



**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, NOVEMBER 15, 2023, AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member
- B) Pledge of Allegiance/Invocation

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossing and Revenues Report for October 2023
- B) Finance Report for September 2023
- C) Engineer's Report
- D) Director's Report

3. ADMINISTRATIVE:

- A) Approval of Minutes for October 25, 2023
- B) Discussion and action, if any, on 2024 International Fresh Produce Association Corporate Membership for \$2,445
- C) Discussion and action, if any, on renewing the Rio Grande Valley Partnership-Chamber of Commerce Membership for \$2,500

AGENDA BRIDGE BOARD MEETING

November 15, 2023

D) Discussion and action, if any, on 2024 National Customs Brokers & Forwarders Association of America (NCBFAA) Membership for \$871

E) Discussion and action, if any, on 2024 National Customs Brokers & Forwarders Association of America Membership Directory for \$2,679.

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. RECONVENE: *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinass@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 9th day of November 2023 at 10:30 a.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 9th day of November 2023




IMELDA PEREZ, TRMC
ASSISTANT CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: November 9, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossing and Revenues Report for October 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/9/2023

**CROSSINGS AND REVENUES
FOR THE MONTH OF OCTOBER
FISCAL YEAR 2023 – 2024**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **101,828** vehicles for the month of October F.Y. 2023-2024, which showed a decrease of **(-5,529)** vehicles or **-5.15%** over the same month in F.Y. 2022-2023.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **44,769** cars for the month of October F.Y. 2023 – 2024, showing an increase of **1,315** cars or **3.03%** over the same month in F.Y. 2022 – 2023.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **57,059** trucks for the month of October F.Y. 2023-2024, showing a decrease of **(-6,844)** trucks or **-10.71%** over the same month in F.Y. 2022 - 2023.

d) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **58,427** trucks for the month of October F.Y. 2023-2024, showing a decrease of **(-1,435)** trucks or **-2.40%** over the same month in F.Y. 2022-2023.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-6,844) TRUCKS OR -10.71% FOR THE MONTH OF OCTOBER, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF OCTOBER TOTAL 115,486 REPRESENTING A DECREASE OF (-8,279) OR -6.69% OVER THE SAME TIME PERIOD IN F.Y. 2022-2023.

e) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,396,136** dollars for the month of October F.Y. 2023 – 2024.

\$	179,076 Autos & other
\$	1,210,108 Trucks
\$	6,952 Profit on pesos
\$	1,396,136 TOTAL

Revenues showed a decrease of **(-\$ 151,025)** or **-9.76%** over the same month in F.Y. 2022 – 2023.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	107,357	101,828	(-5,529)	-5.15%
NOVEMBER	103,271			
DECEMBER	110,978			
JANUARY	115,425			
FEBRUARY	106,463			
MARCH	121,692			
APRIL	109,333			
MAY	111,852			
JUNE	101,657			
JULY	98,309			
AUGUST	104,179			
SEPTEMBER	96,334			
TOTAL CROSSING	1,286,850			

A. VEHICLE CROSSINGS SHOWED A DECREASE OF (-5,529) VEHICLES OR (-5.15%) OVER THE SAME MONTH IN F.Y. 2022-2023.

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2022-2023 F.Y. 2023-2024 GAIN / LOSS INC% / DEC%

OCTOBER	43,454	44,769	1,315	3.03%
NOVEMBER	42,460			
DECEMBER	51,652			
JANUARY	50,266			
FEBRUARY	50,155			
MARCH	53,570			
APRIL	44,513			
MAY	41,031			
JUNE	42,693			
JULY	43,707			
AUGUST	46,041			
SEPTEMBER	43,365			
TOTAL CROSSING	552,907			

A. CAR CROSSINGS SHOWED AN INCREASE OF 1,315 CARS OR 3.03% OVER THE SAME MONTH IN F.Y. 2022-2023.

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

F.Y. 2022-2023 F.Y. 2023-2024 GAIN / LOSS INC% / DEC%

OCTOBER	63,903	57,059	(-6,844)	-10.71%
NOVEMBER	60,811			
DECEMBER	59,326			
JANUARY	65,159			
FEBRUARY	56,308			
MARCH	68,122			
APRIL	64,820			
MAY	70,821			
JUNE	58,964			
JULY	54,602			
AUGUST	58,138			
SEPTEMBER	52,969			
TOTAL CROSSING	733,943			

