

**MINUTES
PHARR MEMORIAL LIBRARY BOARD MEETING
THURSDAY, JANUARY 19, 2023
118 S CAGE 2ND FLOOR**

The Pharr Memorial Library Board met in a regular called meeting on Thursday, January 19, 2023 and following is the record of attendance.

MEMBERS PRESENT: Claudia Garcia
Olga L. Cardoza
Diana Ruiz
Emma Rosalez-Garcia

MEMBERS ABSENT: Aida Escobar
Anita Vela
Mary Q Gonzalez
Commissioner Eleazar Guajardo

STAFF PRESENT: Adolfo Garcia, Library Director
Linda Coronado, Administrative Assistant
Brianna Bullion, Children's Supervisor
Jose Miguel Singleterry, DRC Manger

ITEM 1. CALL MEETING TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairperson, Diana Ruiz, called the meeting to order at 6:00 p.m. Roll call established a quorum.

Board Member Emma Rosalez-Garcia **moved** to excuse absent members. Board Member Olga L. Cardoza seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR JANUARY 19, 2023

Board Member Emma Rosalez- Garcia **moved** to approve the minutes as submitted. Board Member Olga L. Cardoza seconded the motion and when put to a vote, it carried unanimously.

ITEM 3: PRESENTATION OF DIRECTOR'S REPORT:

A) LIBRARY DIRECTOR'S REPORT

Chairperson Diana Ruiz introduced the item.

Adolfo Garcia, Library Director, reported the door gate count to date was 6,000 at the Development and Research Center (DRC) and the gate count at the main library was over 26,000. He further reported circulation transactions were at the Development and Research Center 2,638 and for the main branch, circulation was 9,669.

Adolfo Garcia, Library Director, further reported the revenues at the main library were \$9,000 as of January 2023, for fax services, copies, late fees and other services and the revenue at the Development and Research Center was \$1,400 and \$3,600 at the Cafe. He further reported the Northside facility computer lab will be providing digital services and computer access to patrons. Lastly, he reported the library would be applying for a grant for the Family Place Library.

At this time, Adolfo Garcia, Library Director, called upon Jose M. Singleterry and Brianna Bullion for a report.

B) DRC BRANCH MANAGER'S REPORT

Jose M. Singleterry, Branch Manager, went over the events held at the Development and Research Center (DRC) for the month of November and December 2022. He reported the events that took place were Hidalgo County Elections, Pharr Police Department Community Academy Graduations, Hearts for Kids Awards Banquet, PSJA Centro De Padres Graduation, City of Pharr's annual Tamalada and Gear Up College Student Leadership Council. He further reported the City of Pharr Urban Ecologist would be installing native grass and plants on the north and west side of the DRC.

C) REFERENCE DEPARTMENT REPORT

Adolfo Garcia, Library Director, went over the Valentine project being held for the teens and adults at the Reference Department.

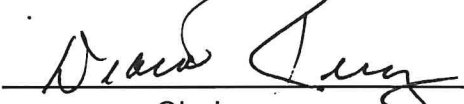
D) CHILDRENS'S DEPARTMENT REPORT

Brianna Bullion, Children's Supervisor, went over the October and December 2022 events that were held at the Pharr Memorial Library. She stated the Christmas Night at the Library was successful with a total of 333 patrons and reported on ongoing and upcoming events that would be held for the children's department in March 2023.

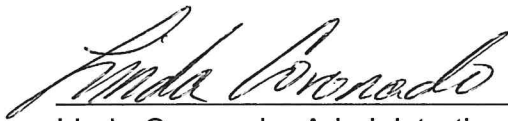
ITEM 4. ADJOURNMENT:

There being no other business to come before the Library Advisory, Board Member Emma Rosalez-Garcia moved to adjourn the meeting and Board Member Claudia Garcia seconded the motion. Meeting was adjourned at 6:46 p.m.

PHARR LIBRARY BOARD


Chairperson

ATTEST:


Linda Coronado, Administrative Assistant

APPROVED DATE: 3/16/2023