

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, OCTOBER 25, 2023 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossing and Revenues Report for September 2023.
- B) Finance Report for August 2023.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for September 26, 2023

AGENDA BRIDGE BOARD MEETING
October 25, 2023

B) Discussion and action, if any, on renewal of NASCO Annual Membership dues for \$5,000.

C) Discussion and action, on renewal of Transportation Intermediaries Association (TIA) Membership dues for \$700.

D) Discussion and action, if any, on renewal of Texas International Produce Association (TIPA) Annual Membership dues for \$2,000.

E) Discussion and action, if any, on San Antonio Mobility Coalition, Inc. (SAMCo) Membership for \$1,500.

F) Discussion and action, if any, on proposal from World City for the 2023 Pharr Trade Number book for \$47,500.

4. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the**

AGENDA BRIDGE BOARD MEETING
October 25, 2023

examination of another witness in the investigation. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 20th day of October 2023 at 3:40 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 20th day of October 2023



[Signature]
IMELDA PEREZ, TRMC
ASSISTANT CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossing and Revenues Report for September 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023

**CROSSINGS AND REVENUES
FOR THE MONTH OF SEPTEMBER
FISCAL YEAR 2022 – 2023**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **96,334** vehicles for the month of September F.Y. 2022-2023, which showed a decrease of **(-6,562)** vehicles or **(-6.38%)** over the same month in F.Y. 2021-2022.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **43,365** cars for the month of September F.Y. 2022 – 2023, showing an increase of **2,446** cars or **5.98%** over the same month in F.Y. 2021 – 2022.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **52,969** trucks for the month of September F.Y. 2022-2023, showing a decrease of **(-9,008)** trucks or **(-14.53%)** over the same month in F.Y. 2021 - 2022.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,293,918** dollars for the month of September F.Y. 2022 – 2023.

\$	173,460 Autos & other
\$	1,114,299 Trucks
\$	6,159 Profit on pesos
\$	1,293,918 TOTAL

Revenues showed a decrease of **(-\$ 163,379)** or **(-11.21%)** over the same month in F.Y. 2021 – 2022.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **54,260** trucks for the month of September F.Y. 2022-2023, showing a decrease of **(-3,507)** trucks or **(-6.07%)** over the same month in F.Y. 2021-2022.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-1,291) TRUCKS OR (-1.29%) FOR THE MONTH OF SEPTEMBER, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF SEPTEMBER TOTAL 107,229 REPRESENTING A DECREASE OF (-9,473) OR (-8.12%) OVER THE SAME TIME PERIOD IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC % / DEC %
OCTOBER	97,565	107,357	9,792	10.04%
NOVEMBER	102,518	103,271	753	0.73%
DECEMBER	107,076	110,978	3,902	3.64%
JANUARY	102,505	115,425	12,920	12.60%
FEBRUARY	96,158	106,463	10,305	10.72%
MARCH	108,546	121,692	13,146	12.11%
APRIL	89,679	109,333	19,654	21.92%
MAY	103,970	111,852	7,882	7.58%
JUNE	101,575	101,657	82	0.08%
JULY	100,837	98,309	(-2,528)	(-2.51%)
AUGUST	107,399	104,179	(-3,220)	(-3.00%)
SEPTEMBER	102,896	96,334	(-6,562)	(-6.38%)
TOTAL CROSSING	1,220,724	1,286,850	66,126	5.42%

A. VEHICLE CROSSINGS SHOWED A DECREASE OF (-6,562) VEHICLES OR (-6.38%) OVER THE SAME MONTH IN F.Y. 2021-2022.

B. VEHICLE CROSSING SHOWED AN INCREASE OF 66,126 VEHICLES OR 5.42% OVER THE TWELVE (12) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	33,627	43,454	9,827	29.22%
NOVEMBER	36,220	42,460	6,240	17.23%
DECEMBER	42,624	51,652	9,028	21.18%
JANUARY	36,032	50,266	14,234	39.50%
FEBRUARY	35,195	50,155	14,960	42.51%
MARCH	41,472	53,570	12,098	29.17%
APRIL	36,340	44,513	8,173	22.49%
MAY	42,219	41,031	(-1,188)	(-2.81)
JUNE	41,029	42,693	1,664	4.06%
JULY	41,088	43,707	2,619	6.37%
AUGUST	42,574	46,041	3,467	8.14%
SEPTEMBER	40,919	43,365	2,446	5.98%
TOTAL CROSSING	469,339	552,907	83,568	17.81%

A. CAR CROSSINGS SHOWED AN INCREASE OF 2,446 CARS OR 5.98% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. CAR CROSSING SHOWED AN INCREASE OF 83,568 CARS OR 17.81% OVER THE TWELVE (12) MONTH IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	63,938	63,903	(-35)	(-0.05%)
NOVEMBER	66,298	60,811	(-5,487)	(-8.28%)
DECEMBER	64,452	59,326	(-5,126)	(-7.95%)
JANUARY	66,473	65,159	(-1,314)	(-1.98%)
FEBRUARY	60,963	56,308	(-4,655)	(-7.64%)
MARCH	67,074	68,122	1,048	1.56%
APRIL	53,339	64,820	11,481	21.52%
MAY	61,751	70,821	9,070	14.69%
JUNE	60,546	58,964	(-1,582)	(-2.61%)
JULY	59,749	54,602	(-5,147)	(-8.61%)
AUGUST	64,825	58,138	(-6,687)	(-10.32%)
SEPTEMBER	61,977	52,969	(-9,008)	(-14.53%)
TOTAL CROSSING	751,385	733,943	(-17,442)	(-2.32%)

A. TRUCK CROSSINGS SHOWED A DECREASE OF (-9,008) TRUCKS OR (-14.53%) OVER THE SAME MONTH IN F.Y. 2021-2022.

B. TRUCK CROSSING SHOWED A DECREASE OF (-17,442) TRUCKS OR (-2.32%) OVER THE TWELVE (12) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2021- 2022	F.Y. 2022- 2023	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	55,089	59,862	4,773	8.66%	42,412	17,450	17,937	9,472
NOVEMBER	55,973	56,312	339	0.61%	41,104	15,208	18,584	9,868
DECEMBER	55,061	55,104	43	0.08%	38,581	16,523	19,862	10,405
JANUARY	57,439	60,392	2,953	5.14%	42,496	17,896	21,284	12,269
FEBRUARY	52,772	56,904	4,132	7.83%	40,130	16,774	19,736	11,379
MARCH	60,137	65,349	5,212	8.67%	45,897	19,452	22,590	11,915
APRIL	44,692	58,672	13,980	31.28%	41,502	17,170	20,814	10,135
MAY	56,519	66,352	9,833	17.40%	43,659	22,693	20,459	10,110
JUNE	55,967	59,087	3,120	5.57%	39,836	19,251	17,875	8,939
JULY	55,597	56,078	481	0.87%	37,823	18,255	16,634	8,811
AUGUST	59,729	59,385	(-344)	(-0.58%)	39,489	19,896	15,750	7,937
SEPTEMBER	57,767	54,260	(3,507)	(-6.07%)	37,204	17,056	15,533	8,164
TOTAL CROSSING	666,742	707,757	41,015	6.00%	490,133	217,624	227,058	119,404

Northbound trucks at the Pharr International Bridge totaled **54,260** trucks for the month of September F.Y. 2022-2023, showing a decrease of **(-3,507)** trucks or **(-6.07%)** over the same month in F.Y. 2021-2022.

