

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, MAY 17, 2023 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for April 2023.
- B) Finance Report for March 2023.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for April 19, 2023.
- B) Discussion and action, if any, on proposal from XOANA Entertainment Company for road/traffic and promotional commercial route signs in Reynosa for \$11,000.

AGENDA BRIDGE BOARD MEETING

May 17, 2023

C) Discussion and action, if any, on 2023 Global Produce & Floral Show (formerly PMA) Texas Town Pavilion for an amount not to exceed \$27,000.

4. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 12th day of May 2023 at 12:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 12th day of May 2023




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: May 12, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for April 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/12/2023

**CROSSINGS AND REVENUES
FOR THE MONTH OF APRIL
FISCAL YEAR 2022 – 2023**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **109,333** vehicles for the month of April F.Y. 2022-2023, which showed an increase of **19,654** vehicles or **21.92%** over the same month in F.Y. 2021-2022.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **44,513** cars for the month of April F.Y. 2022 – 2023, showing an increase of **8,173** cars or **22.49%** over the same month in F.Y. 2021 – 2022.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **64,820** trucks for the month of April F.Y. 2022-2023, showing an increase of **11,481** trucks or **21.52%** over the same month in F.Y. 2021 - 2022.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,537,725** dollars for the month of April F.Y. 2022 – 2023.

\$	178,052 Autos & other
\$	1,353,404 Trucks
\$	<u>6,269 Profit on pesos</u>
\$	1,537,725 TOTAL

Revenues showed an increase of **\$297,249** or **23.96%** over the same month in F.Y. 2021 – 2022.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **58,672** trucks for the month of April F.Y. 2022-2023, showing an increase of **13,980** trucks or **31.28%** over the same month in F.Y. 2021-2022.

SOUTHBOUND TRUCK CROSSINGS SHOWED AN INCREASE OF 6,148 TRUCKS OR 10.48% FOR THE MONTH OF APRIL, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF APRIL TOTAL 123,492 REPRESENTING AN INCREASE OF 25,461 OR 25.97% OVER THE SAME TIME PERIOD IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	97,565	107,357	9,792	10.04%
NOVEMBER	102,518	103,271	753	0.73%
DECEMBER	107,076	110,978	3,902	3.64%
JANUARY	102,505	115,425	12,920	12.60%
FEBRUARY	96,158	106,463	10,305	10.72%
MARCH	108,546	121,692	13,146	12.11%
APRIL	89,679	109,333	19,654	21.92%
YTD TOTAL	704,047	774,519	70,472	10.01%
MAY	103,970			
JUNE	101,575			
JULY	100,837			
AUGUST	107,399			
SEPTEMBER	102,896			
TOTAL CROSSING	1,220,724			

A. VEHICLE CROSSINGS SHOWED AN INCREASE OF 19,654 VEHICLES OR 21.92% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. VEHICLE CROSSING SHOWED AN INCREASE OF 70,472 VEHICLES OR 10.01% OVER THE SEVEN (7) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	33,627	43,454	9,827	29.22%
NOVEMBER	36,220	42,460	6,240	17.23%
DECEMBER	42,624	51,652	9,028	21.18%
JANUARY	36,032	50,266	14,234	39.50%
FEBRUARY	35,195	50,155	14,960	42.51%
MARCH	41,472	53,570	12,098	29.17%
APRIL	36,340	44,513	8,173	22.49%
YTD TOTAL	261,510	336,070	74,560	28.51%
MAY	42,219			
JUNE	41,029			
JULY	41,088			
AUGUST	42,574			
SEPTEMBER	40,919			
TOTAL CROSSING	469,339			

A. CAR CROSSINGS SHOWED AN INCREASE OF 8,173 CARS OR 22.49% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. CAR CROSSING SHOWED AN INCREASE OF 74,560 CARS OR 28.51% OVER THE SEVEN (7) MONTH IN F.Y. 2021-2022.

SOUTHBOUND CAR CROSSINGS COMPARISON FOR THE MONTH OF APRIL F.Y. 2022 – 2023

			GAIN	% INC.	DAYLY
	APR. F.Y. 22-23	APR. F.Y. 21-22	LOSS	% (DEC.)	AVERAGE
GATEWAY	113,053	107,803	5,250	5%	3,647
VETERANS (LOS TOMATES)	159,884	136,939	22,945	17%	5,158
FREE TRADE (LOS INDIOS)	35,215	33,613	1,602	5%	1,136
TOTAL BROWNSVILLE	308,152	278,355	29,797	11%	9,940
EAGLE PASS	17,151	15,541	1,610	10%	553
LAREDO	400,546	376,040	24,506	7%	12,921
McALLEN- HIDALGO	243,358	224,808	18,550	8%	7,850
ANZALDUAS	118,757	99,059	19,698	20%	3,831
McA. & ANZ. COMP TO 2016	362,115	323,867	38,248	12%	11,681
PROGRESO	43,584	43,022	562	1.31%	1,406
DONNA	59,477	49,703	9,774	19.66%	1,919
PHARR	44,513	36,340	8,173	22.49%	1,436

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	63,938	63,903	(-35)	(-0.05%)
NOVEMBER	66,298	60,811	(-5,487)	(-8.28%)
DECEMBER	64,452	59,326	(-5,126)	(-7.95%)
JANUARY	66,473	65,159	(-1,314)	(-1.98%)
FEBRUARY	60,963	56,308	(-4,655)	(-7.64%)
MARCH	67,074	68,122	1,048	1.56%
APRIL	53,339	64,820	11,481	21.52%
YTD TOTAL	442,537	438,449	(-4,088)	(-0.92%)
MAY	61,751			
JUNE	60,546			
JULY	59,749			
AUGUST	64,825			
SEPTEMBER	61,977			
TOTAL CROSSING	751,385			

A. TRUCK CROSSINGS SHOWED AN ANCREASE OF 11,481 TRUCKS OR 21.52% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. TRUCK CROSSING SHOWED A DECREASE OF (-4,088) TRUCKS OR (-0.92%) OVER THE SEVEN (7) MONTHS IN F.Y. 2021-2022.

