

**TAKE NOTICE THAT A REGULAR MEETING  
OF THE PARKS & RECREATION COMMITTEE  
OF THE CITY OF PHARR, TEXAS  
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,  
118 S. CAGE BLVD., 2<sup>ND</sup> FLOOR, PHARR, TEXAS  
COMMENCING AT 5:30 PM ON  
WEDNESDAY, OCTOBER 18, 2023**

*The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.*

**1. CALL TO ORDER:**

A) Roll call and possible action on the excusing of any absent member

**2. ADMINISTRATIVE:**

A) Approval of minutes for August 16, 2023-Regular Called Meeting

B) Introduction of new parks board member-Mario Lizcano **(TABLED ITEM)**

C) Status Report-Fall Recreation, Athletics, Aquatics, Afterschool Programs, and Urban Ecologist

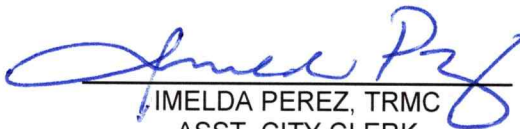
D) Comments: Board Members

**3. ADJOURNMENT:**

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at [www.pharr-tx.gov](http://www.pharr-tx.gov). This Notice was posted on the 11th day of October at 4:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

**WITNESS MY HAND AND SEAL, this 11th day of October 2023.**



  
IMELDA PEREZ, TRMC  
ASST. CITY CLERK



## AGENDA MEMORANDUM



**BOARD:** Parks & Recreation Committee

**AGENDA ITEM #:** 2.A.

**DATE SUBMITTED:** October 10, 2023

**MEETING DATE:** October 18, 2023

**FROM:** Elva Guajardo, Administrative Assistant

**DEPARTMENT:** Parks

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Approval of minutes for August 16, 2023-Regular Called Meeting

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** Staff will be presenting the board with the minutes for their approval.

**Fiscal Consideration:**

**Staff Recommendation:** The board approve the minutes.

**Alternatives:** N/A

**Exclude Material from Public Packet?** No

**Reason:** N/A

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**ROUTING:**

- 10/10/2023
- 10/10/2023

**MINUTES  
PARKS AND RECREATION COMMITTEE  
REGULAR CALLED MEETING  
WEDNESDAY, AUGUST 16, 2023  
118 S. CAGE BLVD., 2<sup>ND</sup> FLOOR**

The Parks and Recreation Board of the City of Pharr, Texas met in a Regular Called meeting on Wednesday, August 16 19, 2023, at 5:30 p.m. and the following is the record of attendance.

**MEMBERS PRESENT:** Hector Treviño  
Mario Guajardo  
Rudy Beltran  
Bobby Carrillo Jr.  
Ben Cantu  
Erika Sciaraffa

**MEMBERS ABSENT:** Isaac Smith  
Hernan Figueroa  
Mario Lizcano

**STAFF PRESENT:** Isaac Escobedo, Parks and Recreation Assistant Director  
Elva Guajardo, Administrative Assistant  
Hanna Marble, Urban Ecologist  
Adam Diaz, Division Head  
Anthony Rodriguez, Athletic Supervisor  
Roel Hinojosa, Athletic Supervisor  
Abel Molina, Afterschool Program Supervisor

**OTHERS PRESENT:** David Friedlein, Assistant City Manager  
Hilda Pedraza, Assistant City Manager

**ITEM 1. CALL TO ORDER**

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER**

Chairman Hector Treviño called the meeting to order. Roll call established a quorum.

Board Member Mario Guajardo moved to excuse absent members. Board Member Bobby Carrillo seconded the motion and when put to a vote, it carried unanimously.

## **ITEM 2. ADMINISTRATIVE**

### **A) APPROVAL OF MINUTES FOR APRIL 19, 2023-REGULAR CALLED MEETING**

Chairman Hector Treviño introduced the item.

Board Member Mario Guajardo moved to approve. Board Member Rudy Beltran seconded the motion and when put to a vote, it carried unanimously.

### **B) INTRODUCTION OF NEW PARKS BOARD MEMBER-MARIO LIZCANO**

Chairman Hector Treviño introduced the item.

