



The Greater Pharr Chamber of Commerce

NOTICE THAT A REGULAR CALLED MEETING OF THE
GREATER PHARR CHAMBER OF COMMERCE
BOARD OF DIRECTORS WILL BE HELD AT
CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 12:00 PM ON
TUESDAY, AUGUST 8, 2023

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. ORGANIZATIONAL BUSINESS:

A) Approval of Minutes: July 11, 2023 - Regular Called Meeting.

B) Treasure's Report of Account Summary - Period ending July 31, 2023.

3. ACTIVITIES AND ANNOUNCEMENTS:

A) President's Administrative Report

1. Memberships Report

2. Current Projects and Initiatives

3. Upcoming Events

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Board hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda in accordance with the following below:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is

AGENDA REGULAR MEETING
August 8, 2023

informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into Regular Session and consider action, if necessary, on any item(s) discussed in closed session.*
6. **ADJOURNMENT:**

I, the undersigned authority, do hereby certify that the above notice of said Meeting of the Board of the Greater Pharr Chamber of Commerce was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 4th day of August 2023 at 2:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 4th day of August 2023





IMELDA PEREZ, TRMC
ASST. CITY CLERK

MINUTES
GREATER PHARR CHAMBER OF COMMERCE
BOARD OF DIRECTORS MEETING
TUESDAY, JULY 11, 2023
118 S. CAGE BLVD, PHARR, TX 78577

The Greater Pharr Chamber of Commerce Board of Directors met on Tuesday, July 11, 2023, at 12:09 p.m. and the following is the record of attendance.

MEMBERS PRESENT: Mario Lizcano
Sonia Falcon
Ernesto Sepulveda
Dr. Annabell Palomo
Laura Warren

MEMBERS ABSENT: Lisann McAlpine
Alma Caso
Johnny Rodriguez
Jose Delgado
Alex Rios

STAFF PRESENT: Marcela Beas, President/CEO
Eloina Gonzalez, Membership Manager
Erica Martinez, Chamber Specialist

ITEM 1. CALL MEETING TO ORDER:

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Mario Lizcano, Chairman, called the meeting to order at 12:09 p.m. Roll call established a quorum.

Board Member Sonia Falcon moved to excuse absent members. Board Member Laura Warren seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. ORGANIZATIONAL BUSINESS:

A) APPROVAL OF MINUTES: June 6, 2023 – REGULAR CALLED MEETING

Mario Lizcano, Chairman, introduced the item.

Board Member Sonia Falcon **moved** to approve. Board Member Dr. Annabell Palomo seconded the motion and when put to a vote, it carried unanimously.

B) TREASURER'S REPORT OF ACCOUNT SUMMARY PERIOD ENDING ON MAY 31, 2023

Mario Lizcano, Chairman, introduced the item.

Board Member Sonia Falcon reported pending dues from the EDC department and suggested to present the departments tax return. Board Member Laura Warren **moved** to approve. Board Member Dr. Annabelle Palomo seconded the motion and when put to a vote, it carried unanimously.

ITEM 3: ACTIVITIES AND ANNOUNCEMENTS

A) PRESIDENT'S ADMINISTRATIVE REPORT

Mario Lizcano, Chairman, introduced the item.

1. MEMBERSHIPS REPORTS

Marcela Beas, President/CEO of the Chamber of Commerce, introduced the membership report. As of July 2023, the Greater Pharr Chamber of Commerce has one hundred and thirty-five (135) total active members. Five (5) were new members in the month of June, and six (6) were annual renewals. Ms. Beas also indicated which members for July were silver, gold, and corporate.

2. CURRENT PROJECTS AND INITIATIVES

Marcela Beas, Chamber President, reintroduced Victoria Brewster as the Marketing intern and shared that Ms. Brewster has been visiting some of the Chamber members showcasing video Instagram reels of their businesses. Members of the Chamber will be featured on our social media with an Instagram reel and will give our members the opportunity to promote their business. Ms. Beas announced the Pharr Business Listing list will be intergraded into the Chamber's website to be a business directory for the community. The Board suggested to reach out to all businesses to become Chamber Members.