SOUTHBOUND TRUCK CROSSINGS COMPARISON FOR THE MONTH OF APRIL F.Y. 2022 – 2023

			GAIN LOSS	% INC. % (DEC.)	DAYLY AVERAGE
	APR. F.Y. 22-23	APR. F.Y. 21-22	0	#DIV/0!	
VETERANS (LOS TOMATES)	19,386	19,980	-594	-3%	625
FREE TRADE (LOS INDIOS)	810	1,521	-711	-47%	26
BROWNSVILLE	20,196	21,501	-1,305	-6%	651
EAGLE PASS	17,151	15,541	1,610	10%	553
LAREDO	230,534	222,815	7,719	3%	7,437
PHARR	64,820	53,339	11,481	22%	2,091
PROGRESO	3,319	5,123	-1,804	-35%	107
ANZALDUAS (Empty only)	3,770	2,862	908	32%	122

CITY OF PHARR
PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSING COMPARISON BY AXLE

AXLES	JAN. 2022	JAN. 2023	FEB. 2022	FEB. 2023	MAR 2022	MAR. 2023	APR. 2022	APR. 2023	INC. DEC.					
1 X (CAR OR TRUCK)	36,032	50,266	35,195	50,155	41,471	53,570	36,340	44,513	8,173					
2 TRUCK	2,710	2,888	2,738	2,752	3,186	3,245	2,286	2,591	305					
3 TRUCK	4,222	4,342	4,124	4,200	4,524	4,685	3,489	3,910	421					
4 TRUCK	1,337	1,152	1,332	1,100	1,692	1,235	1,288	1,175	-113					
5 TRUCK	48,502	49,160	44,626	45,193	52,650	51,452	42,452	44,896	2,444					
6 TRUCK	9,611	7,431	8,050	2,936	4,896	7,225	3,704	12,115	8,411					
7 MOBILE HOME	4	1	0	6	1	2	1	1	0					
8 WIDW LOAD	58	140	60	77	86	226	86	99	13					
9 SPECIAL CROSS.	29	43	33	44	40	52	33	33	0					
MONTHLY TOTAL	102,505	115,423	96,158	106,463	108,546	121,692	89,679	109,333	19,654	0	0	0	0	0

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2021- 2022	F.Y. 2022- 2023	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	55,089	59,862	4,773	8.66%	42,412	17,450	17,937	9,472
NOVEMBER	55,973	56,312	339	0.61%	41,104	15,208	18,584	9,868
DECEMBER	55,061	55,104	43	0.08%	38,581	16,523	19,862	10,405
JANUARY	57,439	60,392	2,953	5.14%	42,496	17,896	21,284	12,269
FEBRUARY	52,772	56,904	4,132	7.83%	40,130	16,774	19,736	11,379
MARCH	60,137	65,349	5,212	8.67%	45,897	19,452	22,590	11,915
APRIL	44,692	58,672	13,980	31.28%	41,502	17,170	20,814	10,135
MAY	56,519							
JUNE	55,967							
JULY	55,597							
AUGUST	59,729							
SEPTEMBER	57,767							
TOTAL CROSSING	666,742							

Northbound trucks at the Pharr International Bridge totaled **58,672** trucks for the month of April F.Y. 2022-2023, showing an increase of **13,980** trucks or **31.28%** over the same month in F.Y. 2021-2022.

TRUCK CROSSING SHOWED AN INCREASE OF 31,432 TRUCKS OR 8.25% OVER THE SAME SEVEN (7) MONTH IN F.Y. 2021-2022.

Agriculture trucks at the Pharr International Bridge totaled **20,814** crossings for the month of April representing a **35.5%** of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of **6,099** or **41.45%** over the same month in F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	119,027	123,765	4,738	3.98%
NOVEMBER	122,271	117,123	(-5,148)	(-4.21%)
DECEMBER	119,513	114,430	(-5,083)	(-4.25%)
JANUARY	123,912	125,551	1,639	1.32%
FEBRUARY	113,735	113,212	(-523)	-0.46%
MARCH	127,211	133,471	6,260	4.92%
APRIL	98,031	123,492	25,461	25.97%
MAY	118,270			
JUNE	116,513			
JULY	115,346			
AUGUST	124,554			
SEPTEMBER	119,744			
TOTAL CROSSING	1,418,127			

A. TRUCK CROSSINGS SHOWED AN INCREASE OF 25,461 TRUCKS OR 25.97% OVER THE SAME MONTH IN F.Y. 2021-2022

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,418,151	\$ 1,547,162	\$ 129,011	9.10%
NOVEMBER	\$ 1,350,178	\$ 1,375,261	\$ 25,083	1.86%
DECEMBER	\$ 1,605,104	\$ 1,556,275	(\$ 48,829)	(-3.04%)
JANUARY	\$ 1,496,333	\$ 1,553,154	\$56,821	3.80%
FEBRUARY	\$ 1,373,791	\$ 1,350,030	(\$ 23,761)	(-1.73%)
MARCH	\$ 1,561,510	\$ 1,649,118	\$ 87,608	5.61%
APRIL	\$ 1,240,476	\$ 1,537,725	\$297,249	23.96%
YTD TOTAL	\$ 10,045,543	\$ 10,568,725	\$523,181	5.21%
MAY	\$ 1,423,226			
JUNE	\$ 1,396,576			
JULY	\$ 1,420,750			
AUGUST	\$ 1,467,397			
SEPTEMBER	1,457,298			
TOTAL CROSSING	17,210.790			

A. REVENUES SHOWED AN INCREASE OF \$297,249 OR 23.96% OVER THE SAME MONTH IN F.Y. 2021-2022

B. REVENUES SHOWED AN INCREASE OF \$523,181 OR 5.21% OVER THE SEVEN (7) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	43,452	3,279	4,908	1,387	49,933	4,218	1	131	48	107,357
NOVEMBER	42,460	2,897	4,651	1,323	47,910	3,856	7	118	49	103,271
DECEMBER	51,652	2,721	4,455	1,059	44,484	6,410	6	132	59	110,978
JANUARY	50,266	2,888	4,342	1,152	49,160	7,431	3	140	43	115,425
FEBRUARY	50,155	2,752	4,200	1,100	45,193	2,936	6	77	44	106,463
MARCH	53,570	3,245	4,685	1,235	51,452	7,225	2	226	52	121,692
APRIL	44,513	2,591	3,910	1,175	44,896	12,115	1	99	33	109,333
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF APRIL
F.Y. 2022-2023.**

- 1X CARS 41.00%
- 2X TRUCKS 2.0%
- 3X TRUCKS 4.0%
- 4X TRUCKS 1.0%
- 5X TRUCKS 41.00%
- 6X TRUCKS 11.00%



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: May 12, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for March 2023.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

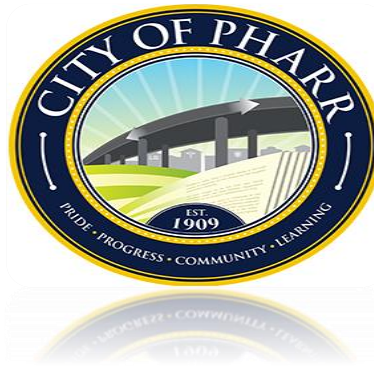
Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/12/2023



