

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, MAY 20, 2021**

On the 20th day of May 2021 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library Board met for a regular call meeting and following is the record of attendance.

1. CALL MEETING TO ORDER

Chairperson, Aida Escobar, called the meeting to order at 6:00 p.m.

2. ROLL CALL

MEMBERS PRESENT: Aida Escobar
 Anita Vela
 Mary Q Gonzalez
 Claudia Garcia
 Emma Rosalez-Garcia

MEMBERS ABSENT: Commissioner Eleazar Guajardo
 Olga L. Cardoza
 Diana Ruiz

STAFF PRESENT: Adolfo Garcia, Library Director
 Mariel Alaniz, Administrator Assistant
 Jose M. Singleterry, DRC Branch Manager
 Daniela Luevano, Children's Supervisor

EXCUSE OF ABSENTS:

Mary Q. Gonzalez moved to excuse absent board members. Claudia Garcia seconded the motion and when it put to a vote, it carried unanimously.

3. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR April 8, 2021

Emma Rosalez-Garcia moved to approve the minutes as submitted. Mary Q. Gonzalez seconded the motion and when it put to a vote, it carried unanimously.

4: PRESENTATION OF DIRECTOR'S REPORT:

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director, stated the door gate count to date was 12,359 at the Development and Research Center (DRC) and the gate count at the main library was over 53,298. He further stated circulation transactions were 22,758 at the main branch and for the Development and Research Center, circulation was 2,855. Mr. Garcia further reported the revenues at the Development and Research Center were \$1,464.69 as of March 1 thru May 20, 2021, for services for fax, copies, late fees and other services and the revenue at the main branch was \$8,627.55 and \$982.25 at the Cafe. Mr. Garcia also reported Joshua Morelos received employee of the month and time capsule projects at Development Research Center is completed. Lastly, he reported another capital projects at Development Research Center would be to install a generator.

At this time, Adolfo Garcia called upon Jose M. Singleterry.

Jose M. Singleterry, Branch Manager, went over events that took place at Development and Research Center for April - May 2021. He stated the events that have been taking place were Early Voting, Unveiling ceremony of Time Capsule, 5th Annual Senior & Community Health and Well Expo 2021 and Parks and Recreation summer activity.

Daniela Luevano, Children's Supervisor, reported summer reading program registration had started. The summer reading program will start June 1 thru July 3, 2021. She stated they will only be having two in-person activities at main library with limited space and registration would need to be done ahead of time. The two activities would be an art class, cooking classes and three activities would be online.

5. ADJOURMENT:

There being no other business to come before the Library Advisory Board, Mary Q. Gonzalez moved to adjourn the meeting and was seconded by Claudia Garcia. Meeting was adjourned at 6:33 p.m.

Rita Escobar
Chairperson

ATTEST:

Mariel C Alaniz
Mariel Alaniz, Administrative Assistant

APPROVED DATE: 7-15-21