

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, MARCH 15, 2023 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for February 2023
- B) Finance Report for January 2023
- C) Engineer's Report
- D) Director's Report

3. ADMINISTRATIVE:

- A) Approval of Minutes for February 15, 2023.
- B) Discussion and action, if any, on Advertising in the Port Brownsville's 2023 Directory for \$2,900.

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

AGENDA BRIDGE BOARD MEETING
March 15, 2023

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

AGENDA BRIDGE BOARD MEETING
March 15, 2023

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 10th day of March 2023 at 3:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 10th day of March 2023.




IMELDA PEREZ, TRMC
ASST. CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: March 10, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for February 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/10/2023

**CROSSINGS AND REVENUES
FOR THE MONTH OF FEBRUARY
FISCAL YEAR 2022 – 2023**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **106,463** vehicles for the month of February F.Y. 2022-2023, which showed an increase of **10,305** vehicles or **10.72%** over the same month in F.Y. 2021-2022.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **50,155** cars for the month of February F.Y. 2022 – 2023, showing an increase of **14,960** cars or **42.51%** over the same month in F.Y. 2021 – 2022.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **56,308** trucks for the month of February F.Y. 2022-2023, showing a decrease of **(-4,655)** trucks or **(-7.64%)** over the same month in F.Y. 2021 - 2022.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,350,030** dollars for the month of February F.Y. 2022 – 2023.

\$ 200,620 Autos & other
\$ 1,142,697 Trucks
<u>\$ 6,713 Profit on pesos</u>
\$ 1,350,030 TOTAL

Revenues showed a decrease of **(-\$23,761)** or **(-1.73%)** over the same month in F.Y. 2021 – 2022.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **56,904** trucks for the month of February F.Y. 2022-2023, showing an increase of **4,132** trucks or **7.83%** over the same month in F.Y. 2021-2022.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-596) TRUCKS OR (-1.05%) FOR THE MONTH OF FEBRUARY, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF FEBRUARY TOTAL 113,212 REPRESENTING A DECREASE OF (-523) OR (-0.46%) OVER THE SAME TIME PERIOD IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	97,565	107,357	9,792	10.04%
NOVEMBER	102,518	103,271	753	0.73%
DECEMBER	107,076	110,978	3,902	3.64%
JANUARY	102,505	115,425	12,920	12.60%
FEBRUARY	96,158	106,463	10,305	10.72%
YTD TOTAL	505,822	543,494	37,672	7.45%
MARCH	108,546			
APRIL	89,679			
MAY	103,970			
JUNE	101,575			
JULY	100,837			
AUGUST	107,399			
SEPTEMBER	102,896			
TOTAL CROSSING	1,220,724			

A. VEHICLE CROSSINGS SHOWED AN INCREASE OF 10,305 VEHICLES OR 10.72% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. VEHICLE CROSSING SHOWED AN INCREASE OF 37,672 VEHICLES OR 7.45% OVER THE FIVE (5) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	33,627	43,454	9,827	29.22%
NOVEMBER	36,220	42,460	6,240	17.23%
DECEMBER	42,624	51,652	9,028	21.18%
JANUARY	36,032	50,266	14,234	39.50%
FEBRUARY	35,195	50,155	14,960	42.51%
YTD TOTAL	183,698	237,987	54,289	29.55%
MARCH	41,472			
APRIL	36,340			
MAY	42,219			
JUNE	41,029			
JULY	41,088			
AUGUST	42,574			
SEPTEMBER	40,919			
TOTAL CROSSING	469,339			

A. CAR CROSSINGS SHOWED AN INCREASE OF 14,960 CARS OR 42.51% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. CAR CROSSING SHOWED AN INCREASE OF 54,289 CARS OR 29.55% OVER THE FIVE (5) MONTH IN F.Y. 2021-2022.

SOUTHBOUND CAR CROSSINGS COMPARISON FOR THE MONTH OF FEBRUARY F.Y. 2022 - 2023

			GAIN	% INC.	DAYLY
	FEB F.Y. 22-23	FEB. F.Y. 21-22	LOSS	% (DEC.)	AVERAGE
GATEWAY	105,072	86,404	18,668	22%	3,502
VETERANS (LOS TOMATES)	150,426	118,468	31,958	27%	5,014
FREE TRADE (LOS INDIOS)	32,623	28,506	4,117	14%	1,087
TOTAL BROWNSVILLE	288,121	233,378	54,743	23%	9,604
EAGLE PASS	223,538	202,524	21,014	10%	7,451
LAREDO	356,196	326,935	29,261	9%	11,873
McALLEN- HIDALGO	218,541	197,343	21,198	11%	7,285
ANZALDUAS	103,857	84,264	19,593	23%	3,462
McA. & ANZ. COMP TO 2016	322,398	281,607	40,791	14%	10,747
PROGRESO	42,803	35,778	7,025	19.63%	1,427
DONNA	53,780	42,675	11,105	26.02%	1,793
PHARR	50,155	35,195	14,960	42.51%	1,672