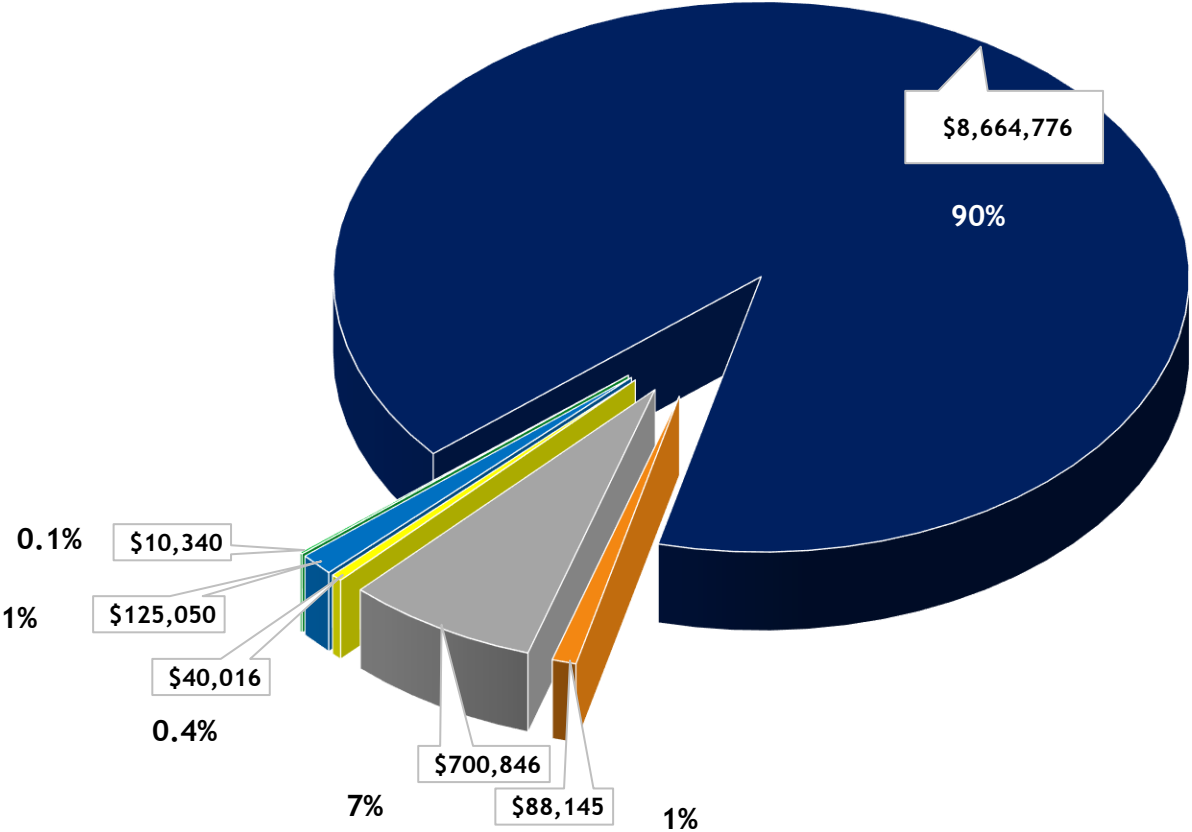
PHARR INTERNATIONAL BRIDGE

Financial Report
March 2023



Bridge Revenues

- Toll Fees
- Credit Card - Surcharge
- Interest from Bond Proceeds
- Peso Exchange Rate Income
- Rental Income
- Other

