

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, AUGUST 16, 2023 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for July 2023.
- B) Finance Report for June 2023.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for July 26, 2023.
- B) Discussion and action, if any, on the Greater Pharr Chamber of Commerce Membership renewal for \$1,200.

AGENDA BRIDGE BOARD MEETING

August 16, 2023

C) Discussion and action, if any, on the 2023 Southern Border Conference Sponsorship and Exhibitors Booth for \$1,750.

D) Discussion and action, if any, on the Texas Real Estate Golden Sponsorship for \$2,000.

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. RECONVENE: *into regular session and consider action, if any, on item(s) discussed in executive session.*

AGENDA BRIDGE BOARD MEETING
August 16, 2023

6. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinass@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 11th day of August 2023 at 3:30 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 11th day of August 2023




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for July 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023

**CROSSINGS AND REVENUES
FOR THE MONTH OF JULY
FISCAL YEAR 2022 – 2023**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **98,309** vehicles for the month of July F.Y. 2022-2023, which showed a decrease of **(-2,528)** vehicles or **(-2.51%)** over the same month in F.Y. 2021-2022.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **43,707** cars for the month of July F.Y. 2022 – 2023, showing an increase of **2,619** cars or **6.37%** over the same month in F.Y. 2021 – 2022.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **54,602** trucks for the month of July F.Y. 2022-2023, showing a decrease of **(-5,147)** trucks or **(-8.61%)** over the same month in F.Y. 2021 - 2022.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,314,776** dollars for the month of July F.Y. 2022 – 2023.

\$	174,828 Autos & other
\$	1,134,256 Trucks
\$	<u>5,692 Profit on pesos</u>
\$	1,314,776 TOTAL

Revenues showed a decrease of **(-\$ 105,974)** or **(-7.46%)** over the same month in F.Y. 2021 – 2022.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **56,078** trucks for the month of July F.Y. 2022-2023, showing an increase of **481** trucks or **0.87%** over the same month in F.Y. 2021-2022.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-1,476) TRUCKS OR (-2.63%) FOR THE MONTH OF JULY, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF JULY TOTAL 110,680 REPRESENTING A DECREASE OF (-4,666) OR (-4.05%) OVER THE SAME TIME PERIOD IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	97,565	107,357	9,792	10.04%
NOVEMBER	102,518	103,271	753	0.73%
DECEMBER	107,076	110,978	3,902	3.64%
JANUARY	102,505	115,425	12,920	12.60%
FEBRUARY	96,158	106,463	10,305	10.72%
MARCH	108,546	121,692	13,146	12.11%
APRIL	89,679	109,333	19,654	21.92%
MAY	103,970	111,852	7,882	7.58%
JUNE	101,575	101,657	82	0.08%
JULY	100,837	98,309	(-2,528)	(-2.51%)
YTD TOTAL	1,010,429	1,086,337	75,908	7.51%
AUGUST	107,399			
SEPTEMBER	102,896			
TOTAL CROSSING	1,220,724			

A. VEHICLE CROSSINGS SHOWED A DECREASE OF (-2,528) VEHICLES OR (-2.51%) OVER THE SAME MONTH IN F.Y. 2021-2022.

B. VEHICLE CROSSING SHOWED AN INCREASE OF 75,908 VEHICLES OR 7.51% OVER THE TEN (10) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	33,627	43,454	9,827	29.22%
NOVEMBER	36,220	42,460	6,240	17.23%
DECEMBER	42,624	51,652	9,028	21.18%
JANUARY	36,032	50,266	14,234	39.50%
FEBRUARY	35,195	50,155	14,960	42.51%
MARCH	41,472	53,570	12,098	29.17%
APRIL	36,340	44,513	8,173	22.49%
MAY	42,219	41,031	(-1,188)	(-2.81)
JUNE	41,029	42,693	1,664	4.06%
JULY	41,088	43,707	2,619	6.37%
YTD TOTAL	385,846	463,501	77,655	20.13%
AUGUST	42,574			
SEPTEMBER	40,919			
TOTAL CROSSING	469,339			

A. CAR CROSSINGS SHOWED AN INCREASE OF 2,619 CARS OR 6.37% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. CAR CROSSING SHOWED AN INCREASE OF 77,655 CARS OR 20.13% OVER THE TEN (10) MONTH IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	63,938	63,903	(-35)	(-0.05%)
NOVEMBER	66,298	60,811	(-5,487)	(-8.28%)
DECEMBER	64,452	59,326	(-5,126)	(-7.95%)
JANUARY	66,473	65,159	(-1,314)	(-1.98%)
FEBRUARY	60,963	56,308	(-4,655)	(-7.64%)
MARCH	67,074	68,122	1,048	1.56%
APRIL	53,339	64,820	11,481	21.52%
MAY	61,751	70,821	9,070	14.69%
JUNE	60,546	58,964	(-1,582)	(-2.61%)
JULY	59,749	54,602	(-5,147)	(-8.61%)
YTD TOTAL	624,583	622,836	(-1,747)	(-0.28%)
AUGUST	64,825			
SEPTEMBER	61,977			
TOTAL CROSSING	751,385			

A. TRUCK CROSSINGS SHOWED A DECREASE OF (-5,147) TRUCKS OR (-8.61%) OVER THE SAME MONTH IN F.Y. 2021-2022.

B. TRUCK CROSSING SHOWED A DECREASE OF (-1,747) TRUCKS OR (-0.28%) OVER THE TEN (10) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2021- 2022	F.Y. 2022- 2023	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	55,089	59,862	4,773	8.66%	42,412	17,450	17,937	9,472
NOVEMBER	55,973	56,312	339	0.61%	41,104	15,208	18,584	9,868
DECEMBER	55,061	55,104	43	0.08%	38,581	16,523	19,862	10,405
JANUARY	57,439	60,392	2,953	5.14%	42,496	17,896	21,284	12,269
FEBRUARY	52,772	56,904	4,132	7.83%	40,130	16,774	19,736	11,379
MARCH	60,137	65,349	5,212	8.67%	45,897	19,452	22,590	11,915
APRIL	44,692	58,672	13,980	31.28%	41,502	17,170	20,814	10,135
MAY	56,519	66,352	9,833	17.40%	43,659	22,693	20,459	10,110
JUNE	55,967	59,087	3,120	5.57%	39,836	19,251	17,875	8,939
JULY	55,597	56,078	481	0.87%	37,823	18,255	16,634	8,811
AUGUST	59,729							
SEPTEMBER	57,767							
TOTAL CROSSING	666,742							

Northbound trucks at the Pharr International Bridge totaled **56,078** trucks for the month of July F.Y. 2022-2023, showing an increase of **481** trucks or **0.87%** over the same month in F.Y. 2021-2022.