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	63,938	63,903	(-35)	(-0.05%)
NOVEMBER	66,298	60,811	(-5,487)	(-8.28%)
DECEMBER	64,452	59,326	(-5,126)	(-7.95%)
JANUARY	66,473	65,159	(-1,314)	(-1.98%)
FEBRUARY	60,963	56,308	(-4,655)	(-7.64%)
YTD TOTAL	322,124	305,507	(-16,617)	(-5.16%)
MARCH	67,074			
APRIL	53,339			
MAY	61,751			
JUNE	60,546			
JULY	59,749			
AUGUST	64,825			
SEPTEMBER	61,977			
TOTAL CROSSING	751,385			

A. TRUCK CROSSINGS SHOWED A DECREASE OF (-4,655) TRUCKS OR (-7.64%) OVER THE SAME MONTH IN F.Y. 2021-2022.

B. TRUCK CROSSING SHOWED A DECREASE OF (-16,617) TRUCKS OR (-5.16%) OVER THE FIVE (5) MONTH IN F.Y. 2021-2022.

SOUTHBOUND TRUCK CROSSINGS COMPARISON FOR THE MONTH OF FEBRUARY F.Y. 2022 – 2023

			GAIN LOSS	% INC. % (DEC.)	DAYLY AVERAGE
	FEB F.Y. 22-23	FEB. F.Y. 21-22			
			0	#DIV/0!	
VETERANS (LOS TOMATES)	25,361	19,162	6,199	32%	845
FREE TRADE (LOS INDIOS)	996	914	82	9%	33
BROWNSVILLE	26,357	20,076	6,281	31%	879
EAGLE PASS	15,380	14,452	928	6%	513
LAREDO	227,645	211,347	16,298	8%	7,588
PHARR	56,308	60,963	-4,655	-8%	1,877
PROGRESO	3,610	4,048	-438	-11%	120
ANZALDUAS (Empty only)	2,665	2,249	416	18%	89

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2021- 2022	F.Y. 2022- 2023	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	55,089	59,862	4,773	8.66%	42,412	17,450	17,937	9,472
NOVEMBER	55,973	56,312	339	0.61%	41,104	15,208	18,584	9,868
DECEMBER	55,061	55,104	43	0.08%	38,581	16,523	19,862	10,405
JANUARY	57,439	60,392	2,953	5.14%	42,496	17,896	21,284	12,269
FEBRUARY	52,772	56,904	4,132	7.83%	40,130	16,774	19,736	11,379
MARCH	60,137							
APRIL	44,692							
MAY	56,519							
JUNE	55,967							
JULY	55,597							
AUGUST	59,729							
SEPTEMBER	57,767							
TOTAL CROSSING	666,742							

Northbound trucks at the Pharr International Bridge totaled **56,904** trucks for the month of February F.Y. 2022-2023, showing an increase of **4,132** trucks or **7.83%** over the same month in F.Y. 2021-2022.

TRUCK CROSSING SHOWED AN INCREASE OF 12,240 TRUCKS OR 4.43% OVER THE SAME FIVE (5) MONTH IN F.Y. 2021-2022.

Agriculture trucks at the Pharr International Bridge totaled **19,736** crossings for the month of February representing a **37%** of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of **1,950** or **10.96%** over the same month in F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	119,027	123,765	4,738	3.98%
NOVEMBER	122,271	117,123	(-5,148)	(-4.21%)
DECEMBER	119,513	114,430	(-5,083)	(-4.25%)
JANUARY	123,912	125,551	1,639	1.32%
FEBRUARY	113,735	113,212	(-523)	-0.46%
MARCH	127,211			
APRIL	98,031			
MAY	118,270			
JUNE	116,513			
JULY	115,346			
AUGUST	124,554			
SEPTEMBER	119,744			
TOTAL CROSSING	1,418,127			

A. TRUCK CROSSINGS SHOWED A DECREASE OF (-523) TRUCKS OR -0.46% OVER THE SAME MONTH IN F.Y. 2021-2022

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,418,151	\$ 1,547,162	\$ 129,011	9.10%
NOVEMBER	\$ 1,350,178	\$ 1,375,261	\$ 25,083	1.86%
DECEMBER	\$ 1,605,104	\$ 1,556,275	(\$ 48,829)	(-3.04%)
JANUARY	\$ 1,496,333	\$ 1,553,154	\$56,821	3.80%
FEBRUARY	\$ 1,373,791	\$ 1,350,030	(\$ 23,761)	(-1.73%)
YTD TOTAL	\$7,243,557	\$ 7,381,882	\$ 138,324	1.91%
MARCH	\$ 1,561,510			
APRIL	\$ 1,240,476			
MAY	\$ 1,423,226			
JUNE	\$ 1,396,576			
JULY	\$ 1,420,750			
AUGUST	\$ 1,467,397			
SEPTEMBER	1,457,298			
TOTAL CROSSING	17,210.790			

A. REVENUES SHOWED A DECREASE OF \$23,761 OR (-1.73%) OVER THE SAME MONTH IN F.Y. 2021-2022

B. REVENUES SHOWED AN INCREASE OF \$138,324 OR 1.91% OVER THE FIVE (5) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	43,452	3,279	4,908	1,387	49,933	4,218	1	131	48	107,357
NOVEMBER	42,460	2,897	4,651	1,323	47,910	3,856	7	118	49	103,271
DECEMBER	51,652	2,721	4,455	1,059	44,484	6,410	6	132	59	110,978
JANUARY	50,266	2,888	4,342	1,152	49,160	7,431	3	140	43	115,425
FEBRUARY	50,155	2,752	4,200	1,100	45,193	2,936	6	77	44	106,463
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF
FEBRUARY F.Y. 2022-2023.**