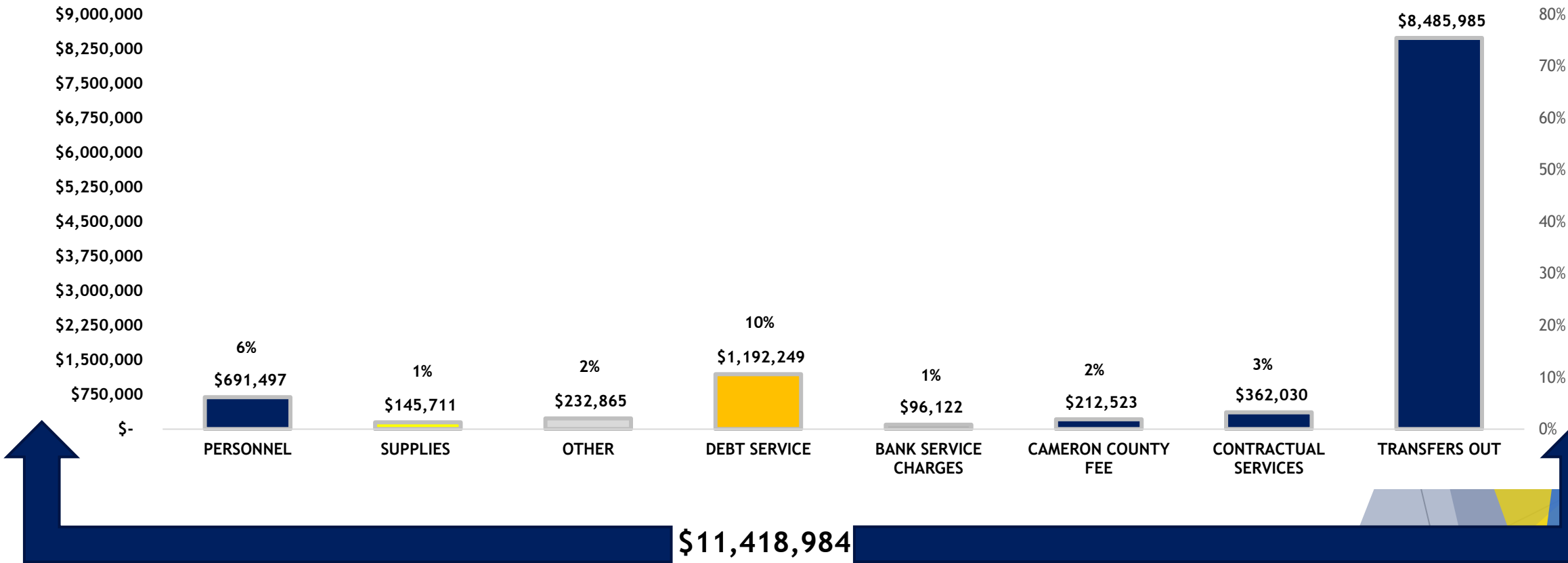


\$9,629,173

Total Revenues



Total Expenses



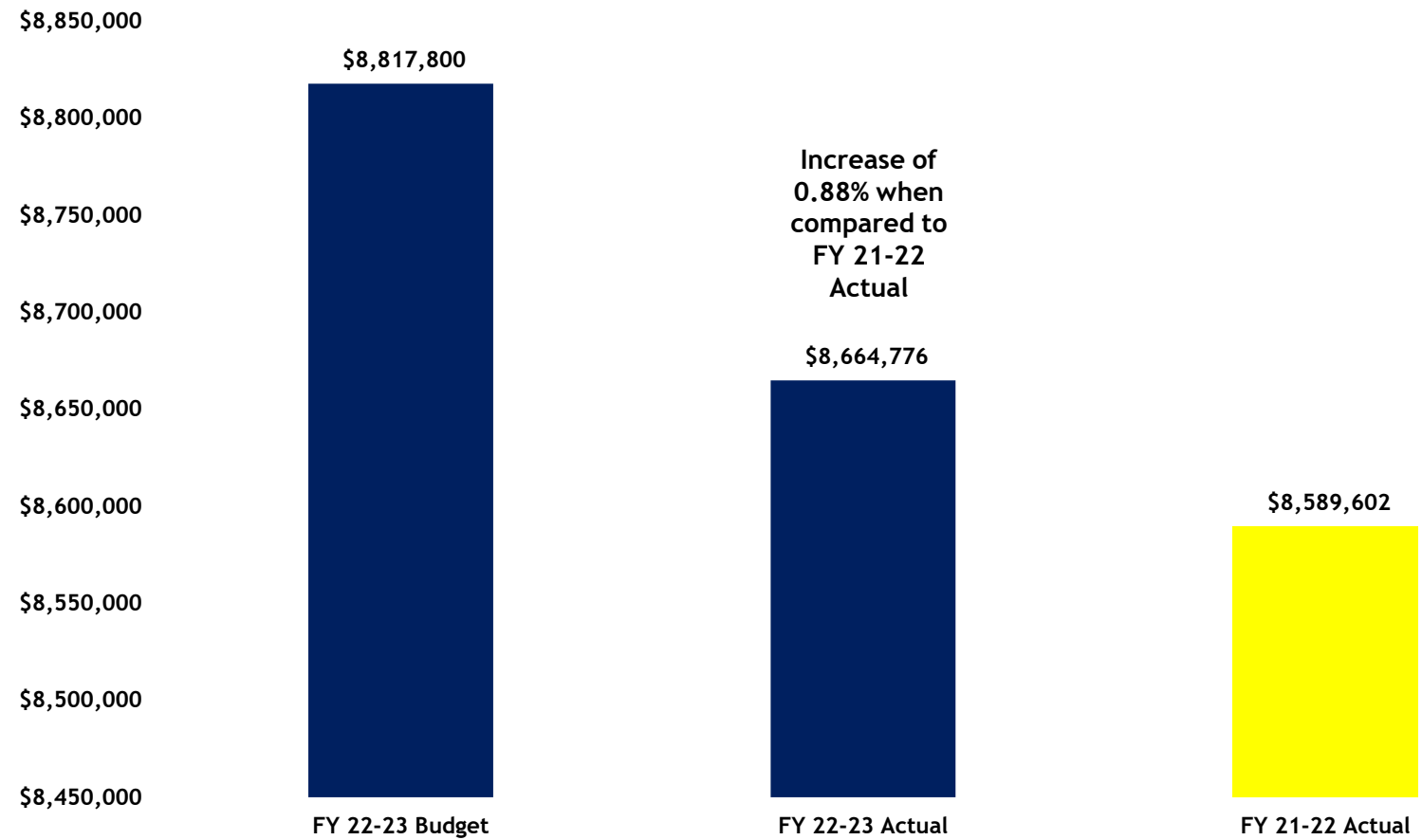
Operating Expenses

(\$1,789,811)

