

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, APRIL 19, 2023 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for March 2023.
- B) Finance Report for February 2023.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for March 15, 2023.
- B) Discussion and action, if any, on Southeast Produce Council (SEPC) Membership for \$750.

C) Discussion on renewal proposals from XOANA Entertainment Company for road/traffic and promotional commercial route signs in Reynosa.

4. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 14th day of April 2023 at 3:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 14th day of April 2023




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: April 13, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for March 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/13/2023

**CROSSINGS AND REVENUES
FOR THE MONTH OF MARCH
FISCAL YEAR 2022 – 2023**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **121,692** vehicles for the month of March F.Y. 2022-2023, which showed an increase of **13,146** vehicles or **12.11%** over the same month in F.Y. 2021-2022.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **53,570** cars for the month of March F.Y. 2022 – 2023, showing an increase of **12,098** cars or **29.17%** over the same month in F.Y. 2021 – 2022.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **68,122** trucks for the month of March F.Y. 2022-2023, showing an increase of **1,048** trucks or **1.56%** over the same month in F.Y. 2021 - 2022.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,649,118** dollars for the month of March F.Y. 2022 – 2023.

\$	214,280 Autos & other
\$	1,428,366 Trucks
\$	<u>6,472 Profit on pesos</u>
\$	1,649,118 TOTAL

Revenues showed an increase of **\$87,608** or **5.61%** over the same month in F.Y. 2021 – 2022.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **65,349** trucks for the month of March F.Y. 2022-2023, showing an increase of **5,212** trucks or **8.67%** over the same month in F.Y. 2021-2022.

SOUTHBOUND TRUCK CROSSINGS SHOWED AN INCREASE OF 2,773 TRUCKS OR 4.24% FOR THE MONTH OF MARCH, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF MARCH TOTAL 113,473 REPRESENTING AN INCREASE OF 6,260 OR 4.92% OVER THE SAME TIME PERIOD IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC % / DEC %
OCTOBER	97,565	107,357	9,792	10.04%
NOVEMBER	102,518	103,271	753	0.73%
DECEMBER	107,076	110,978	3,902	3.64%
JANUARY	102,505	115,425	12,920	12.60%
FEBRUARY	96,158	106,463	10,305	10.72%
MARCH	108,546	121,692	13,146	12.11%
YTD TOTAL	614,368	665,186	50,818	8.27%
APRIL	89,679			
MAY	103,970			
JUNE	101,575			
JULY	100,837			
AUGUST	107,399			
SEPTEMBER	102,896			
TOTAL CROSSING	1,220,724			

A. VEHICLE CROSSINGS SHOWED AN INCREASE OF 13,146 VEHICLES OR 12.11% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. VEHICLE CROSSING SHOWED AN INCREASE OF 50,818 VEHICLES OR 8.27% OVER THE SIX (6) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	33,627	43,454	9,827	29.22%
NOVEMBER	36,220	42,460	6,240	17.23%
DECEMBER	42,624	51,652	9,028	21.18%
JANUARY	36,032	50,266	14,234	39.50%
FEBRUARY	35,195	50,155	14,960	42.51%
MARCH	41,472	53,570	12,098	29.17%
YTD TOTAL	225,170	291,557	66,387	29.48%
APRIL	36,340			
MAY	42,219			
JUNE	41,029			
JULY	41,088			
AUGUST	42,574			
SEPTEMBER	40,919			
TOTAL CROSSING	469,339			

A. CAR CROSSINGS SHOWED AN INCREASE OF 12,098 CARS OR 29.17% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. CAR CROSSING SHOWED AN INCREASE OF 66,387 CARS OR 29.48% OVER THE SIX (6) MONTH IN F.Y. 2021-2022.

SOUTHBOUND CAR CROSSINGS COMPARISON FOR THE MONTH OF MARCH F.Y. 2022 – 2023

			GAIN	% INC.	DAYLY
	MAR F.Y. 22-23	MAR. F.Y. 21-22	LOSS	% (DEC.)	AVERAGE
GATEWAY	117,062	106,805	10,257	10%	3,776
VETERANS (LOS TOMATES)	165,431	135,906	29,525	22%	5,336
FREE TRADE (LOS INDIOS)	37,683	34,178	3,505	10%	1,216
TOTAL BROWNSVILLE	320,176	276,889	43,287	16%	10,328
EAGLE PASS	255,015	239,994	15,021	6%	8,226
LAREDO	402,744	364,608	38,136	10%	12,992
McALLEN- HIDALGO	248,727	224,575	24,152	11%	8,023
ANZALDUAS	117,037	93,482	23,555	25%	3,775
McA. & ANZ. COMP TO 2016	365,764	318,057	47,707	15%	11,799
PROGRESO	46,912	44,010	2,902	6.59%	1,513
DONNA	60,406	49,455	10,951	22.14%	1,949
PHARR	53,570	41,472	12,098	29.17%	1,728

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	63,938	63,903	(-35)	(-0.05%)
NOVEMBER	66,298	60,811	(-5,487)	(-8.28%)
DECEMBER	64,452	59,326	(-5,126)	(-7.95%)
JANUARY	66,473	65,159	(-1,314)	(-1.98%)
FEBRUARY	60,963	56,308	(-4,655)	(-7.64%)
MARCH	67,074	68,122	1,048	1.56%
YTD TOTAL	389,198	373,629	(-15,569)	(-4.00%)
APRIL	53,339			
MAY	61,751			
JUNE	60,546			
JULY	59,749			
AUGUST	64,825			
SEPTEMBER	61,977			
TOTAL CROSSING	751,385			

A. TRUCK CROSSINGS SHOWED AN ANCREASE OF 1,048 TRUCKS OR 1.56% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. TRUCK CROSSING SHOWED A DECREASE OF (-15,569) TRUCKS OR (-4.00%) OVER THE SIX (6) MONTHS IN F.Y. 2021-2022.

SOUTHBOUND TRUCK CROSSINGS COMPARISON FOR THE MONTH OF MARCH F.Y. 2022 – 2023

			GAIN LOSS	% INC. % (DEC.)	DAYLY AVERAGE
	MAR F.Y. 22-23	MAR. F.Y. 21-22	0	#DIV/0!	
VETERANS (LOS TOMATES)	26,970	21,527	5,443	25%	870
FREE TRADE (LOS INDIOS)	37,683	1,170	36,513	3121%	1,216
BROWNSVILLE	64,653	22,697	41,956	185%	2,086
EAGLE PASS	18,881	17,346	1,535	9%	609
LAREDO	262,109	248,436	13,673	6%	8,455
PHARR	68,122	67,074	1,048	2%	2,197
PROGRESO	4,987	5,382	-395	-7%	161
ANZALDUAS (Empty only)	3,317	2,369	948	40%	107

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2021- 2022	F.Y. 2022- 2023	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	55,089	59,862	4,773	8.66%	42,412	17,450	17,937	9,472
NOVEMBER	55,973	56,312	339	0.61%	41,104	15,208	18,584	9,868
DECEMBER	55,061	55,104	43	0.08%	38,581	16,523	19,862	10,405
JANUARY	57,439	60,392	2,953	5.14%	42,496	17,896	21,284	12,269
FEBRUARY	52,772	56,904	4,132	7.83%	40,130	16,774	19,736	11,379
MARCH	60,137	65,349	5,212	8.67%	45,897	19,452	22,590	11,915
APRIL	44,692							
MAY	56,519							
JUNE	55,967							
JULY	55,597							
AUGUST	59,729							
SEPTEMBER	57,767							
TOTAL CROSSING	666,742							

Northbound trucks at the Pharr International Bridge totaled **65,349** trucks for the month of March F.Y. 2022-2023, showing an increase of **5,212** trucks or **8.67%** over the same month in F.Y. 2021-2022.