**A. TRUCK CROSSINGS SHOWED A DECREASE OF (-6,844) TRUCKS
OR (-10.71%) OVER THE SAME MONTH IN F.Y. 2022-2023.**

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2022- 2023	F.Y. 2023- 2024	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	59,862	58,427	(-1,435)	-2.40%	39,969	18,458	16,450	7,781
NOVEMBER	56,312							
DECEMBER	55,104							
JANUARY	60,392							
FEBRUARY	56,904							
MARCH	65,349							
APRIL	58,672							
MAY	66,352							
JUNE	59,087							
JULY	56,078							
AUGUST	59,385							
SEPTEMBER	54,260							
TOTAL CROSSING	707,757							

Northbound trucks at the Pharr International Bridge totaled **58,427** trucks for the month of October F.Y. 2023-2024, showing a decrease of **(-1,435)** trucks or **-2.40%** over the same month in F.Y. 2022-2023.

Agriculture trucks at the Pharr International Bridge totaled 16,450 crossings for the month of October representing a 28% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed a decrease of (-1,487) trucks or (-8.29%) over the same month in F.Y. 2022-2023.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	123,765	115,486	(-8,279)	-6.69%
NOVEMBER	117,123			
DECEMBER	114,430			
JANUARY	125,551			
FEBRUARY	113,212			
MARCH	133,471			
APRIL	123,492			
MAY	137,173			
JUNE	118,051			
JULY	110,680			
AUGUST	117,523			
SEPTEMBER	107,229			
TOTAL CROSSING	1,441,700			

A. TRUCK CROSSINGS SHOWED A DECREASE OF (-8,279) TRUCKS OR (-6.69%) OVER THE SAME MONTH IN F.Y. 2022-2023

**PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	44,769	3,034	4,872	1,218	46,771	900	7	219	38	101,828
NOVEMBER										
DECEMBER										
JANUARY										
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF OCTOBER
F.Y. 2022-2023.**

- 1X CARS 44%
- 2X TRUCKS 3.0%
- 3X TRUCKS 4.8%
- 4X TRUCKS 1.2%
- 5X TRUCKS 46%
- 6X TRUCKS 0.9%

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2022-2023	F.Y. 2023-2024	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,547,162	\$ 1,396,136	(-\$151,025)	-9.76%
NOVEMBER	\$ 1,375,261			
DECEMBER	\$ 1,556,275			
JANUARY	\$ 1,553,154			
FEBRUARY	\$ 1,350,030			
MARCH	\$ 1,649,118			
APRIL	\$ 1,537,725			
MAY	\$1,665,946			
JUNE	\$1,388,129			
JULY	\$1,314,776			
AUGUST	\$ 1,403,132			
SEPTEMBER	\$ 1,293,918			
TOTAL CROSSING	\$ 17,634,627			

**A. REVENUES SHOWED A DECREASE OF (-\$151,025) OR (-9.76%)
OVER THE SAME MONTH IN F.Y. 2022-2023**



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: November 9, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for September 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/9/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for October 25, 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
WEDNESDAY, OCTOBER 25, 2023
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular meeting on Wednesday, October 25, 2023, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Ilse Vidaurri, Member
Lazaro Beas, Member

MEMBERS ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Cynthia Tellez, Receptionist
Freddy Flores, Trade Liaison

OTHERS PRESENT: David Friedlein, Asst. City Manager
Ricardo Rodriguez III, City Attorney
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Joel Robles, Asst. Police Chief
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Andy Vega, CBP
Elmer Martinez, CBP

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:00 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR SEPTEMBER 2023

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, went over the total crossings and revenues report for the month of September 2023. He reported total crossings for the month of September were 96,334, which was a decrease of -6,562 vehicles or -6.38% compared to last year. Mr. Bazan further reported total car crossings for the month of September were 43,365, which was an increase of 2,446 cars or 5.98% and went over car crossing compassions from other bridges for the month of September 2023.

Luis Bazan, Bridge Director, reported on the total truck crossings for the month of September 2023. He stated crossings were 52,969, which was a decrease of -9,008 trucks or -14.53% decrease and went over truck crossings compassions from other bridges for the month of September 2023.