TRUCK CROSSING SHOWED AN INCREASE OF 44,866 TRUCKS OR 8.17% OVER THE SAME TEN (10) MONTH IN F.Y. 2021-2022.

Agriculture trucks at the Pharr International Bridge totaled **16,634** crossings for the month of July representing a **29.7%** of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of **43** trucks or **11.02%** over the same month in F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	119,027	123,765	4,738	3.98%
NOVEMBER	122,271	117,123	(-5,148)	(-4.21%)
DECEMBER	119,513	114,430	(-5,083)	(-4.25%)
JANUARY	123,912	125,551	1,639	1.32%
FEBRUARY	113,735	113,212	(-523)	-0.46%
MARCH	127,211	133,471	6,260	4.92%
APRIL	98,031	123,492	25,461	25.97%
MAY	118,270	137,173	18,903	15.98%
JUNE	116,513	118,051	1,538	1.32%
JULY	115,346	110,680	(-4,666)	(-4.05%)
AUGUST	124,554			
SEPTEMBER	119,744			
TOTAL CROSSING	1,418,127			

A. TRUCK CROSSINGS SHOWED A DECREASE OF (-4,666) TRUCKS OR (-4.05%) OVER THE SAME MONTH IN F.Y. 2021-2022

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,418,151	\$ 1,547,162	\$ 129,011	9.10%
NOVEMBER	\$ 1,350,178	\$ 1,375,261	\$ 25,083	1.86%
DECEMBER	\$ 1,605,104	\$ 1,556,275	(\$ 48,829)	(-3.04%)
JANUARY	\$ 1,496,333	\$ 1,553,154	\$ 56,821	3.80%
FEBRUARY	\$ 1,373,791	\$ 1,350,030	(\$ 23,761)	(-1.73%)
MARCH	\$ 1,561,510	\$ 1,649,118	\$ 87,608	5.61%
APRIL	\$ 1,240,476	\$ 1,537,725	\$ 297,249	23.96%
MAY	\$ 1,423,226	\$ 1,665,946	\$ 242,720	17.05%
JUNE	\$ 1,396,576	\$ 1,388,129	(\$ 8,447)	(-0.60%)
JULY	\$ 1,420,750	\$ 1,314,776	(\$ 105,974)	(-7.46%)
YTD TOTAL	\$14,286,095	\$14,937,576	\$651,480	4.56%
AUGUST	\$ 1,467,397			
SEPTEMBER	1,457,298			
TOTAL CROSSING	17,210.790			

A. REVENUES SHOWED A DECREASE OF (\$105,974) OR (-7.46%) OVER THE SAME MONTH IN F.Y. 2021-2022

B. REVENUES SHOWED AN INCREASE OF \$651,480 OR 4.56% OVER THE TEN (10) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	43,452	3,279	4,908	1,387	49,933	4,218	1	131	48	107,357
NOVEMBER	42,460	2,897	4,651	1,323	47,910	3,856	7	118	49	103,271
DECEMBER	51,652	2,721	4,455	1,059	44,484	6,410	6	132	59	110,978
JANUARY	50,266	2,888	4,342	1,152	49,160	7,431	3	140	43	115,425
FEBRUARY	50,155	2,752	4,200	1,100	45,193	2,936	6	77	44	106,463
MARCH	53,570	3,245	4,685	1,235	51,452	7,225	2	226	52	121,692
APRIL	44,513	2,591	3,910	1,175	44,896	12,115	1	99	33	109,333
MAY	40,858	3,103	4,475	1,312	47,785	14,143	6	123	47	111,852
JUNE	42,693	2,993	4,363	1,102	44,205	6,041	5	222	33	101,657
JULY	43,707	2,713	4,739	1,078	44,346	1,516	0	159	51	98,309
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF JULY
F.Y. 2022-2023.**

- 1X CARS 42.00%
- 2X TRUCKS 3.0%
- 3X TRUCKS 4.0%
- 4X TRUCKS 1.0%
- 5X TRUCKS 44.00%
- 6X TRUCKS 6.00%



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for June 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

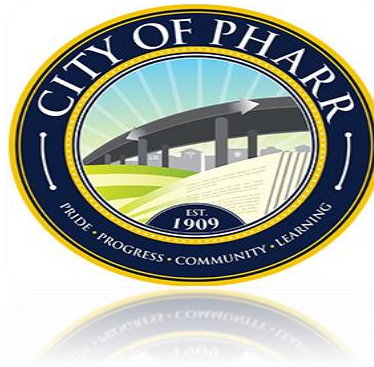
Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023