TRUCK CROSSING SHOWED AN INCREASE OF 17,452 TRUCKS OR 5.19% OVER THE SAME SIX (6) MONTH IN F.Y. 2021-2022.

Agriculture trucks at the Pharr International Bridge totaled **22,590** crossings for the month of March representing a **35%** of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of **3,985** or **21.42%** over the same month in F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	119,027	123,765	4,738	3.98%
NOVEMBER	122,271	117,123	(-5,148)	(-4.21%)
DECEMBER	119,513	114,430	(-5,083)	(-4.25%)
JANUARY	123,912	125,551	1,639	1.32%
FEBRUARY	113,735	113,212	(-523)	-0.46%
MARCH	127,211	133,471	6,260	4.92%
APRIL	98,031			
MAY	118,270			
JUNE	116,513			
JULY	115,346			
AUGUST	124,554			
SEPTEMBER	119,744			
TOTAL CROSSING	1,418,127			

A. TRUCK CROSSINGS SHOWED AN INCREASE OF 6,260 TRUCKS OR -4.92% OVER THE SAME MONTH IN F.Y. 2021-2022

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,418,151	\$ 1,547,162	\$ 129,011	9.10%
NOVEMBER	\$ 1,350,178	\$ 1,375,261	\$ 25,083	1.86%
DECEMBER	\$ 1,605,104	\$ 1,556,275	(\$ 48,829)	(-3.04%)
JANUARY	\$ 1,496,333	\$ 1,553,154	\$56,821	3.80%
FEBRUARY	\$ 1,373,791	\$ 1,350,030	(\$ 23,761)	(-1.73%)
MARCH	\$ 1,561,510	\$ 1,649,118	\$ 87,608	5.61%
YTD TOTAL	\$ 8,805,067	\$ 9,031,000	\$ 225,932	2.57%
APRIL	\$ 1,240,476			
MAY	\$ 1,423,226			
JUNE	\$ 1,396,576			
JULY	\$ 1,420,750			
AUGUST	\$ 1,467,397			
SEPTEMBER	1,457,298			
TOTAL CROSSING	17,210.790			

**A. REVENUES SHOWED AN INCREASE OF \$87,608 OR 5.61% OVER
THE SAME MONTH IN F.Y. 2021-2022**

**B. REVENUES SHOWED AN INCREASE OF \$225,932 OR 2.57% OVER
THE SIX (6) MONTHS IN F.Y. 2021-2022.**

**PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	43,452	3,279	4,908	1,387	49,933	4,218	1	131	48	107,357
NOVEMBER	42,460	2,897	4,651	1,323	47,910	3,856	7	118	49	103,271
DECEMBER	51,652	2,721	4,455	1,059	44,484	6,410	6	132	59	110,978
JANUARY	50,266	2,888	4,342	1,152	49,160	7,431	3	140	43	115,425
FEBRUARY	50,155	2,752	4,200	1,100	45,193	2,936	6	77	44	106,463
MARCH	53,570	3,245	4,685	1,235	51,452	7,225	2	226	52	121,692
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF MARCH
F.Y. 2022-2023.**

- 1X CARS 44.00%
- 2X TRUCKS 3.0%
- 3X TRUCKS 4.0%
- 4X TRUCKS 1.0%
- 5X TRUCKS 42.00%
- 6X TRUCKS 6.00%



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: April 14, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for February 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

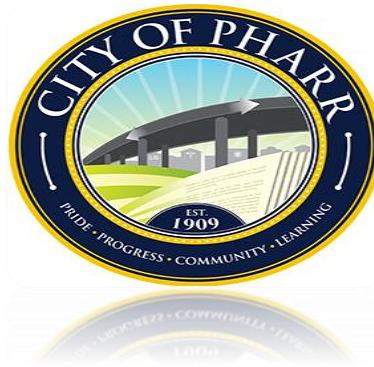
Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/14/2023



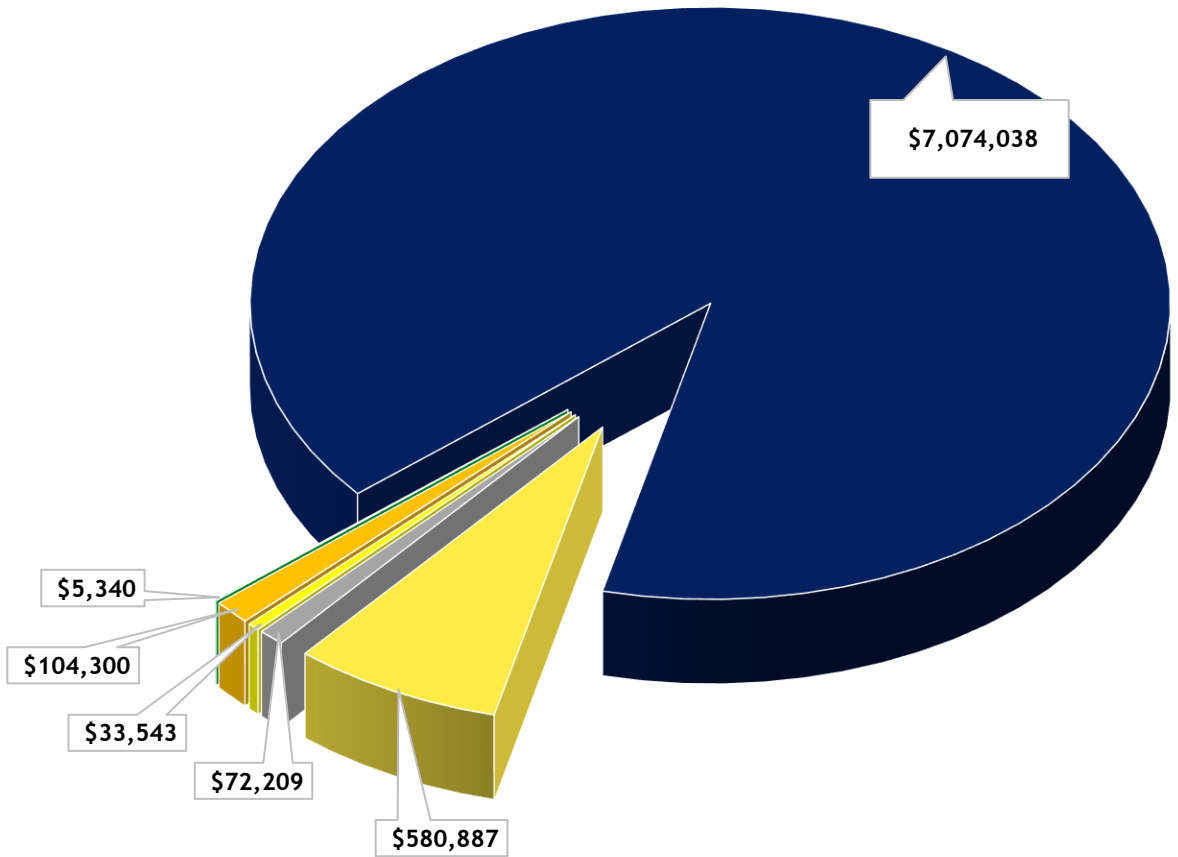
PHARR INTERNATIONAL BRIDGE

Financial Report
February 2023



Bridge Revenues

- Toll Fees 90%
- Interest from Bond Proceeds 7%
- Credit Card - Surcharge 1%
- Peso Exchange Rate Income 0.9%
- Rental Income 1%
- Other 0.1%

