL PLAT APPROVAL OF THE PROPOSED DIEGO TORRES ESTATES SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 0.96-ACRE TRACT OF LAND, OUT OF LOT 5, BLOCK 11, A.J. MCCOLL SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 1400 BLOCK OF WEST GREG DRIVE. SUB#220725 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)

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2. TREVIÑO ENGINEERING, REPRESENTING ALBERTO GARZA, OWNER, REQUESTED FINAL PLAT APPROVAL OF THE PROPOSED SAM HOUSTON CAGE SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 0.510 OF AN ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOTS 1, 2 AND 3, BLOCK 1, SOUTH SIDE ADDITION SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 100 BLOCK OF EAST SAM HOUSTON AVENUE. SUB#220306 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)

3. S2 ENGINEERING, PLLC, REPRESENTING CARLOS GOMEZ, MANAGER FOR GOMEZ GROUP, LLC., REQUESTED FINAL PLAT APPROVAL OF THE PROPOSED BIG D INDUSTRIAL PARK SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 8.635 ACRE TRACT OF LAND AND A PART OR PORTION OF LOT 98, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 700 BLOCK OF EAST NOLANA LOOP (FM 3461). SUB#221036 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)

Jonathan Flores, Interim City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to remove items H.1 and H.2 from consent agenda and approve the remaining items. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Comm. Caballero moved to approve items H.1 and H.2. Mayor Hernandez seconded the motion and when put to a vote, the motion carried by a majority vote of five (5) ayes and one (1) abstention. Comm. Carrillo abstained from voting.

Ordinance Nos. O-2023-51, O-2023-52, and O-2023-53 are filed with the City Clerk's Office.

At this time, Mayor Hernandez stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 11. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:27 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 12. RECONVENE

The time being 5:34 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

REGULAR AGENDA - OPEN SESSION:

ITEM 7. ORDINANCES AND RESOLUTIONS

- A) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE EXTENDING THE BOUNDARIES OF THE PRESENT CORPORATE LIMITS OF THE CITY OF PHARR, TEXAS AND ANNEXING NEW TERRITORY INTO THE CITY OF PHARR CONSISTING OF A 0.104 ACRE TRACT OF LAND OUT OF LOT 1, BLOCK 1, RE-SUBDIVISION OF CLOSNER SUBDIVISION LOCATED ON SOUTH VETERANS ROAD AND DOFFING ROAD, A 1.71 ACRE TRACT OF LAND, MORE OR LESS LOCATED ON THE RIGHT-OF-WAY OF SOUTH VETERANS ROAD AND DOFFING ROAD, AND A 241.56 ACRE TRACT OF LAND OUT OF PORCION 71, LOCATED ON THE SOUTH SIDE OF DOFFING ROAD, IN THE CITY OF PHARR'S EXTRATERRITORIAL JURISDICTION (ETJ) IN HIDALGO COUNTY, TEXAS. (1ST READING) THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)**

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Mayor Hernandez introduced the item.

Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION SUBMITTING ENTITLEMENT VOTES FOR CANDIDATE(S) TO THE APPRAISAL DISTRICT BOARD OF DIRECTORS 2024-2025. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (ADMINISTRATION)**

Mayor Hernandez introduced the item. Jonathan Flores, Interim City Manager, briefly stated the City of Pharr was entitled to cast 135 votes and recommended all votes be applied to candidate Albert Cardenas.

Comm. Carrillo moved to cast 135 votes for Albert Cardenas. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2023-69 is filed with the City Clerk's Office.

- C) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION ALLOWING PARTICIPATION WITH SAVVIK BUYING GROUP FOR COOPERATIVE PURCHASES AND/OR SERVICES. THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE (PURCHASING)**

Mayor Hernandez introduced the item.

Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2023-70 is filed with the City Clerk's Office.

ITEM 8. ADMINISTRATIVE:

- A) DISCUSSION WITH THE BOARD OF COMMISSIONERS ON THE CITY OF PHARR'S ANNUAL STRATEGIC PLAN REVIEW AND UPDATE (OSE)**

Mayor Hernandez introduced the item and stated no action was necessary.

ITEM 9. PURCHASING:

- A) CONSIDERATION AND ACTION, IF ANY, IF ANY, ON THE PURCHASE OF A PUMPER/TANKER FOR THE FIRE DEPARTMENT FROM DACO FIRE EQUIPMENT UTILIZING BUYBOARD COOPERATIVE PURCHASING CONTRACT NUMBER 651-21 IN THE AMOUNT OF \$1,006,005.00. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (FIRE)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD SERVICE CONTRACT TO SOUTHERN TRENCHLESS SOLUTIONS OUT OF LA FERIA, TEXAS FOR THE REPAIR AND REHABILITATION OF MANHOLES THROUGH BUYBOARD CONTRACT NO. 635-21 IN THE AMOUNT OF \$149,998.00 THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PUBLIC UTILITIES)**

Mayor Hernandez introduced the item.

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Comm. Chavez moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried by a majority vote of five (5) ayes and one (1) abstention. Comm. Carrillo abstained from voting.

ITEM 10. CONTRACTS/AGREEMENTS:

- A) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO A SERVICE CONTRACT WITH LUMATEC LIGHTING SERVICE FROM MCALLEN, TEXAS FOR CITY WIDE ON-CALL ELECTRICAL AND MAINTENANCE SERVICES THROUGH PURCHASING COOPERATIVE BUYBOARD NO. 711-23. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PURCHASING)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- B) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO A SERVICE CONTRACT WITH KM INTERNATIONAL LLC FOR ADVERTISING AGENCY OF RECORD MANAGEMENT AND NEWSLETTER SERVICES THROUGH THE INTERLOCAL PURCHASING SYSTEM (TIPS) NO. 230601 THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE (PURCHASING)**

Mayor Hernandez introduced the item.

Comm. Carrillo moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- C) **CONSIDERATION AND ACTION, IF ANY, ON AMENDMENT NO.1 IN THE AMOUNT OF \$2,227,429.00 FOR TIME EXTENSION AND SUPPLEMENTAL FEE FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE CITY OF PHARR CONSTRUCTION DONATION ACCEPTANCE PROJECT (DAP) FY16 PROJECTS. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PURCHASING)**

Mayor Hernandez introduced the item.

Comm. Carrillo moved to approve. Comm. Pacheco seconded the motion and when put to a vote, it carried by a majority vote of five (5) ayes and one (1) nay. Comm. Chavez voted against the motion.

ITEM 13. ADJOURNMENT

There being no other business to come before the board, Comm. Carrillo moved to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:39 p.m.

CITY OF PHARR



AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

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ON THIS THE 6th DAY OF NOVEMBER 2023 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



HILDA PEDRAZA, CITY CLERK

APPROVED: November 20, 2023