PHARR INTERNATIONAL BRIDGE

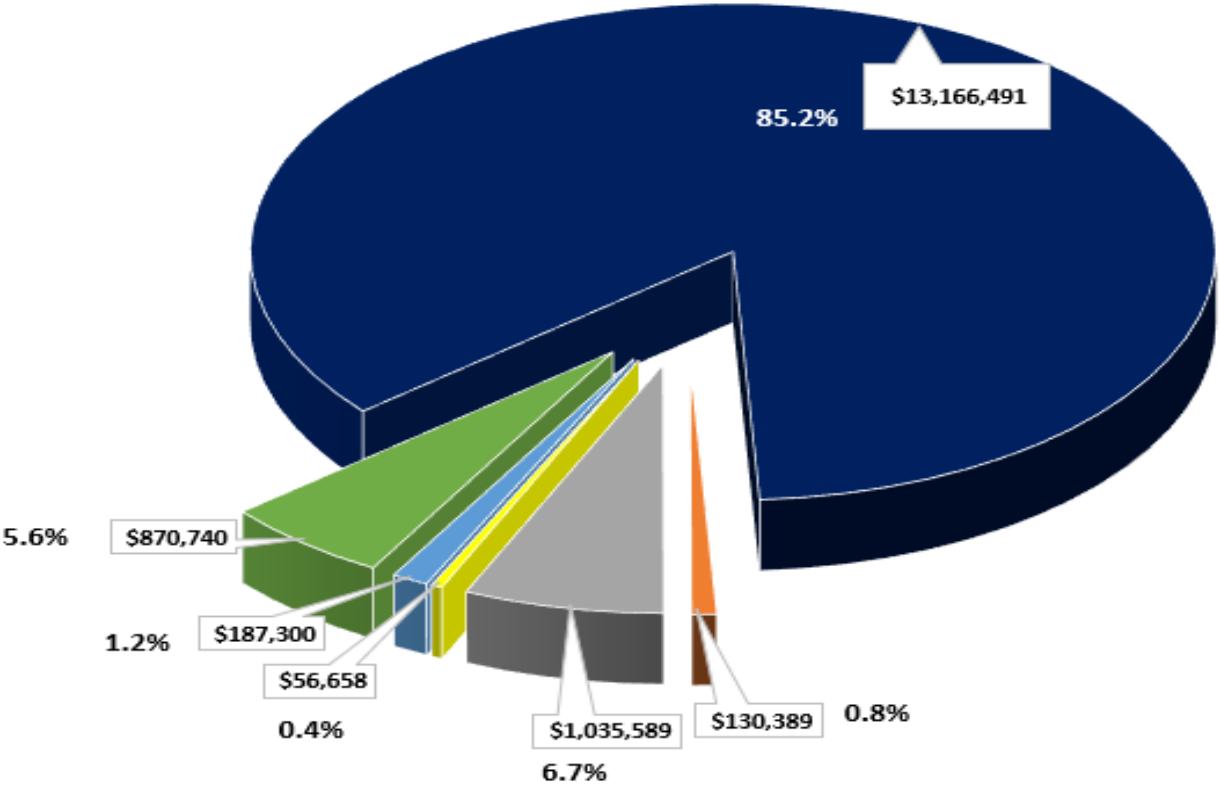
Financial Report

June 2023



Bridge Revenues

- Toll Fees
- Credit Card - Surcharge
- Interest from Bond Proceeds
- Peso Exchange Rate Income
- Rental Income
- Other