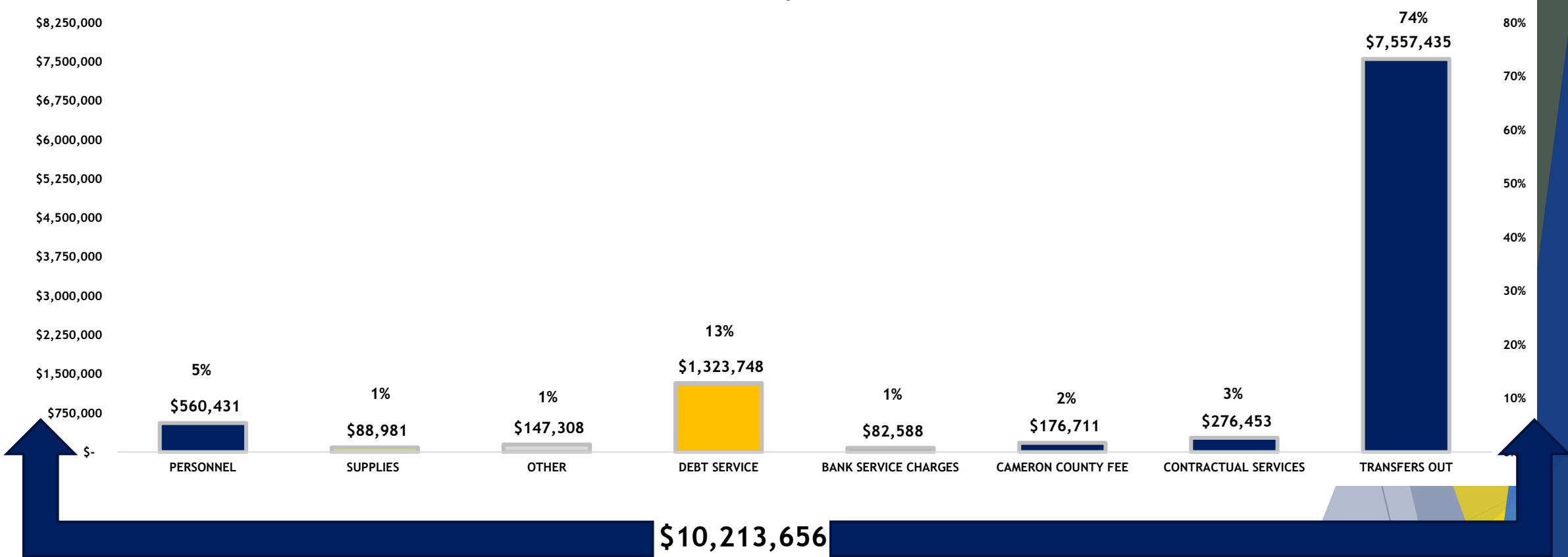


\$7,870,316

Total Revenues



Total Expenses



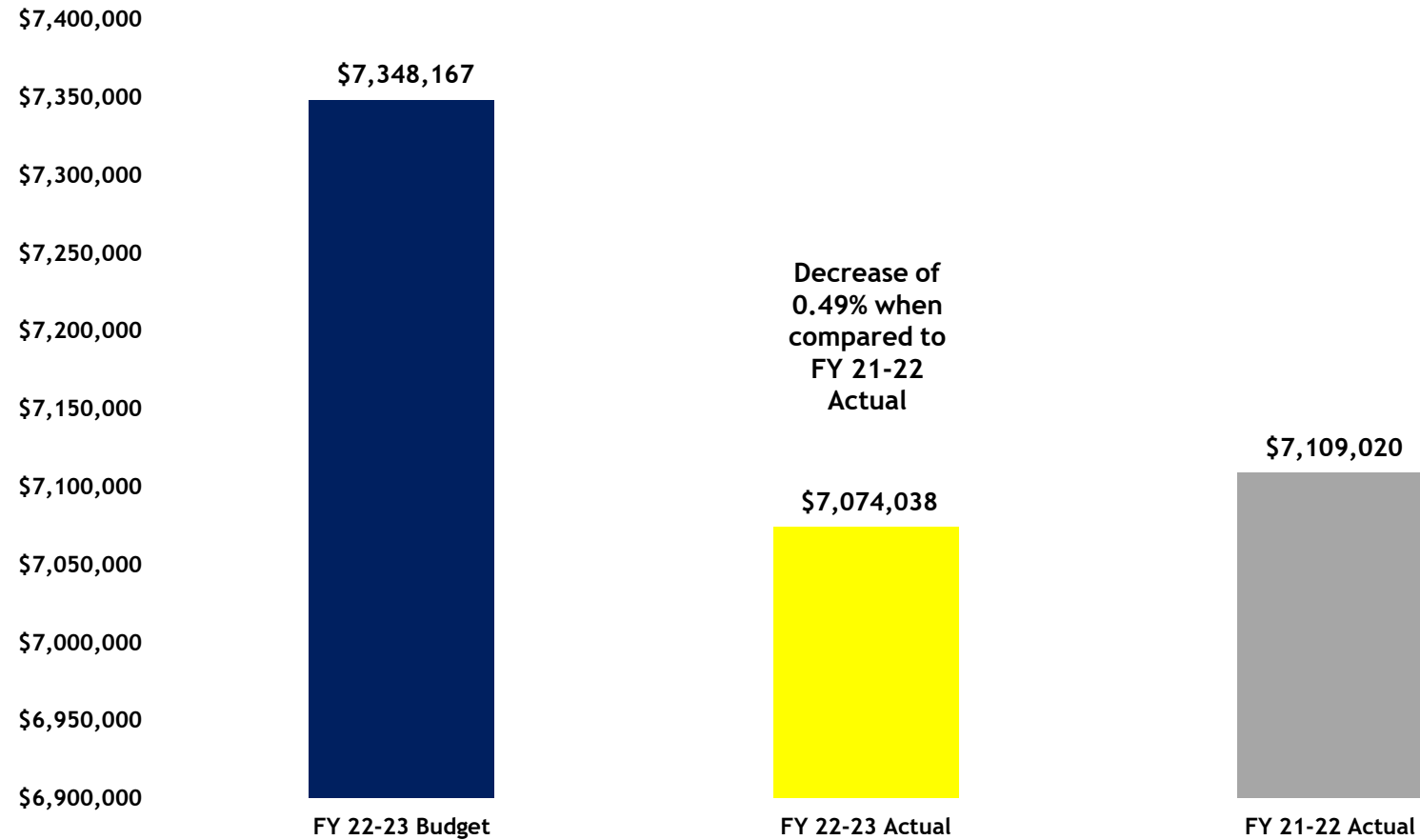
Operating Expenses

(\$2,343,340)

