

CIVIL SERVICE COMMISSION MINUTES

The Civil Service Commission met in a Regular Called Meeting on Tuesday, February 28, 2023, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas. The following is the record of attendance.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

STAFF PRESENT: Bea Fuentes, Civil Service / HR Specialist
Pilar Rodriguez, Fire Chief
Juan F. Gonzalez, Acting Police Chief

ITEM 1 CALL MEETING TO ORDER

- (A) **ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION**
Chairperson Rodriguez called the meeting to order at 9:00 a.m. Roll call established a quorum.

ITEM 2 PUBLIC TESTIMONY There were no comments from the public.

ITEM 3 REGULAR AGENDA

- (A) **APPROVAL OF MINUTES FOR TUESDAY, JANUARY 31, 2023.**
Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

- (B) **CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM ADMINISTERED FOR ENGINEER FOR THE FIRE DEPARTMENT ON FRIDAY, FEBRUARY 24, 2023.**
Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano moved to proceed with the approval of scores as recommended. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

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- (C) **CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE PROMOTIONAL EXAM ADMINISTERED FOR ENGINEER FOR THE FIRE DEPARTMENT ON FRIDAY, FEBRUARY 24, 2023.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano moved to proceed with the recommendation. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

- (D) **CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM ADMINISTERED FOR LIEUTENANT FOR THE FIRE DEPARTMENT ON FRIDAY, FEBRUARY 24, 2023.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano moved to proceed with the recommendation. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

- (E) **CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE PROMOTIONAL EXAM ADMINISTERED FOR LIEUTENANT FOR THE FIRE DEPARTMENT ON FRIDAY, FEBRUARY 24, 2023.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano moved to proceed with the recommendation. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

- (F) **CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM ADMINISTERED FOR SERGEANT FOR THE POLICE DEPARTMENT ON MONDAY, FEBRUARY 27, 2023.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano moved to proceed with the recommendation. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

- (G) **CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE ELIGIBILITY LIST CREATED FROM THE PROMOTIONAL EXAM ADMINISTERED FOR SERGEANT FOR THE POLICE DEPARTMENT ON MONDAY, FEBRUARY 27, 2023.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano moved to proceed with the recommendation. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

- (H) **CONSIDERATION AND ACTION ON FIRE CHIEF RODRIGUEZ' REQUEST FOR FITNESS FOR DUTY EVALUATION OF LIEUTENANT RUDY D. HERNANDEZ UNDER THE TEXAS LOCAL GOVERNMENT CODE SECTION 143.081.**

Chairperson Rodriguez introduced the item.

Board Member Puente moved to proceed with the recommendation. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

ITEM 4. ADMINISTRATIVE REPORTS (PD AND FD)

Chairperson Rodriguez introduced the item.

Fire Chief Rodriguez reported on the results from the promotional exams for Engineer/Inspector and Lieutenant, promotions will start 3/1/23.

Act. Police Chief Gonzalez reported on the eligibility list created for Sergeant from the promo testing should a vacancy become available. Chief Gonzalez also spoke about the upcoming events "Badge of Youth", "Community Police Academy" and the workshop training collaborating with District Attorney and Pharr PD.

ITEM 5. CIVIL SERVICE DIRECTORS REPORT

Chairperson Rodriguez introduced the item.

None

ITEM 6. CIVIL SERVICE COMMISSION COMMENTS

Chairperson Rodriguez introduced the item.

None

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ITEM 7. **CLOSED SESSION:** In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in executive session to discuss the items listed on the public portion of the meeting agenda, including items 3 in accordance with the following below:

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee. The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the deployment, or specific occasions for implementation, of security personnel or devices. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

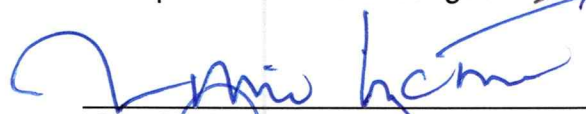
Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an investigation and may exclude a witness from hearing during the examination of another witness in the investigation. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

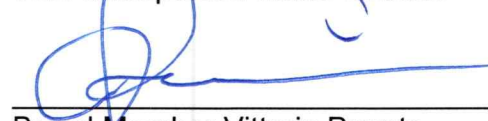
The time being _____ am/pm, Chairperson Rodriguez stated the commission would be entering a closed session.

ITEM 8 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano moved to adjourn. It was seconded by Board Member Puente and when put to a vote the motion carried unanimously. Meeting adjourned at 9:16 am.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano


Board Member Vittorio Puente

APPROVED: _____