- 1X CARS 43.00%
- 2X TRUCKS 2.0%
- 3X TRUCKS 4.0%
- 4X TRUCKS 1.0%
- 5X TRUCKS 48.00%
- 6X TRUCKS 2.00%



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: March 10, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for January 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

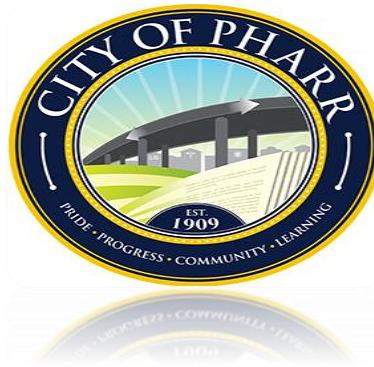
Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/10/2023



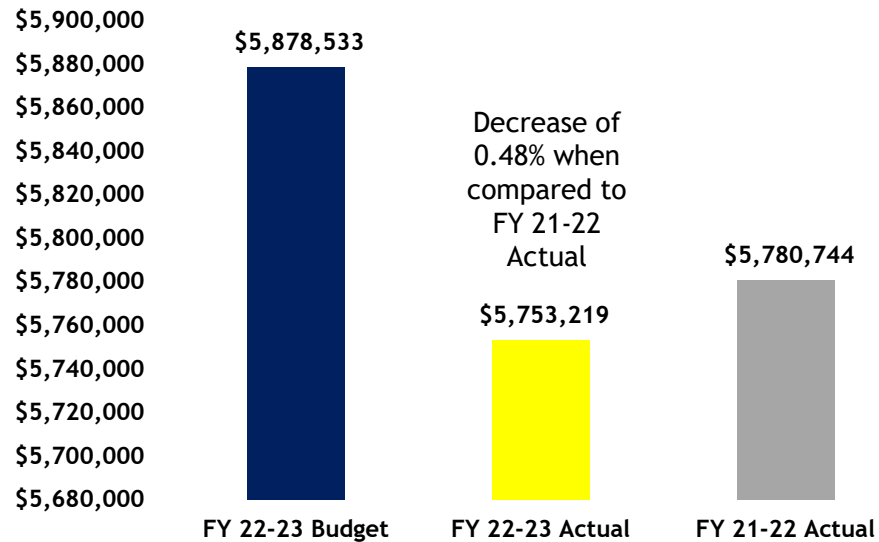
PHARR INTERNATIONAL BRIDGE