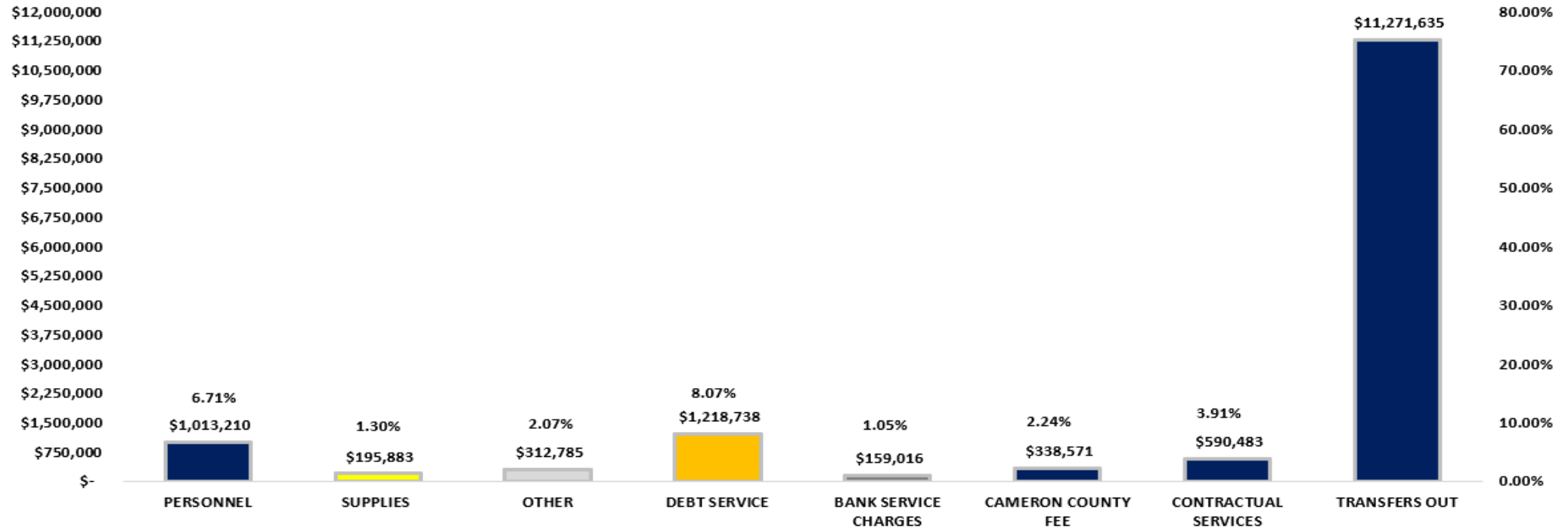


\$15,447,167

Total Revenues



Total Expenses



\$15,100,321

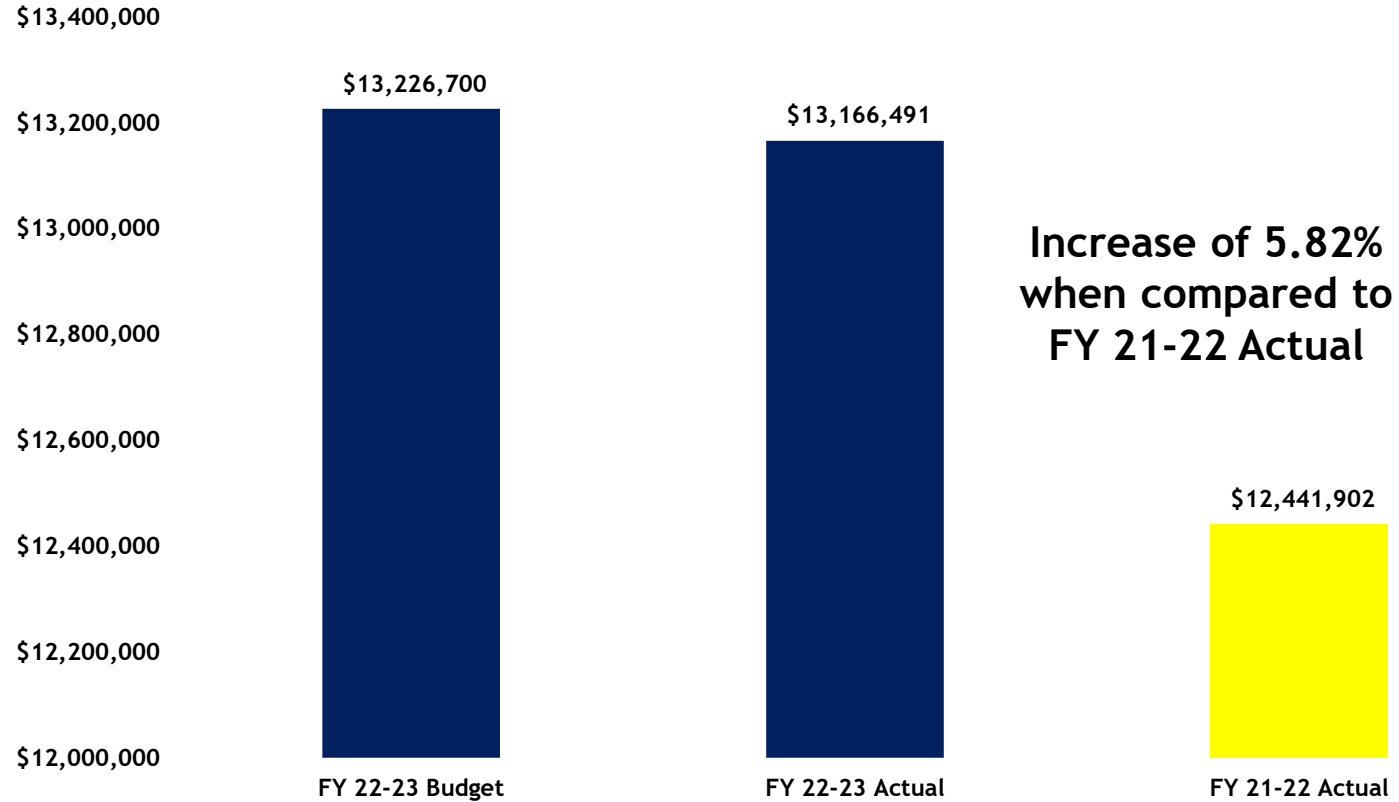
Operating Expenses

\$346,846

Revenues Over Expenses

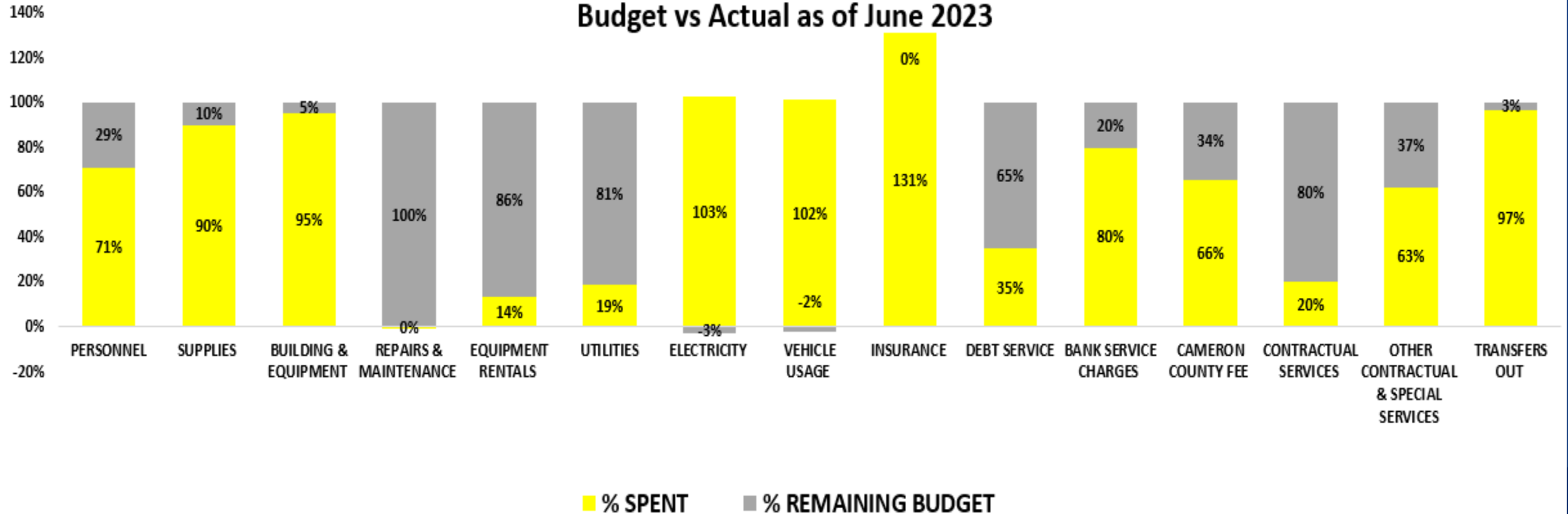


Toll Collections



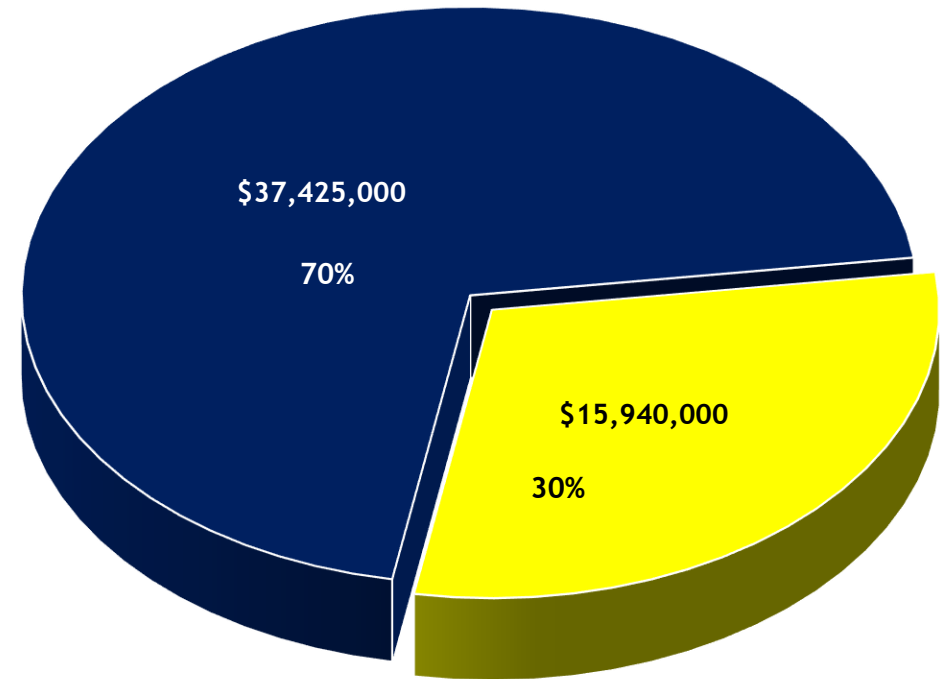
<or=75% Budget Benchmark
FYTD June 2023 >79%

Bridge Expenditures Budget vs Actual as of June 2023



Fiscal Year	Principal	Interest	Total Debt Service
2021	\$ -	\$ -	\$ -
2022	\$ 545,000	\$ 2,368,673	\$ 2,913,673
2023	\$ 505,000	\$ 2,311,550	\$ 2,816,550
2024	\$ 1,925,000	\$ 2,286,300	\$ 4,211,300
2025	\$ 2,005,000	\$ 2,204,000	\$ 4,209,000
2026	\$ 2,095,000	\$ 2,118,250	\$ 4,213,250