1. PAST AND UPCOMING EVENTS

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce hosted a Ribbon Cutting Ceremony for Blessings Homestore on June 9, 2023

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce hosted the Hub Market Days on June 10, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce hosted a Ribbon Cutting for Lupita's Tames 14 Year Anniversary on June 14, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce hosted a Ribbon Cutting for Amour Event Center One Year Anniversary on June 16, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce hosted the Hub Market Days on June 17, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce attended the Groundbreaking Ceremony for Parry's Pizzeria & Taphouse on June 27, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce hosted a Networking Mixer for Lone Star National Bank on June 28, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce attended the Texas Chamber of Commerce Executives Conference in Odessa, Texas from June 27th thru June 29th.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce attended the Independence Day Festival on July 1, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce hosted the Hub Market Days on July 8, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce will host a Networking Mixer for Fazoli's on July 13, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce will host a Ribbon Cutting Ceremony for Marva Roofing on July 25, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce will host a Ribbon Cutting Ceremony for GO Carwash on July 27, 2023.

Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce will host in partnership with Pharr's Parks and Recreation Department, Back to the Phuture Festival where there will be market vendors and encouraged the community to attend on July 29, 2023.

Lastly, Marcela Beas, Chamber President, reported the Greater Pharr Chamber of Commerce will host The Hub Market on August 12, 2023.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE BOARD HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW.

None.

ITEM 5: RECONVENE

None.

ITEM 6: ADJOURNMENT

There being no further business Board Member, Sonia Falcon **moved** to adjourn. Board Member Laura Warren seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:36 PM.

Mario Lizcano, Chairman

Alex Rios, Vice Chairman

Alma Caso, Secretary



Pharr, TX

Balance Sheet

Account Summary

As Of 07/31/2023

Account	Name	Balance
Fund: 81 - PHARR CHAMBER OF COMMERCE		
Assets		
81-1-1002-000	PETTY CASH	100.00
81-1-1004-000	CLAIM ON CASH	-9,033.64
81-1-1005-000	BANK - OPERATING ACCOUNT	338,684.28
81-1-1006-000	BANK - CONTINGENCY	103.44
81-1-1230-000	ACCOUNTS REC OTHER	0.00
81-1-1401-000	DUE FROM GENERAL FUND	0.00
81-1-1420-000	DUE FROM HOTEL FUND	0.00
81-1-1486-000	DUE FROM PEDC	0.00
81-1-1486-086	DUE FROM PEDC	0.00
Total Assets:		329,854.08
		329,854.08
Liability		
81-2-0121-000	MAYOR'S EVENT	0.00
81-2-0211-000	TEC TAXES PAYABLE	4,196.81
81-2-0234-000	ESCROW - MAYOR'S EVENT	0.00
81-2-0235-000	ESCROW-GOLF TOURNAMENT	2,519.22
81-2-0236-000	ESROW- AVOCADO FESTIVAL	5,000.00
81-2-1230-000	ACCOUNTS REC OTHER	0.00
81-2-2000-000	ACCOUNTS PAYABLE	2,245.60
81-2-2001-000	ACCOUNTS PAYABLE	0.00
81-2-2002-000	INCOME TAX WITHHELD	0.00
81-2-2003-000	SOCIAL SEC. TAX WITHHELD	0.00
81-2-2004-000	MEDICARE TAX WITHHELD	0.00
81-2-2005-000	PAYROLL CORRECTION	0.00
81-2-2101-000	WAGES PAYABLE	0.00
81-2-2102-000	COMPENSATED ABSENCES	4,406.09
81-2-2102-002	COMPENSATED ABSENCES - CURRENT	1,468.70
81-2-2104-000	ESCROW-AL BENTLEY YATES-FS	0.00
81-2-2107-000	A/P - ICMA	0.00
81-2-2113-000	A/P - AMERITAS - VISION	24.96
81-2-2117-000	A/P - AMERITAS - DENTAL	90.88
81-2-2120-000	A/P - CHSUP	0.00
81-2-2125-000	A/P-UNITED HEALHT INS EMPLOYEE	3,827.56
81-2-2130-000	A/P - TERM LIFE	0.00
81-2-2133-000	A/P - COLONIAL	-26.76
81-2-2134-000	A/P - MUTUAL OF OMAHA/BASIC LF	3.90
81-2-2135-000	A/P - LINCOLN STD/LTD	23.02
81-2-2136-000	A/P - MAGELLAN (EAP)	4.30
81-2-2137-000	A/P - TMRS-EMPLOYEE PORTION	-2,245.60
81-2-2140-000	A/P - UNITED WAY	0.00
81-2-2147-000	A/P - UNUM PROVIDENT	56.18
81-2-2152-000	A/P - MASA MTS	27.00
81-2-2154-000	A/P - HEALTHIEST YOU	8.01
81-2-2401-000	DUE TO GENERAL FUND	-1,021.44
81-2-2486-000	DUE TO PEDC	0.00
81-2-2486-086	DUE TO PEDC	0.00
81-2-2495-000	DUE TO PAYROLL FUND	2,522.91
Total Liability:		23,131.34
Equity		
81-3-3101-000	UNAPPROPRIATED FUND BALANCE	260,457.10
81-3-3981-000	PRIOR YEAR ADJUSTMENT	0.00
Total Beginning Equity:		260,457.10