Financial Report
January 2023

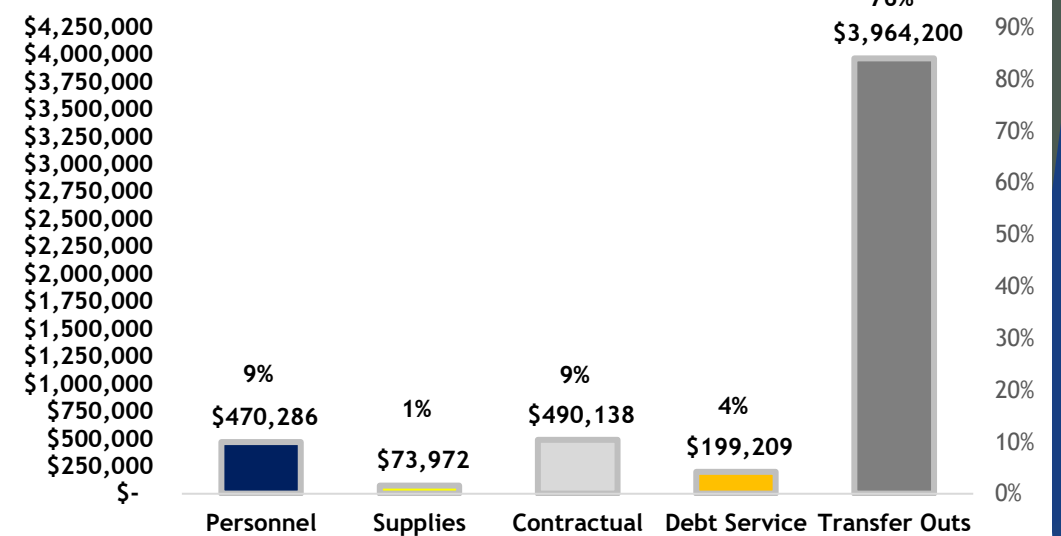




Toll Collections



Total Expenses



\$5,197,805
Operating Expenses

\$1,211,432

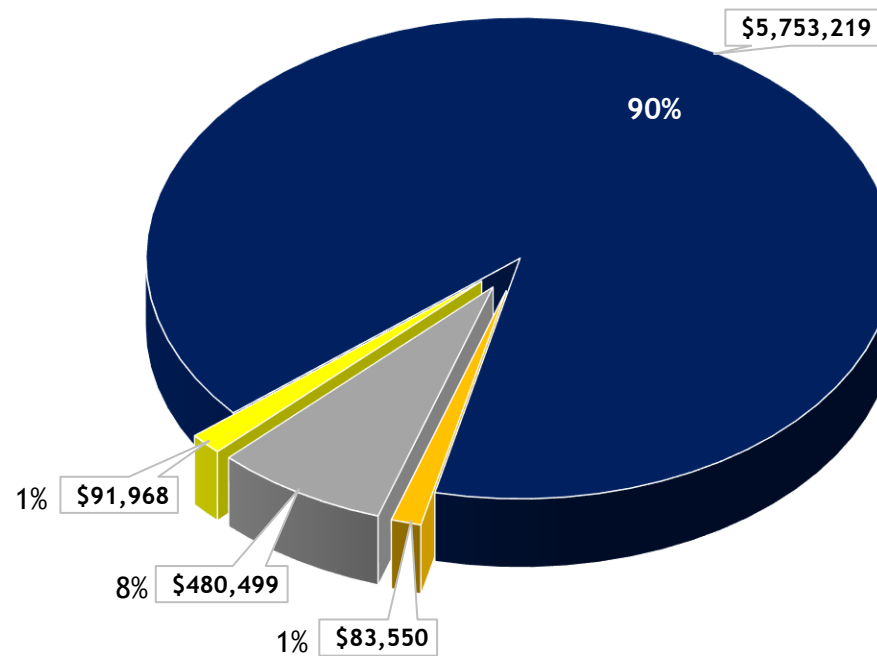
Revenues Over Expenses





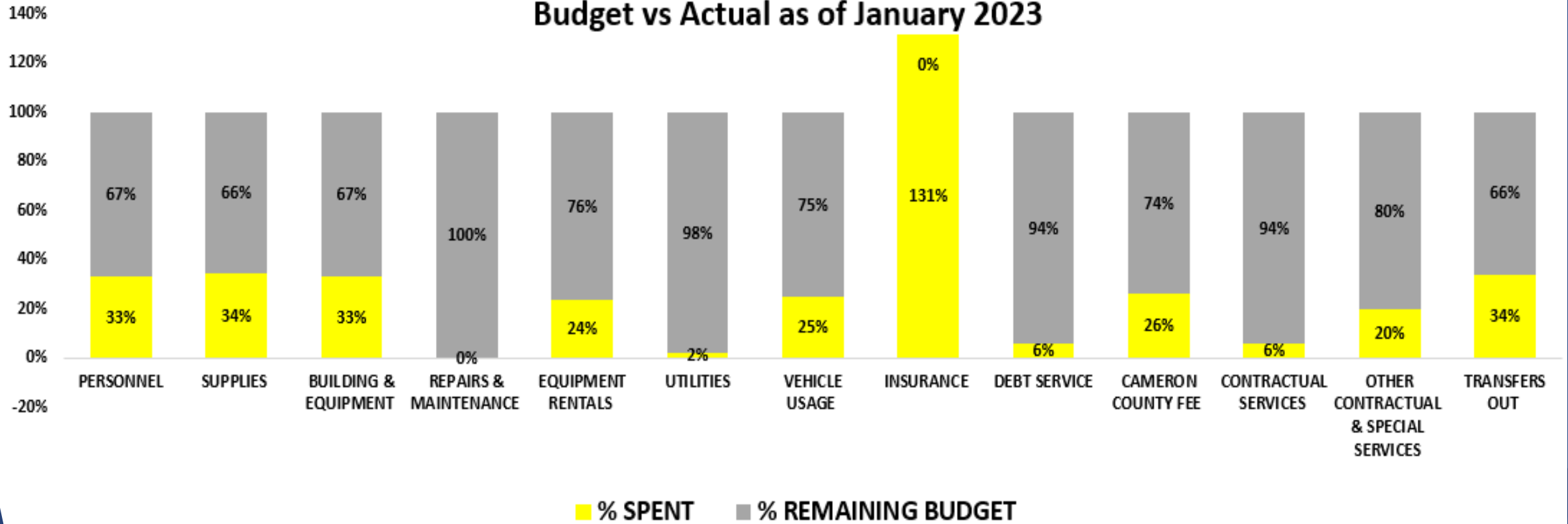
Bridge Revenues

- Toll Fees
- Rental Income
- Interest from Bond Proceeds
- Other





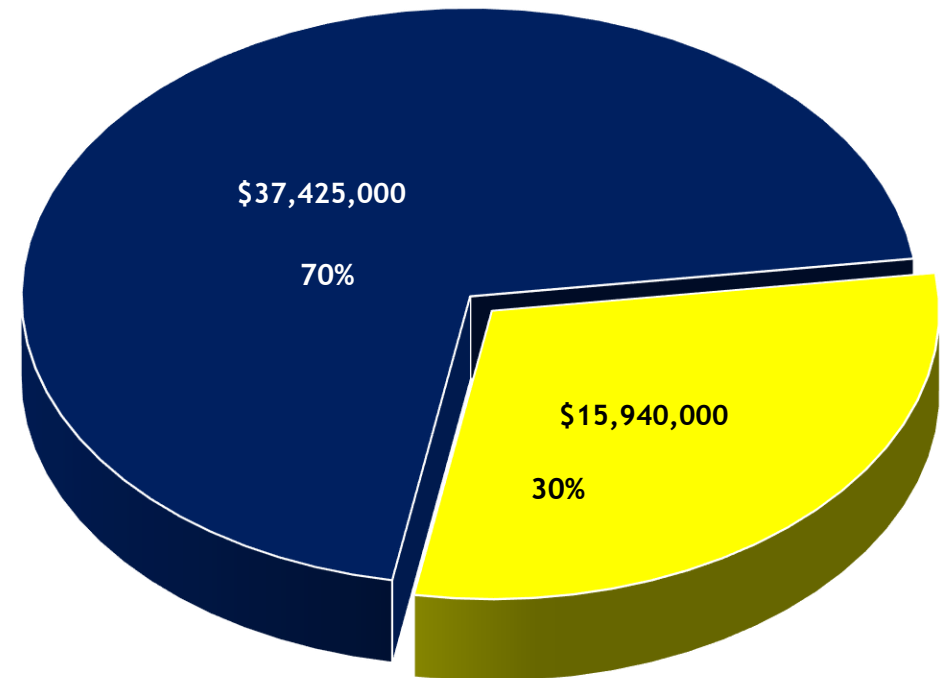
Bridge Expenditures Budget vs Actual as of January 2023





