



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, JANUARY 18, 2023**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. ADMINISTRATIVE:

A) Approval of minutes for August 17, 2022-Regular Called Meeting.

B) Status Report- Fall and Up-Coming Spring Recreation, Athletics, Aquatics, Afterschool Programs, and Urban Ecologist.

C) Status Report-City up-coming events.

D) Comments: Board Members.

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 12th day of January, 2023 at 12:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 12th day of January 2023




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.

DATE SUBMITTED: January 10, 2023

MEETING DATE: January 18, 2023

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of minutes for August 17, 2022-Regular Called Meeting.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff is submitting minutes for August 17, 2022-Regular Called Meeting

Fiscal Consideration:

Staff Recommendation: The board approve the minutes as presented.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 1/10/2023
Final Approval - 1/11/2023

**MINUTES
PARKS AND RECREATION COMMITTEE
REGULAR CALLED MEETING
WEDNESDAY, AUGUST 17, 2022
118 S. CAGE BLVD., 2ND FLOOR**

The Parks and Recreation Board of the City of Pharr, Texas met in a regular called meeting on Wednesday, August 17, 2022, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: Hector Treviño
Ben Cantu
Rudy Beltran
Alma Caso
Bobby Carrillo Jr.
Hernan Figueroa
Erika Sciaraffa

MEMBERS ABSENT: Mario Guajardo
Isaac Smith

STAFF PRESENT: Isaac Escobedo, Parks & Recreation Assistant Director
Cynthia Castro, Parks & Recreation Assistant Director
Elva Guajardo, Administrative Assistant
Hanna Marble, Urban Ecologist
Abel Molina, Afterschool Program Supervisor
Brittney Huerta, Afterschool Program Coordinator
Roel Hinojosa, Athletic Supervisor
Adam Diaz, Division Head

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Hector Treviño called the meeting to order at 5:30 p.m. Roll call established a quorum.

Board Member Ben Cantu moved to excuse absent members. Board Member Hernan Figueroa seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. ADMINISTRATIVE

A) APPROVAL OF MINUTES: JUNE 15, 2022-REGULAR CALLED MEETING

Chairman Hector Treviño introduced the item.

Board Member Bobby Carrillo Jr. **moved** to approve. Board Member Alma Caso seconded the motion and when put to a vote, it carried unanimously.

B) INTRODUCTION OF PARKS AND RECREATION ASSISTANT DIRECTOR- CYNTHIA CASTRO

Chairman Hector Treviño introduced the item.

Sergio Alanis, Parks and Recreation Director, informed the board an additional Assistant Director had been recently hired to oversee the parks and building maintenance division and called Ms. Cynthia Castro to the podium.

Cynthia Castro, Assistant Director, introduced herself and gave the board a brief history on her background. The board welcomed Ms. Castro.

Board member Ericka Sciaraffa entered the meeting at this point on the agenda. The time being 5:41 p.m.

C) STATUS REPORT-SPRING RECREATION, ATHLETICS, AQUATICS, AND AFTERSCHOOL PROGRAMS

Chairman Hector Treviño introduced the item.

Parks and Recreation Supervisors provided a recap of their summer programs which included participation numbers and start and end dates. Athletic Supervisors gave a summary of the season for each of their respective programs and answered questions. All supervisors informed the board of the upcoming fall programs as well as the registration dates.

Hanna Marble, Urban Ecologist, went over past and future events at the Pharr Vanguard Academy Nature & Birding Center. She informed the board the National Wildlife and Federation would be providing a habitat and restoration grant to the Pharr Parks and Recreation Department and the amount consisted of over \$30,000 that would be allocated for habitat and restoration at five sites which include: the Nature Park, Development and Research Center (DRC), Allen and William and Dr. William Long City/School Parks, and the new Hall Acres Nature Park.

D) STATUS REPORT-CITY UPCOMING EVENTS

Chairman Hector Treviño introduced the item.

Abel Molina, Afterschool Program Supervisor, provided a recap on the Paw Party event that was held on Saturday, July 16, 2022, at the Pharr Aquatic Center. He stated there were over 70 dogs, dog treats, and a costume contest, it had been a successful event.

E) UPDATE ON ADVISORY BOARD FUNDRAISER

Chairman Hector Treviño introduced the item. Sergio Alanis, Parks and Recreation Director, gave a brief status report on the advisory BBQ fundraiser and stated he had received good feedback of the fundraiser.

F) COMMENTS: BOARD MEMBERS

There were no board comments

ITEM 3. ADJOURNMENT

There being no further business, Board Member Ben Cantu **moved** to adjourn. Board member Rudy Beltran seconded the motion and when put to a vote, it carried unanimously.

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 17th DAY OF AUGUST 2022, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place, and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:

Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: January 10, 2023

MEETING DATE: January 18, 2023

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report- Fall and Up-Coming Spring Recreation, Athletics, Aquatics, Afterschool Programs, and Urban Ecologist.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be updating the board on the fall programs and up-coming spring programs.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 1/10/2023
Final Approval - 1/11/2023



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: January 10, 2023

MEETING DATE: January 18, 2023

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-City up-coming events

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be updating the board on the 17th Annual 5K Run/Walk.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 1/10/2023
Final Approval - 1/11/2023



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: January 10, 2023

MEETING DATE: January 18, 2023

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Comments: Board Members

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Board comments

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 1/10/2023
Final Approval - 1/11/2023