

**MINUTES
PHARR MEMORIAL LIBRARY BOARD MEETING
THURSDAY, MARCH 16, 2023
118 S CAGE 2ND FLOOR**

The Pharr Memorial Library Board met in a regular called meeting on Thursday, March 16, 2023, and following is the record of attendance.

MEMBERS PRESENT: Claudia Garcia
Anita Vela
Olga L. Cardoza
Diana Ruiz
Emma Rosalez-Garcia

MEMBERS ABSENT: Aida Escobar
Mary Q Gonzalez
Commissioner Eleazar Guajardo

STAFF PRESENT: Adolfo Garcia, Library Director
Linda Coronado, Administrative Assistant
Brianna Bullion, Children's Supervisor
Jose Miguel Singleterry, DRC Manger
Paola Del Angel, Reference Supervisor

ITEM 1. CALL MEETING TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairperson, Diana Ruiz, called the meeting to order at 6:00 p.m. Roll call established a quorum.

Olga L. Cardoza moved to excuse absent board members. Claudia Garcia seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR JANUARY 19, 2023

Olga L. Cardoza **moved** to approve the minutes as submitted. Claudia Garcia seconded the motion and when put to a vote, it carried unanimously.

ITEM 3: PRESENTATION OF DIRECTOR'S REPORT:

A) LIBRARY DIRECTOR'S REPORT

Chairperson Diana Ruiz introduced the item.

Jose M. Singleterry, Branch Manager, presented the Library Director's and reported the door gate count to date was 10,498 at the Development and Research Center (DRC) and the gate count at the main library was 45,332. He further reported circulation transactions were at the Development and Research Center 4,041 and for the main library, circulation was 15,921.

Jose M. Singleterry, Branch Manager, further reported the revenues at the Development and Research Center were \$2,540, for fax services, copies, late fees and other services and the revenue at the Main Library was \$16,582 and \$6,263 at the Cafe.

Jose M. Singleterry, Branch Manager, announced the library received the Libraries in Excellence Award from Texas Municipal Library Director's Association (TMLDA). He also reported the Northside facility will not be a computer lab run by the library as the Innovation Technology (I.T.) Department will be occupying the computer lab. He further reported that the library received the grant for the Family Place Library designation from the Texas State Library and Archives Commission (TSLAC).

ITEM 4: PRESENTATION OF SUPERVISOR'S REPORT

A) DRC BRANCH MANAGER'S REPORT

Jose M. Singleterry, Branch Manager, went over the events held at the Development and Research Center (DRC) for the month of January and February 2023. He stated the events that took place were Border Perspective, Pharr University, Pharr Employee Health Fair, Hidalgo ISD Salinas Elementary, Idea Pharr and WellCare Banquet. Lastly, he reported January 2023 marked the five-year anniversary that the Development and Research Center has been open.

At this time, Jose M. Singleterry, Branch Manager, introduced Paola Del Angel, the new supervisor for the Reference Department and called Ms. Del Angel and Brianna Bullion for a report.

B) REFERENCE DEPARTMENT REPORT

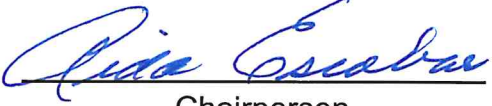
Paola Del Angel, Reference Supervisor, went over the Valentine project being held for the teens and adults at the Reference Department. She reported that a timeline of Pharr was created to be presented at Texas Trails RV Resort with almost 100 people in attendance. She further reported on ongoing and upcoming events that would be held in the reference department in the months of March and April.

C) CHILDRENS'S DEPARTMENT REPORT

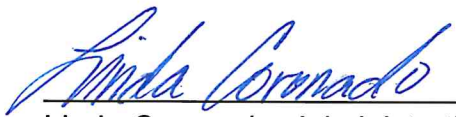
Brianna Bullion, Children's Supervisor, went over the January, February and March events that were held at the Pharr Memorial Library. She stated the Dr. Seuss Birthday Celebration at the Development and Research Center was a success with a total of 543 in attendance. Lastly, she reported on ongoing and upcoming events that would be held for the children's department for the end of March and April.

ITEM 5. ADJOURMENT:

There being no other business to come before the Library Advisory Board, Anita Vela moved to adjourn the meeting and Emma Rosalez-Garcia seconded the motion. Meeting was adjourned at 6:43 p.m.


Chairperson

ATTEST:


Linda Coronado, Administrative Assistant

APPROVED DATE: 5/25/2023