Fiscal Year	Principal	Interest	Total Debt Service
2021	\$ -	\$ -	\$ -
2022	\$ 545,000	\$ 2,368,673	\$ 2,913,673
2023	\$ 505,000	\$ 2,311,550	\$ 2,816,550
2024	\$ 1,925,000	\$ 2,286,300	\$ 4,211,300
2025	\$ 2,005,000	\$ 2,204,000	\$ 4,209,000
2026	\$ 2,095,000	\$ 2,118,250	\$ 4,213,250
2027	\$ 2,180,000	\$ 2,028,600	\$ 4,208,600
2028	\$ 2,295,000	\$ 1,919,600	\$ 4,214,600
2029	\$ 2,405,000	\$ 1,804,850	\$ 4,209,850
2030	\$ 2,530,000	\$ 1,684,600	\$ 4,214,600
2031	\$ 2,655,000	\$ 1,558,100	\$ 4,213,100
2032	\$ 2,785,000	\$ 1,425,350	\$ 4,210,350
2033	\$ 2,925,000	\$ 1,286,100	\$ 4,211,100
2034	\$ 3,070,000	\$ 1,139,850	\$ 4,209,850
2035	\$ 3,205,000	\$ 1,008,450	\$ 4,213,450
2036	\$ 3,340,000	\$ 871,200	\$ 4,211,200
2037	\$ 3,485,000	\$ 728,100	\$ 4,213,100
2038	\$ 3,635,000	\$ 578,700	\$ 4,213,700
2039	\$ 3,790,000	\$ 422,800	\$ 4,212,800
2040	\$ 3,925,000	\$ 287,100	\$ 4,212,100
2041	\$ 4,065,000	\$ 146,250	\$ 4,211,250
Total	\$ 53,365,000	\$ 28,178,423	\$ 81,543,423

