

MINUTES
PHARR MEMORIAL LIBRARY BOARD MEETING
THURSDAY, SEPTEMBER 15, 2022
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The Pharr Memorial Library Board met in a regular called meeting on Thursday, September 15, 2022 and following is the record of attendance.

MEMBERS PRESENT: Aida Escobar
Anita Vela
Olga L. Cardoza
Diana Ruiz
Emma Rosalez-Garcia
Mary Q Gonzalez

MEMBERS ABSENT:
Claudia Garcia
Commissioner Eleazar Guajardo

STAFF PRESENT: Adolfo Garcia, Library Director
Linda Coronado, Administrative Assistant
Gabriela Sanchez, Secretary
Brianna Bullion, Children's Supervisor
Jose Miguel Singleterry, DRC Manger
Carlos Alvarez, Reference Supervisor

ITEM 1. CALL MEETING TO ORDER

Chairperson, Aida Escobar, called the meeting to order at 6:00 p.m.

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Mary Q. Gonzalez moved to excuse absent board members. Olga L. Cardoza seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR MAY 19, 2022

Emma Rosalez- Garcia moved to approve the minutes as submitted. Diana Ruiz seconded the motion and when put to a vote, it carried unanimously.

ITEM 3: PRESENTATION OF DIRECTOR'S REPORT:

A) LIBRARY DIRECTOR'S REPORT

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director, reported the door gate count to date was 20,000 at the Development and Research Center (DRC) and the gate count at the main library was over 94,000. He further reported circulation transactions were 41,000 at the main branch and for the Development and Research Center, circulation was 6,811.

Adolfo Garcia, Library Director, further reported the revenues at the Development and Research Center were \$6,000 as of August 2022, for fax services, copies, late fees and other services and the revenue at the main branch was \$36,000 and \$10,000 at the Cafe. Lastly, he reported Friends of Library provided two scholarships for two staff members for \$500.00 each.

At this time, Adolfo Garcia, Library Director, called upon Jose M. Singleterry, Carlos Alvarez and Brianna Bullion for a report.

ITEM 4: PRESENTATION OF SUPERVISOR'S REPORT

A) DRC BRANCH MANAGER'S REPORT

Jose M. Singleterry, Branch Manager, went over the events held at the Development and Research Center (DRC) for the month of July and August 2022. He reported the events that took place were McDonalds Employee Interviews, Arise Youth Summer Classes, Health, UTRGV Mobile Health Unit and Tractors Supply Co. job interviews.

B) REFERENCE DEPARTMENT REPORT

Carlos Alvarez, Reference Supervisor, went over the summer reading program held in the reference department for teens and adults and stated 103 teens and 158 adults signed up for the 2022 summer reading program. He further reported the events that took place for the months of October and September 2022 in the reference department for teens and adults.

C) CHILDRENS'S DEPARTMENT REPORT

Brianna Bullion, Children's Supervisor, went over the summer reading program held in the children's department and stated it was a very successful event between main branches and DRC total of 520 kids registered, 162 completed program and 243 attended summer reading program celebration. Lastly, went over the events held in the children's department and the weekly events for children's programs.

ITEM 5. ADJOURNMENT:

There being no other business to come before the Library Advisory Board, Diana RUIZ moved to adjourn the meeting and Olga Cardoza seconded the motion. Meeting was adjourned at 6:54 p.m.


Chairperson

ATTEST:


Linda Coronado, Administrative Assistant

APPROVED DATE: 1/19/2023