

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, September 16, 2021**

On the 16th day of September 2021 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library Board met for a regular call meeting and following is the record of attendance.

1. CALL MEETING TO ORDER

Chairperson, Aida Escobar, called the meeting to order at 6:00 p.m.

2. ROLL CALL

MEMBERS PRESENT: Aida Escobar
Anita Vela
Mary Q Gonzalez
Diana Ruiz
Claudia Garcia
Olga L. Cardoza
Emma Rosalez-Garcia (arrived late)

MEMBERS ABSENT: Commissioner Eleazar Guajardo

STAFF PRESENT: Adolfo Garcia, Library Director
Mariel Alaniz, Administrator Assistant
Carlos Alvarez, Reference Supervisor
Daniela Luevano, Children's Supervisor

EXCUSE OF ABSENTS:

Anita Vela **moved** to excuse absent board members. Mary Q Gonzalez seconded the motion and when put to a vote, it carried unanimously.

3. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR July 15, 2021

Anita Vela **moved** to approve the minutes as submitted. Mary Q. Gonzalez seconded the motion and when put to a vote, it carried unanimously.

B) Consider and action to approve The National Voter Registration Act (NVRA) implementation plan for the Pharr Memorial Library

Diana Ruiz moved to approve The National Vote Registration Act as submitted. Claudia Garcia seconded the motion and when put to a vote, it carried unanimously

C) Consider and action to approve The Pharr Memorial Library Strategic Plan 2021-2025

Anita Vela moved to approve The Pharr Memorial Library Strategic Plan 2021-2025 as submitted. Olga Cardoza second the motion and when put to a vote, it carried unanimously

4: PRESENTATION OF DIRECTOR'S REPORT:

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director, stated the door gate count to date was 20,327 at the Development and Research Center (DRC) and the gate count at the main library was over 80,426. He further stated circulation transactions were 43,649 at the main branch and for the Development and Research Center, circulation was 4,678. Mr. Garcia further reported the revenues at the Development and Research Center were \$3,659. as of March 1, 2021 thru present, for fax services, copies, late fees and other services and the revenue at the main branch was \$23,697 and \$3,860.00 at the Cafe. Mr. Garcia further reported National Library card sign-up for the month of September. Lastly, he reported onsite children's programs resume October 1, 2021 and ongoing capitol project for power generator at Development Research Center.

At this time, Adolfo Garcia called upon Jose M. Singleterry, Daniela Luevano and Carlos Alvarez.

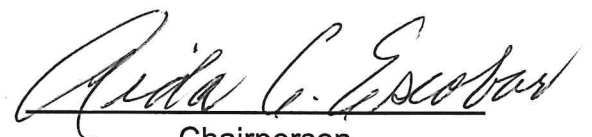
Jose M. Singleterry, Branch Manager, reviewed the events held at the DRC for the month of August 2021, he stated the events that took place were Lucha Libros, Pharr Commissioners / RGV Promotions Health Fair & Backpack giveaway, Community Health & Wellness Expo/Backpack Giveaway.

Daniela Luevano, Children's Supervisor, reported that on October 1st the Children's department will be having onsite programs. Lastly, she reviewed the weekly events for children's programs. All events will be limited to 5 kids and 1 parent. Registration will be required for all events.

Carlos Alvarez, Reference Supervisor, reviewed the events held in the reference department for teens and adults were jewelry making, meet the author and galleria 121 sports/action photography by Ruben Cortez. Lastly, he reported Halloween writing contest for teens and adults.

5. ADJOURMENT:

There being no other business to come before the Library Advisory Board, Mary Q. Gonzalez moved to adjourn the meeting and Olga L. Cardoza seconded the motion. Meeting was adjourned at 6:50 p.m.


Chairperson

ATTEST:


Mariel Alaniz, Administrative Assistant

APPROVED DATE: 11-18-2021