Bridge Bond Debt



■ Bridge Expansion ■ DAP 15 & 16





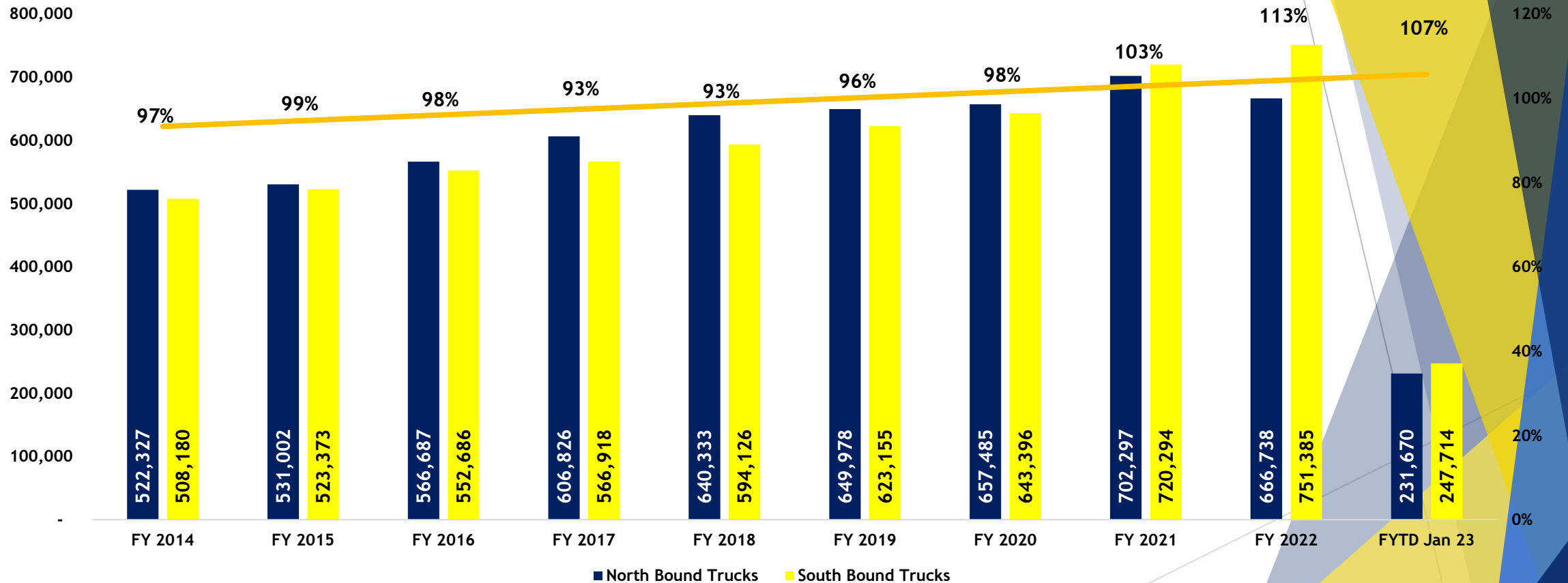
PHARR INTERNATIONAL BRIDGE

South Bound Recapture Rate



South Bound Recapture Rate

North & South Bound Commercial Truck Crossings



Questions



THANK YOU





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: March 10, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/10/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: March 10, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/10/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: March 10, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for February 15, 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/10/2023

**MINUTES
TOLL BRIDGE BOARD
REGULAR MEETING
WEDNESDAY, FEBRUARY 15, 2023
118 S. CAGE BLVD. 2ND FLOOR**

The Toll Bridge Board met in a regular called meeting on Wednesday, February 15, 2023, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Larry Hernandez, Member
Lazaro Beas, Member

MEMBERS ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Ed Wylie, Deputy City Manager
Patricia Rigney, City Attorney
Maria Rangel, Asst. City Engineer
Karla Saavedra, Finance Director
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Carlos Rodriguez, CBP
Andy Vega, CBP
Elmer Martinez, CBP
Hollis Rutledge, Governmental Affairs

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:00 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR JANUARY 2023

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of January 2023. He reported total crossings for the month of January were 115,425, which was an increase of 12,920 vehicles or 12.60% compared to last year. Mr. Brouwen further reported total car crossings for the month of January were 50,266, which was an increase of 14,234 cars or 39.50% and went over car crossing compassions from other bridges for the month of January 2023.

Fred Brouwen, Director of Operations, reported on the total truck crossings for the month of January 2023. He stated crossings were 65,159, which was a decrease of -1,314 trucks or -1.98% decrease and went over truck crossings compassions from other bridges for the month of January 2023.

Fred Brouwen, Director of Operations, also reported on northbound crossings for the month of January were 60,392, which was an increase of 2,953 trucks or 5.14% increase. Mr. Brouwen stated the agriculture for the month of January had 21,284 trucks, which represents a 35% of all imports from Mexico to the U.S. He also reported a combination of northbound and southbound truck crossings for the month of January 2023 were 125,551, which was an increase of 1,639 or 1.32%.

Fred Brouwen, Director of Operations, went over the total revenues collected for the month of January 2023. He reported the total revenue collected for the month was \$1,553,154, which shows a decrease of \$56,821 or 3.80% in revenues.

Lastly, Fred Brouwen, Director of Operations, reported on crossing comparisons by axle for the month of January 2023. He stated cars and trucks were 50,266, 2X trucks were 2,888, 3X trucks were 4,342, 4X trucks were 1,152, 5X trucks were 49,160, 6X trucks were 7,431, mobile homes were 3, wide loads were 140 and special crossings were 43 and total combination for the month of January was 115,425.

B) FINANCE REPORT FOR DECEMBER 2022

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Karla Saavedra, Finance Director, was in the audience to answer any questions and called upon Eddie Gutierrez, Bridge Financial Consultant, for a finance report for the Bridge.

Eddie Gutierrez, Bridge Financial Consultant with Blue Stone Capital Solutions, reported he would be working with Karla Saavedra on the financial reports. He then briefly reported on the expenditures and revenues year to date for the bridge.

Discussion ensued on the finance report.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Maria Rangel, Assistant City Engineer, was present and questions on projects could be entertained at this time.

Maria Rangel, Asst. City Engineer, reported on the recent activity for DAP FY15 Projects. She stated DAP FY15 projects were 98% complete and traffic signal devices and flood lights had been installed on the Northbound Lanes Expansion project. She further stated metal stud framing for the louver and metal panels on top of the inspection booths at the Northbound Lane primary canopy and the BSIF had been installed.

Maria Rangel, Asst. City Engineer, also reported on the BSIF. She stated the communication cables were pulled and the installation of the water meters and the 2-inch water line were done as well as the installation of the electrical meter box, wire, and dry type transformer. She further reported staff had a preliminary punch list walk through with the contractor on January 25, 2023, and the contractor was currently working on those punch list items. She stated one of the items was the grinding of the rough concrete pavement surface on the northbound lanes as well as the removal of the original construction joint sealant and installation of the new sealant. She further stated time to date on the Northbound Lane Expansion was 126% and placed to date was 98% of the funds for this project. She further reported on upcoming activities and stated on February 22, 2023, they would have the final punch list walkthrough with all the stakeholders and the estimated date for project completion, and completion of all the punch list items was March 15, 2023. She further stated the BSIF was the same and time to date on the 2nd BSIF Exit was 95% and placed to date was 92%.

Maria Rangel, Asst. City Engineer, further reported on DAP FY16 projects. She stated TXDOT had allowed them to proceed with the TIP revisions on February 13, 2023, and the city would be submitting all necessary documents for the required TIP Revision and AFA amendments. She added once that is completed the project will be able to let.