Balance Sheet**As Of 07/31/2023**

Account	Name	Balance
Total Revenue		269,972.24
Total Expense		223,706.60
Revenues Over/Under Expenses		<u>46,265.64</u>
	Total Equity and Current Surplus (Deficit):	306,722.74
	Total Liabilities, Equity and Current Surplus (Deficit):	<u><u>329,854.08</u></u>



Pharr, TX

Budget Report

Account Summary

Period Ending: 08/31/2023

		Original	Current	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Favorable (Unfavorable)	Remaining
Fund: 81 - PHARR CHAMBER OF COMMERCE						
Revenue						
81-4-4227-000	CREDIT CARD-SURCHARGE	\$ -	\$ -	\$ 609	\$ 608.54	0
81-4-4663-000	INTEREST EARNED	\$ -	\$ -	\$ 4,630	\$ 4,629.99	0
81-4-4676-000	MEMBERSHIP	\$ 57,700	\$ 57,700	\$ 52,710	\$ (4,990.02)	8.65
81-4-4677-000	SPONSORSHIP	\$ 52,600	\$ 52,600	\$ 28,332	\$ (24,267.98)	46.14
81-4-4677-006	HUB MARKET DAYS	\$ -	\$ -	\$ 1,692	\$ 1,691.71	0
81-4-4883-020	TRANSFER IN-HOTEL FUND	\$ 68,400	\$ 68,400	\$ 57,000	\$ (11,400.00)	16.67
81-4-4883-086	TRANSFER IN - PEDC	\$ 150,000	\$ 150,000	\$ 125,000	\$ (25,000.00)	16.67
Revenue Total:		\$ 328,700	\$ 328,700	\$ 269,972	\$ (58,727.76)	18%
Expense						
81-51000-1100-000	SALARIES	\$ 150,800	\$ 153,300	\$ 120,775.26	\$ 32,524.74	21.22
81-51000-1104-000	OVERTIME	\$ 7,000	\$ 7,000	\$ 2,374.41	\$ 4,625.59	66.08
81-51000-1105-000	F I C A	\$ 12,500	\$ 12,500	\$ 9,201.30	\$ 3,298.70	26.39
81-51000-1106-000	HOSPITAL INSURANCE	\$ 22,200	\$ 22,200	\$ -	\$ 22,200.00	100
81-51000-1106-001	HOSPITAL INSURANCE	\$ -	\$ -	\$ 16,709.76	\$ (16,709.76)	0
81-51000-1107-000	ANNUAL WORK COMP INSURANCE	\$ 500	\$ 500	\$ -	\$ 500.00	100
81-51000-1108-000	T E C TAXES	\$ 700	\$ 700	\$ 1,375.87	\$ (675.87)	-96.55
81-51000-1115-000	EMPLOYEES RETIREMENT	\$ 20,400	\$ 20,400	\$ 15,106.58	\$ 5,293.42	25.95
81-51000-1122-000	EAP - ASSISTANCE PROGRAM	\$ 100	\$ 100	\$ 2.68	\$ 97.32	97.32
81-51000-1123-000	HEALTHIEST YOU	\$ 300	\$ 300	\$ 233.40	\$ 66.60	22.2
81-51000-2201-000	OFFICE SUPPLIES	\$ 7,500	\$ 7,500	\$ 3,051.81	\$ 4,448.19	59.31
