

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, FEBRUARY 15, 2023 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues for January 2023.
- B) Finance Report for December 2022.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for January 18, 2023.
- B) Discussion and action, if any, on 2023 INDEX Reynosa Membership renewal for \$1,814.40

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

AGENDA BRIDGE BOARD MEETING
February 15, 2023

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*
6. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

AGENDA BRIDGE BOARD MEETING
February 15, 2023

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 10th day of February 2023 at 4:20 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 10th day of February 2023.




IMELDA PEREZ, TRMC
ASSISTANT CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: February 10, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues for January 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/10/2023

**CROSSINGS AND REVENUES
FOR THE MONTH OF JANUARY
FISCAL YEAR 2022 – 2023**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **115,425** vehicles for the month of January F.Y. 2022-2023, which showed an increase of **12,920** vehicles or **12.60%** over the same month in F.Y. 2021-2022.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **50,266** cars for the month of January F.Y. 2022 – 2023, showing an increase of **14,234** cars or **39.50%** over the same month in F.Y. 2021 – 2022.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **65,159** trucks for the month of January F.Y. 2022-2023, showing a decrease of **(-1,314)** trucks or **(-1.98%)** over the same month in F.Y. 2021 - 2022.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,553,154** dollars for the month of January F.Y. 2022 – 2023.

\$	201,064 Autos & other
\$	1,344,265 Trucks
\$	<u>7,825 Profit on pesos</u>
\$	1,556,275 TOTAL

Revenues showed an increase of **\$56,821** or **3.80%** over the same month in F.Y. 2021 – 2022.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **60,392** trucks for the month of January F.Y. 2022-2023, showing an increase of **2,953** trucks or **5.14%** over the same month in F.Y. 2021-2022.

SOUTHBOUND TRUCK CROSSINGS SHOWED AN INCREASE OF 4,767 TRUCKS OR 7.89% FOR THE MONTH OF JANUARY, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF JANUARY TOTAL 125,551 REPRESENTING AN INCREASE OF 1,639 OR 1.32% OVER THE SAME TIME PERIOD IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	97,565	107,357	9,792	10.04%
NOVEMBER	102,518	103,271	753	0.73%
DECEMBER	107,076	110,978	3,902	3.64%
JANUARY	102,505	115,425	12,920	12.60%
YTD TOTAL	409,664	437,031	27,367	6.68%
FEBRUARY	96,158			
MARCH	108,546			
APRIL	89,679			
MAY	103,970			
JUNE	101,575			
JULY	100,837			
AUGUST	107,399			
SEPTEMBER	102,896			
TOTAL CROSSING	1,220,724			

A. VEHICLE CROSSINGS SHOWED AN INCREASE OF 12,920 VEHICLES OR 12.60% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. VEHICLE CROSSING SHOWED AN INCREASE OF 27,367 VEHICLES OR 6.68% OVER THE FOUR (4) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	33,627	43,454	9,827	29.22%
NOVEMBER	36,220	42,460	6,240	17.23%
DECEMBER	42,624	51,652	9,028	21.18%
JANUARY	36,032	50,266	14,234	39.50%
YTD TOTAL	148,503	187,832	39,329	26.48%
FEBRUARY	35,195			
MARCH	41,472			
APRIL	36,340			
MAY	42,219			
JUNE	41,029			
JULY	41,088			
AUGUST	42,574			
SEPTEMBER	40,919			
TOTAL CROSSING	469,339			

A. CAR CROSSINGS SHOWED AN INCREASE OF 14,234 CARS OR 39.50% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. CAR CROSSING SHOWED AN INCREASE OF 39,329 CARS OR 26.48% OVER THE FOUR (4) MONTH IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	63,938	63,903	(-35)	(-0.05%)
NOVEMBER	66,298	60,811	(-5,487)	(-8.28%)
DECEMBER	64,452	59,326	(-5,126)	(-7.95%)
JANUARY	66,473	65,159	(-1,314)	(-1.98%)
YTD TOTAL	261,161	249,199	(-11,962)	(-4.58%)
FEBRUARY	60,963			
MARCH	67,074			
APRIL	53,339			
MAY	61,751			
JUNE	60,546			
JULY	59,749			
AUGUST	64,825			
SEPTEMBER	61,977			
TOTAL CROSSING	751,385			

