

CIVIL SERVICE COMMISSION MINUTES

The Civil Service Commission met in a Regular Called Meeting on Tuesday, January 31, 2023, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas. The following is the record of attendance.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

STAFF PRESENT: Anali Alanis, Civil Service / Interim City Manager
Bea Fuentes, Civil Service / HR Coordinator
Juan F. Gonzalez, Acting Police Chief
Joel Robles, Assistant Police Chief

ITEM 1 CALL MEETING TO ORDER

(A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION

Chairperson Rodriguez called the meeting to order at 9:00 a.m. Roll call established a quorum.

ITEM 2 PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3 REGULAR AGENDA

(A) APPROVAL OF MINUTES FOR NOVEMBER 29, 2022.

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano **moved** to approve minutes as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

(B) Consideration and action, if any, approving and accepting the raw and final scores from the promotional exam administered for Sergeant for the Police Department on Friday, January 20, 2023.

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano **moved** to proceed with the recommendation. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

- (C) **Consideration and action, if any, approving and accepting the eligibility list from the promotional exam administered for Sergeant for the Police Department on Friday, January 20, 2023.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano **moved** to proceed with the recommendation. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

- (D) **Consideration and action, if any, approving and accepting the raw and final scores from the promotional exam administered for Lieutenant for the Police Department on Friday, January 20, 2023.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano **moved** to proceed with the recommendation. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

- (E) **Consideration and action, if any, approving and accepting the eligibility list from the promotional exam administered for Lieutenant for the Police Department on Friday, January 20, 2023.**

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano **moved** to proceed with the recommendation. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 4 ADMINISTRATIVE REPORTS

Interim Police Chief Gonzalez advised the retirement of Lieutenant Ryan after 33 years. LT Ryan's retirement created a vacancy for promotion. Chief Gonzalez also announced the upcoming scheduled tests for Sergeant and Lieutenant to have eligibility lists should the vacancies arise. PD currently has 9 police officers in the training program and trainings will continue for the next 4 months. PD continues hiring off the current eligibility list.

Fire Chief Pilar Rodriguez announced the recent retirement of 3 Lieutenants and 1 Engineer. These vacancies will create promotional positions therefore exhausting current eligibility lists which will require

APPROVED: _____

future scheduling of exams to ensure active eligibility lists to promote eligible employees from.

Asst. Police Chief Robles shared PD's efforts to be innovative by investing in their own electronic Field Training platform which will replace much paperwork and provide easier and faster electronic reporting on their probationary officers.

Asst. Chief Robles invited the Commission to the 6th grade youth sports campaign football game scheduled for Monday, February 6, at 6:30pm.

ITEM 5 CIVIL SERVICE DIRECTORS' REPORTS

Interim City Manager Alanis confirmed the upcoming scheduled dates for the promotional tests for Fire and Police department.

Mrs. Alanis announced the upcoming Annual TXPELRA workshop in Sugarland, TX, Police, Fire and Human Resources will be representing and in attendance.

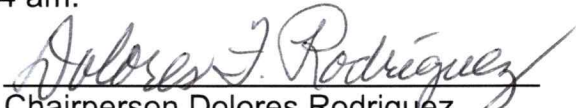
ITEM 6 CIVIL SERVICE COMMENTS

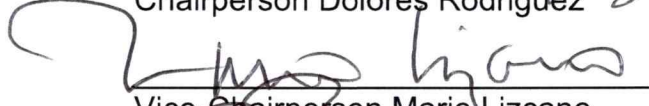
Vice-Chairperson Lizcano acknowledged and thanked all the First Responders and Law Enforcement Officers with their recent day of recognition publicly.

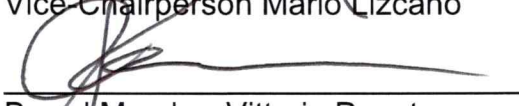
ITEM 7 CLOSED SESSION

ITEM 8 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano **moved** to adjourn. It was seconded by Board Member Puente and when put to a vote the motion carried unanimously. Meeting adjourned at 9:14 am.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano


Board Member Vittorio Puente

APPROVED: Alan 2/28/23