Luis Bazan, Bridge Director, also reported northbound crossings for the month of September were 54,260, which was a decrease of -3,507 trucks or -6.07% increase. Mr. Bazan stated the agriculture for the month of September 2023 had 15,533 trucks, which represents 28% of all imports from Mexico to the U.S. He further reported a combination of northbound and southbound truck crossings for the month of September 2023 were 107,229, which was a decrease of -9,473 or -8.12%.

Luis Bazan, Bridge Director, went over the crossing comparisons by axle for the month of September 2023. He stated cars were 43,365, 2X trucks were 2,850, 3X trucks were 4,620, 4X trucks were 1,186, 5X trucks were 43,291, 6X trucks were 795, mobile homes were 2, and wide loads were 170. He stated special crossings were 55 and the total combination for the month of September was 96,334.

Lastly, Luis Bazan, Bridge Director, reported on total revenues collected for the month of September 2023. He reported total revenues collected for the month were \$1,293,918, which showed a decrease of -\$163,379 or -11.21% in revenues.

B) FINANCE REPORT FOR AUGUST 2023

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Eddie Gutierrez, Bridge Financial Consultant, for the finance report for August 2023.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, briefly reported on the expenditures and revenues year to date for the bridge.

Discussion ensued on the finance report.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Ruben Alfaro, City Engineer, was present and questions on projects could be entertained at this time.

Ruben Alfaro, City Engineer, reported on the recent activity for DAP FY15 Projects. He stated the contractor provided documentation requesting final walkthrough inspection which was scheduled for today at 1:30 p.m. He stated the only item pending would be the Automatic Transfer Switch and a priority request has been submitted based on homeland security to the vendor. He added they were still waiting for a response.

Ruben Alfaro, City Engineer, further reported on DAP FY16 projects. He stated Amendment # 1 of the Donations Acceptance Agreement had been executed and they were waiting for GSA and CBP for the final execution of the document. He reported they were currently waiting on TxDOT to finalize the AFA Amendment.

Ruben Alfaro, City Engineer, reported on the 2nd Span Project. He stated the 30-day comment period Notice of Availability for the final Environmental Assessment was posted this month and the expected date to get the final environmental clearance for the project was either December 2023 or early January 2024. He further stated they were in the preliminary steps of the Right of Way acquisition and had received the right of entry from the property owners. He reported they would continue with the surveys and appraisal and stated they could not move forward with property acquisition until the project was environmentally clear. Lastly, he reported the letting date for the project was April 2024.

Discussion ensued on DAP15 Projects.

D) DIRECTOR'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported the Start of the Produce Season Celebration had been a great success and exceeded expectations. He stated over 200 people were in attendance and showed pictures of the event and a recap video. He

further thanked the city leadership, Mayor and City Commissioners, Bridge Board members and the sponsors for allowing this to happen. He further stated they had a new program called Cross Check as part of the Fresh on the Border festivities and Board Member Ilse Vidaurri was part of the panel.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR SEPTEMBER 26, 2023 REGULAR CALLED MEETING

Luis Bazan, Bridge Director introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

At this time, Chairman Delgadillo stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 12:24 p.m., Chairman Delgadillo stated the Bridge Board would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 5. RECONVENE

The time being 12:51 p.m., Chairman Delgadillo stated the Bridge Board would be resuming the open meeting.

ITEM 3. ADMINISTRATIVE

B) DISCUSSION AND ACTION, IF ANY, ON RENEWAL OF NASCO ANNUAL MEMBERSHIP DUES FOR \$5,000.

Luis Bazan, Bridge Director introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

C) DISCUSSION AND ACTION, IF ANY, ON RENEWAL OF TRANSPORTATION INTERMEDIARIES ASSOCIATION (TIA) ANNUAL MEMBERSHIP DUES FOR \$700.

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

D) DISCUSSION AND ACTION, IF ANY, ON RENEWAL OF TEXAS INTERNATIONAL PRODUCE ASSOCIATION (TIPA) ANNUAL MEMBERSHIP DUES FOR \$2,000.

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

E) DISCUSSION AND ACTION, IF ANY, ON SAN ANTONIO MOBILITY COALITION, INC. (SAMCo) MEMBERSHIP FOR \$1,500.