2027	\$ 2,180,000	\$ 2,028,600	\$ 4,208,600
2028	\$ 2,295,000	\$ 1,919,600	\$ 4,214,600
2029	\$ 2,405,000	\$ 1,804,850	\$ 4,209,850
2030	\$ 2,530,000	\$ 1,684,600	\$ 4,214,600
2031	\$ 2,655,000	\$ 1,558,100	\$ 4,213,100
2032	\$ 2,785,000	\$ 1,425,350	\$ 4,210,350
2033	\$ 2,925,000	\$ 1,286,100	\$ 4,211,100
2034	\$ 3,070,000	\$ 1,139,850	\$ 4,209,850
2035	\$ 3,205,000	\$ 1,008,450	\$ 4,213,450
2036	\$ 3,340,000	\$ 871,200	\$ 4,211,200
2037	\$ 3,485,000	\$ 728,100	\$ 4,213,100
2038	\$ 3,635,000	\$ 578,700	\$ 4,213,700
2039	\$ 3,790,000	\$ 422,800	\$ 4,212,800
2040	\$ 3,925,000	\$ 287,100	\$ 4,212,100
2041	\$ 4,065,000	\$ 146,250	\$ 4,211,250
Total	\$ 53,365,000	\$ 28,178,423	\$ 81,543,423