A. TRUCK CROSSINGS SHOWED A DECREASE OF (-1,314) TRUCKS OR (-1.98%) OVER THE SAME MONTH IN F.Y. 2021-2022.

B. TRUCK CROSSING SHOWED A DECREASE OF (-11,962) TRUCKS OR (-4.58%) OVER THE FOUR (4) MONTH IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2021- 2022	F.Y. 2022- 2023	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	55,089	59,862	4,773	8.66%	42,412	17,450	17,937	9,472
NOVEMBER	55,973	56,312	339	0.61%	41,104	15,208	18,584	9,868
DECEMBER	55,061	55,104	43	0.08%	38,581	16,523	19,862	10,405
JANUARY	57,439	60,392	2,953	5.14%	42,496	17,896	21,284	12,269
FEBRUARY	52,772							
MARCH	60,137							
APRIL	44,692							
MAY	56,519							
JUNE	55,967							
JULY	55,597							
AUGUST	59,729							
SEPTEMBER	57,767							
TOTAL CROSSING	666,742							

Northbound trucks at the Pharr International Bridge totaled **60,392** trucks for the month of January F.Y. 2022-2023, showing an increase of **2,953** trucks or **5.14%** over the same month in F.Y. 2021-2022.

TRUCK CROSSING SHOWED AN INCREASE OF 8,108 TRUCKS OR 3.63% OVER THE SAME FOUR (4) MONTH IN F.Y. 2021-2022.

Agriculture trucks at the Pharr International Bridge totaled **21,284** crossings for the month of January representing a **35%** of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of **9** or **0.04%** over the same month in F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	119,027	123,765	4,738	3.98%
NOVEMBER	122,271	117,123	(-5,148)	(-4.21%)
DECEMBER	119,513	114,430	(-5,083)	(-4.25%)
JANUARY	123,912	125,551	1,639	1.32%
FEBRUARY	113,735			
MARCH	127,211			
APRIL	98,031			
MAY	118,270			
JUNE	116,513			
JULY	115,346			
AUGUST	124,554			
SEPTEMBER	119,744			
TOTAL CROSSING	1,418,127			

A. TRUCK CROSSINGS SHOWED AN INCREASE OF 1,639 TRUCKS OR 1.32% OVER THE SAME MONTH IN F.Y. 2021-2022

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2021-2022	F.Y. 2022-2023	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,418,151	1,547,162	129,011	9.10%
NOVEMBER	\$ 1,350,178	1,375,261	\$25,083	1.86%
DECEMBER	\$ 1,605,104	1,556,275	(-\$48,829)	(-3.04%)
JANUARY	\$ 1,496,333	1,553,154	\$56,821	3.80%
YTD TOTAL	\$5,869,766	\$6,031,852	\$162,086	2.76%
FEBRUARY	\$ 1,373,791			
MARCH	\$ 1,561,510			
APRIL	\$ 1,240,476			
MAY	\$ 1,423,226			
JUNE	\$ 1,396,576			
JULY	\$ 1,420,750			
AUGUST	\$ 1,467,397			
SEPTEMBER	1,457,298			
TOTAL CROSSING	17,210.790			

A. REVENUES SHOWED AN INCREASE OF \$56,821 OR 3.80% OVER THE SAME MONTH IN F.Y. 2021-2022.

B. REVENUES SHOWED AN INCREASE OF \$162,086 OR 2.76% OVER THE FOUR (4) MONTHS IN F.Y. 2021-2022.

**PHARR INTERNATIONAL BRIDGE
F.Y. 2022-2023 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	43,452	3,279	4,908	1,387	49,933	4,218	1	131	48	107,357
NOVEMBER	42,460	2,897	4,651	1,323	47,910	3,856	7	118	49	103,271
DECEMBER	51,652	2,721	4,455	1,059	44,484	6,410	6	132	59	110,978
JANUARY	50,266	2,888	4,342	1,152	49,160	7,431	3	140	43	115,425
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSSING										

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF JANUARY
T F.Y. 2022-2023.**

- 1X CARS 43.00%
- 2X TRUCKS 2.0%
- 3X TRUCKS 4.0%
- 4X TRUCKS 1.0%
- 5X TRUCKS 43.00%
- 6X TRUCKS 7.00%



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: February 10, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for December 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/10/2023

CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING DECEMBER 31ST , 2022

BRIDGE FUND 70

	FY 22/23					FY 21/22				--Variance--
	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent	
REVENUES										
BRIDGE TOLL REVENUES	\$ 17,635,600	\$ 17,635,600	4,232,208	24%	\$ (13,403,392)	\$ 4,232,208	\$ 4,328,665	\$ (96,458)	-2%	
INTEREST EARNED	130,000	130,000	306,198	236%	176,198	306,198	25,940	306,198	1180%	FY 22-23 HIGH INCF
BRIDGE REVENUE FUND INTEREST EARNED	-	-	47,390	0%	47,390	47,390	4,821	42,569	883%	
CREDIT CARD- SURCHARGE	-	-	-	0%	-	-	1,805	(1,805)	-100%	
PESO EXCHANGE RATE INCOME	41,100	41,100	19,004	46%	(22,096)	19,004	17,627	1,377	8%	
RENTAL INCOME	236,400	236,400	62,800	27%	(173,600)	62,800	62,250	550	1%	
FINANCING/DEBT FUNDS	-	-	-	0%	-	-	-	-	0%	
TRANSFER IN-GE	-	-	-	0%	-	-	26,400.00	(26,400)	-100%	
TRANSFER IN-GEN DEBT SVC	860,400	860,400	-	0%	(860,400)	-	-	-	0%	
NSF CHECKS COLLECTION FEE	-	-	-	0%	-	-	120.00	(120)	-100%	
MISCELLANEOUS INCOME	-	-	-	0%	-	-	-	-	0%	
CC CONVENIENCE FEE	198,400	198,400	43,781	22%	(154,619)	43,781	-	43,781	0%	
TOTAL REVENUES	19,101,900	19,101,900	4,711,380	25%	(14,390,520)	4,711,380	4,467,629	269,692	6%	
EXPENDITURES										
PERSONNEL	1,420,600	1,420,600	327,246	23%	1,093,354	327,246	333,846	6,600	2%	
SUPPLIES & MATERIALS	216,700	216,700	56,931	26%	159,769	56,931	56,059	(872)	-2%	
BUILDING & EQUIPMENT	191,200	191,200	48,332	25%	142,868	48,332	22,517	(25,815)	-115%	
REPAIRS & MAINTENANCE	3,500	3,500	49	1%	3,451	49	3,640	3,591	99%	
EQUIPMENT RENTALS	41,000	41,000	7,336	18%	33,664	7,336	437	(6,899)	-1579%	
UTILITIES	75,600	75,600	750	1%	74,850	750	600	(149)	-25%	
VEHICLE USAGE	10,600	10,600	1,999	19%	8,601	1,999	3,884	1,885	49%	
INSURANCE	42,200	42,200	55,462	131%	(13,262)	55,462	48,671	(6,791)	-14%	
DEBT SERVICE	3,482,300	3,482,300	166,927	5%	3,315,373	166,927	637,793	470,866	74%	
CAMERON COUNTY FEE	514,400	514,400	92,007	18%	422,393	92,007	-	(92,007)	0%	
CONTRACTUAL SERVICES	476,400	476,400	21,017	4%	455,383	21,017	132,844	111,828	84%	
OTHER CONTRACTUAL & SPECIAL SERVICES	988,300	988,300	128,023	13%	860,277	128,023	106,950	(21,073)	-20%	
TRANSFERS OUT	11,642,600	11,642,600	2,785,650	24%	8,856,950	2,785,650	2,484,558	(301,092)	-12%	
TOTAL EXPENDITURES	19,105,400	19,105,400	3,691,729	19%	15,413,671	3,691,729	3,831,800	232,078	6%	
REVENUE OVER/(UNDER) EXPENDITURES	<u>\$ (3,500)</u>	<u>\$ (3,500)</u>	<u>\$ 1,019,651</u>		<u>\$ 1,023,151</u>	<u>\$ 1,019,651</u>	<u>\$ 635,829</u>	<u>\$ 501,770</u>		



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: February 9, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/9/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: February 9, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/9/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: February 9, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for January 18, 2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/9/2023

**MINUTES
TOLL BRIDGE BOARD
WEDNESDAY, JANUARY 18, 2023
PHARR CITY HALL, 118 S. CAGE BLVD.
2ND FLOOR, PHARR, TEXAS**

The Toll Bridge Board met in a regular called meeting on Wednesday, January 18, 2023, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Larry Hernandez, Member
Lazaro Beas, Member

MEMBERS ABSENT: Adalberto Campero, Secretary

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Anali Alanis, Interim City Manager
Patricia Rigney, City Attorney
Maria Rangel, Asst. City Engineer
Karla Saavedra, Finance Director
Ezequiel Ordonez, Bridge México Liaison
Eddie Gutierrez, Financial Consultant
Andy Vega, CBP

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:02 p.m.

Member Hernandez **moved** to excuse absent member. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES REPORT FOR DECEMBER 2022

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of December 2022. He reported total crossings for the month of December were 110,978, which was an increase of 3,902 vehicles or 3.64% compared to last year. Mr. Brouwen further stated total car crossings for the month of December were 51,652, which was an increase of 9,028 cars or 21.18% and went over car crossing compassions from other bridges for the month of December 2022.