TRUCK CROSSING SHOWED AN INCREASE OF (-3,5057) TRUCKS OR (-6.07%) OVER THE SAME TWELVE (12) MONTH IN F.Y. 2021-2022.

Agriculture trucks at the Pharr International Bridge totaled **15,333** crossings for the month of September representing a **28%** of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed a decrease of **(-367)** trucks or **(-2.31%)** over the same month in F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	119,027	123,765	4,738	3.98%
NOVEMBER	122,271	117,123	(-5,148)	(-4.21%)
DECEMBER	119,513	114,430	(-5,083)	(-4.25%)
JANUARY	123,912	125,551	1,639	1.32%
FEBRUARY	113,735	113,212	(-523)	-0.46%
MARCH	127,211	133,471	6,260	4.92%
APRIL	98,031	123,492	25,461	25.97%
MAY	118,270	137,173	18,903	15.98%
JUNE	116,513	118,051	1,538	1.32%
JULY	115,346	110,680	(-4,666)	(-4.05%)
AUGUST	124,554	117,523	(-7,031)	(-5.64%)
SEPTEMBER	119,744	107,229	(-9,473)	(-8.12%)
TOTAL CROSSING	1,418,127	1,441,700	26,615	2.00%

A. TRUCK CROSSINGS SHOWED A DECREASE OF (-9,473) TRUCKS OR (-8.12%) OVER THE SAME MONTH IN F.Y. 2021-2022

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,418,151	\$ 1,547,162	\$ 129,011	9.10%
NOVEMBER	\$ 1,350,178	\$ 1,375,261	\$ 25,083	1.86%
DECEMBER	\$ 1,605,104	\$ 1,556,275	(\$ 48,829)	(-3.04%)
JANUARY	\$ 1,496,333	\$ 1,553,154	\$ 56,821	3.80%
FEBRUARY	\$ 1,373,791	\$ 1,350,030	(\$ 23,761)	(-1.73%)
MARCH	\$ 1,561,510	\$ 1,649,118	\$ 87,608	5.61%
APRIL	\$ 1,240,476	\$ 1,537,725	\$ 297,249	23.96%
MAY	\$ 1,423,226	\$ 1,665,946	\$ 242,720	17.05%
JUNE	\$ 1,396,576	\$ 1,388,129	(\$ 8,447)	(-0.60%)
JULY	\$ 1,420,750	\$ 1,314,776	(\$105,974)	(-7.46%)
AUGUST	\$ 1,467,397	\$ 1,403,132	(\$64,265)	(-4.38)
SEPTEMBER	\$ 1,457,298	\$ 1,293,918	(\$ 163,379)	(-11.21%)
TOTAL CROSSING	\$ 17,210,790	\$ 17,634,627	\$ 423,836	2.46%

A. REVENUES SHOWED A DECREASE OF (\$163,379) OR (-11.21%) OVER THE SAME MONTH IN F.Y. 2021-2022

B. REVENUES SHOWED AN INCREASE OF \$423,836 OR 2.46% OVER THE TWELVE (12) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	43,452	3,279	4,908	1,387	49,933	4,218	1	131	48	107,357
NOVEMBER	42,460	2,897	4,651	1,323	47,910	3,856	7	118	49	103,271
DECEMBER	51,652	2,721	4,455	1,059	44,484	6,410	6	132	59	110,978
JANUARY	50,266	2,888	4,342	1,152	49,160	7,431	3	140	43	115,425
FEBRUARY	50,155	2,752	4,200	1,100	45,193	2,936	6	77	44	106,463
MARCH	53,570	3,245	4,685	1,235	51,452	7,225	2	226	52	121,692
APRIL	44,513	2,591	3,910	1,175	44,896	12,115	1	99	33	109,333
MAY	40,858	3,103	4,475	1,312	47,785	14,143	6	123	47	111,852
JUNE	42,693	2,993	4,363	1,102	44,205	6,041	5	222	33	101,657
JULY	43,707	2,713	4,739	1,078	44,346	1,516	0	159	51	98,309
AUGUST	46,041	3,281	4,918	1,206	47,465	974	4	256	34	104,179
SEPTEMBER	43,365	2,850	4,620	1,186	43,291	795	2	170	55	96,334
TOTAL CROSSING	552,732	35,313	54,266	14,315	560,120	67,660	43	1,853	548	1,286,850

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF
SEPTEMBER**

F.Y. 2022-2023.

- 1X CARS 44.00%
- 2X TRUCKS 4.0%
- 3X TRUCKS 4.0%
- 4X TRUCKS 1.0%
- 5X TRUCKS 46.00%
- 6X TRUCKS 1.00%



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for August 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

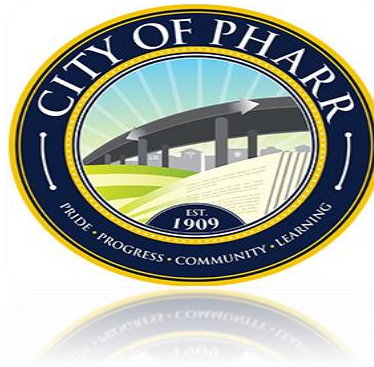
Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