Bridge Bond Debt



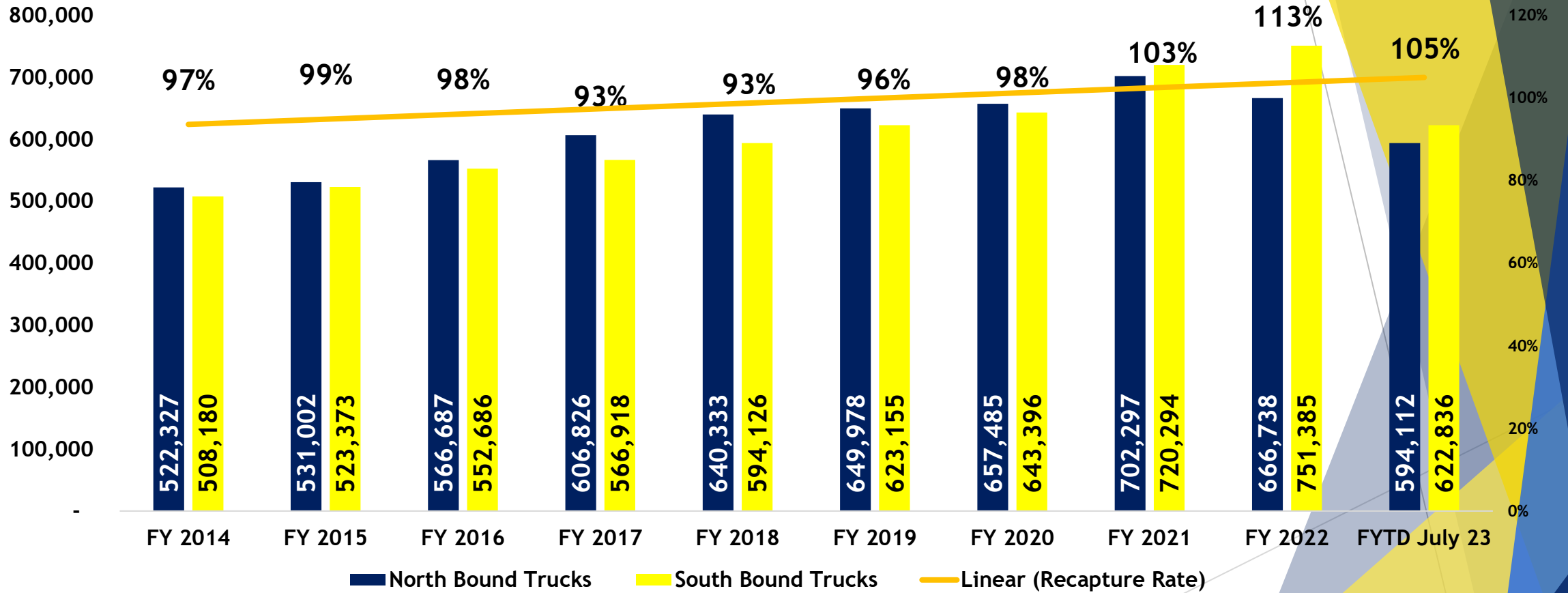
■ Bridge Expansion ■ DAP 15 & 16

PHARR INTERNATIONAL BRIDGE

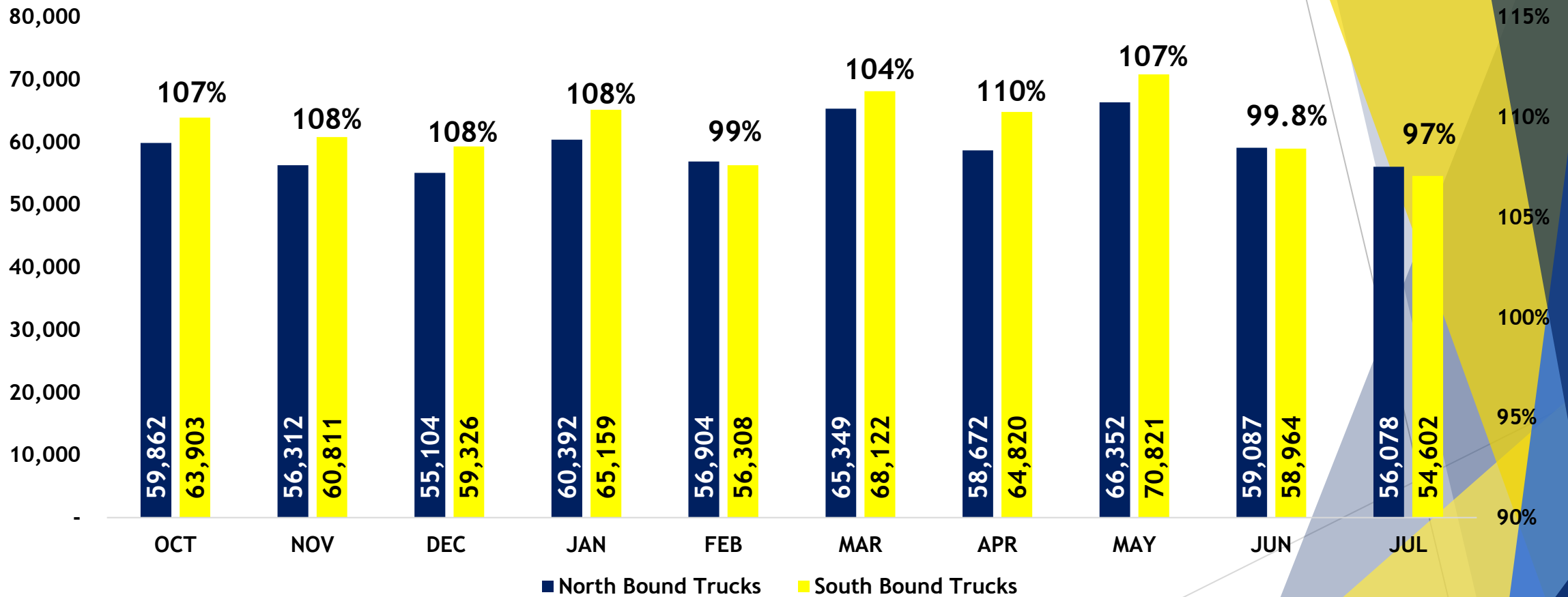
Southbound Recapture Rate
July 2023



Historical Southbound Recapture Rate



YTD Southbound Recapture Rate



QUESTIONS



THANK YOU





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for July 26, 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
WEDNESDAY, JULY 26, 2023
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular called meeting on Wednesday, July 26, 2023, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Lazaro Beas, Member

MEMBERS ABSENT: Larry Hernandez, Member

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant

OTHERS PRESENT: Jonathan Flores, Interim City Manager
Ricardo Rodriguez, City Attorney
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Joel Robles, Asst. Police Chief
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Hollis Rutledge, Governmental Affairs
Andy Vega, CBP
Larry Gutierrez, CBP
Jesse Cano, UTRGV
Hector Ramirez, UTRGV
David Ortiz, UTRGV
Javier Montero, CAXCAN

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:00 p.m. Roll call established a quorum.

Member Beas moved to excuse absent members. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR JUNE 2023

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of June 2023. He reported total crossings for the month of June were 101,657, which was an increase of 82 vehicles or 0.08% compared to last year. Mr. Brouwen further reported total car crossings for the month of June were 42,693, which was an increase of 1,664 cars or 4.06% and went over car crossing compassions from other bridges for the month of June 2023.