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

F) DISCUSSION AND ACTION, IF ANY, ON PROPOSAL FROM WORLD CITY FOR 2023 PHARR TRADE NUMBER BOOK FOR \$47,500.

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

ITEM 6. ADJOURNMENT

There being no other business to come before the board, Secretary Campero **moved** to adjourn. Member Beas seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:53 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 25th DAY OF OCTOBER 2023, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on 2024 International Fresh Produce Association Corporate Membership for \$2,445

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023



MEMBERSHIP COMMITMENT INVOICE

November 06, 2023

Luis Bazan
Pharr International Bridge
9900 S Cage Blvd
Pharr, Texas 78577-9721
United States

Order No: 000494012

Description	Begin Date	End Date	Amount	Credits Applied	Line Total
Pharr International Bridge Corporate Membership	1/1/2024	12/31/2024	\$2,445.00	\$0.00	\$2,445.00
Balance Due:					\$2,445.00



Note: Ninety percent of membership dues payment is deductible as an ordinary business expense. Restrictions on deductibility are imposed as a result of association lobbying activities. We estimate that the non-deductible portion of your 2024 membership dues, the portion that is allocated to lobbying, is 10%. Membership dues payments are not tax deductible as charitable contributions. Membership dues are payable annually on January 1.

SPECIAL CONTRIBUTIONS

Food Safety & Government Advocacy Fund

The association is committed to providing expertise and leadership to promote food safety within the industry and with government and regulatory groups. The Food Safety & Government Relations Advocacy Fund supports the association’s food safety programs and research and positions the association to serve as an effective advocate with government partners.

\$2,500

\$1,500

\$ 500

The Foundation for Fresh Produce

The Foundation’s mission is to change the trajectory of human health by boosting the appeal of produce, improving access and forging alliances.

\$2,000

\$1,500

\$1,000

\$ _____

Membership dues are based on data that members have previously supplied to the association, or other public information. If annual sales have changed, please contact MemberServices@freshproduce.com to update. Dues are subject to verification.

Order No: 000494012Account Name: Pharr International Bridge

Remit payment by Company Check payable to “International Fresh Produce Association” (U.S. funds drawn on U.S. bank only), or use the following methods:

Name on CC

Membership Dues:

CC#

Exp

FS & Gov’t Adv Contribution:

Foundation Contribution:

See reverse for ACH and Wire Transfer instructions.

Pay online at <https://my.freshproduce.com/s/>. Click on “Renewal Notices” on the left side of Profile page.

TOTAL PAYMENT:

Remit to:
International Fresh Produce Association
Attn: Accounts Receivable
PO Box 6036
Newark, DE 19714-6036

Questions?
MemberServices@freshproduce.com
or +1 (302) 738-7100, ext. 2.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on renewing the Rio Grande Valley Partnership-Chamber of Commerce Membership for \$2,500.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023



Rio Grande Valley Partnership - Chamber of Commerce
P.O. Box 1499
Weslaco, TX 78599
(956) 968-3141 | fax: (956) 968-0210
nichole@rgvpartnership.com

Invoice

Invoice Date: 11/1/2023
Invoice Number: 6608

City of Pharr International Bridge
Luis Bazan
9900 South Cage Blvd
Pharr, TX 78577

Membership Investment from December 1, 2023 - November 30, 2024. Thank you for your continued support!

		Terms	Due Date
		Due on receipt	11/30/2023
Description	Quantity	Rate	Amount
Membership Investment	1	\$2,500.00	\$2,500.00
Subtotal:			\$2,500.00
Tax:			\$0.00
Total:			\$2,500.00
Payment/Credit Applied:			\$0.00
Balance:			\$2,500.00

Thank you for your support of the **Rio Grande Valley Partnership - Chamber of Commerce**

Please return this portion with your payment.

Member Name: City of Pharr International Bridge

Invoice #: 6608

Payment Amount: \$ _____

Payment Method: ☐ Check # _____ ☐ Credit Card

Make all checks payable to **Rio Grande Valley Partnership - Chamber of Commerce** or enter credit card information below.