PHARR INTERNATIONAL BRIDGE

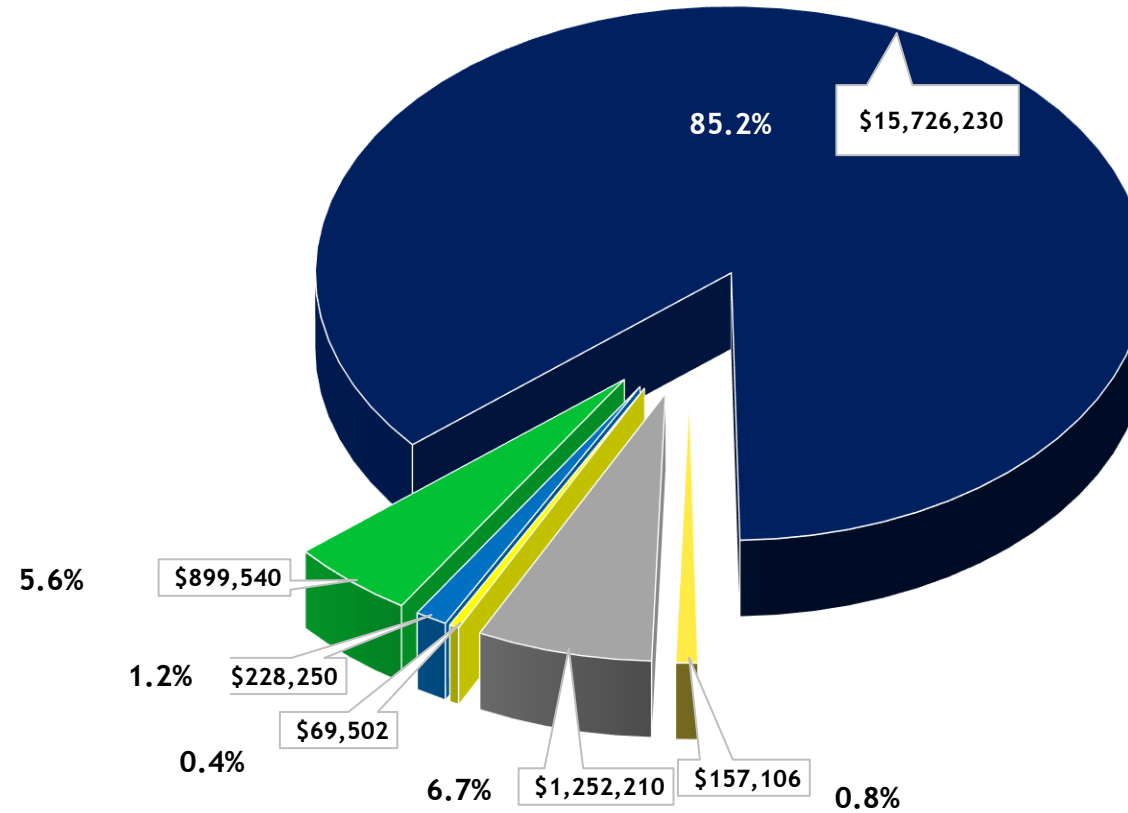
Financial Report

August 2023



Bridge Revenues

- Toll Fees
- Credit Card - Surcharge
- Interest from Bond Proceeds
- Peso Exchange Rate Income
- Rental Income
- Other