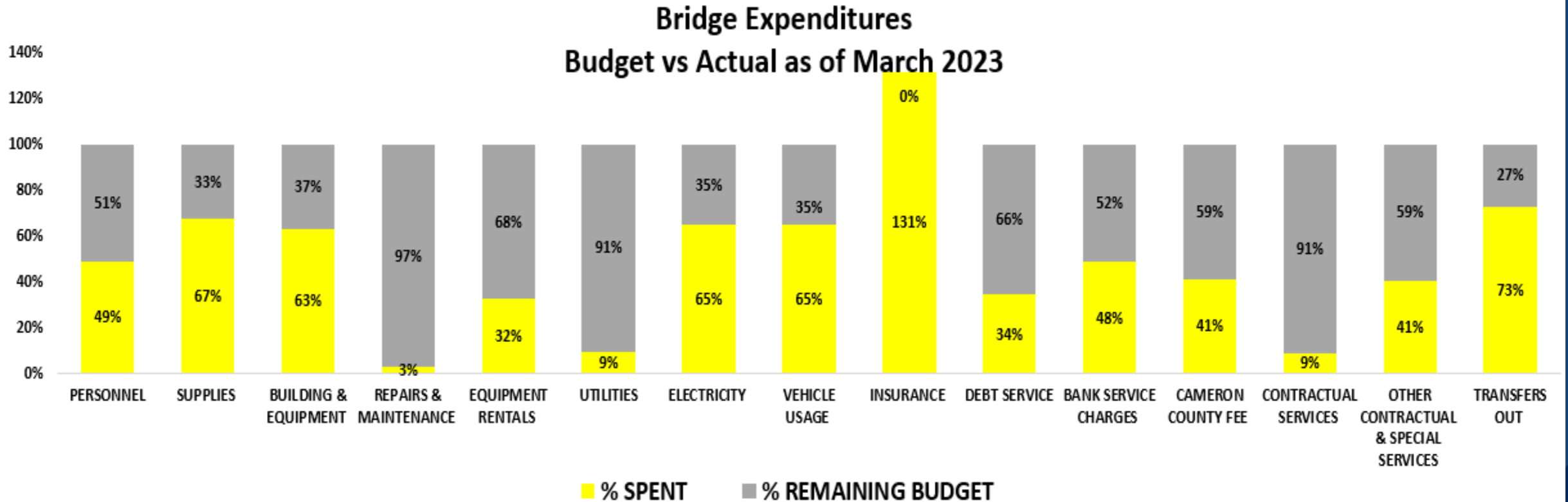
Revenues Over Expenses



Toll Collections

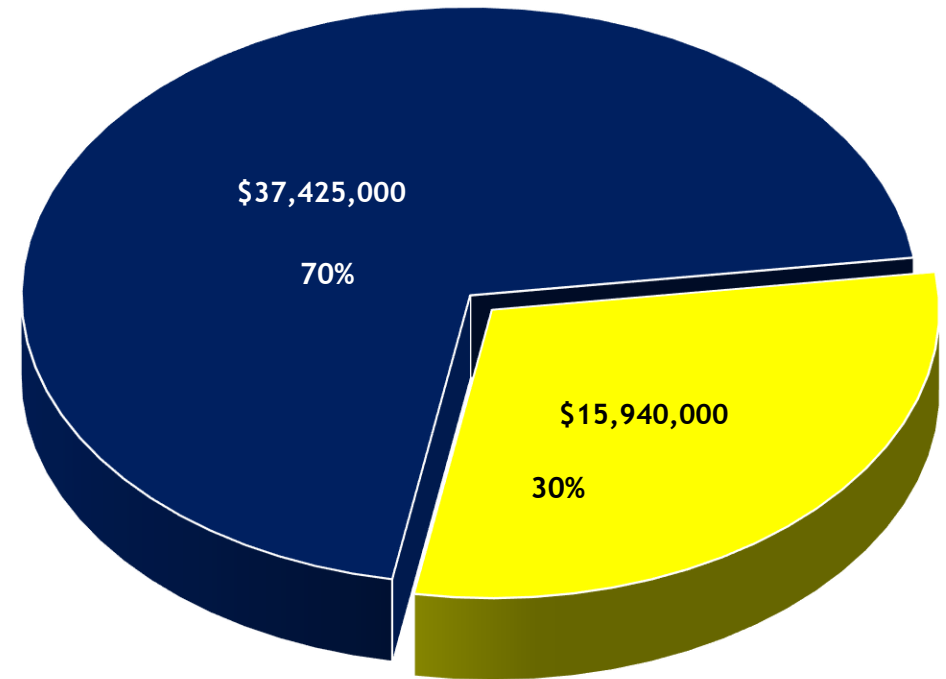


<or=60%
Benchmark for Budget
Spent as of March 2023



Fiscal Year	Principal	Interest	Total Debt Service
2021	\$ -	\$ -	\$ -
2022	\$ 545,000	\$ 2,368,673	\$ 2,913,673
2023	\$ 505,000	\$ 2,311,550	\$ 2,816,550
2024	\$ 1,925,000	\$ 2,286,300	\$ 4,211,300
2025	\$ 2,005,000	\$ 2,204,000	\$ 4,209,000
2026	\$ 2,095,000	\$ 2,118,250	\$ 4,213,250
2027	\$ 2,180,000	\$ 2,028,600	\$ 4,208,600
2028	\$ 2,295,000	\$ 1,919,600	\$ 4,214,600
2029	\$ 2,405,000	\$ 1,804,850	\$ 4,209,850
2030	\$ 2,530,000	\$ 1,684,600	\$ 4,214,600
2031	\$ 2,655,000	\$ 1,558,100	\$ 4,213,100
2032	\$ 2,785,000	\$ 1,425,350	\$ 4,210,350
2033	\$ 2,925,000	\$ 1,286,100	\$ 4,211,100
2034	\$ 3,070,000	\$ 1,139,850	\$ 4,209,850
2035	\$ 3,205,000	\$ 1,008,450	\$ 4,213,450
2036	\$ 3,340,000	\$ 871,200	\$ 4,211,200
2037	\$ 3,485,000	\$ 728,100	\$ 4,213,100
2038	\$ 3,635,000	\$ 578,700	\$ 4,213,700
2039	\$ 3,790,000	\$ 422,800	\$ 4,212,800
2040	\$ 3,925,000	\$ 287,100	\$ 4,212,100
2041	\$ 4,065,000	\$ 146,250	\$ 4,211,250
Total	\$ 53,365,000	\$ 28,178,423	\$ 81,543,423

