

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, APRIL 3, 2023
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, April 3, 2023 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Mayor Pro Tem Daniel Chavez
Comm. Roberto Carrillo
Comm. Eleazar Guajardo
Comm. Ramiro Caballero
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: None

STAFF PRESENT: Anali Alanis, Interim City Manager
Ed Wylie, Deputy City Manager
Hilda Pedraza, City Clerk
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Veronica Ramirez, HR Director
Juan Villescas, Municipal Judge
Juan Gonzalez, Interim Police Chief
Pilar Rodriguez, Fire Chief
Roland Gomez, Code Compliance Director
Kimberly Mendoza, Dev. Svcs. Director
Luis Marin, Public Works Director
Ruben Rosales, Public Utilities Dir.
Sergio Alanis, Parks & Rec. Director
Adolfo Garcia, Library
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Mayra Gomez, Purchasing Director
Daniel Ramirez, E.M.S. Chief
Marcela Beas, Chamber President
Yuri Gonzalez, Chief Comm. Officer
Sara Salinas, Public Safety Asst. Dir.

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD

Mayor Pro Tem Chavez called the meeting to order at 4:11 p.m. Roll call established a quorum.

Mayor Hernandez was not present at the time of roll call but arrived at 4:14 p.m.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Mayra Gomez, Purchasing Director, led the pledge of allegiance and said the invocation.

ITEM 2. PROCLAMATIONS:

A) PROCLAMATION PROCLAIMING APRIL 09-15, 2023 AS NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK (COMMUNICATIONS)

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Comm. Caballero read proclamation proclaiming April 9-15, 2023 as National Public Safety Telecommunicators Week. Sara Salinas, Public Safety Communications Assistant Director, and staff received the proclamation.

Mayor Hernandez entered the meeting at this point of the agenda. The time being 4:14 p.m.

B) PROCLAMATION PROCLAIMING APRIL 10 - 14, 2023 AS NATIONAL COMMUNITY DEVELOPMENT WEEK (GMCD)

Comm. Chavez read proclamation proclaiming April 10-14, 2023 as National Community Development Week and presented proclamation to Community Development staff.

Robert Garcia, Grants Manager, reported the 49th Annual CDBG event would take place on Wednesday, April 12, 2023 from 5:00 p.m. to 7:00 p.m. in downtown Pharr and extended an invitation to the community to attend.

C) PROCLAMATION PROCLAIMING APRIL 2023 AS FAIR HOUSING MONTH (GMCD)

Comm. Medina read proclamation proclaiming the month of April 2023 as Fair Housing Month and presented proclamation to Community Development staff.

D) PROCLAMATION PROCLAIMING THE MONTH OF APRIL 2023 AS NATIONAL CHILD ABUSE PREVENTION MONTH (POLICE)

Comm. Flores read proclamation proclaiming the month of April 2023 as National Child Abuse Prevention Month and presented proclamation to Pharr Police Department staff.

Juan Gonzalez, Interim Police Chief, introduced his staff and thanked the commission for the recognition. Mario Garza, Crime Victims Liaison, extended an invitation to everyone to attend the Crime Victims Awareness Week event on Wednesday, April 12, 2023 from 5:00 p.m. to 8:00 p.m. in downtown Pharr.

Mario Garza, Crime Victims Liaison, stated the Pharr Police Department would be hosting a Every Child Matters event in honor of child abuse awareness in collaboration with the Hidalgo County Family Violence Task Force. The event would take place on Monday, April 17, 2023 at 3:30 p.m. at 1900 S. Cage Blvd.

E) PROCLAMATION PROCLAIMING THE MONTH OF APRIL 2023 AS NATIONAL SEXUAL ASSAULT AWARENESS MONTH (POLICE)

Comm. Eleazar Guajardo read proclamation proclaiming the month of April 2023 as National Sexual Assault Awareness Month and presented proclamation to Pharr Police Department staff.

ITEM 3. PUBLIC TESTIMONY

No one signed up.

ITEM 4. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

The public hearing was opened. There being no comments from the public, the public hearing was closed.

ITEM 5. CITY MANAGER'S REPORTS

A) CITY ENGINEER'S REPORT

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Anali Alanis, Interim City Manager, introduced the item and stated Ruben Alfaro, City Engineer, was in the audience and questions could be entertained at this time.

C) CITY EVENTS OF INTEREST

Anali Alanis, Interim City Manager, stated representatives from It's Time Texas Community Challenge were present and called upon Tanya Ugalde Parra and Selene Guerrero for a presentation.

Tanya Ugalde reported the City of Pharr received first place in the Medium Community category and second place in the Employer category in the It's Time Texas Community Challenge. She further thanked the City for cultivating community engagement and setting the tone for the community to prioritize their health.

ITEM 6. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR MARCH 20, 2023 REGULAR CALLED MEETING. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE CREATING THE PHARR HEALTH DEPARTMENT (3RD AND FINAL READING). THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE (ADMINISTRATION)**
- C) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM ST. MARGARET MARY CHURCH FOR CITY ASSISTANCE FOR THE RE-ENACTMENT OF THE WAY OF THE CROSS ON FRIDAY, APRIL 7, 2023 FROM 3:00 P.M. TO 5:00 P.M. THIS ITEM SUPPORTS QL - QUALITY OF LIFE. (ADMINISTRATION)**
- D) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**

1. MELDEN AND HUNT, INC., REPRESENTING 3100 SUGAR SUBDIVISION, LTD., OWNER, REQUESTED A CHANGE OF ZONE FROM AGRICULTURAL AND/OR OPEN SPACE DISTRICT (A-O) TO HEAVY COMMERCIAL DISTRICT (H-C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 5.458 ACRES, MORE OR LESS, OUT OF LOT 135, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 3106 N. SUGAR ROAD. COZ#230278 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.