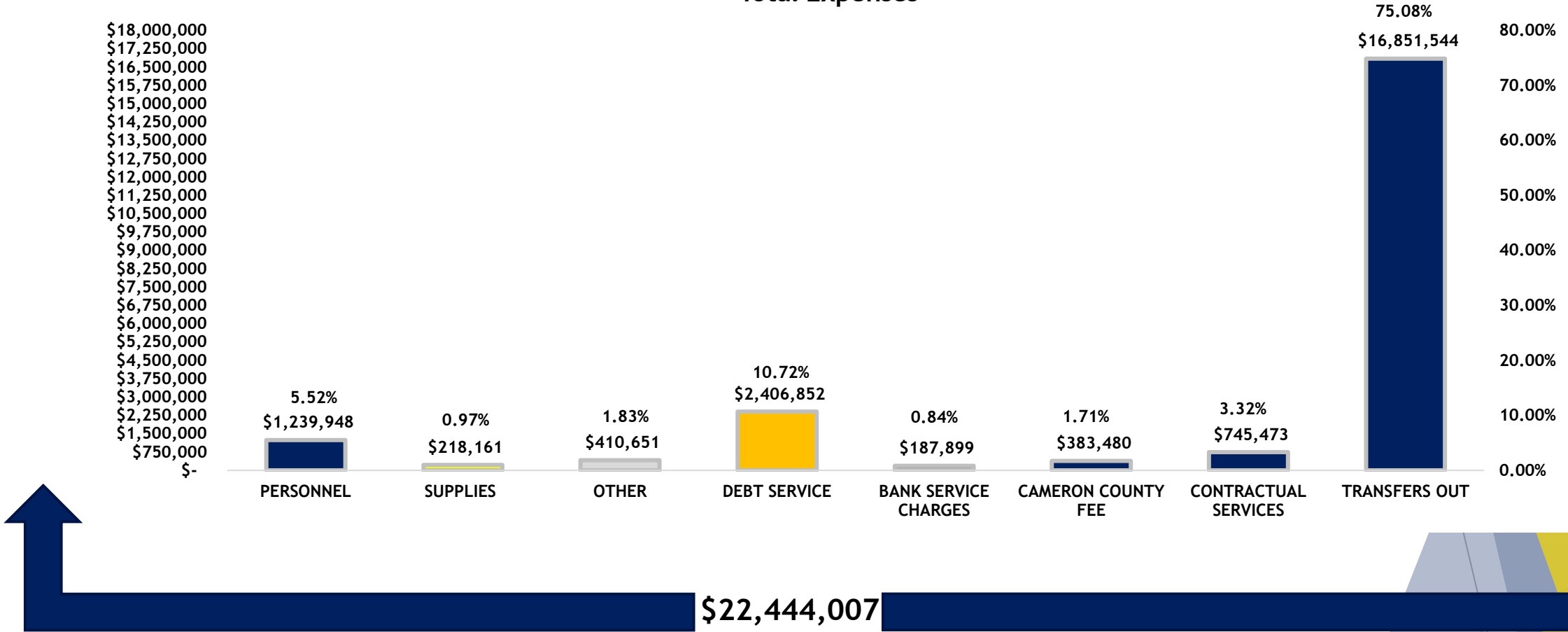


\$18,332,838

Total Revenues



Total Expenses



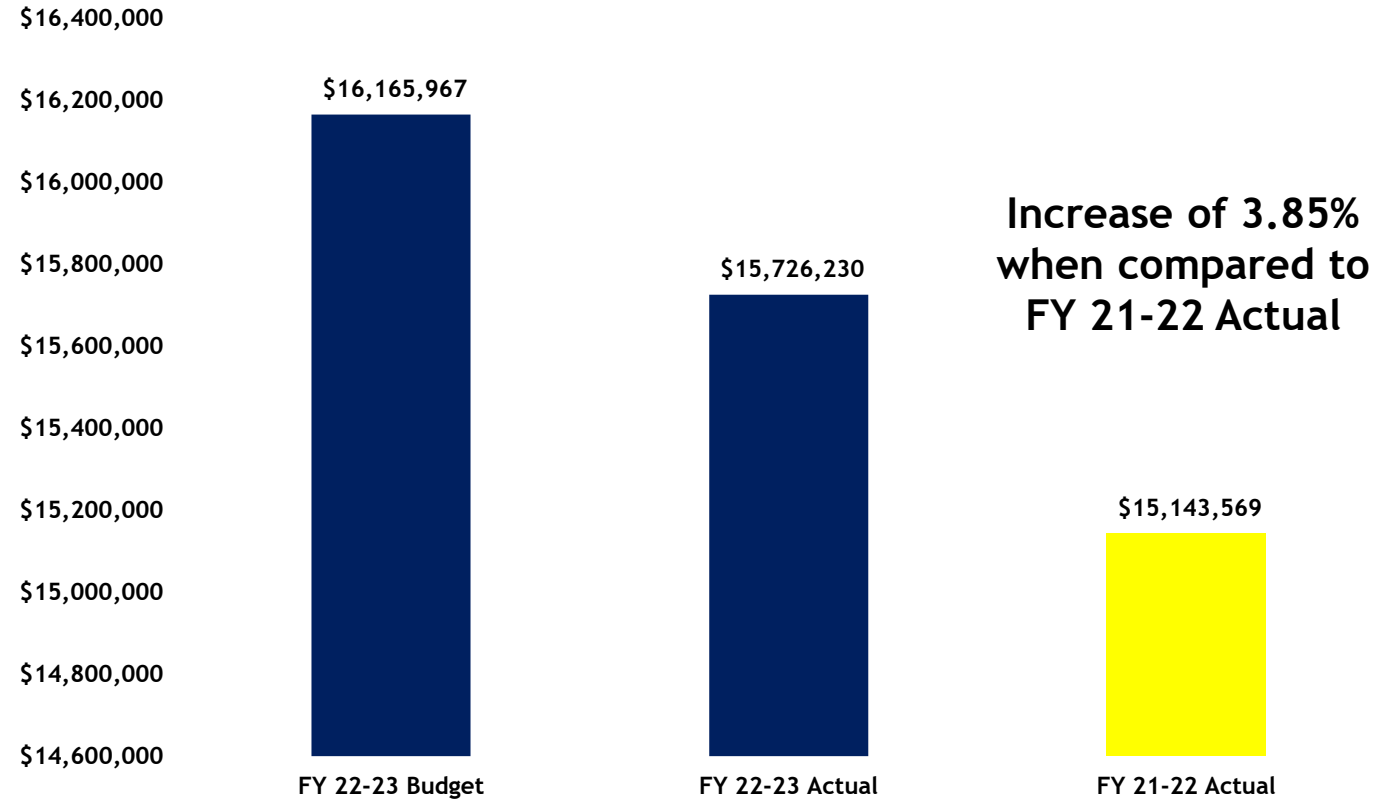
Operating Expenses

(\$4,111,169)