Elva Guajardo, Administrative Assistant informed the board that Mr. Lizcano was unable to attend the board member due to a prior commitment. Board member Mario Guajardo moved to table the item. Board member Bobby Carrillo seconded the motion and when put to a vote, it carried unanimously.

### **C) STATUS REPORT- SPRING RECREATION, ATHLETICS, AQUATICS, AFTERSCHOOL PROGRAMS, AND URBAN ECOLOGIST**

Chairman Hector Treviño introduced the item.

Parks and Recreation Supervisors provided a recap of their summer programs which included participation numbers and start and end dates. Athletic Supervisors gave a summary of the season for each of their respective programs and answered questions. All supervisors informed the board of the upcoming fall programs as well as the registration dates. Board member Erika Sciaraffa proposed the possibility of adding financial literacy as a presentation for the summer camp.

Hanna Marble, Urban Ecologist, went over past and future events at the Pharr Vanguard Academy Nature & Birding Center. She stated one of the upcoming events that the City of Pharr would be hosting along with Texas Parks and Wildlife would take place on December 7-8, 2023, at the Pharr Natatorium. She explained the event would be a Coastal Expo for kids from 1<sup>st</sup>-6<sup>th</sup> grade from all the Rio Grande Valley will be invited to learn about coastal ecology and experience outdoor adventure.

### **D) STATUS REPORT-PARKS AND RECREATION SCHOLARSHIP FUNDRAISER**

Chairman Hector Treviño introduced the item.

Elva Guajardo, Administrative Assistant, went over the revenues and expenditures of the BBQ plate sale. She further thanked the people who assisted in the preparation and all the sponsors that assisted with a monetary donation.

**E) COMMENTS: BOARD MEMBERS**

Chairman Hector Treviño introduced the item. Board Member Mario Guajardo commended staff for all their great work.

**ITEM 3. ADJOURNMENT**

There being no further business, Board Member Mario Guajardo **moved** to adjourn. Board member Ben Cantu seconded the motion and when put to a vote, it carried unanimously.

**STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR**

**ON THE 16<sup>th</sup> DAY OF AUGUST 2023**, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place, and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

**ATTEST:**

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Elva Guajardo, Administrative Assistant

**APPROVED DATE:** \_\_\_\_\_



## AGENDA MEMORANDUM



**BOARD:** Parks & Recreation Committee

**AGENDA ITEM #:** 2.B.

**DATE SUBMITTED:** October 10, 2023

**MEETING DATE:** October 18, 2023

**FROM:** Elva Guajardo, Administrative Assistant

**DEPARTMENT:** Parks

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Introduction of new parks board member-Mario Lizcano (TABLED ITEM)

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** Staff will be introducing newly appointed parks board member.

**Fiscal Consideration:**

**Staff Recommendation:** N/A

**Alternatives:** N/A

**Exclude Material from Public Packet?** No

**Reason:** N/A

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**ROUTING:**

- 10/10/2023
- 10/10/2023



## AGENDA MEMORANDUM



**BOARD:** Parks & Recreation Committee

**AGENDA ITEM #:** 2.C.

**DATE SUBMITTED:** October 10, 2023

**MEETING DATE:** October 18, 2023

**FROM:** Elva Guajardo, Administrative Assistant

**DEPARTMENT:** Parks

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Status Report-Fall Recreation, Athletics, Aquatics, Afterschool Programs, and Urban Ecologist

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** Parks and Recreation supervisors will be updating the board on all the department's fall programs.

**Fiscal Consideration:**

**Staff Recommendation:** N/A

**Alternatives:** N/A

**Exclude Material from Public Packet?** No

**Reason:** N/A

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**ROUTING:**

- 10/10/2023
- 10/10/2023



## AGENDA MEMORANDUM



**BOARD:** Parks & Recreation Committee

**AGENDA ITEM #:** 2.D.

**DATE SUBMITTED:** October 10, 2023

**MEETING DATE:** October 18, 2023

**FROM:** Elva Guajardo, Administrative Assistant

**DEPARTMENT:** Parks

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Comments: Board Members

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Issue:** Board comments if any.

**Fiscal Consideration:**

**Staff Recommendation:** N/A

**Alternatives:** N/A

**Exclude Material from Public Packet?** No

**Reason:** N/A

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**ROUTING:**

- 10/10/2023
- 10/10/2023