Bridge Bond Debt



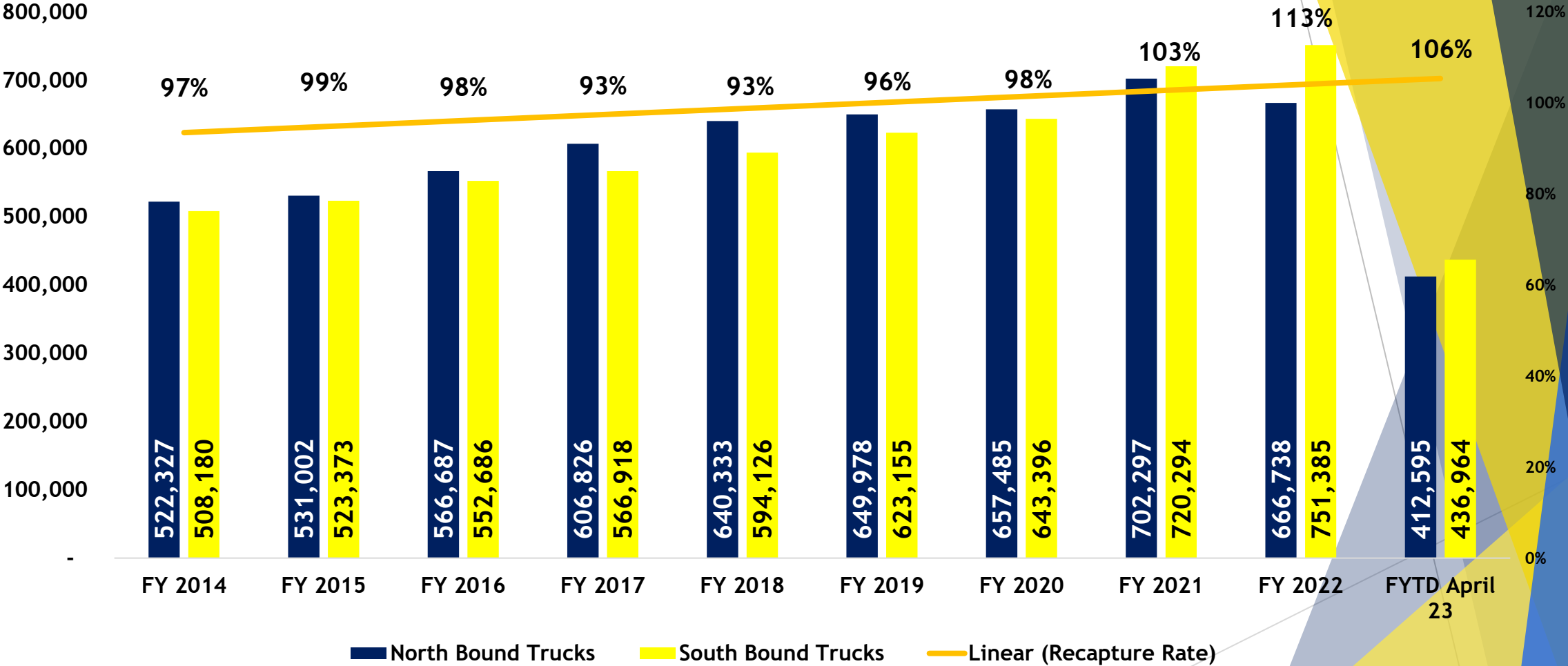
■ Bridge Expansion ■ DAP 15 & 16

PHARR INTERNATIONAL BRIDGE

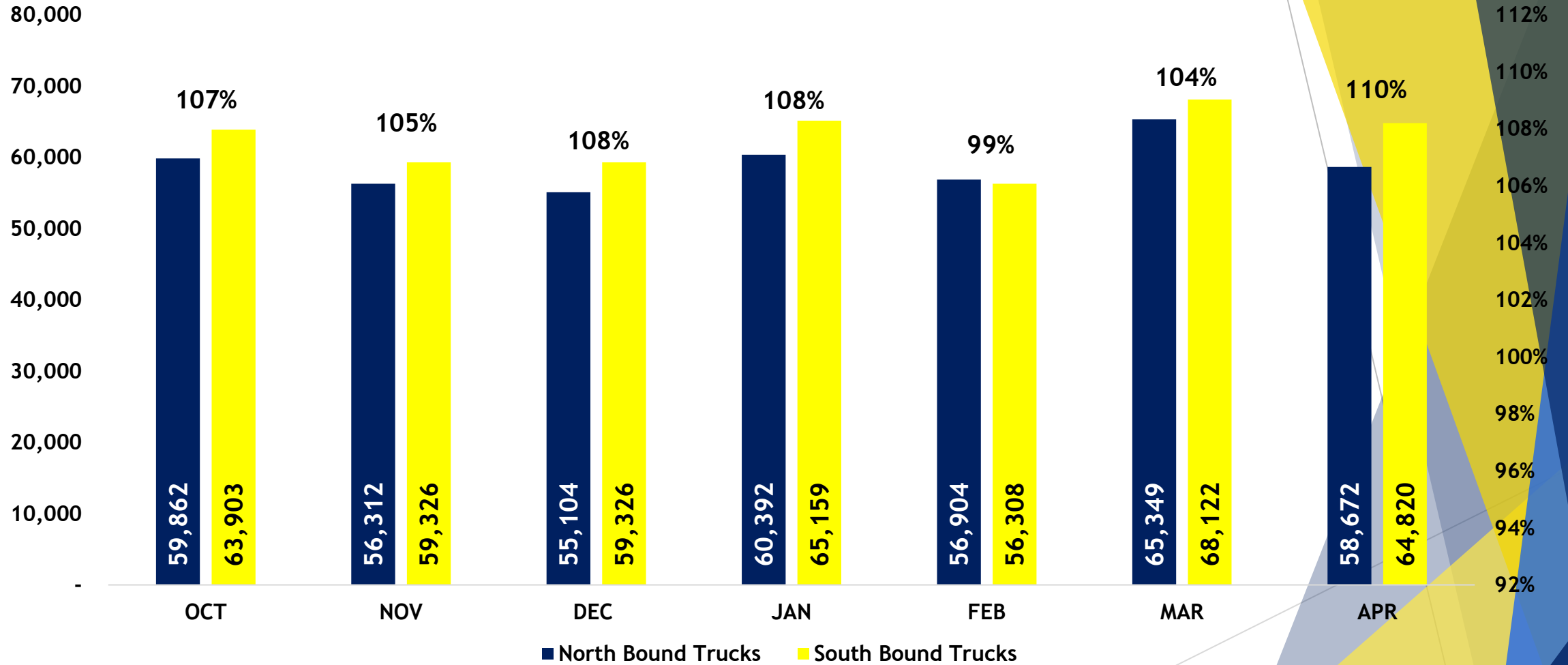
South Bound Recapture Rate
April 2023



Historical Southbound Recapture Rate



YTD Southbound Recapture Rate



QUESTIONS



THANK YOU





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: May 11, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: May 11, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: May 11, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for April 19, 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/11/2023

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
WEDNESDAY, APRIL 19, 2023
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular called meeting on Wednesday, April 19, 2023, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Larry Hernandez, Member
Lazaro Beas, Member

MEMBERS ABSENT: Adalberto Campero, Secretary

**EX-OFFICIO MEMBERS
PRESENT:** Mayor Pro-Tem Daniel Chavez

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez

STAFF PRESENT: Fred Brouwen, Director of Operations
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Anali Alanis, Interim City Manager
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Hollis Rutledge, Governmental Affairs
Andy Vega, CBP
Elmer Martinez, CBP

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:00 p.m. Roll call established a quorum.

Member Hernandez **moved** to excuse absent members. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Fred Brouwen, Director of Operations, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR MARCH 2023

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of March 2023. He reported total crossings for the month of March were 121,692, which was an increase of 13,146 vehicles or 12.11% compared to last year. Mr. Brouwen further reported total car crossings for the month of March were 53,570, which was an increase of 12,098 cars or 29.17% and went over car crossing compassions from other bridges for the month of March 2023.

Fred Brouwen, Director of Operations, reported on the total truck crossings for the month of March 2023. He stated crossings were 68,122, which was an increase of 1,048 trucks or 1.56% increase and went over truck crossings compassions from other bridges for the month of March 2023.

Fred Brouwen, Director of Operations, also reported northbound crossings for the month of March were 65,349, which was an increase of 5,212 trucks or 8.67% increase. Mr. Brouwen further stated the agriculture for the month of March had 22,590 trucks, which represents a 35% of all imports from Mexico to the U.S. He also reported a combination of northbound and southbound truck crossings for the month of March 2023 were 133,471, which was an increase of 6,260 or 4.92%.

Fred Brouwen, Director of Operations, went over the total revenues collected for the month of March 2023. He reported the total revenue collected for the month was \$1,649,118, which showed an increase of \$87,608 or 5.61% in revenues.

Lastly, Fred Brouwen, Director of Operations, reported on crossing comparisons by axle for the month of March 2023. He stated cars and trucks were 53,570, 2X trucks were 3,245, 3X trucks were 4,685, 4X trucks were 1,235, 5X trucks were 51,452, 6X trucks were 7,225, mobile homes were 2, wide loads were 226 and special crossings were 52 and total combination for the month of March was 121,692.

B) FINANCE REPORT FOR JANUARY 2023

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, called upon Eddie Gutierrez, Bridge Financial Consultant, for the finance report for the Bridge.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, briefly reported on the expenditures and revenues year to date for the bridge.

Discussion ensued on the finance report.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, stated Ruben Alfaro, City Engineer, was present and questions on projects could be entertained at this time.

Ruben Alfaro, City Engineer, reported on the recent activity for DAP FY15 Projects. He went over the Northbound Lanes Expansion project and stated installation of the flashing and TPO membrane was in progress for the A/C fresh air curbs and installation of flashing and termination bars at the existing parapet wall on the roof were also in progress as well as the installation and re-alignment of metal stud framing above the inspection booths. He further stated preparation and installation of plywood were in progress for the installation of metal panels on top of the inspection booths for both the Northbound Lanes project and the 2nd BSIF Exit project. He reported they received an updated schedule from the contractor and stated project completion expected was May 8, 2023 and time to date on the Northbound Lane Expansion was 134% and placed to date was 97.8% of the funds for this project. Time to date on the 2nd BSIF Exit was 114% and placed to date was 92%.

Ruben Alfaro, City Engineer, further reported on DAP FY16 projects. He stated they were waiting for the TIP Revisions and the approval from FHWA and the project would be at a standstill until August 2023. Once approval is received, they would work on the AFA amendments with TXDOT.

Ruben Alfaro, City Engineer, also reported on the 2nd Span Project. He stated the consultants received 100% Plans, Specifications and Estimates comments and final Plans, Specifications and Estimates scheduled for submittal on May 15, 2023. He added they were keeping up with the schedule and expect the Environmental Clearance in Spring 2024 and construction completion in Fall 2025. He further reported Raba-Kistner submitted a draft Environmental Assessment to TXDOT and FHWA on April 6, 2023 and on April 12, 2023 the design team from SEA visited with the Bridge and IT staff to finalize some decisions on IT/DMS. Lastly, the stated by the end of the month SEA would transmit a draft application to the US Coast Guard for review and approval.

D) DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, reported they would be hosting the first ever Industrial Warehouse Summit at the Development & Research Center (DRC) on Thursday, April 20, 2023 from 9:00 a.m. to 12:00 p.m. followed by a tour of the available properties and warehouses in Pharr by the Pharr EDC. He further stated the event would close with a mixer at Top Golf and extended an invitation to the board to attend.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR MARCH 15, 2023

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

At this time, Chairman Delgadillo stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 12:29 p.m., Chairman Delgadillo stated the Bridge Board would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 5. RECONVENE

The time being 12:47 p.m., Chairman Delgadillo stated the Bridge Board would be resuming the open meeting.

ITEM 3. ADMINISTRATIVE

B) DISCUSSION AND ACTION, IF ANY, ON SOUTHEAST PRODUCE COUNCIL (SEPC) MEMBERSHIP FOR \$750.

Chairman Edgar Delgadillo introduced the item.

Member Hernandez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

C) DISCUSSION ON RENEWAL PROPOSALS FROM XOANA ENTERTAINMENT COMPANY FOR ROAD/TRAFFIC AND PROMOTIONAL COMMERCIAL ROUTE SIGNS IN REYNOSA.