Revenues Over Expenses

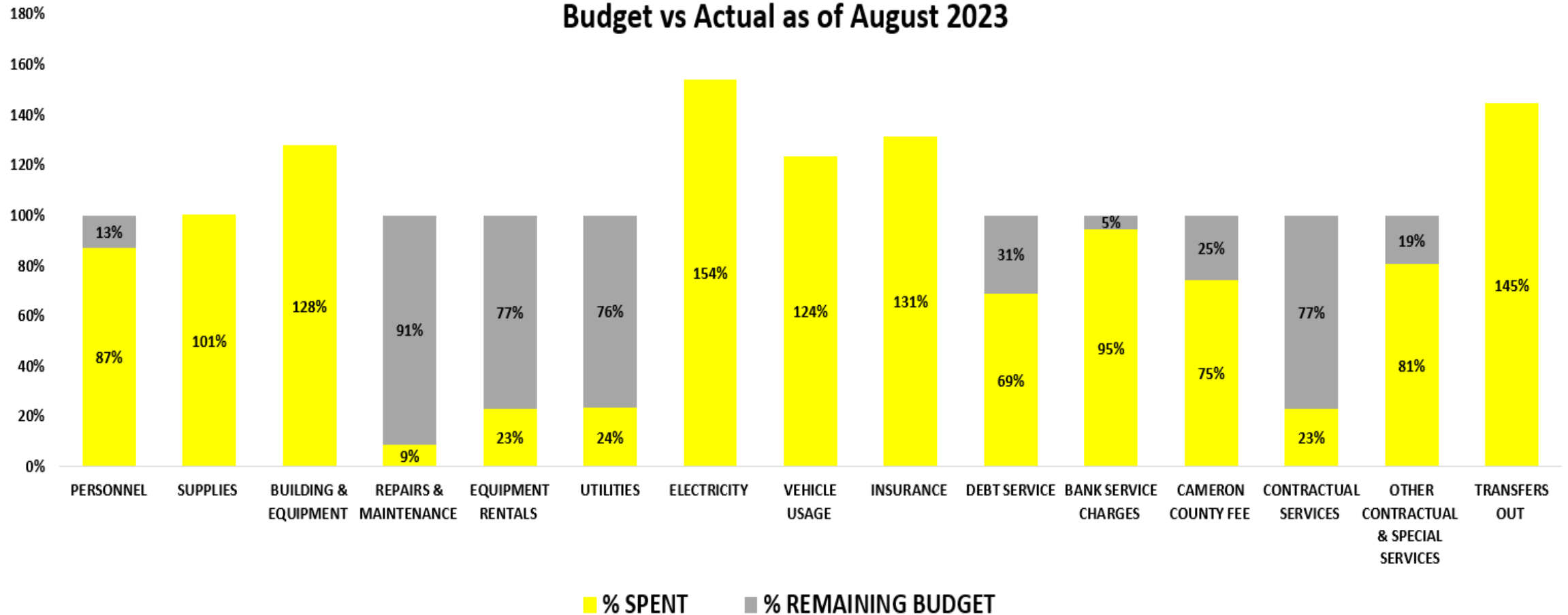


Toll Collections



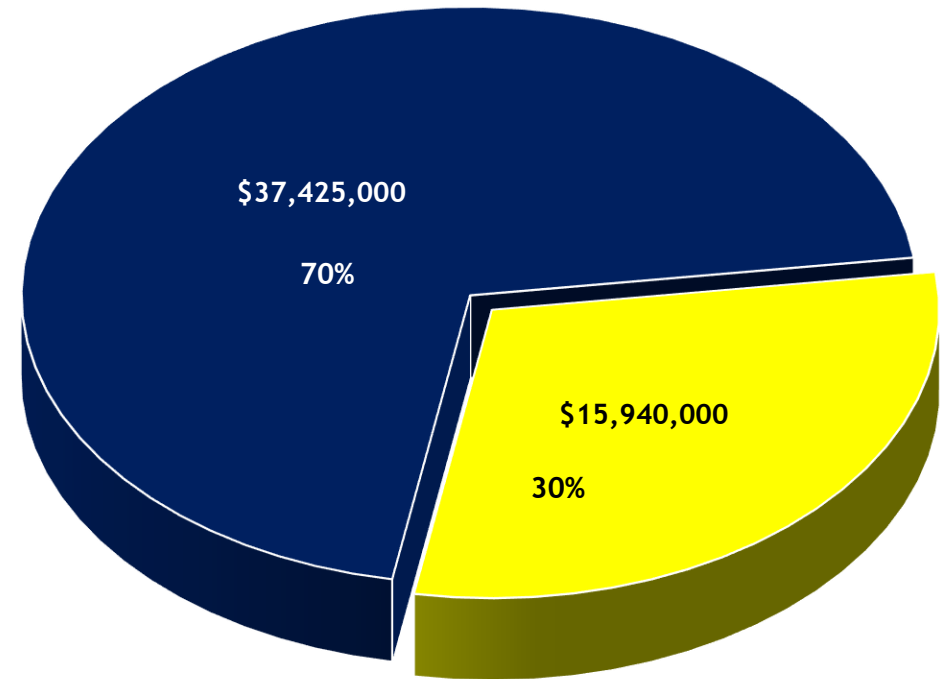
<or=92% Budget Benchmark
FYTD August 2023 >118%

Bridge Expenditures Budget vs Actual as of August 2023



Fiscal Year	Principal	Interest	Total Debt Service
2021	\$ -	\$ -	\$ -
2022	\$ 545,000	\$ 2,368,673	\$ 2,913,673
2023	\$ 505,000	\$ 2,311,550	\$ 2,816,550
2024	\$ 1,925,000	\$ 2,286,300	\$ 4,211,300
2025	\$ 2,005,000	\$ 2,204,000	\$ 4,209,000
2026	\$ 2,095,000	\$ 2,118,250	\$ 4,213,250
2027	\$ 2,180,000	\$ 2,028,600	\$ 4,208,600
2028	\$ 2,295,000	\$ 1,919,600	\$ 4,214,600
2029	\$ 2,405,000	\$ 1,804,850	\$ 4,209,850
2030	\$ 2,530,000	\$ 1,684,600	\$ 4,214,600
2031	\$ 2,655,000	\$ 1,558,100	\$ 4,213,100
2032	\$ 2,785,000	\$ 1,425,350	\$ 4,210,350
2033	\$ 2,925,000	\$ 1,286,100	\$ 4,211,100
2034	\$ 3,070,000	\$ 1,139,850	\$ 4,209,850
2035	\$ 3,205,000	\$ 1,008,450	\$ 4,213,450
2036	\$ 3,340,000	\$ 871,200	\$ 4,211,200
2037	\$ 3,485,000	\$ 728,100	\$ 4,213,100
2038	\$ 3,635,000	\$ 578,700	\$ 4,213,700
2039	\$ 3,790,000	\$ 422,800	\$ 4,212,800
2040	\$ 3,925,000	\$ 287,100	\$ 4,212,100
2041	\$ 4,065,000	\$ 146,250	\$ 4,211,250
Total	\$ 53,365,000	\$ 28,178,423	\$ 81,543,423