Maria Rangel, Asst. City Engineer, also reported on the 2nd Span Project. She stated the consultants submitted 100% Plans, Specifications & Estimates to TXDOT on February 6, 2023, and the next step was for the consultant to submit a draft Environmental Assessment document to FHWA and TXDOT to include the Terrestrial and Underwater Studies and the ROW for overhead sign bridges. She further reported on recent activity that on February 6, 2023, they submitted 100% PS&E and this month the reports were completed and approved by the Texas Historic Commission and the IBWC. Lastly, she reported this month the IBWC and CILA signed the conceptual drawings and stated the next big item on the schedule was September 4, 2023, which was the expected Ready to Let date.

D) DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on the Strategic Plan. He stated last month the board approved the strategic plan with Texas Manufacturing Assistance Center of UTRGV and last week they kicked off the first meeting. He further stated they would start meeting on a weekly basis and the completion should be in May 2023.

Luis Bazan, Bridge Director, further reported on upcoming events. He stated an Industrial Warehouse Summit would take place in April 2023 along with external partnerships and the EDC to help investors find warehouse space and land. He added they were also working on the Pharr Motor Carriers Association and stated when they met with the Texas Trucking Association last year, they decided to invite the Chairman of the board and have been working on that for the past several months to develop their own Motor Carriers Association.

Luis Bazan, Bridge Director, reported on Vanguard Rembrandt Secondary School. He stated he had been working with Mr. Perez from Vanguard Academy to come up with projects for students to work with a real-world issue and a real-world solution. He stated he thought of the sustainability platform because that is building for today. He added by creating today we would be ready for tomorrow's generations and called upon Rey Perez to say a few things.

Rey Perez, Professor for Vanguard Academy and South Texas College and Advisor briefly explained the project they were working on. Mr. Gerardo Flores, Asst. Principal Vanguard Academy Rembrandt Secondary, was also present and briefly explained the idea behind these projects along with Mr. Ernesto Alvarez, Vanguard Academy Rembrandt Secondary Teacher.

Lastly, Luis Bazan, Bridge Director, reported on upcoming events. He stated the next BridgeConnect session was an Update on Foreign Supplier Verification Program Trends and would take place on Wednesday, February 22, 2023, at 10:00 a.m. He stated the next event was the 2023 Pharr Motor Carriers Association TTXA-Pharr

Chapter Meeting which would be the first of its kind and was scheduled for March 2, 2023, at 11:00 a.m.

At this time, Edgar Delgadillo, Bridge Board Chairman, stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 12:35 p.m., Chairman Delgadillo stated the Bridge Board would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 5. RECONVENE

The time being 1:28 p.m., Chairman Delgadillo stated the Bridge Board would be resuming the open meeting.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR JANUARY 18, 2023

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez moved to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

B) DISCUSSION AND ACTION, IF ANY, ON 2023 INDEX REYNOSA MEMBERSHIP RENEWAL FOR \$1,814.40.

Chairman Edgar Delgadillo introduced the item.

Member Beas moved to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

ITEM 6. ADJOURNMENT

There being no other business to come before the board, Vice-Chairman Martinez moved to adjourn. Secretary Campero seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 1:30 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 15th DAY OF FEBRUARY 2023, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: March 10, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on Advertising in the Port Brownsville's 2023 Directory for \$2,900.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/10/2023

ADDED VALUE

DIRECT SALES

Presented as part of all port sales initiatives and in response to inquiries for information including international trade missions.

DIRECT MAIL

Direct mail throughout the southeastern United States and Mexico to:

- Shipping and Vessel Operations
- Customs House Brokers, Ocean Freight Forwarders
- Steamship Agents, NVOCCs
- Consolidators, Stevedores, Interstate Truckers
- Railroads
- Other maritime related businesses listed in the Business Directory

TRADE SHOW

Distributed at maritime industry trade shows in the U.S. and Mexico.

RIO GRANDE VALLEY DISTRIBUTION

Copies of the directory are delivered free of cost to chambers of commerce, economic development agencies, in the Valley, as well as port tenants, hotels, public libraries and other regional businesses.

ONLINE

The entire directory will have global access via the port's website. Advertisements can be hyperlinked to the company's website via the directory's online edition.

YOUR KEY CUSTOMERS

Advertisers can send copies of the directory to their key customers and/or prospects. Extra copies are available; please see COMPLIMENTARY COPIES section.

TERMS AND CONDITIONS

COPY ACCEPTANCE

Publisher reserves the right to refuse any advertising considered objectionable as to wording or appearance or deemed inappropriate for the character and/or objectives of the publication. All advertising that resembles editorial will be labeled: ADVERTISEMENT.

PAYMENT TERMS

A 50 percent deposit is required upon signing of the space reservation order. The balance is due upon publication. Advertiser shall be liable for all legal fees and other costs incurred by publisher in the collection of any money due. These terms are strictly enforced with no exceptions.

CANCELLATIONS

The deadline is five days prior to closing date. Cover position contracts cannot be cancelled. Ad change deadline is same as closing date.

RESERVE YOUR AD TODAY!