Chairman Edgar Delgadillo introduced the item and stated no action was necessary.

ITEM 6. ADJOURNMENT

There being no other business to come before the board, Vice-Chairman Martinez **moved** to adjourn. Member Hernandez seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:49 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 19th DAY OF APRIL 2023, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: May 12, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on proposal from XOANA Entertainment Company for road/traffic and promotional commercial route signs in Reynosa for \$11,000

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/12/2023

RENEWAL PROPOSAL

2023

PREPARED FOR : PHARR INTERNATIONAL BRIDGE
PREPARED BY: XOANA ENTERTAINMENT CO.



RENEWAL PROPOSAL 2023

Client / Service Description / Objective / Prepared By

CLIENT

PHARR INTERNATIONAL BRIDGE.

SERVICE DESCRIPTION

With the strategic distribution of signaling announcements, the pharr international bridge has a permanent image that highlights before the competition; in addition to capture and maintain the interest of commercial trucks.

OBJECTIVE

Serve of conduct to guide the mexican market, promote the international bridge of the city of pharr, mainly to keep attracting visitors and inspiring the trust of more commercial trucks.

PREPARED BY

MYRIAM CANTU
Project Manager
myriam_marlene@xoanacompany.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

SPECIAL ESTIMATE

**SIGNS IN DIFFERENT PLACES TO GUIDE THE CONDUCTORS TO THE DIFFERENT ACCESS
TO THE PHARR INTERNATIONAL BRIDGE.**

■ 3 SIGNS

Measurements 9.84 x 15.0 ft (3.0 x 4.60 m)

■ 1 SIGN

Measurements 5.41 x 10.0 ft (1.65 x 3.05 m)

■ 7 SIGNS

Measurements 2.46 x 6.23 ft (75 x 190 cm)

■ 10 SIGNS

Measurements 1.83 x 7.84 ft (56 x 239 cm)

TOTAL - 21 SIGNS

PACK OF 4 MONTHS - COST \$ 2,750.00 DLLS /MONTH

COMPLEMENTARY SERVICE:

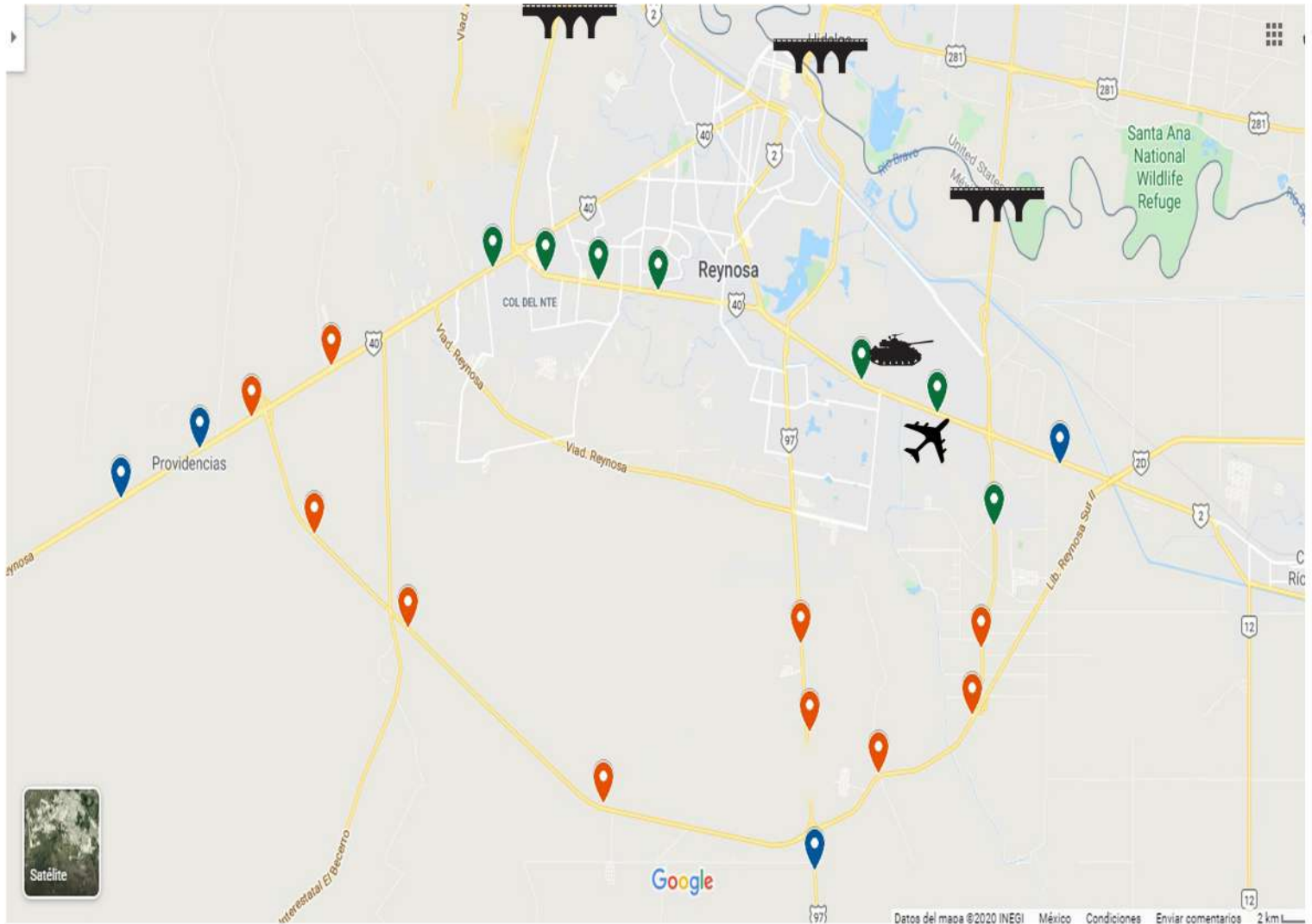
* PHARR BRIDGE PROMOTION SCHEDULES, MONDAY THROUGH FRIDAY FACEBOOK SOCIAL GROUPS, VALUED IN 400.00 MONTHLY.

* MAINTENANCE, REPAIRS AND PAINT DUE TO THE DETERIORATION CAUSED BY THE SUN AND THE RAIN, CLEANING AND PERIODIC SUPERVISION OF 21 ADS, (INCLUDES TOTAL REPLACEMENT IN CASE OF ROAD ACCIDENT, HURRICANE, FLOODING OR BANDAL ACTS).



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

LOCATION MAP



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 9.84 X 15.0 FT



Pharr
International Bridge

**LA ENTRADA MAS SEGURA Y EFICIENTE
PARA AUTOTRANSPORTES COMERCIALES
LIBRAMIENTO REYNOSA SUR II**

SALIDA A 1 km



www.pharrbridge.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 9.84 X 15.0 FT



Pharr
International Bridge

BIENVENIDOS
AUTOTRANSPORTES DE CARGA
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SALIDA A 5 km



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XOANA ENTERTAINMENT COMPANY
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Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 9.84 X 15.0 FT



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Nuevo Acceso



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XOANA ENTERTAINMENT COMPANY
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Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 5.41 X 10.0 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 2.46 x 6.23 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN - 1.83 x 7.84 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: May 12, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on 2023 Global Produce & Floral Show (formerly PMA) Texas Town Pavilion for an amount not to exceed \$27,000.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/12/2023



Exhibitor's Contract 2023 GPFS Texas Town Pavilion

TIPA exhibitors are expected to adhere to the following in conjunction with GPFS Rules and Regulations.