2. QUINTA REAL EVENTS, LLC REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING LOTS 1 AND 2, SAVE AND EXCEPT THE SOUTH 32 FT. OUT OF LOT 2, SING'S SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 2620 SOUTH GARDENIA STREET. CUP#201042 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.

3. SHOTS MAIN EVENT, LLC., D/B/A MAIN EVENT ENTERTAINMENT, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 1.34 ACRE TRACT OF LAND MORE OR LESS, OUT OF LOT 4A, REPLAT OF VACATED CAR-MEL SUBDIVISION, VACATED EL CENTRO MALL NO. 3 & 4 SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 500 NORTH JACKSON ROAD, SUITE C. CUP#14101 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.

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4. CNMK TEXAS PROPERTIES, LLC, D/B/A CINEMARK EL CENTRO MALL 16, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING LOT 3A, RE-PLAT OF VACATED CAR-MEL SUBDIVISION, VACATED EL CENTRO MALL NO. 3 AND 4 SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 600 NORTH JACKSON ROAD. CUP#131046 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY.

Anali Alanis, Interim City Manager, introduced the item.

Comm. Chavez moved to approve consent agenda items. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Ordinance Nos. O-2023-12 and O-2023-13 are filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION:

ITEM 7. ORDINANCES AND RESOLUTIONS

- A) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2023-11 APPOINTING PRESIDING AND ALTERNATE JUDGES FOR THE GENERAL MUNICIPAL ELECTION ON SATURDAY, MAY 6, 2023 (ADOPTION ON ONE READING). THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (ADMINISTRATION)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Chavez moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2023-14 is filed with the City Clerk's Office.

- B) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING EMERGENCY HIRING FOR THE PUBLIC UTILITIES DEPARTMENT. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (HR)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Chavez moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2023-18 is filed with the City Clerk's Office.

ITEM 8. ADMINISTRATIVE:

- A) **CONSIDERATION AND ACTION, IF ANY, ON THE REVISED PROPOSED EXPENDITURE ALLOCATION BUDGET FROM THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDING. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL TRANSPARENCY (FINANCE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Chavez moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

ITEM 9. CONTRACTS/AGREEMENTS

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- A) **CONSIDERATION AND ACTION, IF ANY, ON 380 COMPREHENSIVE ECONOMIC STIMULUS AGREEMENT AS PART OF THE RESIDENTIAL INCENTIVE PROGRAM FOR THE PROPERTY LEGALLY DESCRIBED AS ARNOLD GROVE SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Chavez **moved** to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

- B) **CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER NO. 2 WITH ASAGO CONSTRUCTION, LLC IN THE AMOUNT OF \$121,359.62 FOR THE PSJA TRI-CITY SIDEWALK SAFETY PEDESTRIAN SAFETY IMPROVEMENTS PROJECT PHASE I. THIS ITEM SUPPORTS 1F - INFRASTRUCTURE (ENGINEERING)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Carrillo **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- C) **CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT WITH BLAZESTACK, INC. FOR A SUBSCRIPTION FOR FIRE INVESTIGATION CASE MANAGEMENT SOFTWARE FOR USE BY THE FIRE DEPARTMENT IN THE AMOUNT OF \$2,000.00. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (FIRE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Chavez **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- D) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH STX UNDERGROUND LLC. FROM BROWNSVILLE, TEXAS FOR THE FIBER OPTIC NETWORK PHASE VI PROJECT THROUGH THE INTERLOCAL PURCHASING SYSTEM (TIPS) COOPERATIVE CONTRACT 211001. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (PURCHASING)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Chavez **moved** to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

- E) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH AN ENGINEER ON THE APPROVED PROFESSIONAL ENGINEERING SERVICES POOL FOR A TRAFFIC SIGNAL STUDY FOR THE INTERSECTION OF SUGAR RD. AND MINNESOTA RD. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Chavez **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- F) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO AGREEMENT WITH AN ENGINEER ON THE APPROVED PROFESSIONAL ENGINEERING SERVICES POOL FOR A TRAFFIC STUDY FOR THE INTERSECTION OF FM 495 AND VETERANS BLVD. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)**

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Anali Alanis, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

G) CONSIDERATION AND ACTION, IF ANY, ON JOTFORM SOFTWARE SERVICE AGREEMENT FOR DIGITAL FORM SOFTWARE IN THE AMOUNT OF \$10,224.00. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (COMMUNICATIONS)

Anali Alanis, Interim City Manager, introduced the item.

Comm. Carrillo **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

None.

ITEM 11. RECONVENE

None.

ITEM 12. ADJOURNMENT

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Guajardo seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:00 p.m.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 3rd DAY OF APRIL 2023 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

HILDA PEDRAZA, CITY CLERK

APPROVED: May 15, 2023