Revenues Over Expenses

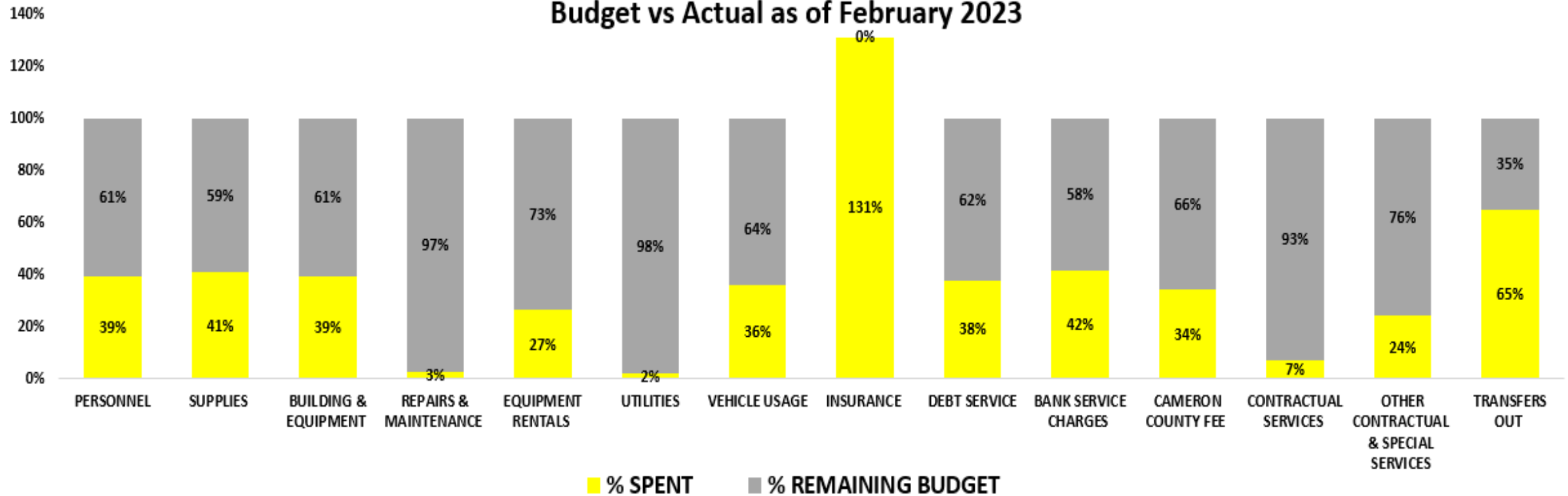


Toll Collections



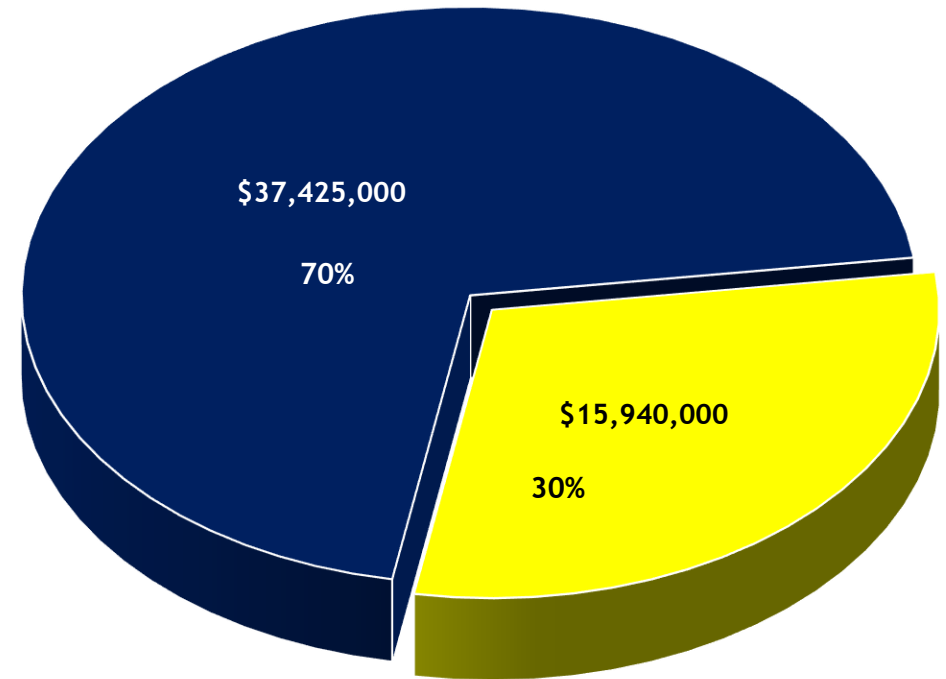
<or=53%
 Benchmark for Budget
 Spent as of Feb. 2023

Bridge Expenditures Budget vs Actual as of February 2023



Fiscal Year	Principal	Interest	Total Debt Service
2021	\$ -	\$ -	\$ -
2022	\$ 545,000	\$ 2,368,673	\$ 2,913,673
2023	\$ 505,000	\$ 2,311,550	\$ 2,816,550
2024	\$ 1,925,000	\$ 2,286,300	\$ 4,211,300
2025	\$ 2,005,000	\$ 2,204,000	\$ 4,209,000
2026	\$ 2,095,000	\$ 2,118,250	\$ 4,213,250
2027	\$ 2,180,000	\$ 2,028,600	\$ 4,208,600
2028	\$ 2,295,000	\$ 1,919,600	\$ 4,214,600
2029	\$ 2,405,000	\$ 1,804,850	\$ 4,209,850
2030	\$ 2,530,000	\$ 1,684,600	\$ 4,214,600
2031	\$ 2,655,000	\$ 1,558,100	\$ 4,213,100
2032	\$ 2,785,000	\$ 1,425,350	\$ 4,210,350
2033	\$ 2,925,000	\$ 1,286,100	\$ 4,211,100
2034	\$ 3,070,000	\$ 1,139,850	\$ 4,209,850
2035	\$ 3,205,000	\$ 1,008,450	\$ 4,213,450
2036	\$ 3,340,000	\$ 871,200	\$ 4,211,200
2037	\$ 3,485,000	\$ 728,100	\$ 4,213,100
2038	\$ 3,635,000	\$ 578,700	\$ 4,213,700
2039	\$ 3,790,000	\$ 422,800	\$ 4,212,800
2040	\$ 3,925,000	\$ 287,100	\$ 4,212,100
2041	\$ 4,065,000	\$ 146,250	\$ 4,211,250
Total	\$ 53,365,000	\$ 28,178,423	\$ 81,543,423