Enter Credit Card Billing Address (inc. zip code)

Address _____

City/State/Zip _____

Credit Card #: _____ Exp. Date: _____ CVV Code (3 or 4 digits on back of card) _____

Name on Card: _____ Signature: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on 2024 National Customs Brokers & Forwarders Association of America (NCBFAA) Membership for \$871.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023

NCBFAA

8601 Georgia Avenue, Suite 612, Silver Spring, MD 20910
Ph: (202) 466-0222 Fax:
www.ncbfaa.org

Invoice

BILL TO: City of Pharr International Bridge Department
9900 S. Cage Blvd.
Pharr TX 78577

Invoice#: INV-0131479

REMIT TO:

NCBFAA
8601 Georgia Avenue, Suite 612
Silver Spring MD 20910
Phone: (202) 466-0222

PO #:
Processed: 11/6/2023
Reference:
Status: Unpaid
Terms: NET 30

SHIP TO: City of Pharr International Bridge Department
9900 S. Cage Blvd.
Pharr TX 78577

Order Taken By: Nancy Painter
BALANCE DUE: \$871.00

Item	Date	Qty	Price	Line Price	Net Line	Credits	Tax
Affiliate Membership	1/1/2024-12/31/2024	1	\$871.00	\$871.00	\$871.00	\$0.00	
Approved							
SubTotal:							\$871.00
Tax:							\$0.00
Invoice Total:							\$871.00
Additional Discount:							\$0.00
Received To Date:							\$0.00
Balance Due:							\$871.00

*** PLEASE UPDATE YOUR RECORDS WITH OUR NEW MAILING ADDRESS ***

NCBFAA
8601 Georgia Ave., Suite 612
Silver Spring, MD 20910

If paying by check, please use our new address and please reference invoice number on remittance.

*** We now offer ACH PAYMENT capability through our website ***

For credit card and ACH payments, pay online at: www.ncbfaa.org

To see your Company membership dues renewal online, please use your company login credentials.

NCBFAA estimates the non-deductible lobbying portion of 2024 membership dues is 7%.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.E.

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on 2024 National Customs Brokers & Forwarders Association of America Membership Directory for \$2,679.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023

CONTRACT FOR ADVERTISEMENT

ADVERTISER & BILLING INFORMATION

BUSINESS NAME: _____

CONTACT NAME: _____

ADDRESS: _____

PH #: _____ CELL #: _____

FX #: _____ EMAIL: _____

BILLING: ☐ SAME AS ABOVE CONTACT NAME: _____

ADDRESS: _____

PH #: _____ CELL #: _____

FX #: _____ EMAIL: _____

NOTES: _____

OTHER

SALES LEAD: _____ ***PREFERRED

CONTRACT DATE: _____ AD LOCATION: _____
(FEES APPLY)

ARTWORK DETAILS

☐ AD CREATION BY E&M* (FEES APPLY) COLOR: ☐ YES ☐ NO

☐ ADVERTISER SUBMITTING ARTWORK DEADLINE: _____

☐ NEW FOLDER (FILES EMAILED IN) ADVERTISER STATUS:

RUN SAME AD: ☐ YES ☐ NO ☐ PAST ☐ NEW ☐ ND: _____

☐ RUN SAME AD WITH CHANGES** (FEES APPLY) PAST PROOF SENT: ☐ YES ☐ NO

☐ URGENT - PRINT DATE: _____ NOTES: _____

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1107 Hazeltine Blvd, Ste #350
Chaska, MN 55318
www.emconsultinginc.com

TF: 800-572-0011
P: 952-448-9920
F: 952-448-9928
artwork@emconsultinginc.com

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PAYMENT / \$\$: _____ DATE: _____

CHECK #: _____

CC CODE: _____

CC TRANS: _____

OP: _____ AD CODE: _____ ☐ UNK ☐ LP ☐ RLP

☐ DIR ☐ POH ☐ NEWM ☐ NMPAST ☐ NMNEW ☐ RPRT

ADVERTISEMENT COSTS

ADD'T'L FEES

AD SIZE	COST	*AD CREATION	**AD CHANGE
1/16 PAGE ☐	\$ _____	☐ \$39	☐ \$39
BUSINESS CARD ☐	\$ _____	☐ \$39	☐ \$39
1/8 PAGE ☐	\$ _____	☐ \$39	☐ \$39
1/6 PAGE ☐	\$ _____	☐ \$69	☐ \$59
1/4 PAGE ☐	\$ _____	☐ \$69	☐ \$59
1/3 PAGE ☐	\$ _____	☐ \$99	☐ \$79
1/2 PAGE ☐	\$ _____	☐ \$99	☐ \$79
2/3 PAGE ☐	\$ _____	☐ \$149	☐ \$99
FULL PAGE ☐	\$ _____	☐ \$149	☐ \$99