Fred Brouwen, Director of Operations, reported on the total truck crossings for the month of June 2023. He stated crossings were 58,964, which was a decrease of -1,582 trucks or -2.61% decrease and went over truck crossings compassions from other bridges for the month of June 2023.

Fred Brouwen, Director of Operations, also reported northbound crossings for the month of June were 59,087, which was an increase of 3,120 trucks or 5.57% increase. Mr. Brouwen stated the agriculture for the month of June 2023 had 17,875 trucks, which represents a 30% of all imports from Mexico to the U.S. He further reported a combination of northbound and southbound truck crossings for the month of June 2023 were 118,051, which was an increase of 1,538 or 1.32%.

Fred Brouwen, Director of Operations, went over the total revenues collected for the month of June 2023. He reported total revenues collected for the month were \$1,388,129, which showed a decrease of -\$8,447 or -0.60% in revenues.

Lastly, Fred Brouwen, Director of Operations, reported on crossing comparisons by axle for the month of June 2023. He stated cars and trucks were 42,693, 2X trucks were 2,993, 3X trucks were 4,363, 4X trucks were 1,102, 5X trucks were 44,205, 6X trucks were 6,041, mobile homes were 5, and wide loads were 222. He stated special crossings were 33 and the total combination for the month of June was 101,657.

B) FINANCE REPORT FOR MAY 2023

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Eddie Gutierrez, Bridge Financial Consultant, for the finance report for May 2023.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, briefly reported on the expenditures and revenues year to date for the bridge.

Discussion ensued on the finance report.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Ruben Alfaro, City Engineer, was present and questions on projects could be entertained at this time.

Ruben Alfaro, City Engineer, reported on the recent activity for DAP FY15 Projects. He stated they had a final walkthrough internally with their construction manager and engineering department last Friday and this Monday they had a final walkthrough with CBP and GSA. He stated there were some punch-list items that needed to be fixed but it was pretty much completed. He stated one of the items was to remove all construction debris from the project staging area which was currently in process. He further stated they needed to complete the installation of one light fixture, metal panels, and aluminum louvers which were about 90% complete. He further stated they were required to complete the installation of the floodlights at the 2nd BSIF Exit and should be completed this week to finalize the project as well as the metal panels and aluminum louvers at the 2nd BSIF Exit.

Ruben Alfaro, City Engineer, further reported they were scheduled to clean up and re-touch all structural members from the metal building and the generator was already on site but were waiting on the automatic transfer switch so they could connect it. He stated the last item was to strap and secure a temporary flexible conduit which should be completed this week as well. He stated those items were pending and should be ready by the end of the week. He further reported time to date on the Northbound Lane Expansion was 148% and placed to date was 98% of the funds for this project. He stated time to date on the 2nd BSIF Exit was 112% and placed to date was 92% and the project completion date for both projects was August 2023.

Ruben Alfaro, City Engineer, further reported on DAP FY16 projects. He stated they received approval from the federal government yesterday for the last of the revisions to the funding so they would be moving on to execute the AFA Amendments with TxDOT and the Donations Acceptance Agreement with the Federal government. He stated the expected letting date was still the fall of 2023.

Ruben Alfaro, City Engineer, reported on the 2nd Span Project. He stated they received approval for further processing from the federal government and they were scheduled to receive the final FONSI by the end of January 2024. He further stated they would be posting the Notice of Availability/ Opportunity for Public Hearing in the newspaper and the City's webpage which would provide any stakeholders to comment on the project.

D) DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on the Bridge Project status. He stated approval from the federal government was needed to move forward with these projects and when they started with the DAP Projects back in late 2014 or early 2015, they had to go in front of a delegation known as the BBBXG or Binational Bridge & Border Crossing Group. He stated for the first time since pre-pandemic times, BBBXG took place in Washington, D.C. last week and he attended along with their consultants and engineers from SEA and their project managers. He stated they were able to go in there in front of the delegation and give them a status update.

Luis Bazan, Bridge Director, further reported he would be traveling to San Antonio to attend the Texas Trucking Association Annual Conference today. He stated this would be their second time attending and reason they attend this conference was to meet with the leaders as they were trying to create their own Motor Carrier Association. Lastly, he stated representatives from TMAC were in the audience and would give the board an update on the strategic plan in closed session.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR JUNE 28, 2023

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

At this time, Chairman Delgadillo stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 12:26 p.m., Chairman Delgadillo stated the Bridge Board would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 5. RECONVENE

The time being 1:11 p.m., Chairman Delgadillo stated the Bridge Board would be resuming the open meeting.

ITEM 3. ADMINISTRATIVE

B) DISCUSSION AND ACTION, IF ANY, ON INDEX REYNOSA/ FUNDACIÓN RAMMAC CHARITY GOLF FUND RAISER SPONSORSHIP FOR \$10,000

Luis Bazan, Bridge Director introduced the item.

Vice-Chairman Martinez moved to approve. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

C) DISCUSSION AND ACTION, IF ANY, ON INDEX 48TH NATIONAL CONVENTION SPONSORSHIP FOR \$13,000

Luis Bazan, Bridge Director, introduced the item.

Vice-Chairman Martinez moved to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

D) DISCUSSION AND ACTION, IF ANY, ON PROPOSED TOLL FEE INCREASE FOR COMMERCIAL TRUCKS AT THE PHARR INTERNATIONAL BRIDGE

Luis Bazan, Bridge Director, introduced the item.