Bridge Bond Debt



■ Bridge Expansion ■ DAP 15 & 16

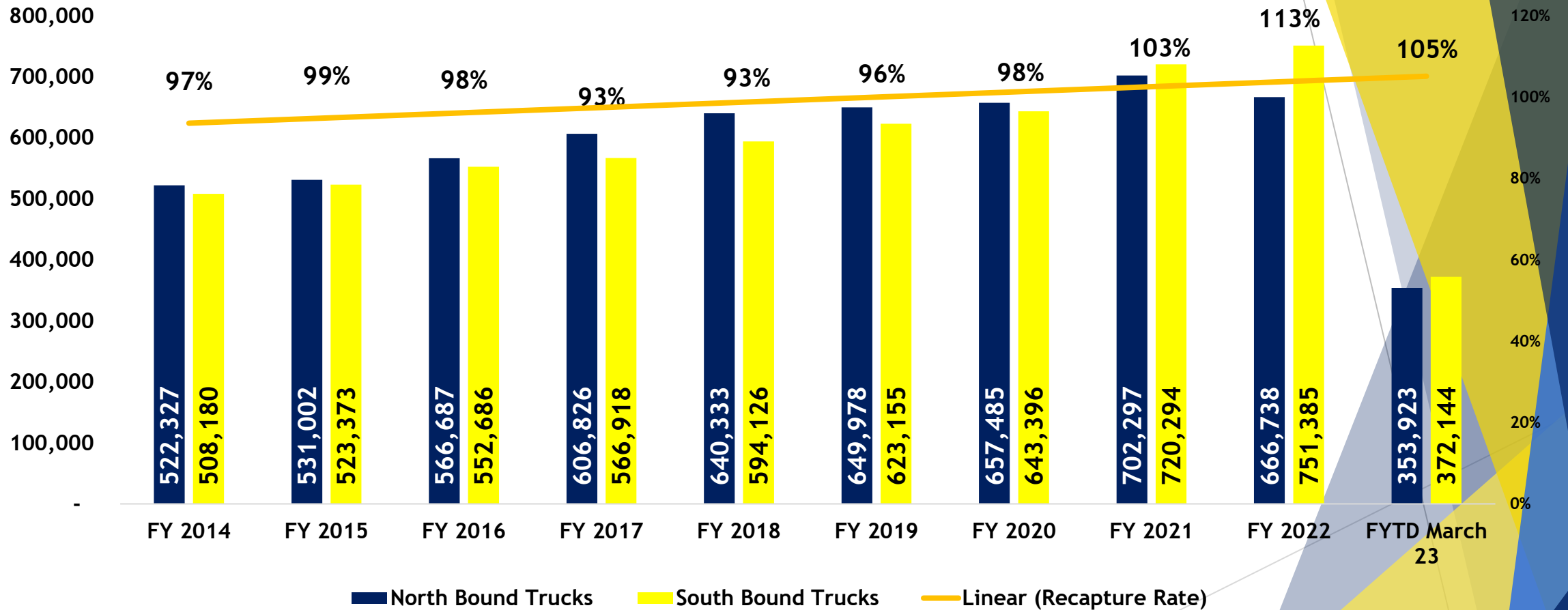
PHARR INTERNATIONAL BRIDGE

South Bound Recapture Rate
March 2023



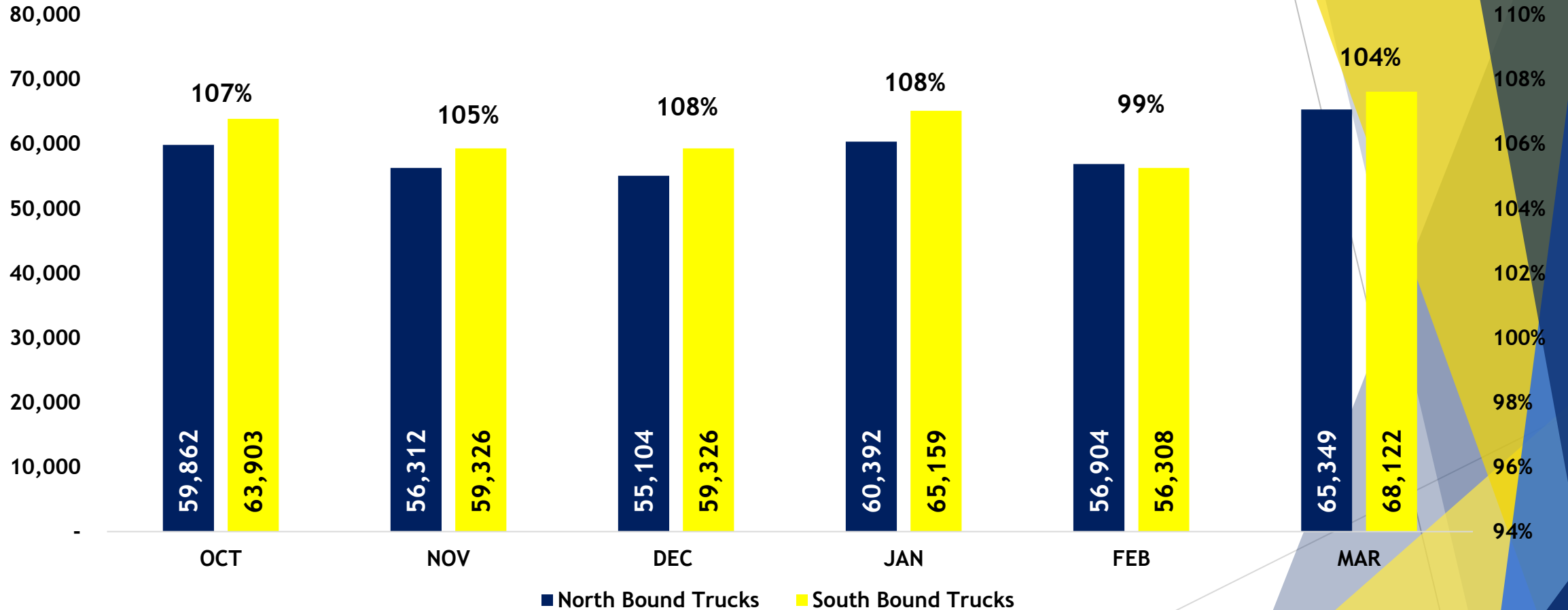
South Bound Recapture Rate

Pharr International Bridge - North & South Bound Commercial Truck Crossings



South Bound Recapture Rate

Pharr International Bridge - North & South Bound Commercial Truck Crossing - FY 2023



QUESTIONS



THANK YOU





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: April 11, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: April 11, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: April 11, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for March 15, 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2023

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
WEDNESDAY, MARCH 15, 2023
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular called meeting on Wednesday, March 15, 2023, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary

MEMBERS ABSENT: Larry Hernandez, Member
Lazaro Beas, Member

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Anali Alanis, Interim City Manager
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Lauro Garza, CBP
Elmer Martinez, CBP

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:00 p.m. Roll call established a quorum.

Vice-Chairman Martinez **moved** to excuse absent members. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR FEBRUARY 2023

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of February 2023. He reported total crossings for the month of February were 106,463, which was an increase of 10,305 vehicles or 10.72% compared to last year. Mr. Brouwen further reported total car crossings for the month of February were 50,155, which was an increase of 14,960 cars or 42.51% and went over car crossing compassions from other bridges for the month of February 2023.

Fred Brouwen, Director of Operations, reported on the total truck crossings for the month of February 2023. He stated crossings were 56,308, which was a decrease of -4,655 trucks or -7.64% decrease and went over truck crossings compassions from other bridges for the month of February 2023.

Fred Brouwen, Director of Operations, also reported northbound crossings for the month of February were 56,904, which was an increase of 4,132 trucks or 7.83% increase. Mr. Brouwen further stated the agriculture for the month of February had 19,736 trucks, which represents a 37% of all imports from Mexico to the U.S. He also reported a combination of northbound and southbound truck crossings for the month of February 2023 were 113,212, which was a decrease of -523 or -0.46%.

Fred Brouwen, Director of Operations, went over the total revenues collected for the month of February 2023. He reported the total revenue collected for the month was \$1,350,030, which shows a decrease of -\$23,761 or -1.73% in revenues.