ENHANCED LISTING OPTIONS

BOXED ☐	\$ _____
SHADED ☐	\$ _____
LOGO ☐	\$ _____
LOGO & BIO ☐	\$ _____
☐	\$ _____ ☐ \$ _____ ☐ \$ _____

TOTAL FEES & PAYMENT INFORMATION

ADVERTISEMENT COST: \$ _____

*CREATION / **CHANGE FEE: \$ _____

***PREFERRED AD LOCATION FEE: \$ _____

OTHER FEES/UPGRADES: \$ _____

PROCESSING & HANDLING FEE: \$ _____

TOTAL AD COST: \$ _____



CARD NUMBER: _____

EXP. DATE: _____ SEC. CODE: _____

NAME ON CARD: _____

BILLING ADDRESS: _____

CITY, STATE: _____ ZIP CODE: _____

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2023 NATIONAL CUSTOMS BROKERS & FORWARDERS ASSOCIATION OF AMERICA, INC. MEMBERSHIP DIRECTORY

Review the proof carefully and clearly mark any changes that you require. We make every effort to avoid mistakes, but despite our precautions, errors can occur. We cannot be held responsible for any errors that you do not correct. If we do not hear back from you prior to printing, your ad will print as shown. Thank you for your cooperation.



Pharr

International Bridge



INVESTING BIG... ...FOR FASTER TRADE

THE ESSENTIAL BENEFITS AND ADVANTAGES OF CROSSING THROUGH THE PHARR BRIDGE



Essentially Secure with official Mexico to U.S. FAST Lanes.



Essentially Convenient located on U.S. 281 connecting the City of Pharr to vital trade routes and industrial hubs in Mexico.



Essentially Forward with new facilities and bridge expansion projects for increased capacity.



Essentially Fast commercial crossing time with bi-national coordination for expedited crossings and reduced wait times.

FOR MORE INFORMATION ABOUT THE PHARR INTERNATIONAL BRIDGE

CONTACT

 (956) 402-4660

 pharrbridge@pharr-tx.gov

 Follow us on:    

www.pharrbridge.com

- #1 border crossing in U.S. for Produce
- 3rd largest trade hub on the Texas-Mexico border
- Improved Safety and Security
- Process Improvements / Streamlined Inspections
- Fast lane for empty trucks
- Unified Cargo Processing
- Competitive Logistics Network
- Faster Connectivity to the Port of Brownsville
- BridgeConnect Trade Sessions

**YOUR CONNECTION.
YOUR BUSINESS.
YOUR BRIDGE.**



**Note: Please see
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Attention
Phone**

City of Pharr International Bridge Dept
 Vanessa Guzman
 (956) 402-4660

**Email
Size
Color**

vanessa.guzman@pharr-tx.gov
 Full Page
 Color



Pharr

International Bridge



INVESTING BIG... ...FOR FASTER TRADE

THE ESSENTIAL BENEFITS AND ADVANTAGES OF CROSSING THROUGH THE PHARR BRIDGE



Essentially
Secure with
official Mexico to
U.S. FAST Lanes.



Essentially Convenient
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connecting the City of
Pharr to vital trade
routes and industrial
hubs in Mexico.



Essentially Forward
with new facilities
and bridge
expansion projects
for increased
capacity.



Essentially Fast
commercial crossing
time with bi-national
coordination for
expedited crossings
and reduced wait
times.

FOR MORE INFORMATION ABOUT
THE PHARR INTERNATIONAL BRIDGE

CONTACT



(956) 402-4660



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Follow us on:



- #1 border crossing in U.S. for Produce
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- Process Improvements / Streamlined Inspections
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- Competitive Logistics Network
- Faster Connectivity to the Port of Brownsville
- BridgeConnect Trade Sessions

www.pharrbridge.com

**YOUR CONNECTION.
YOUR BUSINESS.
YOUR BRIDGE.**





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 7, 2023

MEETING DATE: November 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/7/2023