

**MINUTES  
CIVIL SERVICE COMMISSION**

The Civil Service Commission met in a Regular Called Meeting on Tuesday, July 25, 2023, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas. The following is the record of attendance.

**MEMBERS PRESENT:** Chairperson, Dolores Rodriguez  
Vice-Chairperson, Mario Lizcano

**MEMBERS ABSENT:** Board Member, Vittorio Puente

**STAFF PRESENT:** Hilda Pedraza, Interim Asst. City Mgr. / CS Director  
Bea Fuentes, HR Coordinator / CS  
Pilar Rodriguez, Fire Chief  
Albert Gonzalez, Asst. Fire Chief  
Michael Rodriguez, PD  
Rebecca Hayward, Civil Service Attorney  
Ricardo Rodriguez, City Attorney

**ITEM 1 CALL TO ORDER**

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER**

Chairperson Rodriguez called the meeting to order at 8:30 a.m. Roll call established a quorum.

Vice-Chairperson Lizcano moved to excuse absent member. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

**ITEM 2 PUBLIC TESTIMONY**

There were no comments from the public.

**ITEM 3 REGULAR AGENDA – OPEN SESSION:**

**A) APPROVAL OF MINUTES FOR JULY 3, 2023, REGULAR CALLED MEETING**

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

**B) CONSIDERATION AND ACTION, IF ANY, ON APPEAL FILED BY LIEUTENANT RUDY HERNANDEZ OF THE PHARR FIRE DEPARTMENT ON THE NON-DISCIPLINARY TERMINATION ISSUED BY FIRE CHIEF PILAR RODRIGUEZ.**

Chairperson Rodriguez introduced the item and stated the item would be discussed in closed session.

At this time, Chairperson Rodriguez stated they would deviate from the agenda and go to Item 7. There was no objection.

**ITEM 7. LEGAL:**

**A) CONSULTATION WITH LEGAL COUNSEL, PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO PROVIDE ADVICE AND COUNSEL IN CONNECTION WITH THE CIVIL SERVICE COMMISSIONS' DUTIES, OBLIGATIONS, PRIVILEGES UNDER CHAPTER 143, TEXAS GOV'T CODE AND THE RULE AND REGULATIONS ADOPTED THEREUNDER**

Chairperson Rodriguez introduced the item and stated they would go into closed session. There was no objection.

**ITEM 8. CLOSED SESSION IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE CIVIL SERVICE BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW**

The time being 8:31 a.m., Chairperson Rodriguez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda item listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.074, 551.076, and 551.084.

**ITEM 9. RECONVENE**

The time being 8:41 a.m., Chairperson Rodriguez stated the commission would be resuming the open meeting.

**ITEM 3. REGULAR AGENDA – OPEN SESSION:**

**B) CONSIDERATION AND ACTION, IF ANY, ON APPEAL FILED BY LIEUTENANT RUDY HERNANDEZ OF THE PHARR FIRE DEPARTMENT ON THE NON-DISCIPLINARY TERMINATION ISSUED BY FIRE CHIEF PILAR RODRIGUEZ.**

Chairperson Rodriguez re-introduced the item.

Vice-Chairperson Lizcano moved to dismiss appeal due to lack of jurisdiction. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

**ITEM 4. ADMINISTRATIVE REPORTS**

Chairperson Rodriguez introduced the item.

Pilar Rodriguez, Fire Chief, briefly reported on status of four (4) current Firefighter vacancies.

**ITEM 5. CIVIL SERVICE DIRECTOR'S REPORTS**

Chairperson Rodriguez introduced the item.

Hilda Pedraza, Civil Service Director, reported a Fire Department promotional exam would take place on Friday, August 25, 2023, due to exhausting current eligibility list. She further reported an entry level exam for Police Officer was scheduled for Saturday, August 26, 2023, for eight (8) current vacancies.

**ITEM 6. CIVIL SERVICE COMMENTS**

Chairperson Rodriguez introduced the item and there were no comments from the Commission.

**ITEM 10. ADJOURNMENT**

There being no further business to come before, Vice-Chairperson Lizcano moved to adjourn. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 8:45 a.m.

  
Chairperson Dolores Rodriguez

  
Vice-Chairperson Mario Lizcano

  
Board Member Vittorio Puente

APPROVED: 9/6/2023