Fred Brouwen, Director of Operations, reported on the total truck crossings for the month of December 2022. He stated crossings were 59,326, which was a decrease of -5,126 trucks or -7.95% decrease and went over truck crossings compassions from other bridges for the month of December 2022.

Fred Brouwen, Director of Operations, also reported northbound crossings for the month of December were 55,104, which was an increase of 43 trucks or 0.08% increase. Mr. Brouwen stated the agriculture for the month of December had 19,862 trucks, which represents a 36% of all imports from Mexico to the U.S. He also reported a combination of northbound and southbound truck crossings for the month of December 2022 were 114,430, which was a decrease of -5,083 or -4.25%.

Fred Brouwen, Director of Operations, went over the total revenues collected for the month of December 2022. He reported the total revenue collected for the month was \$1,556,275, which shows a decrease of -\$48,829 or -3.04% in revenues.

Lastly, Fred Brouwen, Director of Operations, reported on crossing comparisons by axle for the month of December 2022. He stated cars and trucks were 51,652, 2X trucks were 2,721, 3X trucks were 4,455, 4X trucks were 1,059, 5X trucks were 44,484, 6X trucks were 6,410, mobile homes were 6, wide loads were 132 and special crossings were 59 and total combination for the month of December was 110,978.

Luis Bazan, Bridge Director, stated staff would like to present them a more comprehensive report on the energy sector at the next meeting. He stated they found out the first quarter was the toughest for carriers but this time it hit them earlier. He further stated the first quarter was the hardest hit because that is when a lot of the store

shelves are clear from the holidays and a lot of things are not moving which normally happens in the first part of the year.

Luis Bazan, Bridge Director, further reported they would bring an expert to update the board on the energy sector issues. He stated the expert was a business owner who runs about 50 or 60 oil and gas companies and one of the things they were looking at was the overweight permit. He stated the overweight permit was more convenient to them because when they cross and get off the Port of Brownsville, they do not have to pay additional overweight fees. He briefly stated another issue was the pipelines and called upon Eddie Gutierrez for a presentation on this issue.

Eddie Gutierrez, Blue Capital Solution, LLC., Bridge Financial Consultant provided a presentation to the board.

B) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Maria Rangel, Assistant City Engineer, was present and questions on projects could be entertained at this time.

Maria Rangel, Asst. City Engineer, reported on the recent activity for DAP FY15 Projects. She stated they were wrapping up the last few details at both locations and were working on the electrical and HVAC. She added in the canopy area the wiring termination for canopy fixtures was in progress and installation of A/C equipment for booths was also in progress. She further reported the Radiation Portal Monitor system was complete at the northbound lanes and the installation of concrete reinforcement for transformer foundation was underway. She added the galvanized fence posts had been installed and the generation would be coming in later this year.

Maria Rangel, Asst. City Engineer, reported on the Northbound Lane project. She stated the primary canopy installation of stucco, and first finish coat was complete. She stated a final inspection with CBP and GSA was scheduled for January 25, 2023 and expected date for the project close out was February 16, 2023. She stated time to date on the Northbound Lane Expansion was 117% and placed to date was 93% of the funds for this project. The time to date on the 2nd BSIF Exit was 92% and placed to date was 89% of the funds.

Maria Rangel, Asst. City Engineer, further reported on DAP FY16 projects. She stated the plans were 100% complete and all necessary revisions requested by TXDOT had been made. She stated they were waiting on approval to let the project. She further stated the City requested to re-allocate additional \$4M in Rider 11B funds to this project and would be submitting all necessary documents for the required TIP Revision and AFA amendments. Once that was completed, the project would be able to let around the Fall of 2023.

Maria Rangel, Asst. City Engineer, reported on the 2nd Span Project. She stated the consultants submitted 95% plans to TxDOT on December 5, 2022 as scheduled and received comments from their Bridge Division. She stated currently the consultant was addressing all the comments and would submit 100% plans to TXDOT at the end of January 2023. She reported the archology reports, terrestrial and underwater archology, were being reviewed by the Texas Historic Commission and FHWA/TXDOT. Once they were approved, the consultant would be able to release an updated schedule. Ms. Rangel further reported the consultant was also working on the ROW Acquisition for the overhead sign bridges. She stated they would submit 100% PS&E on January 30, 2023 and they would be ready to let on June of this year but were waiting on the environmental to be completed.

D) DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on the Financial Report. He stated things were on track and every month staff would go over the accounts. He stated currently they were about 75% remaining balance, and everything was incumbent for this fiscal year. He further stated they would be reporting on the revenues on a quarterly basis aside from the regular monthly report and stated they would have a financial report from the Finance Director next month.

ITEM 3. ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR DECEMBER 21, 2022

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez moved to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

At this time, Edgar Delgadillo, Bridge Board Chairman, stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 12:42 p.m., Chairman Delgadillo stated the Bridge Board would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 5. RECONVENE

The time being 1:23 p.m., Chairman Delgadillo stated the Bridge Board would be resuming the open meeting.

ITEM 3. ADMINISTRATIVE

B) DISCUSSION AND ACTION, IF ANY, ON BORDER TRADE ALLIANCE (BTA) 2023 MEMBERSHIP PATRON LEVEL FOR \$2,500

Chairman Edgar Delgadillo introduced the item.

Member Hernandez **moved** to approve. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

C) DISCUSSION AND ACTION, IF ANY, ON ASOCIACIÓN MEXICANA HORTICULTURA PROTEGIDA A.C. (AMHPAC) SILVER LEVEL MEMBERSHIP FOR \$4,200

Luis Bazan, Bridge Director introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

D) DISCUSSION AND ACTION, IF ANY, ON VIVA FRESH SUMMIT PLATINUM LEVEL SPONSORSHIP AND BOOTH FOR \$22,500

Luis Bazan, Bridge Director introduced the item.

Vice-Chairman Martinez **moved** to allow staff to negotiate the Gold Level Sponsorship. Member Beas seconded the motion and when put to a vote, it carried unanimously.

E) DISCUSSION AND ACTION, IF ANY, ON PROPOSAL FROM TEXAS MANUFACTURING ASSISTANCE CENTER (TMAC) FOR STRATEGIC PLANNING SERVICE FOR \$19,125

Luis Bazan, Bridge Director introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Beas seconded the motion and when put to a vote, it carried unanimously.

ITEM 6. ADJOURNMENT

There being no other business to come before the board, Member Hernandez **moved** to adjourn. Member Beas seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 1:24 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 18th DAY OF JANUARY 2023, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE MARKETING COORDINATOR**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
MARKETING COORDINATOR

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: February 9, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on 2023 INDEX Reynosa Membership renewal for \$1,814.40

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/9/2023

Régimen Fiscal: 601 - General de Ley Personas Morales

NOMBRE: CITY OF PHARR/PHARR INTERNATIONAL BRIDGE
R.F.C.: XEXX010101000
DOMICILIO: 9900 SOUTH CAGE
TEL: () -
CIUDAD: PHARR, TEXAS
ESTADOS UNIDOS **C.P.:** 78577

LUGAR DE EXPEDICION : 88560

Fecha y Hora de Expedición: 20/01/2023 T 08:31:54
Factura: A-22,682
No. Certificado Emisor: 00001000000505243554
Folio Fiscal: a5cecb75-df80-401a-89eb-c60f2c01efa9
Fecha y Hora de Timbrado: 20/01/2023 8:32:02AM
No. de Serie del Certificado del SAT:
00001000000509846663
Método de Pago: PPD-Pago en parcialidades o diferido 0/1
Forma de Pago: Por Definir
Cond. de Pago:
Uso CFDI: G03-Gastos en general
Efecto de Comprobante: I

CANT.	CLAVE PRODUCTO/SERVICIO	CLAVE UNIDAD	UNIDAD	CONCEPTO	PRECIO UNITARI	IMPORTE
1	94101503	E48	Unidad de sei	Cuota Ordinaria (Membresia)	34,440.00	34,440.00

CUOTA MEMBRESIA 2023

\$1814.40 US DLLS

	U.S DOLARES	TIPO DE CAMBIO	MONEDA NACIONAL
CANTIDAD	\$	\$	\$ 34,440.00
8.00 % I.V.A			\$ 2,755.20
TOTAL:			\$ 37,195.20

(Treinta y Siete Mil Ciento Noventa y Cinco Pesos 20/100 M.N.)

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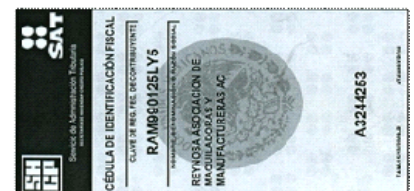
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Sello SAT:

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Este documento es una representación impresa de un CFDI





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 9, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/9/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 9, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/9/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 9, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/9/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 9, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/9/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 9, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/9/2023



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: February 9, 2023

MEETING DATE: February 15, 2023

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 2/9/2023