Chairman Delgadillo moved to approve as discussed in closed session. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

ITEM 6. ADJOURNMENT

There being no other business to come before the board, Vice-Chairman Martinez **moved** to adjourn. Member Beas seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 1:12 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 26th DAY OF JULY 2023, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on the Greater Pharr Chamber of Commerce Membership renewal for \$1,200.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023

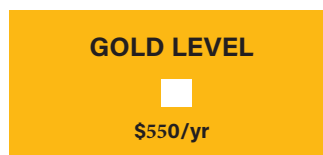
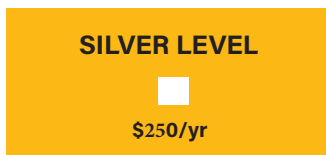


The Greater Pharr Chamber of Commerce

MEMBERSHIP AGREEMENT

Company Name _____
Contact Person _____
Title _____ Cell (Not be published) _____
Physical Address _____
Mailing Address _____
Phone _____ Fax _____
Email _____
Website _____
#of Employees _____ Type of Business _____ Contract Start Date _____ Contract End Date _____

MEMBERSHIP LEVELS



Authorized Agent / Owner: _____ Chamber Representative / Volunteer: _____

PAYMENT AUTHORIZATION FORM

Sign and complete this form to authorize The Greater Pharr Chamber of Commerce to make a one-time charge to your credit card listed below. By signing this form, you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

Payment Type: ☐ Card ☐ Check

Name on the Card: _____ Exp: _____ CVV: _____

Credit Card Number: _____

Make Checks To: *The Greater Pharr Chamber of Commerce*

Memo: *Membership Packet*

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one (1) time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.

SIGNATURE _____ DATE _____
(cardholder)



The Greater Pharr
Chamber of Commerce



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: August 11, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on the 2023 Southern Border Conference Sponsorship and Exhibitors Booth for \$1,750.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/11/2023



To: Past and Future Prospective Sponsors:

Your long-standing sponsorship support of the *SOUTHERN BORDER* is recognized and greatly appreciated by all of us.

As fellow business people, we respect, appreciate and welcome contributions of money, time and advice. In return for your involvement on our behalf we want to make certain that you are receiving value for your generosity.

We have always viewed our relationship with you as a two-way street and we want to do everything possible to ensure that we all benefit as much as possible from that relationship. We are committed to make certain that your sponsorship expectations are met.

Enclosed is our current South Border Conference sponsorship package for your review.

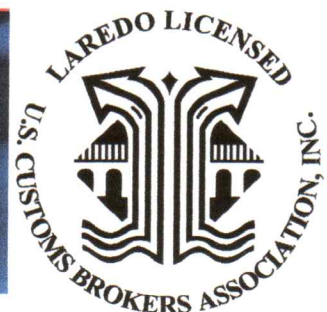
As always we look forward to hearing from you soon in order to achieve a mutually beneficial and satisfying result.

Sincerely,

A.E. Neto Roser

SBC Annual Conference 2023 Chairman

Affiliated Associations:





2023 SOUTHERN BORDER CONFERENCE

September 27th, 28th, 29th & 30th, 2023

SPONSORSHIP COMMITMENT FORM

NFL-SUPER BOWL CHAMPIONS



Sponsorship Opportunities

\$5,000

Package includes:

Signage on tables & placements of promo products during lunch events

Logo placement on Conference banner

Placement in SBC website

3 Free Conference registrations

Exhibitor booth available at 50% off

NBA-FINALS CHAMPIONS



Sponsorship Opportunities

\$4,000

Package includes:

Signage on tables & placements of promo products during lunch events

Logo placement on Conference banner

Placement in SBC website

2 Free Conference registrations

Exhibitor booth available at 50% off

MLB-WORLD SERIES CHAMPIONS



Sponsorship Opportunities

\$3,000

Package includes:

Signage on tables & placements of promo products during event

Logo placement on Conference banner

Placement in SBC website

1 Free Conference registration

Exhibitor booth available at 50% off

*FIFA- WORLD CUP
CHAMPIONS*



Sponsorship Opportunities

\$2,000

Package includes:

Signage or placements of promo products during breakfasts, or a co-sponsored event

Logo placement on Conference banner

Placement in SBC website

*PGA-THE MASTERS
CHAMPIONS*



Sponsorship Opportunities

\$1,000

Package includes:

Acknowledgement throughout the conference

Logo placement on Conference banner

Placement in SBC website

*ITF-GRAND SLAM
CHAMPIONS*



Sponsorship Opportunities

\$500

Package includes:

Acknowledgement throughout the conference

Placement in SBC website



2023 SOUTHERN BORDER CONFERENCE

September 27th, 28th, 29th & 30th, 2023

EXHIBITOR COMMITMENT FORM

EXHIBITOR BOOTH



Sponsorship Opportunities

\$1,500

Package includes:

Acknowledgement throughout the conference

1 Free Conference registration

SPONSOR EXHIBITOR BOOTH



Sponsorship Opportunities

\$750.00

Sponsor Package selected.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED: August 11, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on the Texas Real Estate Golden Sponsorship for \$2,000.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/11/2023



Luis Bazán,

Pharr International Bridge

Dear Luis Bazán, our proposal is that you participate in our event that will be held at Los Angeles the 6th of october with a Golden Sponsorship that includes:

- Option to participate in a panel discussion.
- Recognition as a Golden Sponsor of the Event.
- Sponsor's logo displayed on Event marketing materials, including website, banners, and signage.
- Opportunity to display promotional materials and banners at designated locations within the Event venue.
- Acknowledgment as Gold Sponsor during opening and closing remarks.
- Four complimentary passes for Sponsor representatives.
- Social media mentions and recognition as Gold Sponsor.

The fee for the sponsorship is \$5,900.00 dollars but we are willing to step it down to a \$2,000.00 dollars fee in exchange for our participation in the event that you will be held in Pharr Development & Research Center in August 24th.

We hope that you are able to participate in the event with this sponsorship that will benefit all the participants and your Pharr bridge creating new oportunities for development and economic growth.

Raymundo Platas Merino

CEO

Silver Investment Fund Manger LLC

Escriba el texto aquí



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 4, 2023

MEETING DATE: August 16, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 8/4/2023