Lastly, Fred Brouwen, Director of Operations, reported on crossing comparisons by axle for the month of February 2023. He stated cars and trucks were 50,155, 2X trucks were 2,752, 3X trucks were 4,200, 4X trucks were 1,100, 5X trucks were 45,193, 6X trucks were 2,936, mobile homes were 6, wide loads were 77 and special crossings were 44 and total combination for the month of February was 106,463.

B) FINANCE REPORT FOR JANUARY 2023

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, called upon Eddie Gutierrez, Bridge Financial Consultant, for the finance report for the Bridge.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, briefly reported on the expenditures and revenues year to date for the bridge.

Discussion ensued on the finance report.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Ruben Alfaro, City Engineer, was present and questions on projects could be entertained at this time.

Ruben Alfaro, City Engineer, reported on the recent activity for DAP FY15 Projects. He stated on the Northbound Lanes Expansion project hydroseeding application for construction areas and drainage ditches were completed and installation of clearance signs and lane numbers were also completed. He reported on the BSIF restroom accessories were completed along with the metal stud framing for metal panels and louvers were also completed. He added the enclosure for the generator was completed and the block sodding was installed in the area. He further reported on February 22, 2023, they had a punch list walk through with GSA, CBP, Brownstone and the City and there were some punch list items that the contractor was still working on which was the grinding of the rough concrete pavement surface on the northbound lanes, removal and re-application of the pavement markings and RPM's were damaged, installation of epoxy for concrete pavement cracks, touch up and cleaning of inspection booths, cleaning of roofing membrane at the primary inspection canopy and installation of roof metal flashing at the primary inspection canopy. He added future activity that still needs to happen was installation of metal panels at Northbound Lanes and 2nd BSIF Exit and installation of fiber optic cable to service 2nd BSIF Exit Booths. He further stated time to date on the Northbound Lane Expansion was 129% and placed to date was 98% of the funds for this project. Time to date on the 2nd BSIF Exit was 98% and placed to date was 92%.

Ruben Alfaro, City Engineer, further reported on DAP FY16 projects. He stated the city submitted all necessary documents for the required TIP Amendments/Revisions and once that is complete, the city and TXDOT would be working on the AFA amendments and expect a letting date of Fall 2023.

Ruben Alfaro, City Engineer, also reported on the 2nd Span Project. He stated the consultants submitted 100% Plans, Specifications and Estimates to TXDOT on February 6, 2023, and were still waiting for some comments from TXDOT. He added the conceptual drawings received approval signatures by IBWC and CILA, and the

consultant was working on the Environmental Clearance for the project and should be submitting to FHWA and TXDOT soon.

D) DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on DAP projects. He stated representatives from CBP reached out about a potential ribbon cutting ceremony for that project sometime in April 2023.

Luis Bazan, Bridge Director, also reported on the Binational Forum & Groundbreaking Ceremony. He stated a groundbreaking for Mexico's portion of the Second Span was held on March 7, 2023, and showed them a recap video. He stated this was a historic event as they were able to have the collaboration with their working group in Mexico and leaders were at the head table with the mayor and the rest of the people that were there is just unheard of.

Luis Bazan, Bridge Director, reported on Pilot Program. He stated they needed to establish some pilot programs here at the port and they do not have any set yet but there were some ideas and want to see how they can incorporate some of those pilot programs in Pharr to ensure local businesses stay and capture new markets.

Luis Bazan, Bridge Director, reported on the TMAC. He stated they were working with the Texas Manufacturing Assistance Center for their Strategic Plan and their Internal and External Stakeholders should have received a survey that went out this week. He added they went back and forth to tweak the questions to ensure that they were easy to understand and get proper feedback. He stated once they get the questions out of the way it will be on to the next step and completion should be in May 2023.

Luis Bazan, Bridge Director, reported on BridgeConnect Trade Session. He stated they were always trying to get topics of interest for all the industries that they service at the Pharr Port of Entry and this BridgeConnect will focus on Introduction to Produce Accounting. He stated Mr. Eloy Trevino and Mr. Rene Cantu would provide a quick update on this and who should be attending the Bridge Connect session on Thursday, April 13, 2023, at 10:00 a.m.

Rene Cantu, from eProduce, briefly explained what the BridgeConnect Trade Session would focus on.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR FEBRUARY 15, 2023

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

B) DISCUSSION AND ACTION, IF ANY, ON ADVERTISING IN THE PORT OF BROWNSVILLE’S 2023 DIRECTORY FOR \$2,900.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

ITEM 4. ADJOURNMENT

There being no other business to come before the board, Vice-Chairman Martinez **moved** to adjourn. Secretary Campero seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:30 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 15th DAY OF FEBRUARY 2023, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE

MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: April 14, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on Southeast Produce Council (SEPC) Membership for \$750.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/14/2023



Membership Packet

Member Benefits

As an SEPC member, you'll join a diverse group of like-minded produce professionals, from farmers to distributors and retailers to chefs. It's about growing your knowledge, sharpening your skills, sharing your passion with others, and enjoying what makes this corner of the country extra special: its long tradition of bringing people together through food that is grown, distributed, and cooked with love.

- Networking

o Our members come from all corners of the Southeast—and beyond. Which makes for an unparalleled opportunity to meet new friends, share business ideas, and maybe join in on that next tailgate.

- Innovation

o We lead the industry in fostering innovative ideas in produce and technology. We don't just think outside of the box, we think outside of the farm to provide thought-provoking information to keep our members informed. We honor those who've made a significant impact within our industry by presenting our annual Next Generation Award and Terry Vorhees Lifetime Achievement Award.

- Community

o We proudly support local charitable organizations who promote the consumption of fresh fruits & vegetables. We invite you to experience the invaluable feeling of giving back by volunteering and donating products to any of our variety of community initiatives.

- Education

o Your membership includes admission to numerous educational sessions at our conferences, events, and engagements (like Southern Exposure and Southern Innovations) throughout the year.

Membership Information

- Corporate Membership

o Annual corporate memberships are available in three tiers based on your company's need, the fees of which are outlined below. Those listed on the corporate membership are entitled to all the membership benefits of the council.

o Annual Membership

- 1-5 Members: \$750
- 6-10 Members: \$1500
- 11-15 Members: \$2,250 (must receive prior approval)

o Additional Corporate Member Benefits

- Booth Space at Southern Exposure: As a corporate member, companies are entitled to enter the booth lottery for an exhibit space at our annual Southern Exposure trade show. Please note as of March 2015, individual members must upgrade to a corporate membership to retain any existing booth space at Southern Exposure.
- Booth Space at Southern Innovations: As a corporate member, companies are entitled to a first-come, first-choice opportunity to obtain a booth, depending on your company's sponsorship level.

▪ Complimentary Event Access and Accommodations:

- Retail and broadline foodservice members are eligible for complimentary registrations and accommodations to Southern Exposure and Southern Innovations per membership bracket (1-5, 6-10, 11-15); Hotel and airfare included.
- Wholesale, jobber, and receiver members are eligible for *two* complimentary registrations to Southern Exposure and Southern Innovations. Hotel and airfare *not* included. Additional conference attendees must register as individuals.
 - Session purchases *not* included (Golf, Keynote, etc.)
 - Saturday activities *not* included at Southern Innovations
- Member Scholarship Program: Corporate members in good standing are eligible to apply for our annual member scholarship program. Eligible applicants must be/have a spouse, parent, or grandparent that is a corporate member with good standing status. Good standing status includes members that have been on the SEPC membership roster for at least 12 months and have attended at least one SEPC event (Southern Exposure and/or Southern Innovations) in the last fiscal year. If selected, recipients will receive a \$1,500 scholarship payable to the accredited university/school of his/her choice.
- STEP-UPP: Our Retail and Foodservice members are eligible to participate in our industry training STEP-UPP program.
- STARS: SEPC member companies registered to attend Southern Exposure are eligible to participate in STARS Cocktails & Careers where STARS students interview with SEPC member companies seeking fresh employees.