1. Each exhibitor **MUST be a member** of the Texas International Produce Association and be in good financial standing with the association.
2. Prior to the show, **payment for booth space** and \$10.00 sq/ft maintenance fee is **DUE UPON RECEIPT OF TIPA INVOICE**. In the event of a cancellation, the booth space portion is non-refundable as TIPA has already been charged by GPFS.
3. After the show, exhibitors will be invoiced all other expenses (ie. Transportation, labor, etc.). Payment is **DUE UPON RECEIPT OF TIPA INVOICE**.
 - 3a. Invoices must be paid in full upon receipt. The system of "installments" has been abused in the past and TIPA no longer offers that service.
4. It is the responsibility of each exhibitor to set-up/tear-down their booth (i.e. empty trash cans, put up company-specific décor, etc.). It is TIPA's responsibility to set-up/tear-down Texas Town (i.e. backdrop, lighting, unload and reload packing crates/pallets).
5. In order to maintain a consistent Texas Town image, exhibitors:
 - a. **must purchase** graphics for their booths including a back-lit panel and an overhead arched sign with your company's name/logo through TIPA.
 - b. **shall not** cover the back-lit panels and sign.
6. **Exhibitors may not begin tear down until the last day of the Expo at GPFS's posted ending time. Failure to comply will result in a \$500 fine.**
7. Any entertainment provided by the exhibitor must be approved by the TIPA Board or TIPA GPFS Committee. The exhibitor will be required to submit a detailed "booth entertainment" plan to the board no less than two months prior to the start of Fresh Summit. Failure to comply will result in immediate removal of unapproved entertainment the day of the show and loss of ability to exhibit at future Texas Town events.
8. Exhibitor **MUST** always have a representative at the booth during Expo hours. Failure to comply will result in a \$500 fine.
9. Exhibitor must make their own travel and hotel arrangements.
10. Booth orders must go through the Texas Town coordinator (i.e. furniture, cold storage, carpet, etc.).

If the above rules are not followed, you forfeit your option to exhibit the next year. *I agree, as my company's representative, to abide by these rules.*

Signature: _____

Name: _____ Date: _____

Company: _____

Please sign and return to lilly.garcia@texipa.org

Did you know...

the Texas International Produce Association hosts the

TEXAS TOWN PAVILION

at The Global Produce & Floral Show



What: Texas Town is a 8,400 square foot exhibit space **FRONT** and **CENTER** at the Global Produce & Floral Show. With over 22,000 attendees, this Expo is THE place to be if you are in the produce industry.

The Texas International Produce Association has been coordinating Texas Town since 1992 and are 15th in line to pick for produce and 1st for solutions on the showroom floor - that means we're right behind the big players like Sunkist, Dole, Chiquita, Melissa's and in front of 600 other companies.

When: October 19-21, 2023

Where: Anaheim, CA USA

List of 2022 Exhibitors:

Amore Produce LLC
Bebo Distributing, Inc.
CabeFruit Produce, LLC
Dominguez Fresh Produce
Empacadora GAB
Farmers Marketing Service
Fortune Growers
Fox Packaging
Grande Produce LTD
LakeWay Foods, LLC
Linda Vista
Lone Star Citrus Growers
Marabella Produce LLC
Marengo Foods
Montero Farms
Perlag Imports LLC

Pharr International Bridge
Phillip Garcia CHB
Port Laredo Texas
Pratt Industries
Proplat
SAWPM
Solamex
Splendid by Porvenir LLC
Spring Valley Fruits, LLC.
Sunrise Produce, LLC.
Super Starr International
Sweet Seasons, LLC.
Tabafresh Farms
Texas Department of Ag.
Traveler Produce, LLC.
Villita Avocados

CALL TODAY!

Reservations will be on a 1st-come-1st-serve basis!!
956.581.8632 or lilly.garcia@texipa.org



What are the BENEFITS?

Prime Location: TIPA has been exhibiting with GPFS for TWENTY-NINE years. We select great booth spaces – in front of 600 other companies exhibiting at GPFS. Individually, exhibitors do not have the ability to obtain this space – there is power in numbers and the uniqueness of Texas Town stands out.

Exhibitors DO NOT have to be a member of IFPA: Because TIPA is a member of the International Fresh Produce Association, the companies exhibiting in Texas Town are not required to be a member of IFPA to get the “member rate” for booth space (a savings of \$4,600).

TIPA Staff Coordinates EVERYTHING: Except for your housing and travel arrangements, TIPA staff oversees all areas of the expo – from freight handling to sign hanging. We set-up Texas Town and tear it down; thus allowing the participating exhibitors to do what they are there to do – meet with existing or potential customers. Our exhibitors do not have to worry about outside transportation or staying on top of GPFS’s deadlines - you don’t even have to stay around until midnight after the show is over waiting on freight to be picked up – we do all of that for you.

A Cohesive Community Design: Texas Town has a cohesive look. Your display will be customized with your company’s logo and graphics.

What Does it Cost?

Booth Space: \$4,600 per 10x10 space (same amount IFPA charges its members)

Maintenance Fee: \$10 sq. ft.: Covers direct and indirect costs as well as up keep expenses.

Staff Travel and Labor: Each Texas Town exhibitor shares the travel and labor expenses for the TIPA staff members that coordinate Texas Town.

Furniture & Accessories: Only if ordered.

Plants: Only if ordered.

Carpet & Padding: Carpet is ordered for all exhibitors and is the same color throughout Texas Town. Exhibitors are charged based on their square footage.

Sign Hanging: A 20’x20’ “Texas Town” overhead sign is hung over the pavilion. This cost is divided equally among exhibitors.

Labor: Contract labor is hired to assemble Texas Town. Exhibitors are charged based on square footage.

Cold Storage: Only if used.

Electrical: Electricity is always ordered for accent lighting – this amount is divided equally among exhibitors. Additional electrical needs are charged solely to the ordering exhibitor.

Material Handling: IFPA charges all exhibitors for moving freight in and out of the show. The Texas Town exhibit freight costs are shared among exhibitors based on square footage.

Supplies/Décor: Any upgrades or supplies needed for Texas Town are charged based on square footage.

Transportation: Each company will be charged for their individual freight costs – the more you transport, the more it will cost.

Custom Graphics: You are given the option to customize your booth by creating a back-lit panel that will promote your company’s message. The cost is usually around \$550/panel.

A base budget without shipping and handling:

10x10—\$10,000	10x20—\$21,000
20x20—\$42,000	20x30—\$63,000

These totals are based on averages from exhibitors over the past five years.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 11, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 11, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 11, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 11, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 11, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 11, 2023

MEETING DATE: May 17, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/11/2023