Contact Jorge I. Montero
956-838-7006
jmontero@portofbrownsville.com



portofbrownsville.com

1000 Foust Rd • Brownsville, TX 78521
(956) 831-4592 1-800-378-5395

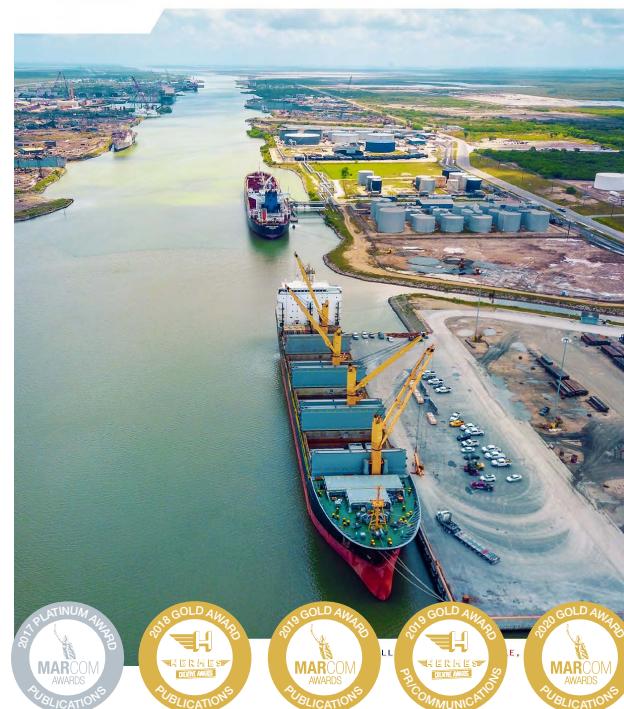


2023

DIRECTORY RATE CARD



PORT OF BROWNSVILLE
DIRECTORY 2022



ADVERTISING RATES

Space rates for full color display advertising

PREMIUM POSITIONS

Double page	\$4,835
Back cover	3,250
Inside front cover.....	3,000
Page 1 (first right hand page)	3,250
Inside back cover.....	3,150
Facing Table of Contents.....	3,150

STANDARD POSITIONS

Full page	2,900
Half page island	1,950
Half page horizontal.....	1,650
Third page.....	1,150
Quarter page.....	895

GUARANTEED POSITIONS

(if available) add 10% to gross rate

COMPLIMENTARY COPIES

Advertisers are provided complimentary copies in relation to the size of the advertisement.*

Premium Positions	100 copies
Full page	75 copies
Half page	50 copies
Third page.....	30 copies
Quarter page.....	20 copies

* Additional copies are subject to availability.

AD ARTWORK SERVICES

Advertisers may purchase ad layout services for an amount equal to 15 percent of the display advertising cost. Copy, photographs, artwork and logos must be furnished.

DEADLINES

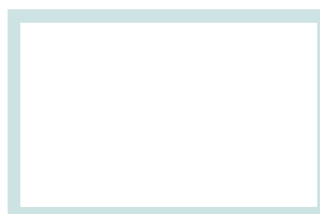
Ad Space Closing.....	April 7, 2023
Receipt of Ad Artwork	April 10, 2023
Publication.....	June 2023

PRODUCTION GUIDELINES

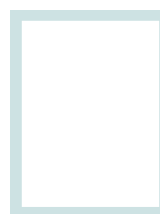
PAGE TRIM SIZE: 8 1/2" wide X 11" deep
Please keep all live matter on full page bleed ads at least 3/8" from trim edges and gutter

- AD SIZE SPECIFICATIONS -

	Non-Bleed Width/Depth	Bleed Width/Depth
Double page	15.75" X 9.75"	17.25" X 11.25"
Full page	7.25" X 9.75"	8.75" X 11.25"
Half page horizontal	7.25" X 4.625"	—
Half page island	4.7" X 7.25"	—
Third page horizontal	7.25" X 3.125"	—
Third page square	4.7" X 4.625"	—
Quarter page square	4.7" X 3.388"	—
Quarter page vertical	3.388" X 4.7"	—



Double page



Full page



Half page horizontal



Half page island



Third page horizontal



Third page square



Quarter page square



Quarter page vertical

TO PLACE AN ADVERTISING ORDER

Send e-mail to Jorge I. Montero at:
jmontero@portofbrownsville.com

Please indicate:

- Ad Size
- Premium Position Request (if applicable)
- Any Special Requests

All orders must be received by
Ad Space Closing date: APRIL 7, 2023

- FREE LISTING -

All advertisers receive a free Business Directory listing in the Green Pages section of the book. Please include the following information with your advertising order:

- Company Name
- Address
- Telephone
- Fax
- Email
- Website

DIGITAL ARTWORK PRE-PRESS CHECKLIST

ADVERTISING ARTWORK REQUIREMENTS:

- ☐ Conform to ad size specifications
- ☐ Use CMYK colors
- ☐ Export the ad in a pdf file format
 - ☐ Hi-Resolution (300 pixels per inch)
 - ☐ Fonts and Images Embedded

- ☐ EMAIL Digital Artwork Attachment or TRANSFER Large Files Via Dropbox or OneDrive To:
jmontero@portofbrownsville.com

PORT OF BROWNSVILLE
the port that works



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: March 8, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/8/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: March 8, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/8/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: March 8, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/8/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: March 8, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/8/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: March 8, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/8/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: March 8, 2023

MEETING DATE: March 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 3/8/2023