81-51000-2202-000	POSTAGE	\$ -	\$ 1,000	\$ 100.27	\$ 899.73	89.97
81-51000-2208-000	OTHER OPERATING SUPPLIES	\$ 45,000	\$ 15,800	\$ 5,861.77	\$ 9,938.23	62.9
81-51000-2220-000	NON CAPITAL EQUIP&SUPPLIES	\$ 2,000	\$ 2,000	\$ -	\$ 2,000.00	100
81-51000-3301-000	BUILDING & EQUIPMENT	\$ 3,500	\$ 3,500	\$ 8.66	\$ 3,491.34	99.75
81-51000-4401-000	OFFICE EQUIPMENT RENTALS	\$ 1,000	\$ 1,000	\$ 519.89	\$ 480.11	48.01
81-51000-5501-000	COMMUNICATIONS	\$ 1,000	\$ 5,000	\$ 2,846.17	\$ 2,153.83	43.08
81-51000-5502-000	ADVERTISING	\$ 10,000	\$ 4,000	\$ 1,464.62	\$ 2,535.38	63.38
81-51000-5503-000	TRAVEL EXPENSE	\$ 5,000	\$ 15,000	\$ 7,497.63	\$ 7,502.37	50.02
81-51000-5505-000	DUES & PUBLICATIONS	\$ 2,000	\$ 9,000	\$ 7,490.35	\$ 1,509.65	16.77
81-51000-5508-000	SPONSORSHIP	\$ 3,000	\$ 14,000	\$ 11,850.00	\$ 2,150.00	15.36
81-51000-5509-000	PUBLIC RELATIONS	\$ 18,800	\$ 22,800	\$ 13,964.67	\$ 8,835.33	38.75
81-51000-5535-000	BANK CHARGES	\$ -	\$ 3,500	\$ 3,281.13	\$ 218.87	6.25
81-51000-6601-000	GAS & OIL	\$ -	\$ 700	\$ 297.91	\$ 402.09	57.44
81-51000-6603-000	CITY GARAGE REPAIRS	\$ 400	\$ 400	\$ -	\$ 400.00	100
81-51000-8803-000	AUTOMOTIVE	\$ -	\$ 1,000	\$ 266.73	\$ 733.27	73.33
81-51000-9926-000	MAYOR'S EVENTS	\$ 15,000	\$ 5,500	\$ -	\$ 5,500.00	100
Expense Total:		\$ 328,700.00	\$ 328,700.00	\$ 224,280.87	\$ 104,419.13	32%
Fund: 81 - PHARR CHAMBER OF COMMERCE Surplus (Deficit):		0	0	\$ 45,691.37	\$ 45,691.37	0
Report Surplus (Deficit):		0	0	\$ 45,691.37	\$ 45,691.37	0

Budget Report

Period Ending: 08/31/2023

Group Summary

		Original	Current	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Favorable (Unfavorable)	Remaining
Fund: 81 - PHARR CHAMBER OF COMMERCE						
Revenue		\$ 328,700.00	\$ 328,700.00	\$ 269,972.24	\$ (58,727.76)	18%
Expense		\$ 328,700.00	\$ 328,700.00	\$ 224,280.87	\$ 104,419.13	32%
Fund: 81 - PHARR CHAMBER OF COMMERCE Surplus (Deficit):		0	0	\$ 45,691.37	\$ 45,691.37	0
Report Surplus (Deficit):		0	0	\$ 45,691.37	\$ 45,691.37	0