Bridge Bond Debt



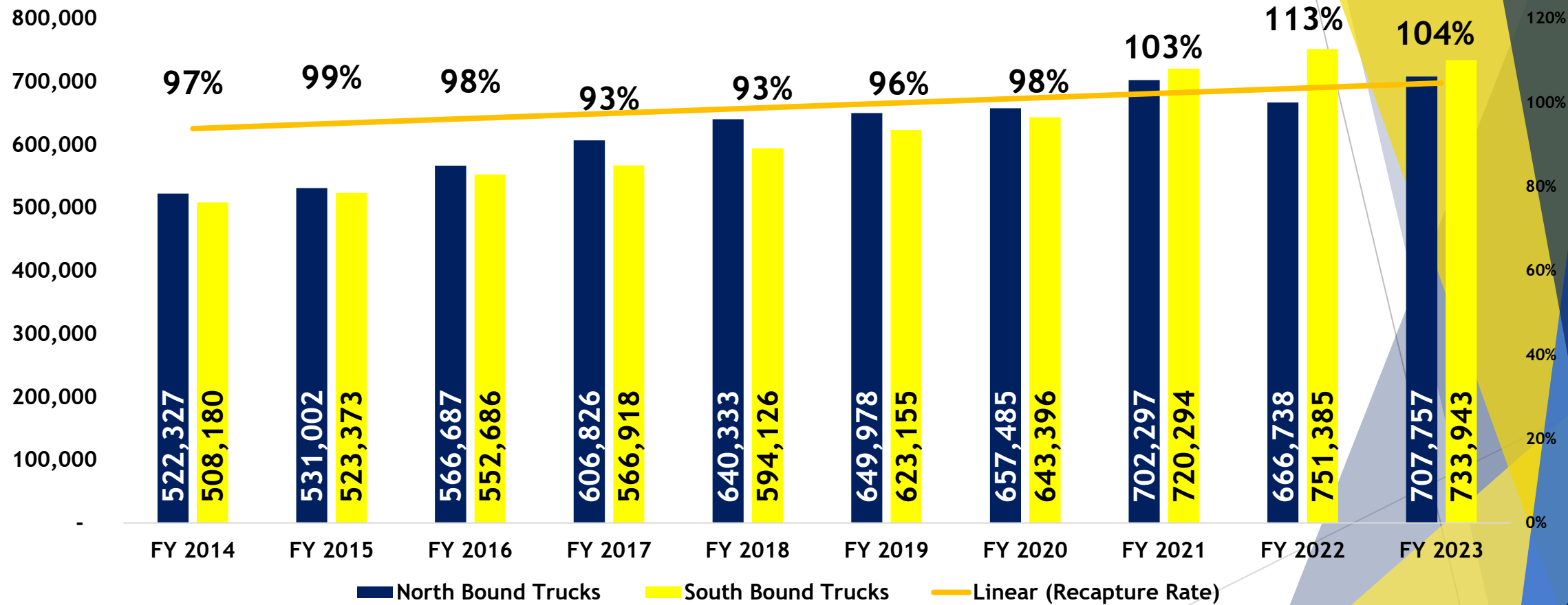
■ Bridge Expansion ■ DAP 15 & 16

PHARR INTERNATIONAL BRIDGE

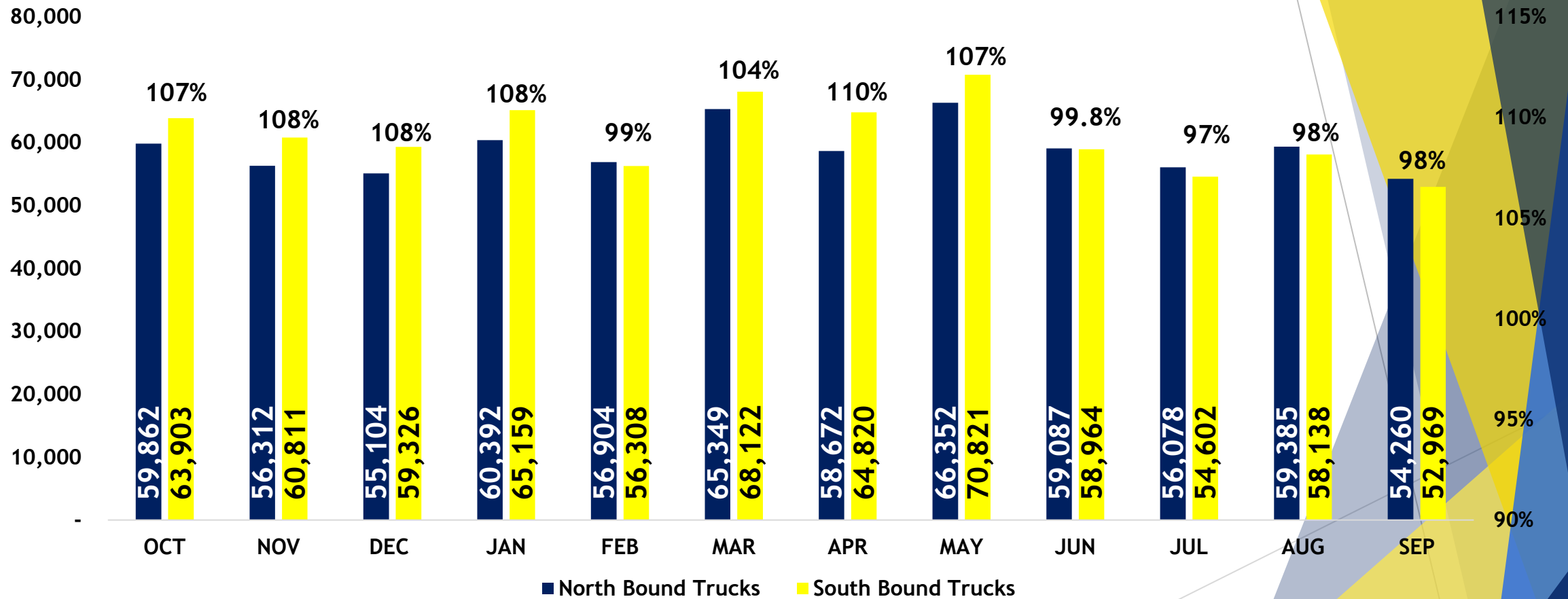
**Southbound Recapture Rate
September 2023**



Historical Southbound Recapture Rate



YTD Southbound Recapture Rate



QUESTIONS



THANK YOU





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for September 26, 2023

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
TUESDAY, SEPTEMBER 26, 2023
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular called meeting on Tuesday, September 26, 2023, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Ilse Vidaurri, Member
Lazaro Beas, Member

MEMBERS ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Jonathan Flores, Interim City Manager
Ricardo Rodriguez III, City Attorney
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Cynthia Garza, Director of Governmental Affairs
Joel Robles, Asst. Police Chief
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Hollis Rutledge, Governmental Affairs

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:02 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR AUGUST 2023

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of August 2023. He reported total crossings for the month of August were 104,179, which was a decrease of -3,220 vehicles or -3.00% compared to last year. Mr. Brouwen further reported total car crossings for the month of August were 46,041, which was an increase of 3,467 cars or 8.14% and went over car crossing compassions from other bridges for the month of August 2023.

Fred Brouwen, Director of Operations, reported on the total truck crossings for the month of August 2023. He stated crossings were 58,138, which was a decrease of -6,687 trucks or -10.32% decrease and went over truck crossings compassions from other bridges for the month of August 2023.

Fred Brouwen, Director of Operations, also reported northbound crossings for the month of August were 59,385, which was a decrease of -344 trucks or -0.58% increase. Mr. Brouwen stated the agriculture for the month of August 2023 had 15,750 trucks, which represents a 27% of all imports from Mexico to the U.S. He further reported a combination of northbound and southbound truck crossings for the month of August 2023 were 117,523, which was a decrease of -7,031 or -5.64%.

Fred Brouwen, Director of Operations, went over the total revenues collected for the month of August 2023. He reported total revenues collected for the month were \$1,403,132, which showed a decrease of -\$64,265 or -4.38% in revenues.

Lastly, Fred Brouwen, Director of Operations, reported on crossing comparisons by axle for the month of August 2023. He stated cars were 46,041, 2X trucks were 3,281, 3X trucks were 4,918, 4X trucks were 1,206, 5X trucks were 47,465, 6X trucks were 974, mobile homes were 4, and wide loads were 256. He stated special crossings were 34 and the total combination for the month of August was 104,179.

B) FINANCE REPORT FOR JULY 2023

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Eddie Gutierrez, Bridge Financial Consultant, for the finance report for July 2023.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, briefly reported on the expenditures and revenues year to date for the bridge.

Discussion ensued on the finance report.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Ruben Alfaro, City Engineer, was present and questions on projects could be entertained at this time.

Ruben Alfaro, City Engineer, reported on the recent activity for DAP FY15 Projects. He stated time to date on the Northbound Lane Expansion was 157% and place to date was 98% of the funds for this project. He stated time to date on the 2nd BSIF Exit was 119% and placed to date was 92%. He further stated the project completion date for the projects was originally scheduled for August 2023 but due to some pending items, staff would be sending a letter to the contractor requesting the project be finalized by October 2, 2023. He added upcoming activity was to continue with the project punch-list items and stated an important item was that the Automatic Transfer Switch delivery date was for September and got delayed till March 2024. He added they submitted a priority DO-N4 Request which was a homeland security issue so this would put them at the top of the line when requesting this Automatic Transfer Switch. However, they have not received a response from the manufacturer or vendor and they were waiting for a better delivery time.

Ruben Alfaro, City Engineer, further reported on DAP FY16 projects. He stated plans were 100% and staff had received the final Donations Acceptance Agreement Amendment from GSA on September 15, 2023. He reported they were currently waiting on the AFA Amendment from TxDOT and once received, they would move to the process of letting the project and have an expected letting date of March 2024.

