

**MINUTES
CIVIL SERVICE COMMISSION**

The Civil Service Commission met in a Regular Called Meeting on Monday, July 3, 2023 at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas. The following is the record of attendance.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

MEMBERS ABSENT: None

STAFF PRESENT: Anali Alanis, Interim City Manager/CS Director
Hilda Pedraza, City Clerk
Pilar Rodriguez, Fire Chief
Albert Gonzalez, Asst. Fire Chief
Veronica Ramirez, HR Director
Rebecca Hayward, Civil Service Attorney
Ricardo Rodriguez, City Attorney

ITEM 1 CALL TO ORDER

(A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairperson Rodriguez called the meeting to order at 8:33 a.m. Roll call established a quorum.

ITEM 2 PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3 REGULAR AGENDA – OPEN SESSION:

(A) APPROVAL OF MINUTES FOR JUNE 6, 2023 SPECIAL CALLED MEETING. THIS ITEM SUPPORTS SG- SOUND GOVERNANCE AND FISCAL SUSTAINABILITY

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

(B) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM FOR BATTALION CHIEF FOR THE FIRE DEPARTMENT ON FRIDAY, JUNE 30, 2023. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (HR)

Chairperson Rodriguez introduced the item.

Anali Alanis, Civil Service Director, stated there were passing scores from the promotional exam for Battalion Chief in the Fire Department on June 30, 2023 and recommended approval.

Vice-Chairperson Lizcano moved to approve scores from the promotional exam for Battalion Chief in the Fire Department held on June 30, 2023. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

(C) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE PROMOTIONAL EXAM FOR BATTALION CHIEF FOR THE FIRE DEPARTMENT ON FRIDAY, JUNE 30, 2023. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (HR)

Chairperson Rodriguez introduced the item.

Anali Alanis, Civil Service Director, reported two (2) individuals passed the exam administered for Battalion Chief in the Fire Department. She stated although there were no current vacancies, staff would like to have the list certified in case openings become available. She further recommended approval.

Vice-Chairperson Lizcano moved approve and accept the eligibility list from the promotional exam for Battalion Chief in the Fire Department held on June 30, 2023. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

At this time, Chairperson Rodriguez stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 7. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE CIVIL SERVICE BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA, INCLUDING ITEMS 3 IN ACCORDANCE WITH THE FOLLOWING BELOW:

The time being 8:37 a.m., Chairperson Rodriguez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.074, 551.076, and 551.084.

ITEM 8. RECONVENE

The time being 8:51 a.m., Chairperson Rodriguez stated the commission would be resuming the open meeting.

D) DISCUSSION AND ACTION TO APPOINT A CIVIL SERVICE DIRECTOR FOR THE CIVIL SERVICE COMMISSION FOR THE CITY OF PHARR PURSUANT TO SECTION 143.012 OF THE TEXAS LOCAL GOVERNMENT CODE. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (HR)

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano **moved** to appoint Hilda Pedraza as Civil Service Director. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 4. ADMINISTRATIVE REPORTS

Chairperson Rodriguez introduced the item.

Pilar Rodriguez, Fire Chief, briefly stated the 4th of July festivities were approaching and emphasized on fireworks safety. He reminded the public to follow local laws and regulations.

ITEM 5. CIVIL SERVICE DIRECTOR'S REPORTS

Chairperson Rodriguez introduced the item.

Anali Alanis, Civil Service Director, stated she had no reports at this time.

ITEM 6. CIVIL SERVICE COMMENTS

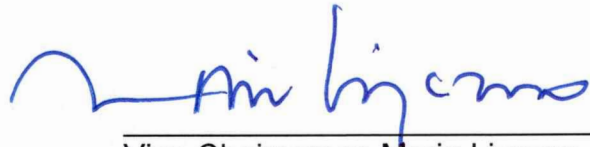
Chairperson Rodriguez introduced the item and there were no comments from the Commission.

ITEM 9. ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano **moved** to adjourn. Board Member Puente seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 8:54 a.m.


Chairperson Dolores Rodriguez

CIVIL SERVICE COMMISSION
MONDAY, JULY 3, 2023



Vice-Chairperson Mario Lizcano



Board Member Vittorio Puente

APPROVED: 9/6/2023