



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, APRIL 19, 2023**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member

2. ADMINISTRATIVE:

A) Approval of minutes for March 29, 2023-Regular Called Meeting.

B) Status Report-Spring Recreation, Athletics, Aquatics, Afterschool Programs, and Urban Ecologist.

C) Discussion and action, if any, on awarding Youth Activity Fund Scholarship Recipients.

D) Discussion and action, if any, on a second potential fundraiser.

E) Comments: Board Members.

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 14th day of April 2023 at 10:00 a.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 14th day of April 2023.




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.

DATE SUBMITTED: April 12, 2023

MEETING DATE: April 19, 2023

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of minutes for March 29, 2023-Regular Called Meeting

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Parks and Recreation staff is requesting approval for March 29, 2023-Regular Called Meeting minutes.

Fiscal Consideration:

Staff Recommendation: The board approve the minutes.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/12/2023
Final Approval - 4/14/2023

**MINUTES
PARKS AND RECREATION COMMITTEE
REGULAR CALLED MEETING
WEDNESDAY, MARCH 29, 2023
118 S. CAGE BLVD., 2ND FLOOR**

The Parks and Recreation Board of the City of Pharr, Texas met in a Regular Called meeting on Wednesday, March 29, 2023, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: Hector Treviño
Mario Guajardo
Hernan Figueroa
Alma Caso
Rudy Beltran

MEMBERS ABSENT: Isaac Smith
Bobby Carrillo Jr.
Erika Sciaraffa
Ben Cantu

STAFF PRESENT: Sergio Alanis, Parks and Recreation Director
Isaac Escobedo, Parks and Recreation Assistant Director
Elva Guajardo, Administrative Assistant
Hanna Marble, Urban Ecologist
Sara Guerra, Recreation Supervisor
Adam Diaz, Division Head
Roel Hinojosa, Athletic Supervisor
Brittney Huerta, Afterschool Program Coordinator

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Hector Treviño called the meeting to order at 5:30 p.m. Roll call established a quorum.

Board Member Mario Guajardo moved to excuse absent members. Board Member Rudy Beltran seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR FEBRUARY 23, 2023-REGULAR CALLED MEETING

Chairman Hector Treviño introduced the item.

Board Member Mario Guajardo moved to approve. Board Member Hernan Figueroa seconded the motion and when put to a vote, it carried unanimously.

B) DISCUSSION AND ACTION, IF ANY, ON ANY NEW POTENTIAL FUNDRAISERS (TABLED ITEM)

Chairman Hector Treviño introduced the item.

Board Member Mario Guajardo moved to untable the item. Board Member Alma Caso seconded the motion and when put to a vote, it carried unanimously.

Elva Guajardo, Administrative Assistant went over the different potential fundraisers as previously discussed in the past meeting regarding the different options.

Board Member Alma Caso suggested an additional fundraiser such as hosting a soccer tournament. After a lengthy discussion it was agreed to put the item back for discussion for the next board meeting.

Board Member Mario Guajardo then moved to approve the plate sale at \$10. Alma Caso seconded the motion and when put to a vote, it carried unanimously.

C) STATUS REPORT- SPRING RECREATION, ATHLETICS, AQUATICS, AFTERSCHOOL PROGRAMS, AND URBAN ECOLOGIST

Chairman Hector Treviño introduced the item.

Hanna Marble, Urban Ecologist, went over her past events and briefly reported on the upcoming events to be held at the Pharr Vanguard Academy Nature & Birding Center.

Staff supervisors each gave a summary of the season for each of their respective programs and answered questions board members asked.

D) STATUS REPORT- UPCOMING CITY EVENTS

Chairman Hector Treviño introduced the item.

Sergio Alanis, Parks and Recreation Director, reported that the Pharr Memorial Library would be hosting the Easter Egg Stravaganza on Saturday, April 1, 2023, and registration would begin at 9:30 a.m. and egg hunt at 10:00 a.m. He further reported the Easter Egg Scavenger Hunt would take place simultaneously. Lastly, he reported this year's Hubphest 2023 was set for May 20, 2023, in Downtown Pharr.

E) COMMENTS: BOARD MEMBERS

Chairman Hector Treviño introduced the item. Board Member Mario Guajardo commended staff for all the great work that the department is doing for all age groups. Board Member Hernan Figueroa echoed Board Vice-Chairman Guajardo's comments.

ITEM 3. ADJOURNMENT

There being no further business, Board Member Mario Guajardo moved to adjourn. Board member Alma Caso seconded the motion and when put to a vote, it carried unanimously.

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 29th DAY OF MARCH 2023, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place, and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:

Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: April 12, 2023

MEETING DATE: April 19, 2023

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-Spring Recreation, Athletics, Aquatics, Afterschool Programs, and Urban Ecologist

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Status Report

Fiscal Consideration:

Staff Recommendation: Staff will be providing the board with a status report on all the spring programs.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/12/2023
Final Approval - 4/14/2023



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: April 12, 2023

MEETING DATE: April 19, 2023

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Discussion and action, if any, on awarding Youth Activity Fund Scholarship Recipients

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will present the board with the applicants that provided the complete criteria for the 2022-2023 Scholarship Application Form.

Fiscal Consideration:

Staff Recommendation: Staff is requesting approval of scholarship recipients based on the advisory board's recommendations.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/12/2023
Final Approval - 4/14/2023



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: April 12, 2023

MEETING DATE: April 19, 2023

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Discussion and action, if any, on a second potential fundraiser

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be discussing a second potential fundraiser option with the board.

Fiscal Consideration:

Staff Recommendation: The board approve a second potential fundraiser.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/12/2023
Final Approval - 4/14/2023



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.E.

DATE SUBMITTED: April 12, 2023

MEETING DATE: April 19, 2023

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Comments: Board Members

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Board comments.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/12/2023
Final Approval - 4/14/2023