Ruben Alfaro, City Engineer, reported on the 2nd Span Project. He stated TxDOT and FHWA approved the final Environmental Assessment and Notice of Availability on September 20, 2023 and would be posted later this month in the newspaper and the City's website. He added preliminary steps to Right of Way acquisition have been initiated and the purchase of the Right of Way would need to wait until they receive environmental approval. He stated the consultants continue to coordinate with IBWC, USACE, and USCG on all the permits needed for this project and the environmental clearance of winter 2023 and a construction Notice to Proceed of Summer 2024.

D) DIRECTOR'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Ezequiel Ordonez, Mexican Liaison, for an update report on the construction progress in Mexico for the Second Span. Ezequiel Ordonez, Mexican Liaison, gave a brief update to the board in Spanish. Discussion ensued on Second Span.

Luis Bazan, Bridge Director, further reported on the Start of the Produce Season Celebration. He stated this would be the 10th year anniversary of the Produce Season Celebration and a Fresh on the Border press conference took place at Traveler Produce to announce the Start of the Produce Season. He further stated this year was going to be a 3 day event kicking it off with the Start of the Produce Season event with A Taste of Trade on October 19, 2023 at the Pharr Bridge. He further stated a BridgeConnect session would take place on October 20, 2023 and they would be incorporating Trade Talks and a new program called CrossCheck. He briefly explained CrossCheck was to develop a state of trade and talk about some of the variables that affect trade and highlight the importance of having the right infrastructure. Lastly, he reported the last event of the start of the produce season celebration was the Avocado Festival. He stated this was a first-time event hosted by the Greater Pharr Chamber of Commerce and would take place on Saturday, October 21, 2023 in downtown Pharr.

At this time, Chairman Delgadillo stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 12:34 p.m., Chairman Delgadillo stated the Bridge Board would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 5. RECONVENE

The time being 1:25 p.m., Chairman Delgadillo stated the Bridge Board would be resuming the open meeting.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR AUGUST 16, 2023

Luis Bazan, Bridge Director introduced the item.

Vice-Chairman Martinez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

B) DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH THE ADVANCE NEWS JOURNAL FOR \$930 PER MONTH FOR 12 MONTHS

Luis Bazan, Bridge Director introduced the item.

Vice-Chairman Martinez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

C) DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH RIO GRANDE GUARDIAN FOR \$10,000 FOR 12 MONTHS

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

D) DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH TEXAS BORDER BUSINESS FOR \$1,850 PER MONTH FOR 12 MONTHS

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

E) DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH INBOUND LOGISTICS FOR \$3,708.33 PER MONTH FOR 12 MONTHS

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

F) DISCUSSION AND ACTION, IF ANY, ON PROPOSAL FROM XOANA ENTERTAINMENT COMPANY FOR ROAD/TRAFFIC AND PROMOTIONAL COMMERCIAL ROUTE SIGNS IN REYNOSA FOR \$2,750 PER MONTH FOR 3 YEARS

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

G) DISCUSSION AND ACTION, IF ANY, ON PROPOSAL FROM TEXAS MANUFACTURING ASSISTANCE CENTER (TMAC) FOR STRATEGIC PLAN DOCUMENT DEVELOPMENT FOR \$6,875

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez moved to approve. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

H) DISCUSSION AND ACTION, IF ANY, ON PROPOSED TOLL FEE INCREASE FOR BOTH COMMERCIAL TRUCKS AND PASSENGER VEHICLES AT THE PHARR INTERNATIONAL BRIDGE

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez moved to approve as discussed in executive session. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

ITEM 6. ADJOURNMENT

There being no other business to come before the board, Vice-Chairman Martinez moved to adjourn. Member Beas seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 1:27 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 26th DAY OF SEPTEMBER 2023, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being

present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on renewal of NASCO Annual Membership dues for \$5,000.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



NASCO

**North American Strategy for
Competitiveness**

14902 Preston Road, Suite 404-533
Dallas Texas 75254
U.S.A

Invoice

Invoice# INV-001325

Balance Due
USD5,000.00

Bill To

Pharr International Bridge

Mr. Luis Bazan

9900 S. Cage Blvd.
Pharr Texas
78577

Invoice Date : 09/09/2023

Due Date : 11/01/2023

#	Item & Description	Rate	Amount
1	NASCO Annual Membership November 2023 - October 2024	5,000.00	5,000.00
		Sub Total	5,000.00
		Total	USD5,000.00
		Balance Due	USD5,000.00

Notes

We welcome payment by credit card, check, wire, or ACH transfer. Please make checks payable to North American Strategy for Competitiveness or NASCO. If you intend to pay by wire transfer, please contact Rachel Connell at rachel@nasconetwork.com to get our current banking information.

We truly appreciate your support!



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, on renewal of Transportation Intermediaries Association (TIA) Membership dues for \$700.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



**Transportation Intermediaries
Association 1900 Duke Street, Suite 300
Alexandria, Virginia 22314**

Date: 10/1/2023
MemberID: 578236

**Pharr International Bridge
Luis A. Bazan
9900 S Cage Blvd
Pharr, TX 78577-9721**

MPC Member Dues for:	<u>01/01/2024 - 12/31/2024</u>
Based on Gross Annual Revenue:	<u>\$0 - \$.99 Million</u>
Membership Dues:	<u>\$700.00</u>

By renewing our membership in TIA, I agree:

- (1) To be bound by the TIA Code of Ethics and TIA Bylaws, and any changes made to these documents;
- (2) That the above company information is accurate;
- (3) That all necessary licenses for our company are valid, and that necessary insurance is on file, and that necessary bonds/trusts are on file;
- (4) That the owners and senior management of the above named TIA member company have no insolvency or ownership interest in a transportation related company, which has become insolvent in the past year;
- (5) That my company will maintain a credit rating required for all TIA members;
- (6) That my company uses written contracts and written rate confirmations;
- (7) That my company has a written carrier selection criteria;
- (8) That the TIA and related logos are copyright protected and their authorized use is restricted to TIA members in good standing only;
- (9) That TIA membership is held by the company and that membership dues are non-refundable and are billed annually and that dues are based on gross annual revenue of the member company;
- (10) That TIA dues are deductible as a business expense, but not deductible as a charitable contribution for federal tax purposes. For 2024, 75% of the dues amount you pay can be deducted as a business expense from your federal taxes;
- (11) If my company is a corporation, to allow the TIA Political Action Committee (TIAPAC) to solicit me and all other executive personnel of my corporation for contributions in 2024, with the understanding that, under federal law, a corporate member of TIA may not provide this approval if it has already approved solicitation of that member corporation's executive personnel by another trade association for this calendar year (this permission applies only to my corporation that is a member of TIA, and does not apply to its separately incorporated parents, affiliates or subsidiaries).