- **Individual Membership**

o Entitles an individual member access to SEPC events. Some program exclusions may apply.

- Annual Membership
 - 1 Member: \$350



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: April 14, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion on renewal proposals from XOANA Entertainment Company for road/traffic and promotional commercial route signs in Reynosa.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/14/2023

RENEWAL PROPOSAL

2023

PREPARED FOR : PHARR INTERNATIONAL BRIDGE
PREPARED BY: XOANA ENTERTAINMENT CO.



RENEWAL PROPOSAL 2023

Client / Service Description / Objective / Prepared By

CLIENT

PHARR INTERNATIONAL BRIDGE.

SERVICE DESCRIPTION

With the strategic distribution of signaling announcements, the pharr international bridge has a permanent image that highlights before the competition; in addition to capture and maintain the interest of commercial trucks.

OBJECTIVE

Serve of conduct to guide the mexican market, promote the international bridge of the city of pharr, mainly to keep attracting visitors and inspiring the trust of more commercial trucks.

PREPARED BY

MYRIAM CANTU
Project Manager
myriam_marlene@xoanacompany.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

SPECIAL ESTIMATE

**SIGNS IN DIFFERENT PLACES TO GUIDE THE CONDUCTORS TO THE DIFFERENT ACCESS
TO THE PHARR INTERNATIONAL BRIDGE.**

■ 3 SIGNS

Measurements 9.84 x 15.0 ft (3.0 x 4.60 m)

■ 1 SIGN

Measurements 5.41 x 10.0 ft (1.65 x 3.05 m)

■ 7 SIGNS

Measurements 2.46 x 6.23 ft (75 x 190 cm)

■ 10 SIGNS

Measurements 1.83 x 7.84 ft (56 x 239 cm)

TOTAL - 21 SIGNS

PACK OF 2 YEARS - COST \$3,500.00 DLLS /MONTH

COMPLEMENTARY SERVICE:

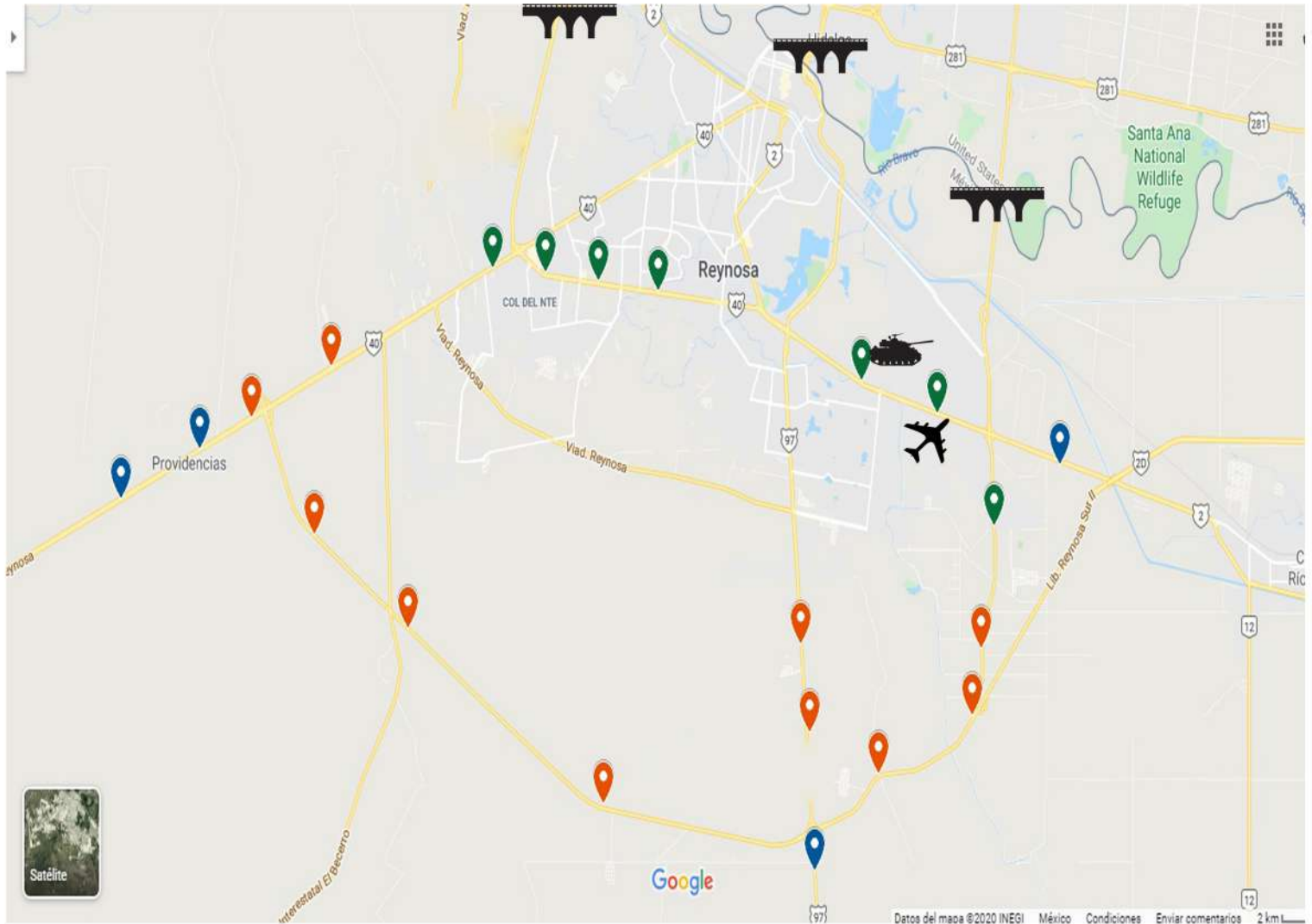
* PHARR BRIDGE PROMOTION SCHEDULES, MONDAY THROUGH FRIDAY FACEBOOK SOCIAL GROUPS, VALUED IN 400.00 MONTHLY.

* MAINTENANCE, REPAIRS AND PAINT DUE TO THE DETERIORATION CAUSED BY THE SUN AND THE RAIN, CLEANING AND PERIODIC SUPERVISION OF 21 ADS, (INCLUDES TOTAL REPLACEMENT IN CASE OF ROAD ACCIDENT, HURRICANE, FLOODING OR BANDAL ACTS).



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

LOCATION MAP



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 9.84 X 15.0 FT



Pharr
International Bridge

**LA ENTRADA MAS SEGURA Y EFICIENTE
PARA AUTOTRANSPORTES COMERCIALES
LIBRAMIENTO REYNOSA SUR II**

SALIDA A 1 km



www.pharrbridge.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 9.84 X 15.0 FT



Pharr
International Bridge

BIENVENIDOS
AUTOTRANSPORTES DE CARGA
LIBRAMIENTO REYNOSA SUR II

SALIDA A 5 km



www.pharrbridge.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 9.84 X 15.0 FT



Pharr
International Bridge

**BIENVENIDOS AUTOTRANSPORTES
COMERCIALES, MAQUILAS Y PERECEDEROS**

LIBRAMIENTO REYNOSA SUR II

Nuevo Acceso



www.pharrbridge.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 5.41 X 10.0 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 2.46 x 6.23 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN - 1.83 x 7.84 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

RENEWAL PROPOSAL

2023

PREPARED FOR : PHARR INTERNATIONAL BRIDGE
PREPARED BY: XOANA ENTERTAINMENT CO.