Signature _____

Name (Print) _____

Date _____

Payment Methods:

Check Make Payable in US Funds to **TIA** and mail to **1900 Duke St., Ste. 300, Alexandria, VA 22314**

Online renewal is available by signing into your account at tianet.org. Simply click on My Profile, navigate to the company profile using the link on the left, and click the "Renew Now" button. Additionally, members can renew over the phone by contacting TIA staff at 703-299-5700.

If you have already submitted your payment, then please disregard this notice. Thank You.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on renewal of Texas International Produce Association (TIPA) Annual Membership dues for \$2,000.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



901 Business Park Drive, Suite 500
Mission, Texas 78572
Phone: (956) 581-8632 ★ Fax: (956) 581-3912
www.texipa.org
Invoice/Payments: Lilly.garcia@texipa.org

October 15, 2023

INVOICE #MM 2024-1006

Mr. Luis Bazan
Pharr International Bridge
9900 S. Cage Blvd.
Pharr, TX 78577

Membership Dues - "MUNICIPAL/EDC MEMBER"

This classification includes members who are city or county government entity.

Membership period: August 2023 – July 2024.

THANK YOU!

Total Amount Due: \$ 2,000

- ☐ Full amount \$2,000 due by 10/01/2023
- ☐ Installments: 1st payment \$1,000 due 10/01/2023
2nd payment \$1,000 due 01/15/2024

Effective August 1, 2020: A service charge of 3.5% will be applied
when using credit cards for payment.

Signature: _____

Credit Card #: _____

Expiration Date: ____/____ **CSV Code #** _____ **Billing Zip Code:** _____

If you have any questions or concerns, please do not hesitate to contact our office at 956.581.8632.

Now in our 82nd year of dedicated service to our members.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.E.

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on San Antonio Mobility Coalition, Inc. (SAMCo) Membership for \$1,500.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023

San Antonio Mobility Coalition, Inc
14439 NW Military Hwy, Suite 108 #460
San Antonio, TX 78231-1648

Invoice

Date	Invoice #
10/2/2023	17269

Bill To

City of Pharr
Luis Bazan, Int'l Bridge Dir.
118 S. Cage Blvd.
Pharr, Texas 78577

Remittance address:

San Antonio Mobility Coalition, Inc.
14439 NW Military Hwy Suite 108 #460
San Antonio, Texas 78231-1648

Phone # 210-688-4407

Description	Qty	Rate	Amount
SAMCo Associate Membership dues for (Non-Profit entities only) 10/01/23 - 09/30/24		1,500.00	1,500.00

Thank you for your ongoing support of SAMCo!

Total	\$1,500.00
Payments/Credits	\$0.00
Balance Due	\$1,500.00

Please return a copy of this invoice with your payment. Make checks payable to The San Antonio Mobility Coalition, Inc. Contributions to The San Antonio Mobility Coalition, Inc. may be deductible as an ordinary business expense. However, they are NOT deductible as charitable contributions for federal income tax purposes. Please contact our office at (210) 688-4407 if you have any further questions.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.F.

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on proposal from World City for the 2023 Pharr Trade Number book for \$47,500.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



Sept. 25, 2023

Mr. Luis Bazan
Bridge Director
Pharr International Bridge
118 S. Cage. Blvd.
Pharr, Texas 78577

Luis,

It was great being in Pharr again recently. The warehouse construction was eye-popping. Thank you for the tour and the opportunity to speak with Edgar.

This is a proposal for the services WorldCity would like to provide you, the International Bridge and the City of Pharr in the coming calendar year. I am putting it in a similar format to that which we have used in recent years.

First, a quick overview, including the cost, followed by descriptions of each item, as you requested based on my recommendation:

Pharr	
Pharr TradeNumbers bilingual Exec. Summary	\$ 9,500
Customized, Personalized Videos	\$ 12,500
Premium Content Syndication	\$ 24,500
Social Media Graphics	\$ 6,500
Subtotal	\$ 53,000
(Discount)	\$ (5,500)
TOTAL	\$ 47,500

As is customary, we require payment up front. As we did last year, we will withhold invoicing the full cost of the printed publication (\$9,500) until delivered.

TradeNumbers Executive Summary. This is a 16-page publication, in English and Spanish, providing a high-level review of Pharr's trade in 2023. The data includes historical data, with pie charts, area charts, bar charts and maps. There are additional features within the publication, including an overview of the top exports and imports, ranking of the nation's top airport, seaports and "land ports," and more.

Customized, Personalized Videos. Each month, we offer Pharr a succinct, animated video that is customized (focusing on Pharr's export-import trade) and personalized (with the name of the recipient in the video). We have increased our offering from the overview video we offered at this time last year to include a second one that focuses on exports only and a third one that focuses on imports only. This provides variety in the monthly outreach Pharr makes to its recipients and deepens their understanding of the critical role Pharr plays in the local, state and national economy. The package includes access to 1,200 videos for the year, or 100 per month on average. The videos are animated, with professional voice-over and music.

P.O. Box 140273, Coral Gables, Florida 33114-0273 / (305) 441-2244

Content syndication. Our Premium-level Subscription for Content Syndication opens all Pharr International Bridge pages to visitors to your site and to ustradenumbers.com, where your logo is displayed atop the page. This allows access to an incredible depth of information – individual pages for hundreds and hundreds of Pharr exports and imports – at anytime, anywhere on any device by anyone. Using digital data visualization techniques, WorldCity shows the relative importance of Pharr’s exports and imports in colorful, easy-to-understand “tree maps” as well as the overwhelming importance of Mexico to Pharr trade in a similar tree map. It can be adjusted to reveal data for the current month at the time, year-to-date or the latest annual data. There is also a pie chart showing Pharr’s balance of trade between exports and imports, an area chart showing the totals for exports and imports individually over the preceding 12 months, and an auto-generated story analyzing Pharr’s trade.

Social Media Graphics. Built on our solid editorial content, each month we are creating dozens of colorful and straightforward graphics suitable for not only social channels like LinkedIn but PowerPoint presentations, reports, the Bridge website and events. Graphics such as the fastest-growing exports for that month and YTD, imports where Pharr led the nation that month and YTD, top exports that month and YTD. These graphics are designed to acknowledge the export-import trade community and help strengthen it by allowing regular outreach with fresh and valuable editorial content that can lead back to the website, where publications are available for download.

Let me know if this is what you need or if you have any questions.

Sincerely,

Ken Roberts
President



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 20, 2023

MEETING DATE: October 25, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/20/2023