RENEWAL PROPOSAL 2023

Client / Service Description / Objective / Prepared By

CLIENT

PHARR INTERNATIONAL BRIDGE.

SERVICE DESCRIPTION

With the strategic distribution of signaling announcements, the pharr international bridge has a permanent image that highlights before the competition; in addition to capture and maintain the interest of commercial trucks.

OBJECTIVE

Serve of conduct to guide the mexican market, promote the international bridge of the city of pharr, mainly to keep attracting visitors and inspiring the trust of more commercial trucks.

PREPARED BY

MYRIAM CANTU
Project Manager
myriam_marlene@xoanacompany.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

SPECIAL ESTIMATE

**SIGNS IN DIFFERENT PLACES TO GUIDE THE CONDUCTORS TO THE DIFFERENT ACCESS
TO THE PHARR INTERNATIONAL BRIDGE.**

■ 3 SIGNS

Measurements 9.84 x 15.0 ft (3.0 x 4.60 m)

■ 1 SIGN

Measurements 5.41 x 10.0 ft (1.65 x 3.05 m)

■ 7 SIGNS

Measurements 2.46 x 6.23 ft (75 x 190 cm)

■ 10 SIGNS

Measurements 1.83 x 7.84 ft (56 x 239 cm)

TOTAL - 21 SIGNS

PACK OF 3 YEARS - COST \$ 2,750.00 DLLS /MONTH

COMPLEMENTARY SERVICE:

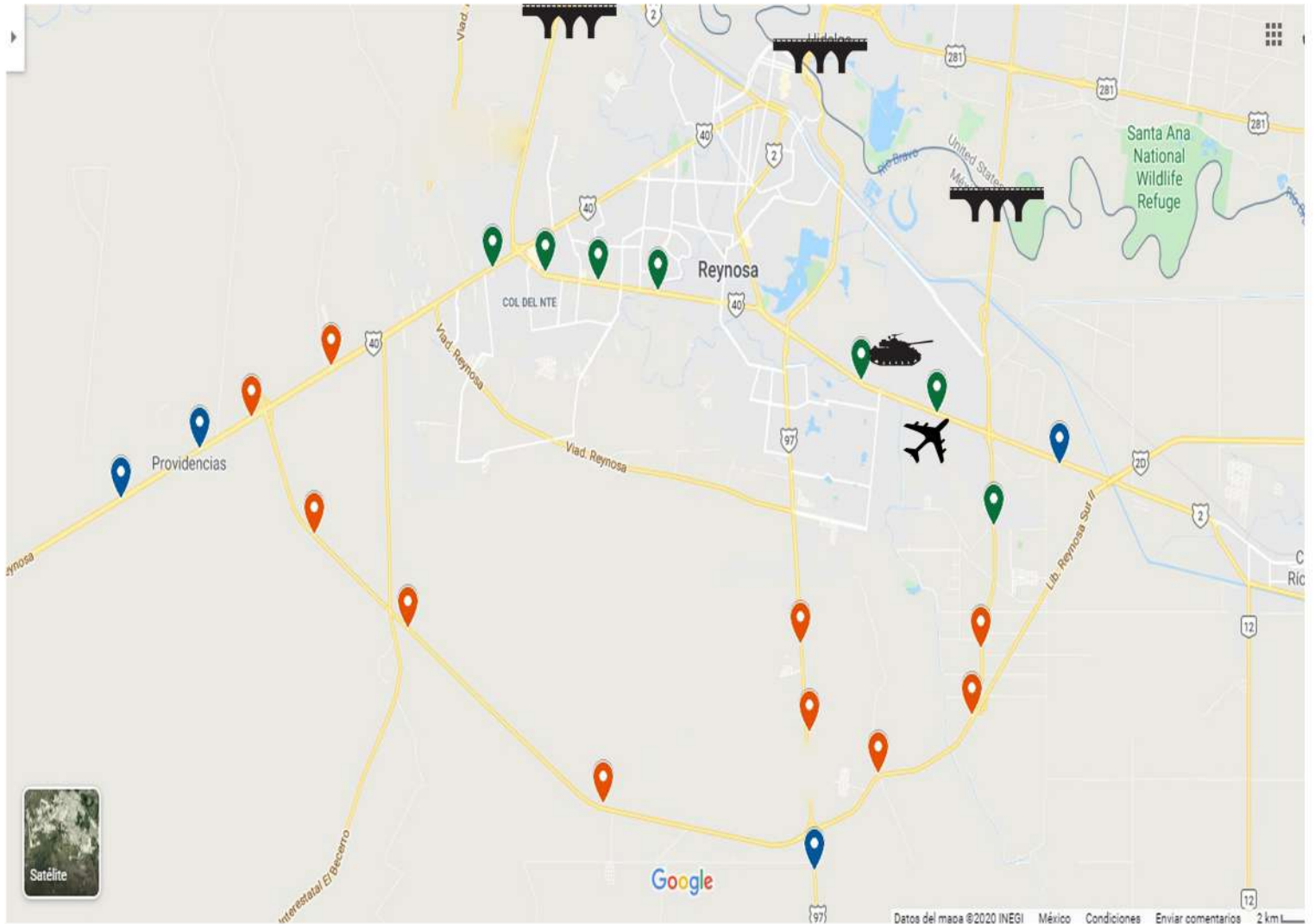
* PHARR BRIDGE PROMOTION SCHEDULES, MONDAY THROUGH FRIDAY FACEBOOK SOCIAL GROUPS, VALUED IN 400.00 MONTHLY.

* MAINTENANCE, REPAIRS AND PAINT DUE TO THE DETERIORATION CAUSED BY THE SUN AND THE RAIN, CLEANING AND PERIODIC SUPERVISION OF 21 ADS, (INCLUDES TOTAL REPLACEMENT IN CASE OF ROAD ACCIDENT, HURRICANE, FLOODING OR BANDAL ACTS).



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

LOCATION MAP



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 9.84 X 15.0 FT



Pharr
International Bridge

**LA ENTRADA MAS SEGURA Y EFICIENTE
PARA AUTOTRANSPORTES COMERCIALES
LIBRAMIENTO REYNOSA SUR II**

SALIDA A 1 km



www.pharrbridge.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 9.84 X 15.0 FT



Pharr
International Bridge

BIENVENIDOS
AUTOTRANSPORTES DE CARGA
LIBRAMIENTO REYNOSA SUR II

SALIDA A 5 km



www.pharrbridge.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 9.84 X 15.0 FT



Pharr
International Bridge

**BIENVENIDOS AUTOTRANSPORTES
COMERCIALES, MAQUILAS Y PERECEDEROS**

LIBRAMIENTO REYNOSA SUR II

Nuevo Acceso



www.pharrbridge.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 5.41 X 10.0 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 2.46 x 6.23 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN - 1.83 x 7.84 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 11, 2023

MEETING DATE: April 19, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/11/2023